

**BOARD OF TRUSTEES  
McHENRY COUNTY COLLEGE DISTRICT #528**

Thursday, February 27, 2025  
Regular Board of Trustees Meeting



MCC Board Room-A217  
8900 U.S. Highway 14  
Crystal Lake, IL 60012

**MINUTES**

**1. CALL TO ORDER**

Chair Hoban called the meeting to order at 6:00pm

**2. ROLL CALL**

Chair Hoban asked Secretary Kueffner to take a roll call.

**Trustees Present**

Suzanne Hoban  
Dale Morton  
Tom Allen  
Molly Walsh  
Tess Reinhard  
Alyssa Kueffner  
Elizabeth Speros  
Adonia Fulk

**Also Present**

Dr. Clinton Gabbard- College President  
Ken Florey– Legal Counsel

**3. ACCEPTANCE OF AGENDA**

The agenda was accepted as submitted.

**4. ACCEPTANCE OF MINUTES**

Motion: Move that the Board of Trustees approve the minutes from the Regular Board of Trustees Meeting, January 30, 2025. Trustee Allen motioned; Trustee Walsh seconded. Motion approved.

**5. OPEN FOR RECOGNITION OF VISITORS / PUBLIC COMMENTS**

No public comments.

**6. FY 2024 AUDIT PRESENTATION**

Mr. Anthony Cervini and Mr. Ray Krouse from Sikich presented the FY 2024 Audit to the Board of Trustees via Zoom.

**7. RECOGNITION OF ICCTA OUTSTANDING FACULTY OF THE YEAR**

Dr. Paige Lush was recognized as the ICCTA Outstanding Full-Time Faculty member award winner. The Board congratulated her on this achievement.

**8. RECOGNITION OF ICCTA OUTSTANDING ADJUNCT FACULTY OF THE YEAR**

Ms. Sabrina Nevler was recognized as the ICCTA Outstanding Adjunct Faculty member award winner. The Board congratulated her on this achievement.

**9. PRESIDENT’S REPORT: DR. CLINTON GABBARD**

**SAVE THE DATE – 2025 MEET MCC Overview**

Dr. Gabbard informed the Board that this year’s Meet MCC event is only a few weeks away. MCC’s annual open house showcase will take place on Wednesday, March 19 from 5:30–7:30 p.m. and is an opportunity for prospective students, their families, and the general community to visit the College and learn more about its array of programs, degrees and certificates, services, and activities. This year, Meet MCC will highlight programs and departments throughout the campus, with tables lining hallways from Building A through the Foglia CATI. The goal of expanding the event’s footprint is to give attendees an opportunity to view and experience more areas of campus while onsite. The event is free to attend, and all ages and family members are welcome.

### **My Sister's Dress Success Supports MCC Education to Empowerment Scholarships**

On Sunday, February 23, the College hosted the annual My Sister's Dress fundraiser, which sells donated new and gently used formal attire and accessories for deeply discounted rates. The goal of the event is to make dresses affordable and accessible for everyone, with dresses priced at \$30. Here are additional details about this year's event:

- The event welcomed over 1,000 attendees
- Over 1,000 dresses were donated by community members
- Over 40 volunteers supported the event

Proceeds from this year's My Sister's Dress event totaled over \$10,500, with half donated to MCC's Education to Empowerment program, and the other half to community organization Holiday Heroes. MCC extends its appreciation to Emily Smith and the My Sister's Dress team for their ongoing support of the College and student scholarships.

### **MCC Art Exhibitions**

MCC is pleased to present two new exhibitions now on display.

We are excited to announce the exhibition of artist [Ari Norris](#) in artspace144, featuring a captivating collection of sculptures that explore the boundaries between the ordinary and the phenomenal. Using realism as a foundation, Norris creates duplications of real-world objects in the pursuit of generating a visual poetry of common subjects. This exhibit will be up through March 14.

In Epping Gallery, we have works by local artist [Eric Larson](#). An accomplished oil painter, Larson loves depicting small-town life and rural America, finding inspiration in the changing seasons. His work aims to capture the unique character and magic of everyday life in these towns. This exhibit will be up through March 28.

For more information, please visit the website at <https://www.mchenry.edu/artgallery/current.html>.

### **March Board of Trustees Meeting**

Ms. Denisa Shallo, Board Liaison, confirmed that the poll has been completed by all trustees and the March Regular Board of Trustees Meeting has moved to Wednesday, March 26, 2025.

### **Upcoming MCC Events**

Dr. Gabbard gave an overview of upcoming events of the College.

#### **10. ADJUNCT FACULTY ASSOCIATION REPORT**

Mr. Matt Hamater, President of the MCC Adjunct Faculty Association updated the Board on activities of the association.

#### **11. STAFF COUNCIL REPORT**

Mr. David Behrens, President of MCC Staff Council updated the Board on MCC Staff Council activities.

#### **STUDENT TRUSTEE REPORT**

12. Student Trustee Fulk gave an overview of her student trustee report that was submitted to the Board of Trustees.

#### **13. ATTORNEY REPORT**

Mr. Ken Florey updated the Board on the IL General Assembly session.

#### **14. APPROVAL OF CONSENT AGENDA**

**Motion:** Move that the Board of Trustees approve the consent agenda as presented. Trustee Allen motioned; Vice Chair Morton seconded. Questions and discussion followed. Motion approved.

### **For Approval**

#### **A. Executive Summary and Financial Statements**

1. Executive Summary, Board Report #25-10
2. Treasurer's Report, Board Report #25-11
3. Ratification for Accounts Payable January Check Register, Board Report #25-12

#### **B. Request to Approve/Implement/Lease/Purchase/Renew/Replace/Upgrade**

1. CATI Universal Robots (Cobots), Board Report #25-13
2. COSM Premium Media Program for MCC Planetarium, Board Report #25-14
3. Foglia CATI Architecture Studio Furniture, Board Report #25-15
4. Microsoft Unified Enterprises Support, Board Report #25-16
5. Transfr Virtual Reality Simulations, Board Report #25-17

6. Water Main Extension Project, Capital Development Board Project 810-066-021, Board Report #25-18

7. Maintenance Supplies, Board Report #25-19

8. Contract Services with Worldwide Instructional Design System (WIDS), Board Report #25-20

C. Personnel

1. Appointment of Replacement Administrator, Vice President of Academic Affairs, Board Report #25-21

D. 2025 ICCTA Awards

1. 2025 ICCTA Outstanding Full-Time Faculty Member Award, Board Report #25-22

2. 2025 ICCTA Outstanding Adjunct Faculty Member Award, Board Report #25-23

15. ACTION ON ITEMS REMOVED FROM CONSENT AGENDA

No items were removed from the consent agenda.

16. APPROVAL OF MCC 2025-2030 STRATEGIC PLAN, Board Report #25-24

Motion: Move that the Board of Trustees approves the FY 2025-2030 Strategic Plan. Trustee Walsh motioned; Trustee Reinhard seconded. Motion approved.

17. ACCEPTANCE OF FISCAL YEAR 2024 AUDIT, Board Report #25-25

Motion: Move that the Board of Trustees accepts the FY 2024 Audit as presented. Trustee Speros motioned; Trustee Allen seconded. Motion approved.

18. APPROVAL OF CONTRACT EXTENSION FOR AUDITING SERVICES, Board Report #25-26

Motion: Move that the Board of Trustees approves a one-year contract extension for FY 2025 auditing services with Sikich LLP of Naperville, IL for \$91,000.00. Trustee Speros motioned; Trustee Reinhard seconded. Motion approved.

19. APPROVAL OF FACULTY FOR TENURE APPOINTMENT IN 2025-2026, Board Report #25-27

Motion: Move that the Board of Trustees ratifies the aforementioned MCC faculty members for tenure appointment, effective in the academic year 2025-2026. Trustee Allen motioned; Trustee Reinhard seconded. Motion approved.

20. APPROVAL OF CONTINUATION OF EMPLOYMENT OF PROBATIONARY NON-TENURED FACULTY 2025-2026, Board Report #25-28

Motion: Move that the Board of Trustees approves continuation of employment of probationary non-tenured MCC faculty members through the academic year 2025-2026. Trustee Allen motioned; Vice Chair Morton seconded. Motion approved.

21. OUT-OF-DISTRICT AND OUT-OF-STATE TUITION AND FEES, Board Report #25-29

Motion: Move that the Board of Trustees approves the 2026 out-of-district and out-of-state tuition and fees rates, effective beginning the Summer 2025 semester. Trustee Allen motioned; Trustee Reinhard seconded. Motion approved.

22. REQUEST TO GRANT HONORARY LEGACY STATUS, MARY OLSZAK, Board Report #25-30

Motion: Move that the Board of Trustees approves that Mary Olszak be granted the honorary designation of Legacy status and receive benefits awarded such personnel. Trustee Speros motioned; Vice Chair Morton seconded. Motion approved.

23. RESOLUTION AUTHORIZING AND PROVIDING FOR THE ISSUE OF NOT TO EXCEED \$6,000,000 GENERAL OBLIGATION LIMITED TAX REFUNDING DEBT CERTIFICATES, SERIES 2025, OF THE DISTRICT FOR THE PURPOSE OF REFUNDING CERTAIN OUTSTANDING DEBT CERTIFICATES OF THE DISTRICT, EVIDENCING THE RIGHTS TO PAYMENT UNDER AN INSTALLMENT PURCHASE AGREEMENT, PROVIDING FOR THE SECURITY FOR AND MEANS OF PAYMENT UNDER SAID AGREEMENT OF SAID CERTIFICATES, AND AUTHORIZING THE SALE OF SAID CERTIFICATES TO THE PURCHASER THEREOF, Board Report #25-31

Motion: Move that the Board of Trustees considers and takes action on a resolution authorizing and directing the issue of not to exceed \$6,000,000.00 refunding debt certificates, Series 2025, of Community College District No. 528, counties of McHenry, Kane, Lake, and Boone and State of Illinois and the execution of an escrow agreement in connection with the issue of the refunding debt certificates. Trustee Allen motioned; Vice Chair Morton seconded. Motion approved.

24. FOR INFORMATION REPORT

Chair Hoban commented that a lot of good information reports were included in the Board packet and went over all the reports titles.

25. FUTURE AGENDA ITEMS/SUMMARY COMMENTS BY BOARD MEMBERS

Trustee Reinhard requested more information on everything going on at the Federal level.

Vice Chair Morton noted that he is looking forward to the MCC donor breakfast.

Trustee Walsh congratulated the ICCTA Faculty of the Year Nomination recipients. She encouraged trustees to attend the ICCTA awards ceremony in June. She also congratulated the tenured faculty, and Dr. Daniela Broderick on her new position at the college as the VP of Academic Affairs.

Trustee Kueffner congratulated the Mr. Tenuta and his team on the 2024 Audit.

Chair Hoban thanked the Staff Council President and Adjunct Faculty Association on their reports. She appreciates their attendance.

26. ADJOURNMENT

Hearing no further business, Trustee Walsh motioned to adjourn, seconded by Trustee Allen. All voiced aye and the meeting adjourned at 7:15 p.m.

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Denisa J. Shallo, Recording Secretary

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Alyssa Kueffner, Board Secretary