

MINUTES  
COMMITTEE OF THE WHOLE  
OF McHENRY COUNTY COLLEGE

A meeting of the Committee of the Whole was held on Tuesday, June 19, 2018, in the Board Room, Room A217, of Building A on the Campus. Vice Chair Evertsen called the meeting to order at 6:52 p.m.

When the roll was called, the following were present:

Ms. Vazquez  
Ms. Liddell  
Mr. Allen  
Mr. Parrish  
Mr. Smith  
Ms. Tirio  
Ms. Walsh  
Ms. Evertsen

Dr. Gabbard was present. Attorney Samuel Cavnar was present as legal counsel.

ACCEPTANCE OF AGENDA

The agenda was accepted as presented.

ACCEPTANCE OF MINUTES

The minutes of the May 15, 2018 Committee of the Whole meeting were accepted as presented.

OPEN FOR RECOGNITION OF VISITORS AND PRESENTATIONS

Mr. Russ Foszcz addressed the Board; he noted that the Food Shed Co-op would present to the Board at the August Committee of the Whole meeting.

PRESIDENT'S REPORT

Dr. Gabbard's report highlighted the Elementary Education Guaranteed Admission Program with Illinois State University. He also provided an update on SURS' changes to the 6% rule, which is now the 3% rule. SURS will bill an employer when they believe an employee had earnings that exceeded the previous year by 3%. Dr. Gabbard noted that 70 attendees participated in a community think-tank/feedback session called MCC's Strategic Foresight Project. The session served as a kick-off effort toward updating MCC's

Strategic Plan. Key stakeholders participated in discussions about the future of MCC, as well as MCC's expected and preferred roles should be moving forward. An online survey will gather additional strategic planning feedback. Upcoming discussions are planned with employee groups. Dr. Gabbard reported that this year's Foundation Golf Invitational raised slightly more than last year's event. He spoke about a proposal for administrative compensation, which will come to the June Board meeting for approval. Dr. Gabbard noted that the College is in the process of making several critical faculty position hires this summer. Based on the timing of candidate selection, there may be a need in late July for a Special Board meeting. Dr. Gabbard also provided renderings of the Donor Recognition Wall, which will come to the June Board meeting for approval. An updated process for the election of student trustee was provided, and upcoming event dates were listed for Trustee planning.

#### Changes to the 6% - 3% Rule and Financial Impact on College Operations

This item was discussed during the President's Report above.

#### DISCUSSION OF AFFECTED ANNUITANTS

Dr. Gabbard stated that several years ago, a new law made community colleges be very careful about employing retirees. In response to this law, MCC applied the practice of separating from all affected annuitants. He noted that the College would like to revisit this practice, in the interest of not losing faculty knowledge and experience in specific cases. Ms. Skinder researched what other community colleges were doing, and found that some made decisions on a case-by-case basis. Extensive discussion followed; Dr. Gabbard stated that as criteria are developed for assessing risk, this will be brought back to the Board for review.

#### PRESENTATION, MCC Website Enhancements and Next Steps to Attract and Inform Students

Ms. Haggerty spoke about the 18-month redevelopment and redesign project for the website, which is nearly complete. She spoke about enhancements that have been done, and spoke about the next phase: content and automation. The presentation is available to view at [www.mchenry.edu/board](http://www.mchenry.edu/board).

#### PRELIMINARY MAY FINANCIAL STATEMENTS

Mr. Tenuta stated that operating Funds 01 and 02 are still tracking well to the budget. He stated that salaries are higher than last year by \$640,000 due to the early retirement payout. He stated that capital expenses are moving along, noting that the new pump house was just placed this afternoon. This means that the College is closer to connecting to Crystal Lake city water. He noted that landscaping is going in for the Liebman Science Center, and all is on schedule for the August 17 ribbon cutting.

#### PREVAILING WAGE DISCUSSION

Dr. Gabbard stated that each year, the Board is asked to endorse the Prevailing Wage law. He noted that at each place, Trustees were provided a copy of what has been drafted in the past – a resolution urging the State of Illinois to create and pass legislation to repeal the Illinois Prevailing Wage Act. He noted that input from the College's legal team addressed risk: if the Prevailing Wage law is not endorsed, the College runs the risk of losing grants that specify compliance with the Prevailing Wage Act. Attorney Cavnar stated there are two options: the College can determine its own prevailing wage, or adopt the Department of Labor wage rates. He added there is no utility in voting it down, as Department of Labor rates would apply in any case. After brief discussion, Trustees agreed to follow the procedure from last year, creating a resolution to send to legislators urging repeal.

#### DISCUSSION OF ADMINISTRATIVE COMPENSATION

Benchmarking was done with peer institutions, and a 2.5% increase is recommended for administrators; this will come to the June Board meeting for approval.

#### FUTURE AGENDA ITEMS

Future agenda items include an update on the Chemung property and an update on international events. The Board Retreat will be held September 22. Ms. Liddell would like to see a breakdown of enrollment by major towns in the county, showing traditional versus non-traditional students.

SUMMARY COMMENTS BY BOARD MEMBERS

During summary comments, Mr. Allen stated he attended the recent GED/ESL event, and asked if there was a way to help fund non-credit classes. Ms. Haggerty stated that any emerging need can be brought to the Foundation Scholarship Committee for consideration. Ms. Walsh stated the strategic planning meeting was great, and liked the idea of bringing that same group back together again. Ms. Tirio is looking forward to the August presentation by Food Shed Co-op. Mr. Smith asked whether FutureIQ would be part of the Board Retreat; Dr. Gabbard did not think so, but would consider it. Ms. Liddell expressed her appreciation for the strategic planning session, and spoke about attending the recent volunteer recognition brunch, offering praise to Ms. Marie Day, who ties students and volunteers together. Mr. Parrish expressed his thanks to the Board.

CLOSED SESSION

At 8:19 p.m. Ms. Liddell moved to go into closed session to discuss matters covered under the Illinois Open Meetings Act, 120/2(c), Exception #2, *Collective negotiating matters between the public body and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees*, 120/2(c), and 120/2(c), Exception #21, *Discussion of minutes of meetings lawfully closed under this Act, whether for purposes of approval by the body of the minutes or semi-annual review of the minutes as mandated by Section 2.06*. Mr. Smith seconded the motion. There was no discussion. The roll was called, and all were in favor. The motion carried. A brief break was taken, and closed session began at 8:27 p.m. At 9:00 p.m., Ms. Liddell moved to come out of closed session, and Ms. Walsh seconded the motion. There was no discussion. A voice vote was taken, and all were in favor. The motion carried. Closed session ended at 9:01 p.m.

ACCEPTANCE OF CLOSED SESSION MINUTES

Ms. Liddell moved to accept the closed session minutes of the Committee of the Whole meeting, May 15, 2018, and Mr. Allen seconded the motion. There was no discussion. The roll was called, and all were in favor. The motion carried.

ADJOURNMENT

Hearing no further business, the meeting was adjourned at 9:02 p.m.

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Pat Kriegermeier, Recording Secretary

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Molly H. Walsh, Board Secretary