

MINUTES  
REGULAR BOARD MEETING  
of McHENRY COUNTY COLLEGE

The Regular Meeting of the Board of Trustees of McHenry County College was held on Thursday, August 26, 2021 in the MCC Board Room, Room A217, in Building A on the Crystal Lake Campus. Chair Siddons called the meeting to order at 6:00 p.m. and announced that Trustee Evertsen would be attending via telephone. She then asked Secretary Hoban to call the roll for all Trustees physically present. When Secretary Hoban called the roll, seven Board Trustees were physically present, with the exception of Ms. Evertsen.

Chair Siddons then asked for a motion to allow Ms. Evertsen to attend via telephone. Mr. Allen motioned, seconded by Mr. Morton. Chair Siddons asked Trustee Evertsen whether any closed session conversation will be kept confidential. Ms. Evertsen confirmed, after which a roll call vote was called of the seven attending Trustees. All seven voted in favor of allowing Trustee Evertsen to attend via telephone. Chair Siddons then instructed Secretary Hoban to take a final roll call to include all Trustees attending. The following were present:

Ms. Hoban  
Ms. Siddons  
Ms. Speros  
Ms. Walsh  
Mr. Morton  
Mr. Allen  
Ms. Sanchez  
Ms. Evertsen – attended via telephone

Dr. Gabbard was also present. Attorney Ken Florey was present as legal counsel.

PLEDGE OF ALLEGIANCE

Chair Siddons led the Pledge of Allegiance.

COLLEGE MISSION STATEMENT

Student Trustee Sanchez recited the College Mission Statement.

ACCEPTANCE OF AGENDA

The agenda was accepted as presented.

ACCEPTANCE OF MINUTES

Ms. Evertsen motioned, with a second by Ms. Walsh to approve the minutes of the regular Board meeting of June 24, 2021 and the Special Board meeting of July 20, 2021 as presented. On a roll call vote, all were in favor. Motion carried.

OPEN FOR RECOGNITION OF PUBLIC COMMENTS

There were no visitors nor public comments for the Board.

## PRESIDENT'S REPORT

Dr. Gabbard spoke about the rising COVID-19 infection rates in Illinois due to the Delta variant presence, and the implementation of a statewide mask mandate issued by Governor Pritzker to begin on Monday, August 30, 2021. Based on an Executive Order from the Governor's Office, beginning on September 5, MCC employees and students will be required to show proof of vaccination or undergo weekly testing for unvaccinated individuals in order to be allowed on campus. The College is meeting with SHIELD Illinois to bring the capability of rapid-response COVID-19 testing on campus. The College will also continue to post weekly COVID-19 data on the myMCC dashboard, will require masks/face coverings in campus buildings regardless of vaccination status, and will continue with safety and sanitation protocols.

Dr. Gabbard then gave a brief update on Fall 2021 enrollment, pleased that MCC is up substantially in both headcount and credit hour enrollment. He shared data comparing MCC to some of its peer community colleges, and reiterated MCC's focus to keep every student here, reaching out to them early, quickly, and often to offer any support that may be needed.

Related to the College's efforts on Diversity, Equity, Belongingness, and Inclusion (DEBI), Dr. Gabbard shared that the consultant's intention is to finish interviews, review MCC's PACE and CCSSE surveys and other information provided to them, then prepare a draft of their summary findings and possible recommendations as early as the end of September.

He then recapped upcoming MCC events, among them the next series of the *Experts and Insights* Faculty Speaker Series, the October 13 Manufacturing Breakfast, and the October 29 President's Dinner. He shared that this year's College Fair on October 7 will be held in person, on campus.

Dr. Gabbard thanked Mary Cornett for her service to the Board of Trustees these past two years, sharing that Mary will move into a role to assist MCC's CFO, Bob Tenuta, and also Gina McConoughey, AVP of Academic Affairs. He then introduced and welcomed Denisa Shallo as the new Executive Assistant to the President and liaison to the MCC Board of Trustees.

## PRESENTATION ON FUND 03

Mr. Tenuta presented information related to Fund 03, a required restricted fund used for future college planning. This fund is a strategic fiscal planning tool that allows monies to be set aside or accumulated for capital projects and other future growth uses determined by the College. As such, it is also used for projects identified on the College's annual Resource Allocation Management Program (RAMP) submission. For projects that eventually receive state funding, monies within this account are used to cover the College's required local match for a given project. Mr. Tenuta explained the College has to account for state funds coming in and being spent; this is done within Fund 03.

Mr. Tenuta reported that the College currently has approximately \$5.6 million in Fund 03, funds that will eventually be spent toward the College's match for the Foglia CATI building project. Also, the Ring Road improvement project has been approved and state funding should be received. The College's 25% match for this project is approximately \$360,000.

## COMMUNICATIONS

### A. Faculty Report

Ms. Sarah Sullivan provided the August Faculty Spotlight, and also noted that students are eager to be on campus this fall and are excited to learn. She indicated that Dr. Talia Koronkiewicz is doing a wonderful job supporting the academic side, serving as the Interim Vice President of Academic Affairs and Workforce Development. Ms. Sullivan then reported that the third year of the Faculty Speaker Series is set to begin, with dates and topics provided. She added that the Friends of MCC Foundation has

funded this effort for three years, and the series is getting great response and attendance. Ms. Sullivan is thankful for the solid leadership keeping MCC going despite the coronavirus pandemic, and the safety net of support offered our students, including financial and tutoring assistance.

**B. Adjunct Faculty Report**

No report.

**C. Staff Council Report**

No report.

**D. Student Trustee Report**

Before recapping student activities and recent campus events, Student Trustee Sanchez shared her thanks for the opportunity to both meet and introduce President Joe Biden during his July visit to McHenry County College. She then went on to recap MCC activities of this past month, noting an amazing student turnout at Fall 2021 Opening Day. She ended by sharing her excitement that over \$900,000 has been awarded to MCC students from the Purple Pride Relief Fund, helping over 1,200 students.

**E. Attorney Report**

Attorney Florey briefly recapped recent legislative updates with the Board Trustees.

**APPROVAL OF CONSENT AGENDA**

Chair Siddons asked whether there were any board reports to be removed from the Consent Agenda before asking for a motion to approve. Ms. Evertsen asked for clarification on surplus inventory. After brief discussion, Ms. Walsh motioned to approve; seconded by Mr. Allen. On a roll call vote, all voted in favor of approving the Consent Agenda as presented.

**For Approval**

- A. Executive Summary and Financial Statements
  - 1. Executive Summary, Board Report #21-93
  - 2. Treasurer's Report, Board Report #21-94
  - 3. Ratification for Accounts Payable Check Register, Board Report #21-95
  - 4. Ratification for Accounts Payable Check Register, Board Report #21-96
- B. Request to Approve/Implement/Lease/Purchase/Renew/Replace/Upgrade
  - 1. Annual Microsoft Consortia Enterprise Agreement, Board Report #21-97
  - 2. Dell Laptops, Docking Stations and Monitors, Board Report #21-98
  - 3. Gordon Food Service Prime Vendor Distributor, Board Report #21-99
  - 4. Higher Education Emergency Relief Funds (HEERF) Student Laptops, Board Report #21-100
  - 5. Illinois Community College Risk Management Consortium, Board Report #21-101
  - 6. Online Database Services, Board Report #21-102
  - 7. Projectors, Board Report #21-103
  - 8. Woodstock Center Lease Extension and Amendment, Board Report #21-104
- C. Personnel
  - 1. Ratification of Hires: New and Replacement Administrative and Faculty Appointments, Board Report #21-105
  - 2. Salary Adjustment, Board Report #21-106

**AGREEMENT BETWEEN THE BOARD OF TRUSTEES OF MCHENRY COUNTY COLLEGE AND MCHENRY COUNTY COLLEGE ADJUNCT FACULTY ASSOCIATION, Board Report #21-107**

Mr. Allen motioned to approve Board Report #21-107, seconded by Ms. Walsh. In discussions, Ms. Walsh asked what changes had been made since the previous agreement. Ms. Evertsen provided her perspective and reasons why she is not in support of pay increases, while Chair Siddons voiced her support of the agreement. Chair Siddons maintains it is important to retain talent the College has by offering favorable agreements. On a roll call vote, all Trustees voted in favor with the exception of Trustee Evertsen who voted against. Motion carried.

#### FOR INFORMATION

1. New Employees
2. Employee Resignations and Retirement Notifications
3. August Committee Meeting Summary
4. Joint Agreement Summary Report for Fiscal Year 2021
5. Center for Agrarian Learning Update
6. Friends of McHenry County College Foundation Update
7. Grants Office Update
8. Office of Marketing and Public Relations Update
9. Sustainability Center Update
10. Workforce Development Update

Chair Siddons mentioned each of the Information Reports provided in the board packets, and Dr. Gabbard pointed out the Grants Office Fiscal 2021 Year End Report, encouraging all to read this, and all the other information provided. Ms. Walsh, referring to the Joint Agreement Summary Report for Fiscal Year 2021, shared that she would be interested in a list of programs these students are pursuing.

#### FUTURE AGENDA ITEMS/SUMMARY COMMENTS BY BOARD MEMBERS

Mr. Morton shared his hope that all people will be convinced to get the COVID-19 vaccine, and hopes the College's efforts moving forward go well, given the Governor's latest directives related to the coronavirus.

Ms. Hoban congratulated the administration on MCC's stellar enrollment numbers.

Ms. Evertsen, referring to enrollment numbers, feels it is phenomenal that MCC continues to attract and engage students. She would be interested in a five-year mapping of the trajectory of enrollment to include headcount, credit hours, and dollar value.

Mr. Allen was impressed with enrollment data, adding this is a result of leadership and instruction at MCC. He feels students are very connected here, and is pleased MCC partners heavily with our district high schools.

Ms. Walsh requested a presentation on grants, specifically mentioning those related to Upward Bound. She then thanked Ken Florey for his legislative report this evening.

Ms. Speros enjoyed the Fund 03 presentation and all the informational reports provided.

Chair Siddons is confident the College will make the best decisions as it navigates through the COVID-19 mandates issued by the Governor, as recapped in the President's Report.

#### CLOSED SESSION

There was no closed session held.

ADJOURNMENT

Hearing no further business, Ms. Evertsen motioned to adjourn, seconded by Mr. Morton. All voiced aye and the meeting adjourned at 7:25 p.m.

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Mary Cornett, Recording Secretary

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Suzanne Hoban, Board Secretary