

BOARD OF TRUSTEES
McHENRY COUNTY COLLEGE DISTRICT #528

Thursday, June 29, 2023
Regular Board of Trustees Meeting



MCC Board Room-A217
8900 U.S. Highway 14
Crystal Lake, IL 60012

MINUTES

1. CALL TO ORDER

Chair Allen called the meeting to order at 6:00pm

2. ROLL CALL

Chair Allen asked Vice Chair Hoban to serve as secretary and asked her to take a roll call.

Trustees Present

Tom Allen
Suzanne Hoban
Elizabeth Speros
Liza Smith
Tess Reinhard
Alyssa Kueffner

Also Present

Dr. Clinton Gabbard- College President
Kenneth Florey- Legal Counsel

Trustees Not Present

Dale Morton
Molly Walsh

3. PLEDGE OF ALLEGIANCE

Chair Allen led the Pledge of Allegiance

4. COLLEGE MISSION STATEMENT

Student Trustee Smith recited the College Mission Statement.

5. ACCEPTANCE OF AGENDA

The agenda was accepted as presented.

6. ACCEPTANCE OF MINUTES

Motion: Move that the Board of Trustees approve the minutes from Regular Board of Trustees Meeting, May 25, 2023. Trustee Speros motioned, seconded by Trustee Kueffner. Motion approved.

7. OPEN FOR RECOGNITION OF VISITORS / PUBLIC COMMENTS

No Public Comments.

8. PRESIDENT'S REPORT: DR. CLINTON GABBARD

MCC FY 2024 State Funding Update

Dr. Gabbard presented to the Board the MCC FY 2024 State Funding Update.

Program Overview – Foglia Center for Advanced Technology and Innovation

Dr. Gabbard went over the different programs for the CATI and he also shared a booklet with the Board for their use.

2023 Record-Setting Golf Invitational Recap

A total of 132 golfers helped raise a record \$122,000 at the 2023 Golf Invitational on June 12. All proceeds from this event support the Foundation and student success. The winning foursome finished 12 under par and made the Coilcraft Champions Putt to establish an additional \$1,000 scholarship from Coilcraft. For the first time, MCC's Student Veterans hosted a hole to raise money for the Student Veterans Association (SVA). The hole featured a beat-the-pro

contest, and everyone who participated received a special military challenge coin. Through sponsorship and golfer donations, the Friends of MCC Foundation was able to raise \$3,000 for SVA. Many thanks to all event sponsors. Efforts are already underway to reserve next year's date.

Center for Agrarian Learning

Dr. Gabbard introduced Ms. Kimberly Sowinski, Farm Production Manager, who highlighted the student farm activities at MCC.

Upcoming Events

Dr. Gabbard gave an overview of upcoming events of the College.

9. STUDENT TRUSTEE REPORT

Student Trustee Smith gave an overview of her student trustee report that was submitted to the Board of Trustees.

10. APPROVAL OF CONSENT AGENDA

Motion: Move that the Board of Trustees approve the consent agenda as presented. Vice Chair Hoban motioned; Trustee Walsh seconded. Motion approved.

For Approval

A. Executive Summary and Financial Statements

1. Executive Summary, Board Report # 23-86
2. Treasurer's Report, Board Report #23-87
3. Ratification for Accounts Payable Check Register, Board Report #23-88

B. Request to Approve/Implement/Lease/Purchase/Renew/Replace/Upgrade

1. Higher Education Emergency Relief Fund –MCC Café Vouchers, Board Report #23-89
2. Higher Education Emergency Relief Fund –MCC Store Vouchers, Board Report #23-90
3. Dell Computers, Board Report #23-91
4. Ferrilli Support Services, Board Report #23-92
5. Microsoft Enterprise Agreement, Board Report #23-93
6. Mitel Support and Maintenance, Board Report #23-94
7. Sophos Central, Board Report #23-95
8. Radio Advertising for FY 2024, Board Report #23-96
9. MCC Duplication Center Services for FY 2024, Board Report #23-97
10. Outdoor Billboard Advertising, Board Report #23-98
11. Payment for Architectural Services, Board Report #23-99

C. Human Resources

1. Authorization for Personnel Appointment, Board Report #23-100
2. Salary Adjustment, Board Report #23-101
3. Appointment of Replacement Administrator, Information Security Officer, Board Report #23-102
4. Appointment of Replacement Administrator, Fire Science Chief, Board Report #23-103
5. Appointment of Replacement Administrator, Executive Director Library and Learning Resources, Board Report #23-104

11. ACTION ON ITEMS REMOVED FROM CONSENT AGENDA

No items were removed from the consent agenda.

12. APPROVAL OF FISCAL YEAR 2024 TENTATIVE BUDGET, Board Report #23-105

Motion: Move that the Board of Trustees approves the Fiscal Year 2024 Tentative Budget and schedule a public hearing to be held at 6:00 p.m. on Thursday, September 28, 2023. Trustee Speros motioned, Trustee Kueffner seconded. Motion approved.

13. FISCAL YEAR 2025 RESOURCE ALLOCATION MANAGEMENT PROGRAM (RAMP), Board Report #23-106

Motion: Move that the Board of Trustees approves FY 2025 Resource Allocation Management Program (RAMP) projects submissions, which include the Multi-Purpose Center Addition, First Responder Training Center, and Library/Student Success Center Renovation, to the Illinois Community

College Board as presented for a total cost of \$40,188,551.00 with a required local match of \$10,047,138.00. Trustee Reinhard motioned, Vice Chair Hoban seconded. Motion approved.

14. ADMINISTRATIVE COMPENSATION ADJUSTMENT FOR FY 2024, Board Report #23-107

Motion: Move that the Board of Trustees approves a 2.9% compensation adjustment for eligible administrators for FY 2024. Trustee Kueffner motioned; Vice Chair Hoban seconded. Motion approved.

15. COMPENSATION ADJUSTMENT FOR CONTINGENT EMPLOYEES FOR ACADEMIC YEAR 2023–2024, Board Report #23-108

Motino: Move that the Board of Trustees approves a 2.9% increase for Contingent Employees, for the next Academic Year 2023-2024. Trustee Kueffner motioned; Trustee Reinhard seconded. Motion approved.

16. AGREEMENT BETWEEN THE BOARD OF TRUSTEES OF McHENRY COUNTY COLLEGE AND THE McHENRY COUNTY COLLEGE ADJUNCT FACULTY ASSOCIATION, Board Report #23-109

Motion: Move that the Board of Trustees approves the contract with the McHenry County College Adjunct Faculty Association effective August 16, 2023 until the end of the Summer 2025 semester. Vice Chair Hoban motioned; Trustee Kueffner seconded. Motion approved.

17. MEMORANDUM OF UNDERSTANDING BETWEEN THE BOARD OF TRUSTEES OF McHENRY COUNTY COLLEGE AND THE McHENRY COUNTY COLLEGE FULL-TIME FACULTY ASSOCIATION, Board Report #23-110

Motion: Move that the Board of Trustees approves a year-long contract with the McHenry County College Faculty Association, which would take effect in Academic Year 2023-2024. Vice Chair Hoban motioned; Trustee Kueffner seconded. Motion approved.

18. REQUEST TO GRANT HONORARY LEGACY STATUS, SANDY STEGEMAN, Board Report #23-111

Motion: Move that the Board of Trustees approves to grant the honorary designation of Legacy status and receive benefits awarded such personnel. Trustee Reinhard motioned; Trustee Kueffner seconded. Motion approved.

19. FOR INFORMATION REPORT

Chair Allen commented that a lot of good information reports were included in the Board packet and went over all the reports titles.

20. FUTURE AGENDA ITEMS/SUMMARY COMMENTS BY BOARD MEMBERS

Trustee Speros commented on the great news about the grant from the state. She's looking forward to August to get more information on it.

Student Trustee Smith is excited to hear how the grant will be used.

Trustee Kueffner enjoyed the handout with all the different programs for CATI.

Trustee Reinhard thanked the cabinet and Bob for helping her and Trustee Kueffner on the budget questions.

Vice Chair Hoban reminded the Board to send any changes to the self-evaluation to Denisa by next week. She was very happy with the negotiation model and the fact that negotiations are done in a respectful way.

Chair Allen enjoyed the presentation by CAL.

21. ADJOURNMENT

Hearing no further business, Vice Chair Hoban motioned to adjourn, seconded by Trustee Kueffner. All voiced aye and the meeting adjourned at 7:14 p.m.