

MINUTES
COMMITTEE OF THE WHOLE
OF McHENRY COUNTY COLLEGE

A meeting of the Committee of the Whole was held on Tuesday, May 15, 2018, in the Board Room, Room A217, of Building A on the Campus. Vice Chair Evertsen called the meeting to order at 6:00 p.m.

When the roll was called, the following were present:

Mr. Allen
Ms. Liddell
Mr. Smith
Ms. Tirio
Ms. Walsh
Ms. Evertsen

Mr. Parrish and Ms. Vazquez were absent. Dr. Gabbard was present. Attorney Samuel Cavnar was present as legal counsel.

ACCEPTANCE OF AGENDA

The agenda was accepted as amended; Exception #6, Setting of a Price for Sale or Lease of Property Owned by the Public Body, was added to closed session.

ACCEPTANCE OF MINUTES

The minutes of the April 17, 2018 Committee of the Whole meeting were accepted as presented.

OPEN FOR RECOGNITION OF VISITORS AND PRESENTATIONS

No one addressed the Board.

PRESIDENT'S REPORT

Dr. Gabbard's report highlighted a partnership with local manufacturer Watlow, where an onsite associate's degree program provides classes for Watlow employees to complete degrees. The program is expanding to include a bridge partnership with a four-year institution, so that students can complete a baccalaureate degree.

Dr. Gabbard also stated that enrollment for the summer semester is trending up 8.5% from last year. Dr.

Gray added that credit hours are increasing at a higher rate than head count; he stated that the HESI class scheduling tool has contributed toward that increase.

Dr. Gabbard stated that the possibility of a solar project on the main Crystal Lake campus is being explored; results of the Request for Proposals may be brought to the Board in June. Dr. Gabbard stated that the community think-tank meeting for strategic planning, to which the Board will be invited, will be held June 13. He also noted that administrative merit compensation will be reviewed; a proposal for a flat increase, not merit based, will be brought to the June Board meeting. Implementation of the Behaviors of Excellence is in progress, and dates for upcoming events were provided.

PRELIMINARY APRIL FINANCIAL STATEMENTS

Mr. Tenuta stated that Cabinet met with two trustees regarding the budget, to review the layout of data to be presented in the next budget cycle at the June Committee of the Whole meeting, and brought to the June Board meeting for approval. All Trustees are welcome to schedule a similar meeting to review the budget.

Mr. Tenuta stated that this month's preliminary financial statements do not show anything to note; he stated that the budget is almost on target from last year, and once capital outlays are accounted for, Mr. Tenuta will have a bigger picture. He thinks the College will have a fairly good number for the ending fund balance. Dr. Gabbard stated the intention to use some of the College's fund balance for capital projects that do not involve the Liebman Science Center or the backfill of vacated space. He added that an additional \$500,000 donation was received for the backfill, which brings donated funds to \$3 million. Mr. Tenuta noted that attention must be paid next year to Fund 05, which covers the bookstore, cafeteria, Children's Learning Center, athletics, and noncredit activities. With the push to reduce textbook costs, this fund will change. Ways are being explored to increase bookstore profits without the sale of textbooks, and other business models are being studied.

CAPITAL CAMPAIGN UPDATE

Ms. Haggerty thanked all who attended the planetarium lighting event on May 10. As an outcome of that event, money for the capital campaign was raised that evening. Ms. Haggerty stated that staff is working aggressively to close out the campaign, with a few more meetings planned with local corporations to ask for their support. She will keep the Board posted throughout the process; if Trustees can think of anyone who should be contacted, they should let Ms. Haggerty know.

FUTURE AGENDA ITEMS

Discussion followed on a date for the Board retreat; September 22, 2018 was chosen. Mr. Smith proposed discussion on a tuition policy statement; he will create a draft statement. The Higher Learning Commission site visit will include a meeting with the Board; Monday, September 24, 2018 was specified.

SUMMARY COMMENTS BY BOARD MEMBERS

During summary comments, Trustees commented on how well the planetarium lighting ceremony, the nurses' pinning ceremony, and the graduation ceremony were put together. Trustees complimented graduation speaker Ms. Amber Steiger. Ms. Tirio thanked the donor who gave additional money toward the vacated space. Ms. Liddell is working on Rotary Club contributions to the capital campaign.

CLOSED SESSION

At 6:56 p.m. Ms. Liddell moved to go into closed session to discuss matters covered under the Illinois Open Meetings Act, 120/2(c), Exception #2, *Collective negotiating matters between the public body and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees*, 120/2(c), Exception #6, *The setting of a price for sale or lease of property owned by the public body*, and 120/2(c), Exception #21, *Discussion of minutes of meetings lawfully closed under this Act, whether for purposes of approval by the body of the minutes or semi-annual review of the minutes as mandated by Section 2.06*. Mr. Smith seconded the motion. There was no discussion. The roll

was called, and all were in favor. The motion carried. A brief break was taken, and closed session began at 7:00 p.m.

At 7:44 p.m. Ms. Walsh moved to come out of closed session, and Ms. Liddell seconded the motion.

There was no discussion. A voice vote was taken, and all were in favor. The motion carried. Closed session ended at 7:45 p.m.

ACCEPTANCE OF CLOSED SESSION MINUTES

Ms. Walsh moved to accept the closed session minutes of the Committee of the Whole meeting, March 13, 2018, and Ms. Liddell seconded the motion. There was no discussion. The roll was called, and all were in favor. The motion carried.

ADJOURNMENT

Hearing no further business, the meeting was adjourned at 7:46 p.m.

Pat Kriegermeier, Recording Secretary

Molly H. Walsh, Board Secretary