

BOARD OF TRUSTEES
McHENRY COUNTY COLLEGE DISTRICT #528

Thursday, November 17, 2022
Regular Board Meeting



MCC Board Room-A217
8900 U.S. Highway 14
Crystal Lake, IL 60012

MINUTES

1. CALL TO ORDER

Chair Allen called the meeting to order at 6:01pm

2. ROLL CALL

Chair Allen asked Secretary Morton to take a roll call.

Also Present

Dr. Clinton Gabbard- College President

Kenneth Florey– Legal Counsel

Trustees Present

Suzanne Hoban

Elizabeth Speros

Molly Walsh

Dale Morton

Tom Allen

Carlos Arévalo

Chase Filkins

Trustees Not Present

Stacey Lorenz

3. PLEDGE OF ALLEGIANCE

Chair Allen led the Pledge of Allegiance

4. COLLEGE MISSION STATEMENT

Student Trustee Filkins recited the College Mission Statement.

5. ACCEPTANCE OF AGENDA

The agenda was accepted as presented.

6. ACCEPTANCE OF MINUTES

Motion: Move that the Board of Trustees approve the minutes from Regular Board of Trustees Meeting, October 27th 2022. Trustee Hoban motioned, seconded by Trustee Speros. Motion approved.

7. OPEN FOR RECOGNITION OF VISITORS / PUBLIC COMMENTS

There were no visitors nor public comments for the Board.

8. PRESIDENT'S REPORT: DR. CLINTON GABBARD

MCC Exceeds Goal with Day of Giving Efforts

Each year on the Thursday prior to Thanksgiving, MCC hosts a special Day of Giving for its employees, alumni, and donors. The Friends of MCC Foundation launched this annual event several years ago, with a desire to precede national Giving Tuesday efforts and to maximize donations to MCC's Student Success Fund. This year, Day of Giving is today, Thursday, November 17. This year's Day of Giving goal is to raise \$5,000.

Prior to the day's end, over \$5,500 has already been raised from this effort, all of which will go toward the Student Success Fund, which provides MCC students the financial support to handle unexpected and

unique emergency expenses. This helps students stay at MCC to complete their degree or certificate. It is a wonderful opportunity to support MCC students who need it most urgently. Many thanks to every individual who contributed to this day's effort. Through their donation, they are making a direct impact on our students' success at MCC.

Timeline Update on Foglia Center for Advanced Technology and Innovation (CATI) Project

The following is an up-to-date timeline of Foglia CATI activities:

Activity	Date
CDB Bid Deadline	Wednesday, December 7, 2022
CDB Bid Opening	Friday, December 9, 2022
CDB Board Approval and Bid Award	Tuesday, December 13, 2022 (tentative)
CDB Contract Negotiation and Execution	90 Days from Bid Opening
Project Start	Spring 2023

Program of Study Kickoff

On Friday, November 11, MCC kicked off a year-long project to develop new and enhanced CTE programs that will launch in Fall 2024, some of which will be offered through the future Foglia Center for Advanced Technology and Innovation. A focus will be on growth of the following programs:

- Automation
- Welding
- Digital Media (new name is Software Development)
- CNC Programming
- Network Security
- Administrative Office Management
- Horticulture

During the kickoff session, MCC faculty and administration discussed the process and project expectations. The effort will align with Program of Study expert resources, including the University of Wisconsin (Madison) Worldwide Instructional Design consultants and a Program of Study Quality Criteria overview by the Illinois Center for Specialized Professional Support.

Upcoming Events

Dr. Gabbard gave an overview of upcoming events of the College

9. ENROLLMENT PRESENTATION-Dr. Clinton Gabbard and Ms. Megan Lombardi
Dr. Gabbard and Ms. Lombardi presented the Enrollment numbers for Fall 2022.

10. ADJUNCT FACULTY REPORT

Dr. Rockwell summarized the adjunct faculty survey.

11. STUDENT TRUSTEE REPORT

Student Trustee Filkins gave an overview of his student trustee report that was submitted to the Board of Trustees.

12. APPROVAL OF CONSENT AGENDA

Motion: Move that the Board of Trustees approve the consent agenda as presented. Trustee Hoban motioned; Trustee Walsh seconded. Motion approved.

For Approval

- A. Executive Summary and Financial Statements
 - 1. Executive Summary, Board Report #22-127
 - 2. Treasurer's Report, Board Report #22-128
 - 3. Ratification for Accounts Payable Check Register, Board Report #22-129
- B. Request to Approve/Implement/Lease/Purchase/Renew/Replace/Upgrade
 - 1. 2023-2024 Minimum Qualifications for Full-Time Faculty, Board Report #22-130
 - 2. Determination of Seniority for Full-Time Faculty, Board Report #22-131
 - 3. Emergency Medical Science Power Cot, Lifepack Training Unit, and Lucas Training Unit, Board Report #22-132
 - 4. Sign Language Interpreting Services, Board Report #22-133
 - 5. Website SEO, Performance Optimization, and Analytics Contract Consulting Service, Board Report #22-134
 - 6. Cascade Content Management System License, Board Report #22-135
 - 7. Splunk Security Information Event Management System, Board Report #22-136
 - 8. Storage Area Network Equipment, Board Report #22-137
 - 9. Haas Benchtop Milling Machines, Board Report #22-138
 - 10. Fire Science Extrication Equipment, Board Report #22-139
 - 11. MCC 2023 Calendar of Events with Alcohol Service, Board Report #22-140
- C. Personnel
 - 1. Approval of New Administrative Position and Direct Hire- Associate Vice President, Diversity, Equity, Belonging and Inclusion (DEBI), Board Report #22-141
 - 2. Authorization for Personnel Appointment, Board Report #22-142

13. ACTION ON ITEMS REMOVED FROM CONSENT AGENDA

No items were removed from consent agenda.

14. ADOPTION OF 2022 TAX LEVY, Board Report #22-143

Motion: Move that the Board of Trustees approves the adoption the 2022 tax levy. Trustee Speros motioned; Trustee Walsh seconded. Motion approved unanimously.

15. FY22 AUDIT ACCEPTANCE, Board Report #22-144

Motion: Move that the Board of Trustees approves the acceptance of the FY22 Audit as presented. Trustee Speros motioned; Trustee Arevalo seconded. Motion approved.

16. APPROVAL OF COLLECTIVE BARGAINING AGREEMENT MCHENRY COUNTY COLLEGE POLICE CHAPTER #399, Board Report #22-145

Motion: Move that the Board of Trustees approves the collective bargaining agreement McHenry County College Police Chapter #399. Trustee Walsh motioned; Trustee Hoban seconded. Motion approved.

17. APPROVE AMENDMENT TO PRESIDENT'S EMPLOYMENT AGREEMENT

Motion: Move that the Board of Trustees approves the amendment to the president's employment agreement; Trustee Walsh motioned, Trustee Arevalo seconded. Motion approved.

18. FOR INFORMATION REPORT

Chair Allen commented that a lot of good information reports were included in the Board packet and went over all the reports titles.

19. FUTURE AGENDA ITEMS/SUMMARY COMMENTS BY BOARD MEMBERS

Trustee Speros enjoyed the Gala and the green living expo. She Appreciates the opportunity to review scholarship applications, it's good to see their goals and aspirations but also their challenges. She went to the ICCTA November meeting and requested that the Board expenses approval be put in the January agenda for her expenses for \$150.00.

Trustee Walsh thanked Ms. Lombardi for the report on enrollment. She expressed her worry about the rest of the enrollment if dual credit is over 40% of our enrollment. Dr. Gabbard answered that he has requests in for more reports to figure that out.

Trustee Morton asked how much time the cafeteria staff spend on filling up the vending machines. Mr. Tenuta answered that it takes about 30-60 minutes.

Trustee Arevalo thanked Ms. Lombardi for the report on enrollment. He had a question on students with disabilities and the statistics on that. It was decided to do a report from the disabilities office possibly at the February meeting.

Chair Allen thanked Megan. He also thought that the Veteran's Day ceremony was great and very well received.

20. CLOSED SESSION

At 7:15pm Chair Allen asked for a motion to move into Closed Session under Illinois Open Meetings Act 120/2 (c), Exception # 3 The selection of a person to fill a public office and Exception #21-Review of Closed Session Minutes. Trustee Hoban moved; Trustee Arevalo seconded. On a roll call all were in favor.

Closed session started at 7:24pm.

At 7:56pm Vice Chair Hoban motioned to come out of Closed Session, Seconded by Trustee Arevalo. On voice vote, all were in favor.

21. ACCEPTANCE OF CLOSED SESSION MINUTES: September 22, 2022 Regular Board Meeting Closed Session Minutes.

Motion: Move that the Board of Trustees approve the closed session minutes from September 22, 2022, Regular Board Meeting. Vice Chair Hoban motioned; Trustee Walsh seconded. Motion approved.

22. ADJOURNMENT

Hearing no further business, Trustee Walsh motioned to adjourn, seconded by Trustee Arevalo. All voiced aye and the meeting adjourned at 7:58 p.m.

Denisa J. Shallo, Recording Secretary

Dale Morton, Board Secretary