

BOARD OF TRUSTEES
McHENRY COUNTY COLLEGE DISTRICT #528

Tuesday, November 8, 2022
6:00 p.m.



MCC Board Room, A217
8900 US Highway 14
Crystal Lake, IL 60012

COMMITTEE OF THE WHOLE MEETING

AGENDA

1. Call to Order
2. Roll Call
3. Acceptance of Agenda
4. Acceptance of Minutes: Committee of the Whole, October 18, 2022.
5. Open for Recognition of Public Comments
6. President's Report
7. FY 2022 Audit Presentation
8. [Preliminary October Financial Statements: Mr. Bob Tenuta](#)
9. Future Agenda Items/Summary Comments by Board Members
10. Closed Session
 - A. 120/2(c), Exception #1, Personnel
 - B. 120/2(c), Exception #1, Personnel (President's Evaluation)
 - C. 120/2(c) Exception #21, Review of Closed Session Minutes
 - D. Other matters as pertain to the exceptions of the Open Meetings Act
11. Acceptance of Closed Session Minutes of October 18, 2022, Committee of the Whole Meeting
12. Adjournment



Suzanne Hoban
Chair

October Draft Financial Statement Summary

Due to November always being a shortened schedule, our ability to close-out the month of October each year does not allow for useful information to be presented. Therefore, instead of draft financial statements a summary overview and discussion will replace statements for Committee of the Whole meeting.

Fiscal Year 2022 is currently 33.4% complete with the year-to-date results ending October 31, 2022 being reported.

Revenue

- Local governmental is tracking well to FY2022 at this time with FY2022 revenue being \$9,556,636 For FY23, revenue is derived from 50% of the 2021 tax levy (as approved by the Board in November 2020) and 50% of the 2022 tax levy (to be approved by the Board in November 2021). No surprises are expected to occur for this revenue stream, receipts are to be received according to the county clerk distribution schedule throughout the year.
- State government is tracking well to FY2022 at this time with FY2022 revenue being \$1,360,364 . No surprises are expected to occur for this revenue stream and receipts are expected be received periodically throughout the year.
- Federal government no activity is expected in this revenue stream for operating funds
- Student tuition and fees is tracking well to FY2022 at this time with FY2022 revenue being \$6,265,069. No surprises are expected for this revenue stream through fall semester with actual revenue projected to be slightly less than Fall 2021 but should be close to budgeted revenue.
- Sales and service fee is tracking slightly above FY22 revenue, which was \$20,910, This is due to the Kids & College starting back up post COVID-19.
- Facilities is tracking well to FY2022 at this time with FY2022 revenue being \$2,400. Revenue in this category is comprised of the leasing of the land owned by the College to the radio station and as farmland.
- Investment it is expected to perform better than last year as the investment portfolio has been adjusted in response to the increasing interest rates. No surprises expected, but it is dependent on how the economy performs overall.
- Nongovernmental gifts, scholarships, grants & bequests is tracking well to FY2022 at this time with FY2022 revenue being \$500 vs. Activity is due to contributions from the Foundation for faculty requested needs (travel, software, etc.).
- Other is tracking well to FY2022 at this time with FY2022 revenue being \$2,022,569 vs. FY21 revenue of \$2,013,110. The main items in this category consists largely of Employee Health Insurance Contributions, Retiree Health contributions, Other Misc. Income, with the remaining balance being made up of smaller accounts such as NSF charges, assorted fines, fees, and miscellaneous income.

Expenditures

- Salaries: there are no surprises in the salary budget. The only issue we face is being able to hire and fill open positions.
- Employee benefit: this line item is dependent on the health experience or the use of benefits by the employee group and their own independent choice of coverage. Therefore, it will always be difficult to budget in advance to any degree of certainty and will experience good years and bad years as a result. No surprises are foreseen that would impact the overall budget.
- Contractual services: is tracking well to FY2022 at this time with FY2022 expense being \$1,259,813. The account includes contractual services for custodial services, legal services, construction management, roads and grounds, and architectural type services. No surprises are anticipated to hit this area.
- Materials and supplies: is tracking well to FY2022 at this time with FY2022 expense being \$1,105,775.
- Travel and meeting: is tracking well to FY2022 at this time with FY2022 expense being \$78,457. The budget was increased slightly this year as COVID-19 restrictions being lifted allowing for more travel.
- Fixed charges: is tracking well to FY2022 at this time with FY2022 expense being \$623,825. Included in this category are bond principal, interest payments, lease payments, and general insurance.
- Utilities: is tracking well to FY2022 at this time with FY2022 expense being \$300,758. No surprises expected in this area.
- Capital Outlay: this line item will be managed according to the projects scheduled. The only surprise is dependent on three Capital Development Board projects that may be approved and funded under deferred maintenance submissions.
- Other is tracking well to FY2022 at this time with FY2022 expense being \$282,819. The main category of expenses includes tuition waivers, tuition related refunds, and miscellaneous expense.
- Contingency: No anticipated surprises in this line item, but this is what the contingency is for if something arises that could not have been forecasted when the budget was built.



Clinton E. Gabbard
President