

**BOARD OF TRUSTEES
McHENRY COUNTY COLLEGE DISTRICT #528**

Tuesday, August 16, 2022
Committee of the Whole



MCC Conference Room A215
8900 U.S. Highway 14
Crystal Lake, IL 60012

MINUTES

1. CALL TO ORDER

Vice Chair Hoban called the meeting to order at 5:58pm.

2. ROLL CALL

Vice Chair Hoban asked Secretary Morton to take a roll call to include all Trustees attending.

Trustees Present

Tom Allen
Elizabeth Speros
Molly Walsh-in at 6pm
Dale Morton
Suzanne Hoban
Carlos Arévalo
Chase Filkins

Also Present

Dr. Clinton Gabbard- College President
Ken Florey – Legal Counsel

Trustees Not Present

Diane Evertsen

3. ACCEPTANCE OF AGENDA

Agenda was accepted as submitted.

4. ACCEPTANCE OF MINUTES:

Motion: Move that the Committee of the Whole meeting minutes from June 21, 2022, are approved as submitted. Trustee Arévalo motioned; seconded by Trustee Allen. Motion approved.

5. OPEN FOR RECOGNITION OF VISITORS AND PRESENTATIONS

There were no public comments submitted for this meeting.

6. PRESIDENT'S REPORT: DR. CLINTON GABBARD

Fall 2022 Enrollment Update

Throughout the summer leading up to the start of the fall semester, several aggressive enrollment efforts were coordinated through both Student Affairs and Institutional Advancement in order to maximize both credit hour and headcount. As a result, Fall 2022 credit enrollment is holding steady with prior year in both headcount and credit hours.

Dual Credit enrollment numbers are still be entered into MCC's system and will be shared as part of a follow-up report. However, the projected credit hours for the fall semester are 4,500, which is a 22% increase over prior year. This indicates that with the dual credit data added to enrollments, MCC will see flat to slightly increased enrollment for Fall 2022.

Fall Semester Activities for Students

At the beginning of each semester, MCC provides a variety of support and activities for students to help them acclimate to the College campus and community. A few activities taking place are Welcome Stations and Student Organization Training.

Foglia CATI Update Timeline

Dr. Gabbard updated the Board of Trustees on the new timeline for Foglia CATI and a table with all the dates were provided.

Key Leadership Positions – Search Process Updates

This summer, the College has been active in searching for several key positions. Most recently, we have hired a new Director of Institutional Research, who will begin at the end of August. Several search processes remain in progress, including: Vice President of Human Resources, AVP of Diversity, Equity, Belonging, and Inclusion (new position), and AVP of Facilities Management, which we hope to conclude soon.

Construction Updates – Access Roadway and Ring Road

Since May, the Access Road to Parking Lots A and C and the Dock entry have been under construction as part of an improvement effort. Most of this project has been completed, with the roadway and dock fully accessible. Only one additional layer of asphalt needs to be poured, as well as a few other steps taken in the dock area. These additional measures will be scheduled so that there is limited impact to the college community.

The design development plans for the Ring Road renovation project were submitted to CDB on August 15. We will share an updated project schedule when one becomes available.

COVID-19 Practices for the Fall Semester

On July 13, 2022, Executive Order 2021-22 was modified to rescind weekly testing requirements for higher education employees and students who are not fully vaccinated against COVID-19. Therefore, weekly testing is no longer required for MCC employees or for MCC students taking on-campus, in-person classes. Use of the CLEARED4 system has also been discontinued. While mandatory weekly testing has stopped, the College will continue to take numerous precautions to ensure a safe and healthy campus environment, including: heightened cleaning protocols, and encouraging mask-wearing during high transmission times and when in close proximity to others.

Diversity, Equity, Belonging, and Inclusion Training for MCC Employees

One of MCC's expressed values focuses on the theme of Diversity: *"We strive to be thoughtful, appreciative, and continuously open in learning to respect and celebrate diverse ideas, cultures, ethnicities, and life contexts."* In late July, Cabinet leadership completed eight hours of training with Dr. Ivette Dubiel, a facilitator in Diversity, Equity, Belonging, and inclusion (DEBI) training with Systemic Educational Equity, LLC. This training was focused on providing a baseline of information, a common understanding of those definitions, concepts, and ideas that are central to extending our commitment to taking personal and institutional steps to grow in our journey of expanding diversity, equity, belongingness, and inclusion in every student and employee's experience at MCC. Cabinet leadership experienced this training first-hand in advance of offering this training to all employees this academic year. In Fall 2022-Spring 2023, all employees will participate in a comprehensive eight-hour, in-person professional learning experience, presented as individual/monthly sessions. This training is designed to develop common language and understanding related to DEBI paradigms. Each session will be facilitated by Dr. Dubiel and will offer a variety of activities and discussion inquiries. To accommodate various schedules, we will offer two tracks – one for staff and administrators and one for faculty. We are excited to provide this learning opportunity to our employees, which will allow further ways to connect with each other and continue our efforts to grow an inclusive culture at McHenry County College.

Strategic Planning Mid-Cycle Update

The College continues to align its activities and budget with the eight institutional goals, as outlined in the 2019-2024 Strategic Plan. As we are now halfway through this five-year plan, we would like to provide a mid-cycle update to the Board in September, just prior to the start of the Committee of the Whole meeting. During that session, we will give an updated look at the most recent activities, as well as highlight any changes or re-focus in plan activities related to the global, regional, and local landscape.

Fall 2022 Opening Day and Faculty Development Day

On Thursday, August 11, the College welcomed Fall 2022 new students for a morning of interaction and collaboration. Activities for these students provided an opportunity to reinforce the importance of their educational efforts and MCC's commitment to support students in their endeavors. Activities for students included a resource fair, a series of Student Engagement Sessions hosted by faculty, campus tours, and a luncheon on the patio. This date also included a Faculty Development Day – in addition to engaging with new students, MCC faculty attended a kickoff session from Dr. Gabbard and Dr. Santos-George, as well as breakout sessions throughout the day, which focused on teaching and learning topics across a wide range of disciplines. Many thanks to everyone who participated in the day, which proved to kick off our academic year with great energy and enthusiasm.

Upcoming MCC Events – August 2022

Dr. Gabbard shared upcoming campus events with the Board of Trustees.

7. JUNE PRELIMINARY FINANCIAL STATEMENTS

Mr. Tenuta provided a recap of the preliminary June financial statements.

8. FUTURE AGENDA ITEMS/SUMMARY COMMENTS BY BOARD MEMBERS

Trustee Arevalo had a meeting with Dr. Gabbard and that went very well.

Trustee Morton was glad that the Board of Trustees and Foundation Board is getting together for the Special Appreciation Event.

Trustee Allen appreciated the hard work that went into the beginning of the school year. He had the chance to speak with a couple of students and they were very excited.

Trustee Walsh watched the opening day via Zoom and enjoyed it. She asked about the transferring students and if we have any data on how many students transfer to a four-year college. Dr. Gabbard responded that our dashboards have the information, but this data is not collected by MCC.

Trustee Speros attended the beginning of opening day. It was a positive experience and seeing students connecting was great. She really enjoyed the opportunity.

Trustee Hoban asked about the agreement we have with Southern and if we have any other opportunities with other universities. Dr. Gabbard responded that we have a conversation with Aurora University next week. We will put a list together of the universities we have an agreement with.

9. ADJOURNMENT

Hearing no further business, Vice Chair Hoban declared the meeting adjourned at 7:04pm.

Denisa J. Shallo, Recording Secretary

Dale Morton, Board Secretary