

**BOARD OF TRUSTEES
McHENRY COUNTY COLLEGE DISTRICT #528**

Thursday, October 24, 2024
Regular Board of Trustees Meeting



MCC Board Room-A217
8900 U.S. Highway 14
Crystal Lake, IL 60012

MINUTES

1. CALL TO ORDER

Vice Chair Morton called the meeting to order at 6:00pm

2. ROLL CALL

Vice Chair Morton asked Secretary Kueffner to take a roll call.

Trustees Present

Suzanne Hoban
Tom Allen
Molly Walsh
Tess Reinhard
Alyssa Kueffner
Elizabeth Speros
Adonia Fulk

Also Present

Dr. Clinton Gabbard- College President
Ken Florey– Legal Counsel

Trustees Not Present

Dale Morton

3. COLLEGE MISSION STATEMENT

Student Trustee Fulk recited the College Mission Statement.

4. ACCEPTANCE OF AGENDA

The agenda was accepted as submitted.

5. ACCEPTANCE OF MINUTES

Motion: Move that the Board of Trustees approve the minutes from Budget Hearing, September 26, 2024 and Regular Board of Trustees Meeting, September 26, 2024. Trustee Allen motioned; Trustee Walsh seconded. Motion approved.

6. OPEN FOR RECOGNITION OF VISITORS / PUBLIC COMMENTS

No public comments.

7. PRESIDENT’S REPORT: DR. CLINTON GABBARD

With Gratitude

McHenry County College would like to sincerely thank Dr. Arlene Santos-George for her dedication to promoting learning and student success, and for her innovation efforts across the institution while serving as Vice President of Academic Affairs. We appreciate the many contributions Arlene has made to MCC; her dedication to the mission was evident in her work, and we will miss her presence and energy. Much of the refreshed and developed curriculum in our new Foglia CATI is a result of Arlene’s championing of the DACUM process. We wish her well as she embarks in November on her new journey at Wilbur Wright Community College in Chicago, where she will serve as Vice President Academic and Student Affairs. We look forward to hearing how she continues to impact higher education through her ideas, efforts, and enthusiasm. All the best, Arlene!

New Naming for Proposed Event Space

As shared with the Board in September, MCC administration is proposing a new dedicated space on the Crystal Lake main campus that will provide the college community of students and employees with the capacity to house a variety of large gatherings, activities, and events. Such a space will allow MCC to grow outreach and engagement opportunities that support the College's mission without competing with existing spaces, as well as leverage an existing, but currently unused, area. While many of the activities proposed for the space will be "events", there will be so many more engagements beyond traditional events that will take place. Consequently, the new working title for the space, which better represents its dynamic and variable uses, is ***Campus Engagement Hall***.

University Center Partner Publicity

Northern Illinois University (NIU) shared a story on the University Center at MCC via its website and social media channels this month, and MCC has in turn shared and reposted the content. Many thanks to NIU for promoting information about its programs offered at the University Center.

Upcoming MCC Events

Dr. Gabbard gave an overview of upcoming events of the College.

8. CLOSED SESSION

At 6:14pm Chair Hoban asked for a motion to move into Closed Session under Illinois Open Meetings Act 120/2 (c), Exception #12 The establishment of reserves #21-Review of Closed Session Minutes. Trustee Speros moved; Trustee Allen seconded. On a roll call all were in favor.

9. ACCEPTANCE OF CLOSED SESSION MINUTES: September 26, 2024 Regular Board Meeting Closed Session Minutes. Motion: Move that the Board of Trustees approve the closed session minutes from September 26, 2024, Regular Board Meeting. Trustee Allen motioned; Trustee Walsh seconded. Motion approved.

10. BOARD POLICY CHANGES-FIRST READING, 1.15.1 Board of Trustees Retreat and Self Evaluation

Board discussed the policy and a couple of edits were made. The policy will be brought to the November COTW Meeting for a second reading.

11. STAFF COUNCIL REPORT

Ms. Peyton Spanbauer, Vice President of MCC Staff Council updated the Board on MCC Staff Council activities.

12. STUDENT TRUSTEE REPORT

Student Trustee Fulk gave an overview of her student trustee report that was submitted to the Board of Trustees.

13. APPROVAL OF CONSENT AGENDA

Motion: Move that the Board of Trustees approve the consent agenda as presented. Trustee Allen motioned; Trustee Walsh seconded. Questions and discussion followed. Motion approved.

For Approval

A. Executive Summary and Financial Statements

1. Executive Summary, Board Report #24-151
2. Treasurer's Report, Board Report #24-152
3. Ratification for Accounts Payable September Check Register, Board Report #24-153

B. Request to Approve/Implement/Lease/Purchase/Renew/Replace/Upgrade

1. Academic Calendar, Board Report #24-154
2. TurnItIn Software and Support Agreement, Board Report #24-155
3. Chrome River Travel & Expense Management Software, Board Report #24-156
4. Curriculum Update, Board Report #24-157

C. Personnel

1. Salary Adjustment, Board Report, Board Report #24-158
2. Salary Adjustment, Board Report, Board Report #24-159

14. ACTION ON ITEMS REMOVED FROM CONSENT AGENDA

No items were removed from the consent agenda.

15. APPROVAL OF THE 2024 ESTIMATED TAX LEVY AND ADOPTION OF ESTIMATED TAX LEVY RESOLUTION, Board Report #24-160

Motion: Move that the Board of Trustees approves the estimated 2024 property tax levy for \$29,624,431 and adopts the attached resolution for the estimated 2024 tax levy for College District 528 and Certificate of Compliance with the Truth in Taxation law. Trustee Reinhard motioned; Trustee Allen seconded. Motion approved. Trustee Speros abstained.

16. RESOLUTION FOR THE SALE OF COLLEGE PROPERTY (SHAH CENTER), Board Report #24-161

Motion: Move that the Board of Trustees approves pursuant to the Board's authority to sell real property not needed for college purposes, as provided in Section 3-41 of the Public Community College Act, 110 ILCS 805/3-41, it is recommended that the Board of Trustees adopts the attached resolution, approves and executes the Warranty of Deed, and authorizes and directs the College Administration to execute any and all related documents and instruments, and take all other required actions, to complete this transaction. Trustee Allen motioned; Trustee Walsh seconded. Motion approved.

17. FOR INFORMATION REPORT

Chair Hoban commented that a lot of good information reports were included in the Board packet and went over all the reports titles.

18. FUTURE AGENDA ITEMS/SUMMARY COMMENTS BY BOARD MEMBERS

Trustee Walsh was pleased with the sustainability update and to see that 3 grants were approved. It's nice to see the sustainability department working with other departments. She asked when the LED fixtures would be done. Mr. Tenuta answered that we do that continuously. She would like a report on IGEN funds for future meetings. Thanked Dr. Santos-George for her service.

Trustee Reinhard also thanked Dr. Santos-George for her service. She noted that the president's cabinet is very professional, and she appreciates it. She was glad that the college did the compensation study to see if we have equitable pay for our staff.

Trustee Allen thanked the college, Dr. Dammon, Ms. Doyel and Ms. Zack for all their help with the shed for the Bee Club.

Chair Hoban asked when we started the contract with mental health platform, and she'd like a mid-year update.

19. ADJOURNMENT

Hearing no further business, Trustee Allen motioned to adjourn, seconded by Trustee Walsh. All voiced aye and the meeting adjourned at 7:38 p.m.

Denisa J. Shallo, Recording Secretary

Alyssa Kueffner, Board Secretary

