

MINUTES
REGULAR BOARD MEETING
of McHENRY COUNTY COLLEGE

The Regular Meeting of the Board of the Board of Trustees of McHenry County College was held on Thursday, May 24, 2018, in the Board Room, Room A217, in Building A on the Crystal Lake Campus. Chair Liddell called the meeting to order at 6:00 p.m. When Secretary Walsh called the roll, the following were present:

Ms. Vazquez
Ms. Evertsen
Mr. Allen
Ms. Liddell
Mr. Parrish
Ms. Tirio
Ms. Walsh

Mr. Smith was absent. Dr. Gabbard was present. Attorney Samuel Cavnar was present as legal counsel.

PLEDGE OF ALLEGIANCE

Chair Liddell led the group in the Pledge of Allegiance.

COLLEGE MISSION STATEMENT

Student Trustee Vazquez recited the Mission Statement.

ACCEPTANCE OF AGENDA

The agenda was accepted as presented.

ACCEPTANCE OF MINUTES

Ms. Tirio moved to accept the minutes of the April 26, 2018 Final Meeting of the Retiring Board, the April 26, 2018 Organizational Meeting, the April 26, 2018 First Meeting of the Newly Organized Board, and the May 2, 2018 Special Board Meeting as presented, and Ms. Evertsen seconded the motion. The roll was called and all were in favor; the motion carried.

OPEN FOR RECOGNITION OF VISITORS AND PRESENTATIONS

No visitors addressed the Board.

PRESIDENT'S REPORT

Dr. Gabbard's report featured an update on the occupational therapy site visit; he noted that the accreditation team was hearing glowing reports about the program from companies who employ MCC graduates. The pass rate is nearly 100%, and companies report that MCC students are prepared as well or better than students who complete master's programs. Dr. Gabbard stated that many people are responding to the strategic planning survey, and he is following up with personal notes and phone calls. He looks forward to a good strategic planning session in June. An outline of a new approach to opening day was provided; this year a special session will be added for adult students with child care provided. He provided a copy of a national survey on the value of higher education, a letter to the *Northwest Herald* with high praise for the May commencement ceremony, provided dates of upcoming events, and he spoke about the recent adult education volunteer recognition event.

PRESENTATION

A Day in the Life of MCC's Weather

Mr. Hamill spoke about current weather, available at <http://www.mchenry.edu/weather>, weather forecasts, teaching Earth Science courses, supervising the Weather Office and Planetarium, and the community service he does. The presentation can be viewed at www.mchenry.edu/board.

COMMUNICATIONS

A. Faculty Report

Ms. Humphrey provided copies of the report. She shared a story of traveling to the Phi Theta Kappa international convention, and receiving weather updates from Mr. Hamill. She stated Mr. Hamill is a major asset to all at MCC.

B. Adjunct Faculty Report

There was no report.

C. Staff Council Report

There was no report.

D. Student Trustee Report

Ms. Vazquez stated that there is nothing going on this month; graduation is over and orientation is beginning.

F. Attorney Report

Mr. Cavnar stated his appreciation for Mr. Hamill's presentation, adding that many lawyers use weather data. He stated that he and Dr. Butler have been discussing a new regulation put out by the European Union, General Data Protection Regulation, which is effective May 25, 2018. To the extent that McHenry County College is doing business with a resident of the European Union, there are new privacy regulations similar to FERPA. One issue being discussed now is the right to be forgotten; specifically, how grades students want to be forgotten are addressed. This issue is in the early stages of discussion, and there are currently no European Union students online. A discussion followed on Massive Open Online Courses (MOOCs).

APPROVAL OF CONSENT AGENDA

Ms. Walsh moved to approve the consent agenda, and Mr. Allen seconded the motion. Discussion followed regarding Board Report #18-62, Canvas Software and Support Agreement. Dr. Gabbard explained that Canvas drives a ton of our processes for students and the classroom; it is the cost of doing business. Dr. Butler stated that in 2011, McHenry County College used a product called Angel, which was bought by Blackboard which raised the cost tremendously. He noted that the College pays less for Canvas than was paid for Angel. He noted that Canvas does not charge for additional storage, but charges a flat rate that allows for as much storage as we want. He noted this is a good product used by many colleges and universities.

Dr. Gabbard provided an explanation of benefits connected to positions on tonight's agenda. Each position has a placeholder of \$27,000.00 for benefits. A discussion of benefits and moving expenses followed. The roll was called, and all were in favor. The motion carried.

For Approval

- A. Executive Summary and Financial Statements
 - 1. Executive Summary, Board Report #18-59
 - 2. Treasurer's Report, Board Report #18-60
 - 3. Ratification for Accounts Payable Check Register, Board Report #18-61
- B. Request to Approve/Lease/Purchase/Renew
 - 1. Canvas Software and Support Agreement, Board Report #18-62
 - 2. Ferrilli Annual Enterprise Resource Planning (ERP) Support Agreement, Board Report #18-63
 - 3. Waste Disposal Services Contract, Board Report #18-64
- C. Destruction of Closed Session Recordings, Board Report #18-65
- D. Personnel
 - 1. Appointment of New Associate Vice President of Workforce, Board Report #18-66
 - 2. Appointment of New Instructor of Physical Therapist Assistant Program, Board Report #18-67
 - 3. Appointment of New Vice President of Student Affairs, Board Report #18-68
 - 4. Appointment of Full-Time Faculty Position of Instructor of Early Childhood Education/Education, Board Report #18-69
 - 5. Appointment of Replacement Dean of Humanities and Social Sciences, Board Report #18-70
 - 6. Request for Retirement, Board Report #18-71

ACTION ON ITEMS REMOVED FROM CONSENT AGENDA

No action was required.

WELDING TECHNICIAN AND ADVANCED WELDING TECHNICIAN CERTIFICATE PROGRAMS, Board Report #18-72

Mr. Allen moved to approve Board Report #18-72, Welding Technician and Advanced Welding Technician Certificate Programs, and Ms. Evertsen seconded the motion. During discussion, it was noted that this program will not replace welding boot camp, but continue instruction. A question arose about faculty costs; these are actually facility costs. The roll was called, and all were in favor. The motion carried.

ART AND ARCHITECTURE GEOSCENE WALL, Board Report #18-73

Ms. Evertsen moved to approve Board Report #18-73, Art and Architecture Geoscene Wall, and Mr. Allen seconded the motion. During discussion, Dr. Gabbard stated that this wall offers a great learning opportunity for instructors. Mr. Tenuta added that the wall will be an actual outdoor classroom.

The roll was called, and all were in favor. The motion carried.

ICCTA REPORT

Ms. Liddell reported that the state meeting will be held in Springfield June 1 and 2, 2018.

FOR INFORMATION

- A. New Employees
- B. Resignations
- C. Program Articulation Agreements Southern Illinois University at Carbondale and Illinois State University
- D. May Committee Meeting Summary
- E. Friends of McHenry County College Foundation Report
- F. Office of Marketing and Public Relations Update
- G. Office of Resource Development Update
- H. Office of Sustainability Center Update
- I. Legislative Update

There was no discussion.

SUMMARY COMMENTS BY BOARD MEMBERS

Ms. Evertsen stated that a good job has been done on the Liebman Science Center; she commented favorably on the geoscience wall and the planetarium window. Ms. Walsh commented on the fins on the Liebman Science Center. Mr. Allen stated that the MCC baseball team did a really good job this weekend. Ms. Liddell offered kudos to Marie Day, who organizes the adult education volunteer recognition event.

FUTURE AGENDA ITEMS

Future agenda items include a request for Dr. Julio Capeles-Delgado to give a presentation on adult education.

CLOSED SESSION

No closed session was held.

ACCEPTANCE OF CLOSED SESSION MINUTES, Regular Board Meeting, April 26, 2018 and Special Board Meeting, May 2, 2018

No action was taken. The minutes will be accepted at the next Regular Board Meeting.

ADJOURNMENT

Hearing no further business, the meeting was adjourned at 7:17 p.m.

Patricia Kriegermeier, Recording Secretary

Molly H. Walsh, Board Secretary