

**BOARD OF TRUSTEES
McHENRY COUNTY COLLEGE DISTRICT #528**

Thursday, August 25, 2022
Regular Board Meeting



MCC Board Room-A217
8900 U.S. Highway 14
Crystal Lake, IL 60012

MINUTES

1. CALL TO ORDER

Chair Allen called the meeting to order at 6:00pm

2. ROLL CALL

Chair Allen asked Secretary Morton to take a roll call.

Trustees Present

Suzanne Hoban
Elizabeth Speros
Molly Walsh
Dale Morton
Tom Allen
Carlos Arévalo

Also Present

Dr. Clinton Gabbard- College President
Kenneth Florey– Legal Counsel

Trustees Not Present

Diane Evertsen
Chase Filkins

3. PLEDGE OF ALLEGIANCE

Chair Allen led the Pledge of Allegiance.

4. COLLEGE MISSION STATEMENT

Secretary Morton recited the College Mission Statement.

5. ACCEPTANCE OF AGENDA

The agenda was accepted as presented.

6. ACCEPTANCE OF MINUTES

Motion: Move that the Board of Trustees approve the minutes from Regular Board of Trustees Meeting, June 30, 2022. Trustee Speros motioned, seconded by Trustee Walsh. Motion approved.

7. OPEN FOR RECOGNITION OF VISITORS / PUBLIC COMMENTS

There were no visitors nor public comments for the Board.

8. PRESIDENT'S REPORT: DR. CLINTON GABBARD

Foglia CATI Update

Dr. Gabbard gave an update on Foglia CATI. Design documents are fully completed with review by CDB. Some small edits were requested by CDB on the program manual that Ryan Giblin, Ross-Barney, lead architect, took care of promptly. The College has received the Issued for Bid (IFB) plans and project manual. When the CDB formally accepts all the IFB documents, they will be posted for bid at the next

available time that the CDB schedules. Posted solicitations should appear on the following link.
<https://www2.illinois.gov/cdb/procurement/Pages/Solicitations.aspx>

The Early Childhood Access Consortium for Equity (ECACE)

The Early Childhood Access Consortium for Equity (ECACE) was created through IL Public Act 102-0174 , which charges the IBHE and the ICCB with creating and establishing the ECACE. The ECACE supports educational programs serving the early childhood workforce to increase the number of persons earning early childhood degrees. The program will benefit both families working in and those served by that industry and the employers of childhood educators. One key goal is to streamline, coordinate, and improve the accessibility of degree completion pathways; education is generally believed to be a path to mediate economic disparities. This program will support the advancement of programmatic improvements statewide in delivering early childhood education services by helping workers in that field obtain higher education degrees. Therefore, children and families being served can expect better services. Graduates of higher education generally have healthier habits, higher earnings, healthier children and perhaps even a longer life expectancy; participants in this program will have the opportunity to experience such achievements. McHenry County College has been awarded \$428,396 for FY23.

MCC & Me Program

MCC was awarded the ICCB College Bridge Grant in the amount of \$220,000 to create targeted efforts to provide minority, first generation, and low-income students with the skills and resources to succeed as they transition into community college, ultimately resulting in the successful completion of a postsecondary credential or transfer to a four-year institution. We have titled the program MCC and Me: A College Connection Program to ensue students will find their place of connection and sense of belonging. We have designed the program to support, empower, and celebrate students who have historically been underserved and underrepresented in the American higher education system, by participating in workshops and conversations focused on academic preparation, social engagement, and cultural embracement. Additionally, students will meet regularly with participants, staff, and other professionals to build their networks. On Tuesday August 30, the program is welcoming 97 new-incoming students as participants and 25 returning MCC students who will serve as mentors. We have the capacity to serve 100 participants and 25 returning students with the funds awarded.

Academic Affairs Update

On August 10th, MCC welcomed its five (5) new faculty members starting this fall during the New Faculty Welcome and On-boarding program. These are Christopher Davis (Instructor of Anthropology); Pauline Hagas (Accounting); Steven Dempsey (Automotive Technology); Mark Krause (Criminal Justice); Justin Randall (Nursing); and Kim Tipton (Reference Librarian). Starting at 9 am through 3 pm, the faculty participated in several planned activities, including a campus tour and Canvas training, from HR and the Center for Teaching and Learning.

The Faculty Development Day was held on August 11th that started in the morning with faculty participating in the student engagement sessions and attending workshops that had a diverse array of topics on pedagogy, DEBI, mental health, instructional technology and materials, and other topics. Dr. Gabbard and Dr. Santos-George provided welcome remarks.

Strategic Planning Mid-Cycle

Dr. Gabbard reminded the Board that we need to decide on a date for strategic planning discussion. The Board of Trustees decided to have the session prior to September Board of Trustees Meeting.

Upcoming Events

Dr. Gabbard gave an overview of upcoming events of the College.

9. APPROVAL OF CONSENT AGENDA

Motion: Move that the Board of Trustees approve the consent agenda as presented. Trustee Hoban motioned; Trustee Speros seconded. Motion approved.

For Approval

A. Executive Summary and Financial Statements

1. Executive Summary, Board Report #22-95
2. Treasurer's Report, Board Report #22-96
3. Ratification for Accounts Payable Check Register June, Board Report #22-97
4. Ratification for Accounts Payable Check Register July, Board Report #22-98

B. Destruction of Closed Session Recordings, Board Report #22-99

C. Request to Approve/Implement/Lease/Purchase/Renew/Replace/Upgrade

1. Illinois Community College Risk Management Consortium, Board Report #22-100
2. Open Enrollment and Contract Training Instructional Materials, Board Report #22-101
3. Traffic Safety School Instructional Materials, Board Report #22-102
4. Online Database Services, Board Report #22-103
5. Samaritan Counseling Center Partnership Continuation, Board Report #22-104
6. Gordon Food Service Prime Vendor Distributor, Board Report, Board Report #22-105

D. Personnel

1. Ratification of Hires: New and Replacement Administrative and Faculty Appointments, Board Report #22-106
2. Salary Adjustment, Board Report #22-107

10. ACTION ON ITEMS REMOVED FROM CONSENT AGENDA

No items were removed from consent agenda.

11. APPOINTMENT OF REPLACEMENT, DIRECTOR OF INSTITUTIONAL RESEARCH, Board Report #22-108

Motion: Move that the Board of Trustees ratifies the full-time administrative appointment for Director of Institutional Research. Trustee Hoban motioned; Trustee Arévalo seconded. Motion approved.

12. IDOT ACQUISITION OF PARCELS AND TEMPORARY EASEMENTS, Board Report #22-109

Motion: Move that the Board of Trustees approve and executes the documents for the acquisition by the Illinois Department of Transportation of the "First Parcel" for \$86,200. Further, it is recommended that the Board of Trustees approve and executes the documents for granting a five (5) year temporary construction easement for the "Second Parcel" to the Illinois Department of Transportation for the consideration of \$3,800.00. Trustee Walsh motioned; Trustee Speros seconded. Motion approved.

13. FOR INFORMATION REPORT

Chair Allen commented that a lot of good information reports were included in the Board packet and went over all the reports titles.

14. FUTURE AGENDA ITEMS/SUMMARY COMMENTS BY BOARD MEMBERS

Trustee Walsh asked on the 10th day of enrollment report will come out. Dr. Gabbard responded that enrollment update will be given in September.

Trustee Hoban enjoyed the faculty spotlight and wanted to thank Sarah Sullivan for putting it together each month with a lot of good information.

Trustee Arévalo attended the IME Becas Scholarship Recipient Lunch. He really enjoyed it and encouraged the Board members to attend these meetings. These programs are helpful and mean a lot to the students.

Trustee Morton enjoyed the Workforce Development Update. He was impressed with the kids in college program and the number of kids that attended.

Trustee Allen asked how to request attending a class and Dr. Gabbard responded that we would be happy to set it up for him if he lets us know what classes he's interested in.

15. APPROVAL OF MOTION TO NOT RELEASE CLOSED SESSION MINUTES AS A RESULT OF THE SEMIANNUAL REVIEW OF CLOSED SESSION MINUTES

Motion: Move that the Board of Trustees approve not to release closed session minutes as follow:

November 9, 2021

November 18, 2021

January 27, 2022

Trustee Hoban motioned; Trustee Walsh seconded. Motion approved.

CLOSED SESSION

There was no closed session held at this meeting

16. ADJOURNMENT

Hearing no further business, Trustee Hoban motioned to adjourn, seconded by Trustee Walsh. All voiced aye and the meeting adjourned at 6:55pm

Denisa J. Shallo, Recording Secretary

Dale Morton, Board Secretary