

**BOARD OF TRUSTEES
McHENRY COUNTY COLLEGE DISTRICT #528**

Thursday, November 21, 2024
Regular Board of Trustees Meeting



MCC Board Room-A217
8900 U.S. Highway 14
Crystal Lake, IL 60012

MINUTES

1. CALL TO ORDER

Chair Hoban called the meeting to order at 6:00pm

2. ROLL CALL

Chair Hoban asked Secretary Kueffner to take a roll call.

Trustees Present

Suzanne Hoban
Dale Morton
Tom Allen
Molly Walsh
Tess Reinhard
Alyssa Kueffner

Also Present

Dr. Clinton Gabbard- College President
Ken Florey– Legal Counsel

Trustees Not Present

Elizabeth Speros
Adonia Fulk

3. COLLEGE MISSION STATEMENT

Vice Chair Morton recited the College Mission Statement.

4. ACCEPTANCE OF AGENDA

Exception #1 was added to the closed session. The agenda was accepted as amended.

5. ACCEPTANCE OF MINUTES

Motion: Move that the Board of Trustees approve the minutes from Budget Hearing, October 24, , 2024 and Regular Board of Trustees Meeting, September 26, 2024. Trustee Reinhard motioned; Trustee Allen seconded. Motion approved.

6. OPEN FOR RECOGNITION OF VISITORS / PUBLIC COMMENTS

No public comments.

7. PRESIDENT’S REPORT: DR. CLINTON GABBARD

MCC Fall 2024 Enrollment Report

Dr. Gabbard presented on the Fall 2024 Enrollment Report.

Liebman Institute for Science Innovation (LISI) Update

Ms. Marla Garrison, Director, Liebman Institute for Science Innovation, gave an update to the Board of Trustees.

Strategic Plan 2025-2030 Update

Development of the College’s 2025-2030 Strategic Plan is in progress, with much of the data collection and information gathering component complete. A schedule was shared with the trustees.

Exciting Updates from the Center for Agrarian Learning (CAL)

The Center for Agrarian Learning (CAL) kicked off the new ***Specialty Growers Intensive*** series this month, which is a two-day deep-dive learning experience that will happen annually. Each year will feature a different topic. This year's topic was **Small Farm Equipment**. Benefits to this *intensive* format include:

- Learning from three different specialists (often farmers)
- Specialists rotate leading sessions and are available all weekend to offer insights and strategies
- Participants leave with a robust set of resources, provided in a take-home binder
- Dynamic format of classroom presentation mixed with hands-on training on the MCC Student Farm

Based on the initial session, most of the participants already have farm businesses and are ready to make additional investments on their farms. To accompany this intensive session, CAL hosted a webinar on **Battery-Electric Power for Small Farms** as the "big-picture innovation". This virtual program (open to the public) allowed a peek inside a Canadian farm that has gone from DIY retrofit solutions to working with two commercial manufacturers on prototypes (Thiessen in Canada and Tilmor in the US). Every gas-powered piece of equipment on the farm now runs on battery electric, including a refrigerated delivery truck.

MCC 2024 President's Dinner Recap

This year's President's Dinner was a success, welcoming over 120 guests to the College for an evening focused on raising funds for student scholarships. The dinner raised over \$112,000, and guests toured the new Foglia CATI and were inspired by student stories. Special thanks to everyone who gave to this effort, as well as to our event sponsors: Foglia Family Foundation; Mercyhealth; DKA; Old National; Sara and Rusty Foszcz; Advocate Good Shepherd; American Community Bank & Trust; Coilcraft; DeFiore Funeral Home and Cremation Service; Exceed Floor & Home; Robbins Schwartz; Sikich; and Snap-on. Save the date for our 2025 President's Dinner... Friday, October 24, 2025.

Information Security at MCC

Each year, in accordance with FTC Safeguards and GLBA, Information Technology reports to the board on the status of the Information Security Program. A visual overview was shared with the Board.

Upcoming MCC Events

Dr. Gabbard gave an overview of upcoming events of the College.

8. STAFF COUNCIL REPORT

Mr. David Behrens, President of MCC Staff Council updated the Board on MCC Staff Council activities.

9. APPROVAL OF CONSENT AGENDA

Motion: Move that the Board of Trustees approve the consent agenda as presented. Trustee Morton motioned; Trustee Allen seconded. Questions and discussion followed. Motion approved.

For Approval

- A. Executive Summary and Financial Statements
 1. Executive Summary, Board Report #24-162
 2. Treasurer's Report, Board Report #24-163
 3. Ratification for Accounts Payable October Check Register, Board Report #24-164
- B. Request to Approve/Implement/Lease/Purchase/Renew/Replace/Upgrade
 1. Concourse Syllabus Management Software, Board Report #24-165
 2. Cascade Content Management System License, Board Report #24-166
 3. New AAS and Certificate Programs, Board Report #24-167
 4. Foglia CATI HAAS CNC Cobot PKG-10KG, Board Report #24-168
 5. MCC 2025 Calendar of Events with Alcohol Service, Board Report #24-169
 6. Minimum Qualifications for Full-Time Faculty, Board Report #24-170
 7. Determination of Seniority for Full-Time Faculty, Board Report #24-171
 8. Purchase and Installation of Steel Rolling Doors, Board Report #24-172
 9. Worldwide Instructional Design Systems (WIDS), Board Report #24-173
 10. ACER Laptops Purchase, Board Report #24-174
- C. Personnel
 1. Authorization for Personnel Appointment, Board Report #24-175
 2. Reappointment of Faculty and Administrative Personnel, Board Report #24-176

10. ACTION ON ITEMS REMOVED FROM CONSENT AGENDA

No items were removed from the consent agenda.

11. BOARD POLICY MANUAL, 1.15.1 BOARD RETREAT AND SELF-EVALUATION, THIRD READING AND APPROVAL, BOARD REPORT #24-177

Motion: Move that the Board of Trustees approves policy 1.15.1 Board Retreat and Self-Evaluation. Trustee Allen motioned; Trustee Walsh seconded. Motion approved.

12. APPROVAL OF RECOMMENDED COMPENSATION PLAN, BOARD REPORT #24-178

Motion: Move that the Board of Trustees approves the implementation of the compensation plan as outlined by Carlson Dettmann Consulting, with an annual cost not to exceed \$1,600,000.00 of which only half will be incurred during FY 2025. Trustee Reinhard motioned; Trustee Allen seconded. Motion approved.

13. ADOPTION OF 2024 TAX LEVY, BOARD REPORT #24-179

Motion: Move that the Board of Trustees approves and adopts the 2024 Tax Levy as stated for a total levy of \$29,624,431. The levy may be adjusted by the County Clerks' Offices according to the resolution adopted by the College Board of Trustees based on the EAV information and CPI-U to comply with Property Tax Extension Limitation Law limits as may be applicable. Trustee Reinhard motioned; Chair Hoban seconded. Motion approved.

14. CERTIFICATE OF ACKNOWLEDGMENT FOR TREASURERS BOND, BOARD REPORT #24-180

Motion: Move that the Board of Trustees approves the Certification of Treasurer's Bond for Robert Tenuta, Treasurer, of District #528 McHenry County College. Trustee Allen motioned; Trustee Walsh seconded. Motion approved.

15. REQUEST TO APPROVE BID PACKAGE TWO FOR 2024 INTERIOR RENOVATIONS, BOARD REPORT #24-181

Motion: Move that the Board of Trustees approves the expenditure for Bid Package Two for interior renovations from Lo Destro Construction Company of Chicago, IL for \$2,895,000.00. Trustee Allen motioned; Vice chair Morton seconded. Motion approved.

16. APPROVE AMENDEMENT TO THE PRESIDENT'S EMPLOYMENT AGREEMENT

Motion: Move that the Board of Trustees approves the amendment to the President's employment agreement to modify the term of the agreement to be from January 1, 2025, through December 31, 2028, and to provide a single payment retention incentive to the President. Trustee Allen motioned; Trustee Morton seconded. Motion approved.

17. FOR INFORMATION REPORT

Chair Hoban commented that a lot of good information reports were included in the Board packet and went over all the reports titles.

18. FUTURE AGENDA ITEMS/SUMMARY COMMENTS BY BOARD MEMBERS

Trustee Allen noted that it was good to hear that the new projector is in for the planetarium so they can visit.

Trustee Reinhard thought the enrollment report was excellent. She noted that the college has done a really good job for building as much as we have and not take out a tax levy. She would like to know about opportunities for sociability for the future from the student trustee report.

Vice Chair Morton had a question on how many of the scholarships we award for foundation. Ms. Haggerty responded that the goal is to award 100%.

Trustee Walsh noted that we have a lot to be thankful for at the college, great staff, students, and the board. She thanked Dr. Gabbard for all the work that's being done at the college.

Chair Hoban wanted to remind the Board that at any point if they have any questions or would like to discuss something further to reach out to Dr. Gabbard and meetings can be set for individual trustees. She attended the CAL

event the week before and it was very interesting and well attended. She would like a report on mental health services usage at the college.

1. CLOSED SESSION

At 7:02 pm Chair Hoban asked for a motion to move into Closed Session under Illinois Open Meetings Act 120/2 (c), Exception # 1 Personnel #21-Review of Closed Session Minutes. Trustee Allen motioned; Vice Chair Morton seconded. On a roll call all were in favor.

19. ADJOURNMENT

Hearing no further business, Trustee Walsh motioned to adjourn, seconded by Trustee Allen. All voiced aye and the meeting adjourned at 7:15 p.m.

Denisa J. Shallo, Recording Secretary

Alyssa Kueffner, Board Secretary

