

MINUTES  
COMMITTEE OF THE WHOLE  
OF McHENRY COUNTY COLLEGE

A meeting of the Committee of the Whole was held on Tuesday, September 19, 2017, in the Board Room, Room A217, of Building A on the Campus. Vice Chair Evertsen called the meeting to order at 6:00 p.m.

When Secretary Walsh called the roll, the following were present:

Mr. Peters  
Mr. Jenner  
Ms. Liddell  
Mr. Parrish  
Mr. Smith  
Ms. Tirio  
Ms. Walsh  
Ms. Evertsen

Dr. Gabbard was present. Attorney Samuel Cavnar was present as legal counsel.

ACCEPTANCE OF AGENDA

The agenda was accepted as presented.

ACCEPTANCE OF MINUTES

The minutes of the August 15, 2017 Committee of the Whole meeting were accepted as presented.

OPEN FOR RECOGNITION OF VISITORS AND PRESENTATIONS

No one addressed the Board.

PRESIDENT'S REPORT

Dr. Gabbard's report began with Dr. Gray providing information on the Academic and Student Affairs Reorganization, which can be viewed at [www.mchenry.edu/board](http://www.mchenry.edu/board). He explained the changes to be made. The report continued with the Tenth Day Enrollment Report, where Dr. Gabbard noted that McHenry County College's enrollment is up 4.5% in credit hours and almost 7.5% in head count. He noted that dual credit coursework accounts for much of this increase, and explained how the dual credit program is working with local high schools.

### CAPITAL CAMPAIGN UPDATE

Ms. Haggerty announced that the public phase of the campaign will kick off on Thursday, September 21. She stated she is happy with the campaign's progress to date, and noted that meetings continue with large prospective donors. She spoke about additional events: the September 26 Multi-Chamber Mixer, an October retirees' luncheon, and an October Green Drinks event. She noted the campaign will be extended through Spring semester to ensure the campaign goal is met or exceeded.

### PRELIMINARY AUGUST FINANCIAL STATEMENTS

Mr. Tenuta noted there is not much to report at the beginning of the fiscal year. He hopes to have the audit completed soon, and noted it must be turned in to ICCB by October 15. Mr. Tenuta plans to follow the same process as he did last year, sending the audit to ICCB by the deadline, and having the Board approve it a few days later. Mr. Tenuta also spoke about finalizing the FY2018 budget, and explained adjustments he had made in operating funds and capital expenses. He stated that the SURS retirement liability is an unknown quantity. He then received questions from the Trustees about the budget and investments.

### PRESENTATION: PEER GROUP DETERMINATION

Dr. Gabbard stated that the community colleges nearest to McHenry County College are sometimes thought of as the most obvious peers. However, some of the nearest institutions are quite different in makeup of students, size, and focus. An exercise was conducted to determine a peer group, beginning with a literature review and continuing with a methodology that showed the following five institutions as peers: 1) Black Hawk College (Moline, IL), 2) Lake Land College (Mattoon, IL), 3) Lincoln Land College (Springfield, IL), 4) John A. Logan College (Carterville, IL), and 5) Parkland College (Champaign, IL).

The presentation can be viewed at [www.mchenry.edu/board](http://www.mchenry.edu/board).

DISCUSSION OF 2017 LEVY

Dr. Gabbard stated his presentation would center on the value that McHenry County College returns to the community, not only in saving money, but delivering a future to students. Dr. Gabbard stated that the Board decided to hold the line, and the College has accomplished more with fewer resources. He announced that McHenry County College is one of only eight entities in the area that have held the levy flat. He added that the impact of K-12 institutions is far higher than MCC's impact, which is 2.1% of the combined school districts. Dr. Gabbard stated that administration's recommendation is to hold the levy flat again this year, which will save taxpayers money for the fifth consecutive year.

The presentation can be viewed at [www.mchenry.edu/board](http://www.mchenry.edu/board).

DISCUSSION OF AGREEMENT BETWEEN BOARD OF TRUSTEES OF McHENRY COUNTY COLLEGE AND McHENRY COUNTY COLLEGE STAFF COUNCIL

Mr. Tenuta stated that a contract has been worked out with the Staff Council union. Negotiations began just before the December break, and resulted in a fair four-year agreement. The union ratified the contract with a vote of 80 to 9. Employees will receive a 2.9% increase, and employees at the top of their salary range will receive a 1% increase, and health care contributions will remain the same. He added that the total cost for four years is \$1.3 million. He stated that overall, it was a successful negotiation process.

DISCUSSION OF COMPENSATION ADJUSTMENT FOR CONFIDENTIAL AND SECURITY PERSONNEL FOR FY2018 THROUGH FY2021

Dr. Gabbard explained that the College has three bargaining groups: classified staff, adjunct faculty, and full time faculty. There is another group of employees that falls outside these three groups, who follow the contract but are not part of the bargaining unit. They will be treated the same as the employees in the bargaining unit.

DISCUSSION OF BENEFITS FOR CONFIDENTIAL AND SECURITY PERSONNEL FOR FY2018 THROUGH FY2012

Dr. Gabbard explained that this covers benefits for the group mentioned above.

#### DISCUSSION OF TRUSTEE PROFESSIONAL DEVELOPMENT

It was noted that the Board has been complying with legal requirements; only two Trustees are required to complete training this year. Ms. Liddell stated that if a Trustee attends a regional meeting, training would be part of the attendance fee.

#### FUTURE AGENDA ITEMS

Future agenda items include: the Academic and Student Affairs reorganization will appear on the September 28, 2017 Board meeting agenda. Discussion followed about looking into discounted tuition for large local employers.

#### SUMMARY COMMENTS BY BOARD MEMBERS

During summary comments, Trustees commented favorably on presentations given at tonight's meeting, and Ms. Tirio extended deepest condolences to the family of MCC student Ryan Hanson who recently passed away. Student Trustee Peters noted that student government is working on a process to represent a student who passes away.

#### CLOSED SESSION

At 7:33 p.m., Ms. Liddell moved to go into closed session to discuss matters covered under the Open Meetings Act Exception #1, Personnel, *the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity*, and Exception #11, Litigation, *Litigation, when an action against, affecting or on behalf of the particular public body has been filed and is pending before a court or administrative tribunal, or when the public body finds that an action is probable or imminent, in which case the basis for the finding shall be recorded and entered into the minutes of the closed meeting*, and Exception #21, *Discussion of minutes of meetings lawfully closed under this Act, whether for purposes of approval by the body of the minutes or semi-annual review of the minutes as*

*mandated by Section 2.06.* Ms. Tirio seconded the motion. There was no discussion. The roll was called and all were in favor. The motion carried. A break was taken at 7:35 p.m., and closed session began at 7:44 p.m.

At 8:02 p.m., Ms. Liddell moved to come out of closed session and Ms. Tirio seconded the motion. There was no discussion. A voice vote was taken, and all were in favor. The motion carried. Closed session ended at 8:03 p.m.

ACCEPTANCE OF CLOSED SESSION MINUTES, Committee of the Whole Meeting, August 15, 2017

Ms. Walsh moved to accept the closed session minutes of the August 15, 2017 Committee of the Whole Meeting, and Ms. Liddell seconded the motion. The roll was called, and all were in favor. The motion carried.

ADJOURNMENT

Hearing no further business, the meeting was adjourned at 8:03 p.m.

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Pat Kriegermeier, Recording Secretary

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Molly H. Walsh, Board Secretary