

**BOARD OF TRUSTEES**  
**McHENRY COUNTY COLLEGE DISTRICT #528**

Tuesday, October 18<sup>th</sup> 2022  
Committee of the Whole



MCC Board Room A217  
8900 U.S. Highway 14  
Crystal Lake, IL 60012

**MINUTES**

**1. CALL TO ORDER**

Vice Chair Hoban called the meeting to order at 6:00pm.

**2. ROLL CALL**

Vice Chair Hoban announced that Trustee Speros would be attending via telephone due to current Covid procedures. She asked Secretary Morton to call the roll for all Trustees physically present. Six Board Trustees were physically present, with the exception of Trustee Speros.

Vice Chair Hoban asked Trustee Speros whether any closed session conversation will be kept confidential. Trustee Speros confirmed.

Motion: Move that the Board of Trustees approve Trustee Speros to attend via phone. Trustee Arevalo motioned, seconded by Trustee Walsh. Motion Approved.

Vice Chair Hoban asked Secretary Morton to take a roll call to include all Trustees attending.

**Trustees Present**

Tom Allen  
Elizabeth Speros-over the phone  
Molly Walsh  
Dale Morton  
Suzanne Hoban  
Carlos Arévalo  
Chase Filkins

**Also Present**

Dr. Clinton Gabbard- College President  
Emily Bothfeld – Legal Counsel

**3. ACCEPTANCE OF AGENDA**

Agenda was accepted as submitted.

**4. ACCEPTANCE OF MINUTES:**

Motion: Move that the Committee of the Whole meeting minutes from September 13<sup>th</sup> 2022, are approved as submitted. Trustee Allen motioned; seconded by Trustee Walsh. Motion approved.

**5. OPEN FOR RECOGNITION OF VISITORS AND PRESENTATIONS**

Mr. Kirk Donald addressed the Board and asked to keep the tax levy flat. Everyone thanked Mr. Donald for attending the meeting and his input.

**6. PRESIDENT'S REPORT: DR. CLINTON GABBARD**

**MCC Program of Study Overview**

In preparation for Foglia Center for Advanced Technology and Innovation opening, McHenry County College (MCC) is developing Career and Technical Education (CTE) programs that will offer new or enhanced curricular offerings to be housed in the Center. These programs will be developed in alignment with federal and state efforts to implement integrated career pathways that address the workforce needs of local and state economies. These pathways target high-demand, high-wage, or high-skill occupations in the local or regional economies.

A “Program of Study” is an essential component of an integrated career pathway, and it is the framework that MCC will use to develop new or enhanced curricular offerings. It is defined as a comprehensive, structured approach for delivering high-quality CTE programs that will prepare students for postsecondary education and career success.

There are nine quality criteria for a CTE program to be designated as an approved Program of Study by the Illinois Community College Board and the federal government:

- 1) Stakeholder engagement with secondary education and area employers
- 2) Alignment of the curriculum with employer-informed competencies and skills
- 3) Sequence of courses from secondary to post-secondary
- 4) Opportunities for work-based learning such as internships, clinicals, and apprenticeships
- 5) Equity in student access and success
- 6) Academic rigor and wrap-around services
- 7) Qualified instructors who engage in professional learning
- 8) Industry-standard technology, facilities, and equipment
- 9) Continuous improvement with input from stakeholders and advisory committees.

The outcome of the Program of Study development process is to produce stackable credentials leading to an AAS for either new programs or enhanced existing programs. It is a year-long process that will begin with curriculum development with active employer engagement. Consultants from the Worldwide Instructional Design System will facilitate, lead, and support MCC faculty in this curriculum development, ending with a comprehensive plan to implement the new or enhanced CTE program offerings. The plan will cover recruitment, marketing, student retention or success, work-based learning, career services, and other areas of the College that will support the successful launch and implementation of these CTE programs.

The five CTE programs targeted for development in FY 2023-FY 2024 are:

- 1) Automation, Robotics and Mechatronics
- 2) Welding
- 3) Software Development
- 4) CNC Programming
- 5) Network Security

Two additional CTE programs – Horticulture and Administrative Office Management – are also being planned for expansion. The Program of Study development will start in November 2022, with curriculum approvals targeted for November 2023. The new or enhanced CTE programs will be offered beginning in Fall 2024. The Board will be asked to approve efforts to support this process at the October Board meeting.

#### **Foglia Center for Advanced Technology and Innovation Groundbreaking Reminder**

Dr. Gabbard reminded the Board of Trustees that on Wednesday, October 19, the College will celebrate progress being made on the Foglia Center for Advanced Technology and Innovation (CATI) project with a symbolic groundbreaking ceremony beginning at 9:30 a.m. Speakers include Dr. Gabbard, John Cain from Scot Forge, Vince Foglia, and MCC Manufacturing faculty member, Jason Boring. Board Chair, Tom Allen will also be introducing the faculty speaker. The Board of Trustees will have reserved seating at this event and also have an opportunity to pick up a shovel and “break ground” at the conclusion of the ceremony.

#### **Upcoming MCC Events – October 2022**

Dr. Gabbard shared upcoming campus events with the Board of Trustees.

#### **7. SEPTEMBER PRELIMINARY FINANCIAL STATEMENTS**

Mr. Tenuta provided a recap of the preliminary September financial statements.

## 8. PRESENTATIONS

### **2022 Tax Levy**

Mr. Tenuta gave an overview of the 2022 Tax Levy.

### **Mid Semester Student Interventions**

Dr. Koronkiewicz gave an update on Mid semester student interventions.

## 9. FUTURE AGENDA ITEMS/SUMMARY COMMENTS BY BOARD MEMBERS

Trustee Arevalo appreciated the presentation from Mr. Tenuta and Dr. Koronkiewicz.

Trustee Morton was looking forward to the groundbreaking.

Chair Allen thanked the CAL staff for allowing the bee club to sell their honey at the market.

Trustee Walsh asked for the 10<sup>th</sup> day enrollment report and Dr. Gabbard informed her that it will be out next month. She was also looking forward to the Manufacturing breakfast.

Vice Chair Hoban had the opportunity to walk through the student farm and the gardens. She encouraged the Board of Trustees to take some time and visit.

Trustee Speros thanked the cabinet members for their presentations.

## 10. CLOSED SESSSION

At 7:10pm, Vice Chair Hoban asked for a motion to move into Closed Session under Illinois Open Meetings Act 120/2 (c) Exception #3 The selection of a person to fill a public office, as defined in this Act, including a vacancy in a public office, when the public body is given power to appoint under law or ordinance, or the discipline, performance or removal of the occupant of a public office, when the public body is given power to remove the occupant under law or ordinance, Exception #1 Personnel (President's Review) and Exception #21 – Review of Closed Session Minutes. Chair Allen motioned; Trustee Walsh seconded. The roll was called, and all voted in favor.

At 8:12pm, Trustees came out of closed session.

## 11. ADJOURNMENT

Hearing no further business, Vice Chair Hoban declared the meeting adjourned at 8:15pm.

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Denisa J. Shallo, Recording Secretary

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Dale Morton, Board Secretary