

**BOARD OF TRUSTEES**  
**McHENRY COUNTY COLLEGE DISTRICT #528**

Thursday, October 26, 2023  
Regular Board of Trustees Meeting



MCC Board Room-A217  
8900 U.S. Highway 14  
Crystal Lake, IL 60012

**MINUTES**

1. CALL TO ORDER

Chair Allen called the meeting to order at 6:02pm

2. ROLL CALL

Chair Allen asked Secretary Morton to take a roll call.

**Trustees Present**

Tom Allen  
Suzanne Hoban  
Liza Smith  
Tess Reinhard  
Alyssa Kueffner  
Dale Morton  
Molly Walsh  
Elizabeth Speros

**Also Present**

Dr. Clinton Gabbard- College President  
Ken Florey– Legal Counsel

PLEDGE OF ALLEGIANCE

3. Chair Allen led the Pledge of Allegiance

4. COLLEGE MISSION STATEMENT

Student Trustee Smith recited the College Mission Statement.

5. ACCEPTANCE OF AGENDA

The agenda was accepted as presented.

6. ACCEPTANCE OF MINUTES

Motion: Move that the Board of Trustees approve the minutes from Budget Hearing Meeting and Regular Board of Trustees Meeting, September 28, 2023. Vice Chair Hoban motioned, seconded by Trustee Kueffner. Motion approved.

7. OPEN FOR RECOGNITION OF VISITORS / PUBLIC COMMENTS

No Public Comments.

8. PRESIDENT'S REPORT: DR. CLINTON GABBARD

**Employer Visits**

Dr. Gabbard notified the Board that with Catherine Jones and Tom McGee they will make the rounds in the next few months to meet industry leaders for CATI. We are asking these industry leaders how we can serve them with the new CATI building.

**Support Services for MCC Students**

Dr. Gabbard informed the Board of all the MCC Student Assistance Programs available, and a summary of mental health services provided to students.

### **Serving Hispanic/Latine Students**

In early October, leadership from the Hispanic Association of Colleges and Universities (HACU) visited MCC to learn more about the College's support of Hispanic/Latine students, as well as share insights on how MCC can move to having the status of a Hispanic-serving institution (HSI). Attached is an informational piece about the various ways the College serves our Hispanic/Latine student population.

### **13<sup>th</sup> Annual Manufacturing Breakfast Recap**

On Wednesday, October 18, MCC hosted the 13<sup>th</sup> annual Industry Council Breakfast. More than 240 individuals from 100+ organizations participated in the event. After mingling with various resource booth representatives, participants heard a college update from MCC President, Dr. Clint Gabbard, and a panel discussion on the topic of Investing in a Skilled Workforce through Automation. Catherine Jones moderated the conversation with panelists from Dura-Bar/Aarrowcast, Stryker, and Fabrik Molded Plastics. Following the main program, participants selected from various breakout sessions focused on: Precision Machining; Robotics and Automation; Welding and Fabrication; Manufacturing Pathways Consortium; and Pathways Information for High Schools.

### **Staff Council Leadership Appreciation**

College administration extended their deepest appreciation for Ms. Tawnja Trimble, who has served as Staff Council President since 2011. They thanked her for her exceptional service and commitment to MCC's mission through her Staff Council leadership role these past ten years. An appreciation plaque was presented to Ms. Trimble by Dr. Gabbard.

### **Upcoming MCC Events**

Dr. Gabbard gave an overview of upcoming events of the College.

#### **9. STUDENT TRUSTEE REPORT**

Student Trustee Smith gave an overview of her student trustee report that was submitted to the Board of Trustees.

#### **10. APPROVAL OF CONSENT AGENDA**

**Motion:** Move that the Board of Trustees approve the consent agenda as presented. Hoban motioned; Trustee Walsh seconded. Motion approved.

#### **For Approval**

- A. Executive Summary and Financial Statements
  1. Executive Summary, Board Report #23-136
  2. Treasurer's Report, Board Report #23-137
  3. Ratification for Accounts Payable Check Register August, Board Report #23-138
- B. Request to Approve/Implement/Lease/Purchase/Renew/Replace/Upgrade
  1. Academic Calendar, Board Report #23-139
  2. Dell Leased Computers, Board Report #23-140
  3. LinkedIn Learning, Board Report #23-141
  4. Food and Beverage Supplies for MCC Culinary Program, Board Report #23-142
  5. Security Access and Camera System for University Center at MCC, Board Report #23-143
  6. ACUE Effective Teaching Practices Certificate Program Agreement, Board Report #23-144

#### **11. ACTION ON ITEMS REMOVED FROM CONSENT AGENDA**

No items were removed from the consent agenda.

#### **12. APPROVAL OF THE 2023 ESTIMATED TAX LEVY AND ADOPTION OF ESTIMATED TAX LEVY RESOLUTION, Board Report #23-144**

Motion: Move that the Board of Trustees approves the estimated 2023 property tax levy for \$28,697,502.00 and adopts the attached resolution for the estimated 2023 tax levy for College District 528 and Certificate of Compliance with the Truth in Taxation law. Trustee Speros motioned, Trustee Kueffner seconded. Motion approved.

13. RENOVATIONS FOR THE UNIVERSITY CENTER AT MCC, Board Report #23-145

Motion: Move that the Board of Trustees approves the bid of \$3,545,750.00 with alternate Bid 2 being included for labor and material to be provided by Doherty Construction of Woodstock, IL for the renovation of the University Center at MCC. Trustee Kueffner motioned, Trustee Reinhard seconded. Motion approved.

14. FOR INFORMATION REPORT

Chair Allen commented that a lot of good information reports were included in the Board packet and went over all the reports titles.

15. FUTURE AGENDA ITEMS/SUMMARY COMMENTS BY BOARD MEMBERS

Trustee Kueffner really enjoyed the manufacturing breakfast. She was excited to see the energy around the future of manufacturing in our country.

Trustee Reinhard also attended the manufacturing breakfast. She thought the panel was excellent and she was happy to be there.

Trustee Speros noted that she really values being on the scholarship review team. She had 13 scholarship reviews, and it was very insightful to be able to see success and struggles. She values the opportunity and encourages other trustees to also volunteer. She also enjoyed the manufacturing breakfast.

Student Trustee Smith attended the manufacturing breakfast as well. She thought the person leading the panel had a very insightful way of getting answers.

Trustee Morton commended Student Trustee Smith for being very active in the college activities and the great job she's doing as the student trustee.

Chair Allen also commended Student Trustee Smith, he noted that she was very quiet when she was first on the Board but is finding her voice and doing a great job representing the college and student government. He also attended the manufacturing breakfast, and it was great.

16. ADJOURNMENT

Hearing no further business, Vice Chair Hoban motioned to adjourn, seconded by Trustee Walsh All voiced aye and the meeting adjourned at 6:52 p.m.

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Denisa J. Shallo, Recording Secretary

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Dale Morton, Board Secretary

