

**BOARD OF TRUSTEES
McHENRY COUNTY COLLEGE DISTRICT #528**

Tuesday, September 13, 2022
Committee of the Whole



MCC Board Room A217
8900 U.S. Highway 14
Crystal Lake, IL 60012

MINUTES

1. CALL TO ORDER

Vice Chair Hoban called the meeting to order at 6:00pm.

2. MOMENT OF SILENCE

The Board of Trustees observed a moment of silence for Steve Zambello, MCC's EMS Skills Lab instructor, who died suddenly last week.

3. ROLL CALL

Vice Chair Hoban asked Secretary Morton to take a roll call to include all Trustees attending.

Trustees Present

Tom Allen
Elizabeth Speros
Molly Walsh-6:02pm
Dale Morton
Suzanne Hoban
Carlos Arévalo
Chase Filkins

Also Present

Dr. Clinton Gabbard- College President
Emily Bothfeld – Legal Counsel

Trustees Not Present

Diane Evertsen

4. ACCEPTANCE OF AGENDA

Agenda was accepted as submitted.

5. ACCEPTANCE OF MINUTES:

Motion: Move that the Committee of the Whole meeting minutes from August 16, 2022, are approved as submitted. Trustee Allen motioned; seconded by Trustee Speros. Motion approved.

6. OPEN FOR RECOGNITION OF VISITORS AND PRESENTATIONS

There were no public comments submitted for this meeting.

7. PRESIDENT'S REPORT: DR. CLINTON GABBARD

Transfer Agreements Update

Dr. Gabbard informed the Board that Dr. Koronkiewicz will be giving a short presentation on where the links are on the MCC website. Dr. Koronkiewicz informed the Board that McHenry County College has a multitude of transfer partnerships with other colleges and universities, all in place to help a student start at MCC and finish their bachelor's degree at the institution that best fits with their educational path. MCC's Transfer Center coordinates these dynamic relationships. The College's website is easily accessible and serves as a dynamic location for students to look at transfer agreements, specifically:

www.mchenry.edu/transfer

www.mchenry.edu/transfer/transfercolleges.html

www.mchenry.edu/partnerships/index.html

Dual Credit Growth and Next Steps

On September 8, College leadership met with the Board of Control, which consists of superintendents and other senior leadership from area high school districts. The meeting included a recap of MCC's P-20 Partnership Program, including an introduction of MCC's new administrators overseeing the program. Discussion also was focused on growing the dual credit relationship to ensure quality assurance, alignment with ICCB and ISBE agreements, and an ongoing commitment to further collaboration, which was demonstrated through the presentation of a new FY 2024 Dual Credit Agreement. Dr. Gabbard asked if the Board was comfortable with bringing a Board Report at the September BOT meeting for proposal to add a fee for dual credit classes. The Board of Trustees agreed on bringing the report in for a vote next week.

New Nursing Cohort Coming to MCC in Fall 2023

As part of MCC's \$551,270 award from the Pipeline for the Advancement of Healthcare Workers (PATH) grant, the College is expanding its Nursing AAS and Certified Nurse Assisting (CNA) programs. Objectives for MCC's Nursing program include:

- Recruit for an additional cohort of at least 12 eligible students in Fall 2023 from the Fall 2022 CNA students and from general recruitment strategies.
- With the grant, the entering Nursing cohort in Fall 2023 will increase from 40 to at least 52 students.
- Offer additional sections in Spring 2023 that will accommodate a larger number of entering Nursing students, resulting in smaller class sizes that are more conducive to learning. These additional sections will continue in Fall 2023 and Spring 2024.
- Hire additional 1-2 adjunct instructors to teach the additional sections.
- Develop a student retention and success plan to achieve a 100% completion rate for the program.

Objectives for MCC's CNA program are:

- Expand capacity by offering an additional 2-3 CNA sections in Spring 2023 and 2-3 sections in Summer 2023. This will result in an anticipated total enrollment of 294 students in FY 2023.
- Hire additional 1-2 adjunct instructors.
- All students will receive wrap-around services and last-dollar tuition assistance to help them persist to completion and gainful employment.
- The Adult Education program will develop a Bridge to Healthcare course and offer an Integrated Career and Academic Preparation System (ICAPS) program in CNA to help ESL and GED students transition to college and earn a credential.

Welcoming New Team Members

Dr. Gabbard informed the Board that MCC has welcomed several new administrators, We are pleased to welcome several new administrators to MCC, who will provide critical leadership in several areas:

- Dave Dammon – AVP of Facilities Management
- Megan Lombardi – Director of Institutional Research
- Cara Schultz, Director of College and Career Readiness

CATI Update

Dr. Gabbard informed the Board that 101% design submittal has been approved. Pre-bid meeting is on September 28th 2022. Bid due date is October 26th and the bids open on October 28th 2022. If everything goes according to plan, we'll open bids at the end of October. Groundbreaking for CATI has been scheduled for October 19th 2022.

Upcoming MCC Events – September 2022

Dr. Gabbard shared upcoming campus events with the Board of Trustees.

8. AUGUST PRELIMINARY FINANCIAL STATEMENTS

Mr. Tenuta provided a recap of the preliminary August financial statements.

9. FUTURE AGENDA ITEMS/SUMMARY COMMENTS BY BOARD MEMBERS

Trustee Speros asked that we have a couple of instructors to present on mentoring projects. It was decided that Dr. Koronkiewicz would be doing a presentation.

Trustee Walsh would like to have a few hard copies of the catalog for around campus.

Chair Allen thanked Wes Crain for his service to the college and wished him well on his retirement.

Trustee Morton enjoyed the Monday afternoon farmers market and encouraged the Trustees to visit the student farm if they haven't done so lately, it changes every day.

Other Trustees had no comments or future agenda items.

10. CLOSED SESSION

No closed session was held during this meeting.

11. ADJOURNMENT

Hearing no further business, Vice Chair Hoban declared the meeting adjourned at 7:15pm.

Denisa J. Shallo, Recording Secretary

Dale Morton, Board Secretary