

BOARD OF TRUSTEES
McHENRY COUNTY COLLEGE DISTRICT #528

Thursday, September 28, 2023
Regular Board of Trustees Meeting



MCC Board Room-A217
8900 U.S. Highway 14
Crystal Lake, IL 60012

MINUTES

1. CALL TO ORDER

Chair Allen called the meeting to order at 6:00pm

2. ROLL CALL

Chair Allen asked Vice Chair Hoban to serve as secretary and asked her to take a roll call.

Trustees Present

Tom Allen
Suzanne Hoban
Liza Smith
Tess Reinhard
Alyssa Kueffner
Dale Morton
Molly Walsh

Also Present

Dr. Clinton Gabbard- College President
Emily Bothfeld– Legal Counsel

Trustees Not Present

Elizabeth Speros

3. ACCEPTANCE OF AGENDA

The agenda was accepted as presented.

4. ACCEPTANCE OF MINUTES

Motion: Move that the Board of Trustees approve the minutes from Regular Board of Trustees Meeting, August 24, 2023. Vice Chair Hoban motioned, seconded by Trustee Smith. Motion approved.

5. OPEN FOR RECOGNITION OF VISITORS / PUBLIC COMMENTS

No Public Comments.

6. PRESIDENT'S REPORT: DR. CLINTON GABBARD

Upcoming Presentation Topics for Board Meetings

Dr. Gabbard informed that Board that in an effort to consistently highlight student success efforts throughout the College, a series of monthly presentations will be given to the Board, most often at Committee of the Whole Meetings. A list of upcoming topics was shared with the Board of Trustees.

New Trustee Orientation Process

Dr. Gabbard informed the Board of a proposed New Trustee Orientation Process and Manual. The Board of Trustees was in favor of this new process, and manuals will be printed for all trustees.

Upcoming Events

Dr. Gabbard gave an overview of upcoming events of the College.

7. PRESENTATIONS-

A. Upward Bound- Mr. Rene Govea, Director, Director of Upward Bound.

Mr. Govea gave an overview of the program. Students of the program joined to tell their story of how the Upward Bound has impacted their lives.

8. STUDENT TRUSTEE REPORT

Student Trustee Smith gave an overview of her student trustee report that was submitted to the Board of Trustees.

9. STAFF COUNCIL REPORT

The newly elected Staff Council President, Mr. David Behrens, introduced himself to the Board and reminded everyone of the great things the staff council is doing. He reminded everyone that admissions open house is on October 9th and the staff is working hard to make things happen for our students.

10. ATTORNEY REPORT

Ms. Bothfeld handed out the Robbins Schwartz newsletter that was previously e-mailed out to everyone.

11. APPROVAL OF CONSENT AGENDA

Motion: Move that the Board of Trustees approve the consent agenda as presented. Vice Chair Hoban motioned; Trustee Walsh seconded. Motion approved.

For Approval

- A. Executive Summary and Financial Statements
 - 1. Executive Summary, Board Report #23-126
 - 2. Treasurer's Report, Board Report #23-12
 - 3. Ratification for Accounts Payable Check Register August, Board Report #23-128
- B. Request to Approve/Implement/Lease/Purchase/Renew/Replace/Upgrade
 - 1. Instructional Design Consultant Service Agreement, Board Report #23-129
 - 2. CATI Universal Robots (Cobots), Board Report #23-130
 - 3. Deaf Services Contractual Support for Sign Language Interpretation, Board Report #23-131
- C. Personnel
 - 1. Appointment of Administrator
 - i. Director of Capital Projects and Improvement, Board Report #23-132
 - 2. Appointment of Replacement Administrator
 - i. Assistant Vice President of Finance, Board Report #23-132
 - ii. Director of Registration and Records, Board Report #23-133
 - iii. Director of Admissions and Recruitment, Board Report #23-134

12. ACTION ON ITEMS REMOVED FROM CONSENT AGENDA

No items were removed from the consent agenda.

13. FOR INFORMATION REPORT

Chair Allen commented that a lot of good information reports were included in the Board packet and went over all the reports titles.

14. FUTURE AGENDA ITEMS/SUMMARY COMMENTS BY BOARD MEMBERS

Trustee Kueffner really enjoyed the presentation from Upward Bound and was really excited for the students.

Trustee Reinhard thought it was a helpful meeting.

Vice Chair Hoban received the adult education catalog in the mail and appreciated it. The Family Health Partnership Clinic got a donation of bread from the Scots Bakery, and she appreciates the partnership.

Student Trustee Smith visited the Illinois Central College, and it was great.

Trustee Walsh thought the presentation on Upward Bound was phenomenal and reminded her how great community colleges are.

Trustee Morton participated in the county farm stroll and the first stop was at the MCC student farm. It was super impressive what they have done in just the past year. He hopes that the MCC student farm is part of the county farm stroll every year.

Chair Allen thanked Mr. Tenuta and his staff for putting together the budget book and all the hard work. He also enjoyed the Upward Bound presentation.

15. ADJOURNMENT

Hearing no further business, Vice Chair Hoban motioned to adjourn, seconded by Trustee Walsh All voiced aye and the meeting adjourned at 7:32p.m.

Denisa J. Shallo, Recording Secretary

Dale Morton, Board Secretary

