

BOARD OF TRUSTEES
McHENRY COUNTY COLLEGE DISTRICT #528

Thursday, November 30, 2023
Regular Board of Trustees Meeting



MCC Board Room-A217
8900 U.S. Highway 14
Crystal Lake, IL 60012

MINUTES

1. CALL TO ORDER

Chair Allen called the meeting to order at 6:00pm

2. ROLL CALL

Chair Allen asked Secretary Morton to take a roll call.

Trustees Present

Tom Allen
Suzanne Hoban
Liza Smith
Alyssa Kueffner
Dale Morton
Molly Walsh

Also Present

Dr. Clinton Gabbard- College President
Ken Florey– Legal Counsel

Trustees Not Present

Tess Reinhard
Elizabeth Speros

PLEDGE OF ALLEGIANCE

3. Chair Allen led the Pledge of Allegiance

4. COLLEGE MISSION STATEMENT

Student Trustee Smith recited the College Mission Statement.

5. ACCEPTANCE OF AGENDA

The agenda was accepted as presented.

6. ACCEPTANCE OF MINUTES

Motion: Move that the Board of Trustees approve the minutes from Budget Hearing Meeting and Regular Board of Trustees Meeting, October 26, 2023. Vice Chair Hoban motioned, seconded by Trustee Walsh . Motion approved.

7. OPEN FOR RECOGNITION OF VISITORS / PUBLIC COMMENTS

No Public Comments.

8. PRESIDENT’S REPORT: DR. CLINTON GABBARD

Dr. Gabbard shared copies of the CC Journal with the Board of Trustees.

University Center at MCC Update

Various activities have continued throughout November in preparation for welcoming students to the new University Center (UC) at MCC in Fall 2024, including:

- Classroom Blitz Week (November 13-17) – MCC staff, faculty, and administrators visited 86 classes to give information and handouts about the UC. We received 17 inquiries and 18 RSVP's that week.

- We finalized all 2+2 agreements for AA/AS with all partners for their BA/BS program offerings. We are currently working on revisions with Roosevelt University and Southern Illinois University-Carbondale for AAS programs.
- Based on their request, we had visits with D155, D200, and Marengo High School, which included counselors and administrators. Continued work on educating high schools about UC benefits is ongoing – this includes creating plans for dual degree/dual credit students and others.
- We are conducting daily evaluations of current MCC student transcripts to advise and prepare them for Fall 2024 transfer. Many of these students are registering for Spring 2024 classes at MCC to prepare.
- We are wrapping up Fall 2023 UC information sessions. Each session has an average of 20 prospective students, plus guests. We are currently scheduling spring events that will focus on Fall 2024 admission and registration.
- This year's LGMC Education Day tour included a deep dive-discussion to help participants learn about the UC.
- We are providing Admission Career Day presentations for local high school students.

Here is an update on the University Center at MCC renovation:

- Pre-construction meeting with the City of Woodstock – 11/14/23
- Doherty began allowable pre-permit demolition on interior – 11/15/23
- Parking lot was fenced in on 11/17/23, changed to half lot on 11/22/23
- Construction Status Meeting held with Doherty and DKA – 11/28/23
- Building Permit to be issued by City of Woodstock – 11/29/23

Foglia CATI Update

Here are the latest construction updates for the Foglia Center for Advanced Technology and Innovation:

- Concrete work will continue through the month of November.
- The ground inside the building footprint is being leveled and filled with gravel.
- The underground plumbing for the building has been completed.
- The installation of steel beams has been scheduled to begin the last week of November.
- The concrete floors are scheduled to begin being poured the 1st week of December.

Illinois Community College Statewide Brand Launch

The community colleges of Illinois have partnered through the Illinois Community College Marketing Collaborative (ICCMC) to launch a statewide brand. In addition to unveiling the new brand at a special press conference on November 7, the ICCMC's "*For Every Student, For Every Community*" campaign was also announced. This collective effort is a result of two years of research, strategic planning, and creative development, lead by MCC's Vice President of Marketing, Communication, and Development, in partnership with marketing leadership from several other community colleges across the state, and higher education marketing agency, Lipman Hearne. Attached is the official press release providing more detail about the brand effort and new messaging to promote the critical role that community colleges play in Illinois.

Upcoming MCC Events

Dr. Gabbard gave an overview of upcoming events of the College.

9. PRESENTATION-FRIENDS OF MCC FOUNDATION

Mr. Brian DiBona, Executive Director of the Foundation, presented to the Board.

10. Staff Council Report-David Behrens

Mr. Behrens updated the Board of Trustees on MCC staff activities.

11. STUDENT TRUSTEE REPORT

Student Trustee Smith gave an overview of her student trustee report that was submitted to the Board of Trustees.

12. APPROVAL OF CONSENT AGENDA

Motion: Move that the Board of Trustees approve the consent agenda as presented. Hoban motioned; Trustee Walsh seconded. Motion approved.

For Approval

- A. Executive Summary and Financial Statements
 - 1. Executive Summary, Board Report #23-147
 - 2. Treasurer's Report, Board Report #23-148
 - 3. Ratification for Accounts Payable Check Register, Board Report #23-149
- B. Request to Approve/Implement/Lease/Purchase/Renew/Replace/Upgrade
 - 1. 2024-2025 Minimum Qualifications for Full-Time Faculty, Board Report #23-150
 - 2. Determination of Seniority for Full-Time Faculty, Board Report #23-151
 - 3. MCC 2024 Calendar of Events with Alcohol Service, Board Report #23-152
 - 4. Curriculum Approvals for ICCB Submission, Board Report #23-153
 - 5. AV Equipment for CATI/University Center, Board Report #23-154
 - 6. Cogent Main Campus Internet Connection, Board Report #23-155
 - 7. Comcast Point-To-Point and Internet Network Service, Board Report #23-156
 - 8. Room C122 Office Space Renovations, Board Report #23-157
 - 9. Gordon Food Service Prime Vendor Distributor, Board Report #23-158
 - 10. Worldwide Instructional Design Systems (WIDS), Board Report #23-159
 - 11. One 15-Passenger Bus, Board Report #23-160
 - 12. Cascade Content Management System License, Board Report #23-161
- C. Personnel
 - 1. Authorization for Personnel Appointment, Board Report #23-162
 - 2. Approval of New Faculty Appointments, Board Report #23-163

13. ACTION ON ITEMS REMOVED FROM CONSENT AGENDA

No items were removed from the consent agenda.

14. ADOPTION OF 2023 TAX LEVY, Board Report #23-164

Motion: Move that the Board of Trustees approves and adopts the 2023 Tax Levy as stated for a total levy of \$28,697,502.00. The levy may be adjusted by the County Clerks' Offices according to the resolution adopted by the College Board of Trustees based on the EAV information and CPI-U to comply with Property Tax Extension Limitation Law limits as may be applicable. Trustee Kueffner motioned; Trustee Walsh seconded. Motion approved.

15. Certificate of Acknowledgment for Treasurers Bond, Board Report #23-165

Motion: Move that the Board of Trustees approve the Certification of Treasurers Bond for Robert Tenuta, Treasurer, of District #528 McHenry County College. Trustee Walsh motioned; Trustee Kueffner seconded. Motion approved.

16. AMENDMENT TO PRESIDENT'S EMPLOYMENT AGREEMENT, Board Report #23-166

Motion: Move that the Board of Trustees approve the amendment to President's employment agreement to be from January 1, 2024 to December 31, 2027. Vice Chair Hoban motioned; Trustee Walsh seconded. Motion approved.

17. FOR INFORMATION REPORT

Chair Allen commented that a lot of good information reports were included in the Board packet and went over all the reports titles.

18. FUTURE AGENDA ITEMS/SUMMARY COMMENTS BY BOARD MEMBERS

Trustee Walsh thanked Dr. Gabbard for working for MCC and how grateful the Board is to have him. The community has also benefited from Dr. Gabbard's leadership. Also, Trustee Walsh wished everyone a great holiday season.

Student Trustee Smith also commented on Dr. Gabbard's presence around campus and how friendly he is to students, which is refreshing and different from other colleges. She also gave an update on the last Student Advisory Committee meeting she attended.

Trustee Morton was excited to read about all the new curriculum programs such as HVAC. He also thanked Dr. Gabbard for his work at MCC and expressed his thankfulness to have him as the College President.

Trustee Kueffner expressed her happiness that Dr. Gabbard can be with MCC for an extended year and thanked the Board for all their help so far and for a smooth and respectful evaluation process.

Vice Chair Hoban thanked Dr. Gabbard, Cabinet and the fellow Trustees. She commented that the team works exceptionally well and how fortunate the College is to have Dr. Gabbard in leadership and lead an exceptional team of other leaders.

Chair Allen also thanked Dr. Gabbard for his time at MCC. He noted that the Board appreciates his leadership and the cabinet as well. Chair Allen appreciates the Board and the search committee that worked on the President's search at the time. The College culture changed after Dr. Gabbard started here. Chair Allen also wished everyone a great holiday season.

Dr. Gabbard said he's grateful to have a Board that I get to serve with and under their direction. He also thanked his cabinet and noted that this group of leaders are some of the most talented, committed group of people and their support is irreplaceable.

19. ADJOURNMENT

Hearing no further business, Vice Chair Hoban motioned to adjourn, seconded by Student Trustee Smith All voiced aye and the meeting adjourned at 6:48 p.m.

Denisa J. Shallo, Recording Secretary

Dale Morton, Board Secretary

