

MINUTES
REGULAR BOARD MEETING
of McHENRY COUNTY COLLEGE

The Regular Meeting of the Board of the Board of Trustees of McHenry County College was held on Thursday, September 27, 2018, in the Board Room, Room A217, in Building A on the Crystal Lake Campus. Chair Liddell called the meeting to order at 6:07 p.m. When Secretary Walsh called the roll, the following were present:

Ms. Evertsen
Mr. Allen
Mr. Parrish
Mr. Smith
Ms. Tirio
Ms. Walsh
Ms. Liddell

Dr. Gabbard was present. Attorney Samuel Cavnar was present as legal counsel. Ms. Elliott was counted as present at 6:14 p.m., after she was installed as Student Trustee.

PLEDGE OF ALLEGIANCE

Chair Liddell led the group in the Pledge of Allegiance.

COLLEGE MISSION STATEMENT

Trustee Tirio recited the Mission Statement.

ACCEPTANCE OF AGENDA

The agenda was accepted as amended; closed session minutes will be tabled until the October meeting.

ACCEPTANCE OF MINUTES

The minutes of the Regular Board Meeting, August 23, 2018, the Board Retreat, September 18, 2018, and the Special Board Meeting, September 25, 2018, were accepted as presented.

OPEN FOR RECOGNITION OF VISITORS AND PRESENTATIONS

No one addressed the Board.

INSTALLATION OF STUDENT TRUSTEE

Chair Liddell asked Ms. Stephanie Elliott to tell the Board a little about herself. Ms. Elliott stated this is her third semester at McHenry County College, she is a student orientation leader, is a student worker in the Advising and Transfer Center, a member of Phi Theta Kappa, and Oasis. She is grateful to the students who voted her in. She is from McHenry and was home schooled. Dr. Gabbard stated that Ms. Elliott was the victor in an incredibly tight race in which all three candidates ran fine campaigns. He noted that only eight votes separated top to bottom, in the largest student voter turnout ever. Ms. Liddell administered the Oath of Office to Ms. Elliott, after which she was greeted with applause and took her seat at the Board table.

PRESIDENT'S REPORT

Dr. Gabbard spoke about the site team visit for reaccreditation from the Higher Learning Commission, noting that the site team chair was very, very positive about the visit. He thanked the Board for participating in a Special Board Meeting with the site team, and noted that the current accreditation process is being retired. The College will be able to choose a different sequence that provides the freedom to keep doing what we are doing, and amass evidence.

Dr. Gabbard asked Trustees to save dates for upcoming events – the Manufacturing Breakfast in October, the President's Dinner on November 2, the Green Living Expo, Education to Empowerment, and MCC Night on November 14. He provided copies of articles from the *Daily Herald* and the *Northwest Herald* featuring McHenry County College's textbook initiative.

PRESENTATION

Open Educational Resources

Mr. Stephen Mujeye, Instructor of Networking, gave a presentation on the use of open educational resources for the Computer Security Awareness course and the savings that result to students. His presentation, entitled "Open Educational Resources", can be viewed at www.mchenry.edu/board.

COMMUNICATIONS

A. Faculty Report

Ms. Humphrey provided copies of the faculty report and spoke about several of its highlights.

B. Adjunct Faculty Report

There was no Adjunct Faculty report this month.

C. Staff Council Report

There was no Staff Council report this month.

D. Student Trustee Report

There was no report.

F. Attorney Report

There was no report.

APPROVAL OF CONSENT AGENDA

Mr. Allen moved to approve the Consent Agenda, and Ms. Walsh seconded the motion. During discussion, Dr. Gabbard acknowledged the retirements of several long-term faculty members and an administrator: Dr. Bev Dow, Mr. Don Curfman, and Mr. Tony Capalbo.

The roll was called, and all were in favor. The motion carried.

For Approval

- A. Executive Summary and Financial Statements
 - 1. Executive Summary, Board Report #18-115
 - 2. Treasurer's Report, Board Report #18-116
 - 3. Ratification for Accounts Payable Check Register, Board Report #18-117
- B. Request to Approve/Contract Extension/Lease/Purchase/Renew/Replace/Upgrade
 - 1. All Flash Solid State Disks Storage Area Network, Board Report #18-118
 - 2. Services and Materials for Ventilation System in Woodstock Welding Center, Board Report #18-119
- C. Destruction of Closed Session Recordings, Board Report #18-120
- D. Personnel
 - 1. Request for Retirement, Board Report #18-121
 - 2. Request for Retirement, Board Report #18-122
 - 3. Request for Retirement, Board Report #18-123
 - 4. Salary Adjustments, Board Report #18-124

ACTION ON ITEMS REMOVED FROM CONSENT AGENDA

No action was needed.

APPROVAL OF PRIME TRADES UNDER BID PERIOD 1 FOR BUILDINGS A AND E INFILL RENOVATION, Board Report #18-125

Ms. Walsh moved to approve Approval of Prime Trades Under Bid Period 1 for Buildings A and E Infill Renovation, Board Report #18-125, and Mr. Smith seconded the motion. During discussion, it was noted that bids came in at favorable costs. The roll was called, and all were in favor. The motion carried.

SOLAR POWER PURCHASING AGREEMENT (PPA), Board Report #18-126

Mr. Smith moved to approve Solar Power Purchasing Agreement (PPA), Board Report #18-126, and Ms. Walsh seconded the motion. During discussion, questions about the reliability, cost for meter changes, charging stations, and savings on electricity costs were asked and replies were given.

ICCTA REPORT

Ms. Liddell spoke about the September ICCTA meeting and will provide documents from discussion about pension changes to Ms. Kriegermeier to scan and send to the Board. Ms. Liddell stated that the Association of Community College Trustees (ACCT) is now offering in-depth information, presentations, and training guides available at no charge. She noted that the next ICCTA meeting will be held in Schaumburg in November.

FOR INFORMATION

- A. New Employees
- B. Departures
- C. September Committee Meeting Summary
- D. Friends of McHenry County College Foundation Report
- E. Office of Marketing and Public Relations Update
- F. Office of Resource Development Update
- G. Sustainability Center Update

There was no discussion.

FUTURE AGENDA ITEMS/SUMMARY COMMENTS BY BOARD MEMBERS

Mr. Allen stated it was amazing to see the College pull together during the Higher Learning Commission site visit; he added that they did a great job.

Ms. Tirio stated that the Board should discuss the Woodstock Tax Increment Financing District; this item will be placed on the October 16 Committee of the Whole agenda for discussion.

Ms. Elliott shared her enthusiasm about the Building A and E renovation and the solar purchase agreement just approved.

Ms. Evertsen thanked Ms. Liddell for her service to the College, and noted that the Board will miss her greatly.

Mr. Smith congratulated Ms. Elliott and welcomed her to the Board. He echoed others' comments on Ms. Liddell, noting it was a privilege and a pleasure to serve with her.

Ms. Walsh thanked Ms. Liddell for always reminding the Board that we have to think beyond McHenry County and see what is happening nationally and statewide.

Mr. Parrish stated that we are well recognized in our served community for the changes made and the growth received.

Ms. Tirio noted that Ms. Liddell ran a beautiful meeting and would be missed.

Dr. Gabbard stated that the word trustee shows up in his definition of leadership. He always felt it was safe to entrust the College in Ms. Liddell's hands when she was at community, state, and national meetings. He noted that her trusteeship goes beyond the official responsibility, and stated she has borne this duty with amazing strength and poise. Dr. Gabbard presented Chair Liddell with a plaque honoring her service to the College, and she was greeted with applause. Ms. Liddell then delivered remarks about her service on the Board and her appreciation for McHenry County College.

CLOSED SESSION

No closed session was held.

ACCEPTANCE OF CLOSED SESSION MINUTES

The August 23, 2018 closed session minutes will be accepted at the October meeting.

ADJOURNMENT

Hearing no further business, the meeting was adjourned at 7:23 p.m.

Patricia Kriegermeier, Recording Secretary

Molly H. Walsh, Board Secretary