

BOARD OF TRUSTEES
McHENRY COUNTY COLLEGE DISTRICT #528

Thursday, January 25, 2024
Regular Board of Trustees Meeting



MCC Board Room-A217
8900 U.S. Highway 14
Crystal Lake, IL 60012

MINUTES

1. CALL TO ORDER

Chair Allen called the meeting to order at 6:00pm

2. ROLL CALL

Chair Allen asked Secretary Morton to take a roll call.

Trustees Present

Tom Allen
Suzanne Hoban
Liza Smith
Alyssa Kueffner
Dale Morton
Molly Walsh
Elizabeth Speros

Also Present

Dr. Clinton Gabbard- College President
Ken Florey– Legal Counsel

Trustees Not Present

Tess Reinhard

PLEDGE OF ALLEGIANCE

3. Chair Allen led the Pledge of Allegiance

4. COLLEGE MISSION STATEMENT

Student Trustee Smith recited the College Mission Statement.

5. ACCEPTANCE OF AGENDA

The agenda was accepted as presented.

6. ACCEPTANCE OF MINUTES

Motion: Move that the Board of Trustees approve the minutes from Regular Board of Trustees Meeting, November 30, 2023. Vice Chair Hoban motioned, seconded by Trustee Walsh. Motion approved.

7. OPEN FOR RECOGNITION OF VISITORS / PUBLIC COMMENTS

No Public Comments.

8. PRESIDENT'S REPORT: DR. CLINTON GABBARD

Dr. Gabbard acknowledged the passing of Charles Liebman, a dear friend of the College. Mr. Liebman believed in our mission and helped the College. We are very grateful to Mr. Liebman and he will truly be missed. The Board joined in expressing their sadness.

Update on LEED Certification Efforts for Foglia CATI

Presentation by Ross Barney Architects

Foglia CATI Construction Update

We are scheduled to begin moving into the Foglia CATI in late July, with full occupancy expected on August 6; this is approximately three weeks behind schedule due to the impact of recent winter weather occurrences. Watch the live construction feed [here](#). Here are additional updates for the week of January 24:

- The delivery erection of steel framing will continue through January
- The decking on the 2nd floor will be installed the last week of January
- Roof work will begin in February
- Cold form concrete will be poured beginning in February through the entire month
- ComEd and Nicor services will be brought to the building near the end of February

University Center at MCC Construction Update

Here is an update for the week of January 24:

- Project is moving along and ahead of schedule
- Drywall is being installed this week
- Working on HVAC upgrades and changes this week
- Interior wall framing and doorway framing is completed
- In-ground plumbing changes are completed

Facilities Projects During Winter Break

Dr. Gabbard shared a list of projects that MCC's Facilities team worked on during the Winter Break in December.

Latest Interactive Workshop from the Center for Agrarian Learning (CAL)

On Saturday, January 20, 12 entrepreneurial agriculture professionals attended CAL's latest workshop – *DIY Marketing: Promoting Your Food and Farm Business*. The workshop focused on fun, efficient, and cost-effective marketing strategies to promote your food or farm business. They also learned the latest trends in digital marketing, including how to easily make your own website.

A Closer Look at MCC Enrollment Information

Ms. Megan Lombardi, Director of Institutional Research, shared an overview and presentation of MCC Enrollment information.

Upcoming MCC Events

Dr. Gabbard gave an overview of upcoming events of the College.

9. PRESENTATION- Testing Center

Ms. Emily Akin, Coordinator of Testing Center, gave an overview and update on MCC's Testing Center and services offered.

10. Staff Council Report-David Behrens

Mr. Behrens updated the Board of Trustees on MCC staff activities.

11. APPROVAL OF CONSENT AGENDA

Motion: Move that the Board of Trustees approve the consent agenda as presented. Hoban motioned; Trustee Walsh seconded. Motion approved.

For Approval

A. Executive Summary and Financial Statements

1. Executive Summary, Board Report #24-01
2. Treasurer's Report, Board Report #24-02
3. Ratification for Accounts Payable Check Register, Board Report #24-03

B. Request to Approve/Implement/Lease/Purchase/Renew/Replace/Upgrade

1. Dual Credit Textbooks, Board Report #24-04
2. Network Equipment for Foglia CATI Building, Board Report #24-05
3. Network Equipment for University Center, Board Report #24-06
4. Wireless Network Equipment for Foglia CATI and University Center Buildings, Board Report #24-07
5. Video Wall for Foglia CATI Building, Board Report #24-08
6. Lease Duplication Center Printers, Board Report #24-09

7. Lease Printers Fleet Replacement, Board Report #24-10
8. Ambulance Simulation Equipment, Board Report #24-11
9. Curriculum Approvals for ICCB Submission, Board Report #24-12

C. Personnel

1. Appointment of Replacement Administrator, Dean of Arts and Humanities, Board Report #24-13
2. Compressed College Work Schedule for Summer 2024, Board Report #24-14
3. Salary Adjustment, Board Report #24-15
4. Adoption of FSA Cafeteria Plan, Board Report #24-16

12. ACTION ON ITEMS REMOVED FROM CONSENT AGENDA

No items were removed from the consent agenda.

13. APPROVAL OF COURSE FEES, Board Report #24-17

Motion: Move that the Board of Trustees approves the list of course fees and that these fees are assessed effective Summer 2024. Trustee Kueffner motioned; Trustee Walsh seconded. Motion approved.

14. REQUEST TO GRANT HONORARY LEGACY STATUS TO CHRISTINE GLANS, Board Report #24-18

Motion: Move that the Board of Trustees approves to grant Christine Glans the honorary designation of Legacy status and receive benefits awarded such personnel. Trustee Speros motioned; Trustee Kueffner seconded. Motion approved.

15. FOR INFORMATION REPORT

Chair Allen commented that a lot of good information reports were included in the Board packet and went over all the reports titles.

16. FUTURE AGENDA ITEMS/SUMMARY COMMENTS BY BOARD MEMBERS

Trustee Kueffner signed up for the Great Seed event.

Vice Chair Hoban signed up for small engine repair classes.

Trustee Speros enjoyed the presentations. She attended the expert insights in November and appreciates the efforts that go into these series.

Student Trustee Smith would like to get a tour of the CATI building. Sometimes in March the building will be enclosed and we can set something up at that time for the Board to visit.

Trustee Walsh reflected back on the Winter Commencement ceremony and she really enjoyed the speaker, and she was very impressed by her speech. She was reminded once again of how great community college is.

Chair Allen signed up for the Great Seed event. He also enjoyed the Commencement Ceremony speaker.

17. CLOSED SESSION

At 7:50pm, Vice Chair Allen asked for a motion to move into Closed Session under Illinois Open Meetings Act 120/2 (c) Exception #11 Litigation and Exception #21 – Review of Closed Session Minutes. Vice Chair Hoban motioned; Trustee Kueffner seconded. The roll was called, and all voted in favor.

At 8:18pm, Trustees came out of closed session.

18. ACCEPTANCE OF CLOSED SESSION MINUTES

Motion: Move that the Board of Trustees closed session minutes from November 17, 2022 and January 26, 2023 be accepted. Vice Chair Hoban motioned; seconded by Trustee Walsh. Motion approved.

19. ADJOURNMENT

Hearing no further business, Vice Chair Hoban motioned to adjourn, seconded by Student Trustee Smith All voiced aye and the meeting adjourned at 8:19 p.m.

Denisa J. Shallo, Recording Secretary

Dale Morton, Board Secretary

