

**BOARD OF TRUSTEES  
McHENRY COUNTY COLLEGE DISTRICT #528**

Thursday, February 27, 2025  
Regular Board of Trustees Meeting  
6:00pm



MCC Board Room, A217  
8900 U.S. Highway 14  
Crystal Lake, IL 60012

**AGENDA**

1. CALL TO ORDER
2. ROLL CALL
3. PLEDGE OF ALLEGIANCE
4. COLLEGE MISSION STATEMENT
5. ACCEPTANCE OF AGENDA
6. ACCEPTANCE OF MINUTES: Regular Board of Trustees Meeting, January 30, 2025
7. OPEN FOR RECOGNITION OF VISITORS  
*Three (3) minutes per person or less.*
8. FY 2024 AUDIT PRESENTATION
9. RECOGNITION OF ICCTA OUTSTANDING FACULTY OF THE YEAR
10. RECOGNITION OF ICCTA OUTSTANDING ADJUNCT FACULTY OF THE YEAR
11. PRESIDENT'S REPORT: Dr. Clinton Gabbard
12. COMMUNICATIONS
  - A. Faculty Report: Ms. Sarah Sullivan
  - B. Adjunct Faculty Report: Mr. Matt Hamater
  - C. Staff Council Report: Mr. David Behrens
  - D. Student Trustee Report: Ms. Adonia Fulk
  - E. Attorney Report
13. APPROVAL OF CONSENT AGENDA  
**For Approval**
  - A. Executive Summary and Financial Statements
    1. Executive Summary, Board Report #25-10
    2. Treasurer's Report, Board Report #25-11
    3. Ratification for Accounts Payable January Check Register, Board Report #25-12
  - B. Request to Approve/Implement/Lease/Purchase/Renew/Replace/Upgrade
    1. CATI Universal Robots (Cobots), Board Report #25-13
    2. COSM Premium Media Program for MCC Planetarium, Board Report #25-14
    3. Foglia CATI Architecture Studio Furniture, Board Report #25-15
    4. Microsoft Unified Enterprises Support, Board Report #25-16
    5. Transfr Virtual Reality Simulations, Board Report #25-17
    6. Water Main Extension Project, Capital Development Board Project 810-066-021, Board Report #25-18
    7. Maintenance Supplies, Board Report #25-19
    8. Contract Services with Worldwide Instructional Design System (WIDS), Board Report #25-20
  - C. Personnel
    1. Appointment of Replacement Administrator, Vice President of Academic Affairs, Board Report #25-21
  - D. 2025 ICCTA Awards
    1. 2025 ICCTA Outstanding Full-Time Faculty Member Award, Board Report #25-22

2. 2025 ICCTA Outstanding Adjunct Faculty Member Award, Board Report #25-23
14. ACTION ON ITEMS REMOVED FROM CONSENT AGENDA
15. APPROVAL OF MCC 2025-2030 STRATEGIC PLAN, Board Report #25-24
16. ACCEPTANCE OF FISCAL YEAR 2024 AUDIT, Board Report #25-25
17. APPROVAL OF CONTRACT EXTENSION FOR AUDITING SERVICES, Board Report #25-26
18. APPROVAL OF FACULTY FOR TENURE APPOINTMENT IN 2025-2026, Board Report #25-27
19. APPROVAL OF CONTINUATION OF EMPLOYMENT OF PROBATIONARY NON-TENURED FACULTY 2025-2026, Board Report #25-28
20. OUT-OF-DISTRICT AND OUT-OF-STATE TUITION AND FEES, Board Report #25-29
21. REQUEST TO GRANT HONORARY LEGACY STATUS, MARY OLSZAK, Board Report #25-30
22. RESOLUTION AUTHORIZING AND PROVIDING FOR THE ISSUE OF NOT TO EXCEED \$6,000,000 GENERAL OBLIGATION LIMITED TAX REFUNDING DEBT CERTIFICATES, SERIES 2025, OF THE DISTRICT FOR THE PURPOSE OF REFUNDING CERTAIN OUTSTANDING DEBT CERTIFICATES OF THE DISTRICT, EVIDENCING THE RIGHTS TO PAYMENT UNDER AN INSTALLMENT PURCHASE AGREEMENT, PROVIDING FOR THE SECURITY FOR AND MEANS OF PAYMENT UNDER SAID AGREEMENT OF SAID CERTIFICATES, AND AUTHORIZING THE SALE OF SAID CERTIFICATES TO THE PURCHASER THEREOF, Board Report #25-31
23. FOR INFORMATION
  - A. New Employees
  - B. Employee Resignations and Retirement Notifications
  - C. Friends of McHenry County College Foundation Update
  - D. Grants Office Update
  - E. Office of Marketing and Public Relations Update
  - F. Sustainability Update
  - G. Center for Agrarian Learning
  - H. Workforce Development Update
24. FUTURE AGENDA ITEMS/SUMMARY COMMENTS BY BOARD MEMBERS
25. CLOSED SESSION
  - A. 120/2(c), Exception #21, Review of Closed Session Minutes
  - B. Other matters as pertain to the exceptions of the Open Meetings Act
26. ACCEPTANCE OF CLOSED SESSION MINUTES: Regular Board Meeting of November 21, 2024.
27. ADJOURNMENT

A handwritten signature in black ink, appearing to read "Suzanne Hoban", with a large, stylized flourish at the end.

Suzanne Hoban  
Chair

## Student Trustee Report

Information

This month has been eventful. There was a well-attended Student Organization Fair with 14 organizations participating, as well as a Black History Month celebration with 25 in attendance. On Dr. Martin Luther King Jr Day, there was a Right to Public Education presentation where friend of the College, Mike Luecht, co-presented and shared artifacts that are invaluable pieces of history and we are very proud that he is sharing them with us.

There was a “show us your apps” event on campus on January 27 that had people in Building F, Adult Education, and the MCC Commons helping students download Canvas, Outlook, and Navigate 360. Many students came by and were greeted with friendly faces that are knowledgeable about the resources that are available and helped students get what they needed. This wonderful network of ongoing support and resources are one of the reasons students love it here and can succeed.

**Treats with a Trustee Feedback**

We had a great time with Dan the waffle guy who made amazing treats for us while also being a helpful and active part of inviting students to share their thoughts and experiences with us this month at our very successful Treats with a Trustee event. One student who struggles with food insecurity shared that the CO/LAB food pantries have been a blessing and have helped tremendously. Overall, students are very happy with their classes and the College.



However, I did get some good suggestions. Some students could benefit from an E-portfolio seminar where students can get together and work on their portfolios with someone there to help guide them through the sticky spots and answer questions. Additionally, students do seem to be struggling with their Canvas and college email login, along with other necessary college skills. I believe that a basic nuts and bolts class or workshop series on “How to College” could be very beneficial to the students. Topics could include: how to access our apps, navigate the website, write an email, as well as best practices for how to study and what is expected, and how to communicate with an instructor effectively when needed. So much could go into this, but many students are either coming straight from high school, are returning to school as an adult, or were never taught how best to succeed as a college student. I think a class or workshop series like this could go a long way toward helping students start off on the right foot or get going in the right direction if they are currently struggling.

**Upcoming Efforts**

I know many of you have been following the PTK 2024 college project closely, and I am happy to report that they have completed their report and will be presenting it to the Board in March. Thank you for your patience. They are looking forward to sharing it with you very soon.

## Executive Summary

### Information

Attached is the Executive Summary of financial information with year-to-date results for FY 2025 through the month of January.

### Recommendation

It is recommended that the Board of Trustees accepts the Executive Summary as presented.



Clinton E. Gabbard  
President

## Executive Summary

Fiscal Year 2025 is currently 58.6% complete with the year-to-date results ending January 31, 2025 being reported. In the Operating Funds, total revenue is 46.8% of budget, as compared with 45.1% at the same time last year. Total expenditures are 42.9% of budget, as compared with 38.4% of budget at the same time last year. The Operating Funds include both the Education Fund and the Operations and Maintenance Fund, and together comprise most of the instruction and instructional support activities of the College. The following items relate to the Operating Funds (Fund 01 and Fund 02) as a whole:

### Revenue

- Local governmental is 57.9% of budget and down \$202,177 (-1.2%) from last year at this time. FY 2025 revenue is \$16,612,591 vs. FY 2024 revenue of \$16,814,768. For FY 2025, this revenue is derived from 50% of the 2023 tax levy (as approved by the Board in November 2023) and 50% of the 2024 tax levy (as approved by the Board in November 2024).
- State government is 56.9% of budget and up \$2,673,481 (46.7%) from last year at this time. FY 2025 revenue is \$8,393,139 vs. FY 2024 revenue of \$5,719,658.
- Federal government is 0.0% of budget and even \$0 (0%) from last year at this time. FY 2025 revenue is \$0 vs. FY 2024 revenue of 0.
- Student tuition and fees is 73.4% of budget and up \$755,360 (7.4%) from last year at this time. FY 2025 revenue is \$10,901,415 vs. FY 2024 revenue of \$10,146,055. Budgeted tuition and fees revenue is calculated based on a calculated net billable credit hours and not total reported credit hours, which includes dual credit. Dual credit only generates tuition revenue if these classes are held on campus with our instructors.
- Sales and service fee is 58.5% of budget and up \$37,402 (49.3%) from last year at this time. FY 2025 revenue is \$113,218 vs. FY 2024 revenue of \$75,816. Activity in this area is comprised primarily from the Kids and College, Fitness Center, Horticulture Sales, and Sweet Scots.
- Facilities is 84.2% of budget and even \$0 (0.0%) from last year at this time. FY 2025 revenue is \$15,966 vs. FY 2024 revenue of \$15,966. Revenue in this category is comprised of the leasing of the land owned by the College to the radio station and as farmland.
- Investment is 100% of budget and down \$171,879 (-19.8%) from last year at this time. FY 2025 revenue is \$696,981 vs. FY 2024 revenue of \$868,860.
- Nongovernmental gifts, scholarships, grants & bequests is 100% of budget and up \$406,752 (100%) from last year at this time. FY 2025 revenue is \$420,238 vs. FY 2024 revenue of \$13,486. Activity is due to contributions from the Foundation for faculty requested needs (travel, software, etc.).
- Other is 13.4% of budget and up \$206,867 (5.7%) from last year at this time. FY 2025 revenue is \$3,829,985 vs. FY 2024 revenue of \$3,623,118. The main items in this category consists largely of Employee Health Insurance Contributions, which account for \$3,758,395, Retiree Health contributions, which account for \$624, Other Misc. Income, which account for \$36,936 with the remaining balance being made up of smaller accounts such as NSF charges, assorted fines, fees, and miscellaneous income all of which total 34,030. The large variance to budget is the result of the "On-Behalf Payment" for the employer's pension contribution for employees made by the State. For FY 2024 that "On-Behalf Payment" was \$11,055,180.

## Expenditures

- Salaries expenditures are 59.9% of budget and up \$1,983,421 (11.8%) from last year at this time. FY 2025 expenditures are \$18,820,156 vs. FY 2024 expenditures of \$16,836,736.
- Employee benefit expenditures are 21.9% of budget and up \$1,371,573 (23.7%) from last year at this time. FY 2025 expenditures are \$7,166,834 vs. FY 2024 expenditures of \$5,795,261. ***This line item is dependent on the health experience or the use of benefits by the employee group and their own independent choice of coverage. Therefore, it will always be difficult to budget in advance to any degree of certainty and will experience good years and bad years as a result.*** This account group will always be significantly below budget until year-end adjustments are made for SURS contributions paid by the State on behalf of the employees. The amount expensed for SURS contributions have ranged from \$11-22 million annually depending on the actuarial tables maintained by the State and the present value interest rate used. However, this expense is offset by an equal amount in “other revenue” and therefore has no effect on the operating performance of the College.
- Contractual services expenditures are 51.4% of budget and up \$342,685 (14.1%) from last year at this time. FY 2025 expenditures are \$2,772,738 vs. FY 2024 expenditures of \$2,430,053. The account includes contractual services for custodial services, legal services, construction management, roads and grounds, and architectural type services.
- Materials and supplies expenditures are 56.4% of budget and up \$164,849 (8.6%) from last year at this time. FY 2025 expenditures are \$2,077,149 vs. FY 2024 expenditures of \$1,912,300.
- Travel and meeting expenditures are 52.9% of budget and up \$82,728 (49.1%) from last year at this time. FY 2025 expenditures are \$251,103 vs. FY 2024 expenditures of \$168,375.
- Fixed charges expenditures are 45.1% of budget and down \$554,889 (-42.0%) from last year at this time. FY 2025 expenditures are \$764,743 vs. FY 2024 expenditures of \$1,319,632. Included in this category are bond principal, interest payments, lease payments, and general insurance.
- Utilities expenditures are 64.0% of budget and up \$280,995 (58.5%) from last year at this time. FY 2025 expenditures are \$761,632 vs. FY 2024 expenditures of \$480,637.
- Capital Outlay expenditures are 36.6% of budget and up \$649,386 (100%) from last year at this time. FY 2025 expenditures are \$696,209 vs. FY 2024 expenditures of \$46,822. ***Please be aware that large projects started in one fiscal year may cross into a new fiscal year and will therefore have an impact on two fiscal years (i.e. one year under budget and the next over budget).***
- Other expenditures are 79.7% of budget and up \$185,876 (31.7%) from last year at this time. FY 2025 expenditures are \$772,792 vs. FY 2024 expenditures of \$586,917. The main category of expenses includes tuition waivers, tuition related refunds, and miscellaneous expense.
- Contingency expenditures are 0.0% of budget and even \$0 (0.0%) from last year at this time. FY 2025 expenditures are \$0 vs. FY 2024 expenditures of \$0.



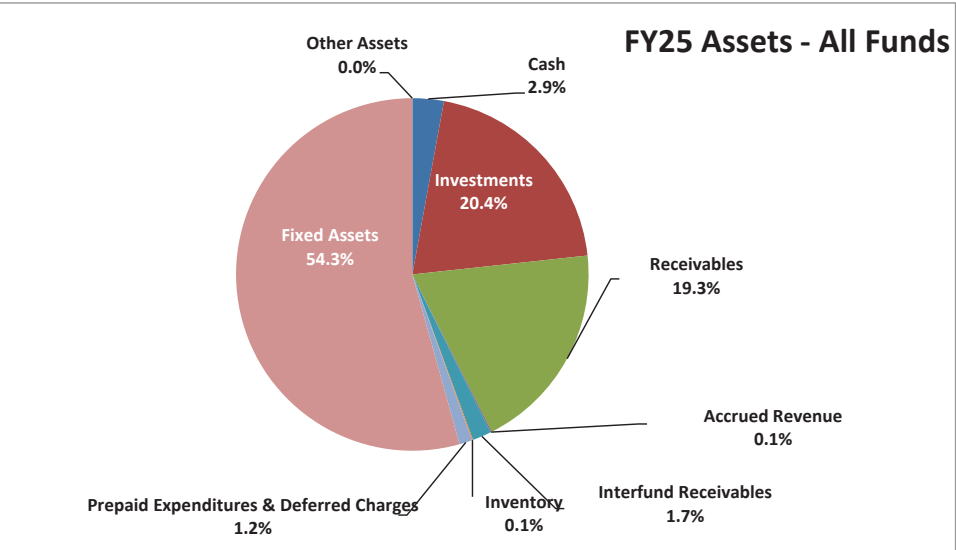
Clinton E. Gabbard  
President

All Funds Statement of Net Position (Balance Sheet)  
January 31, 2025

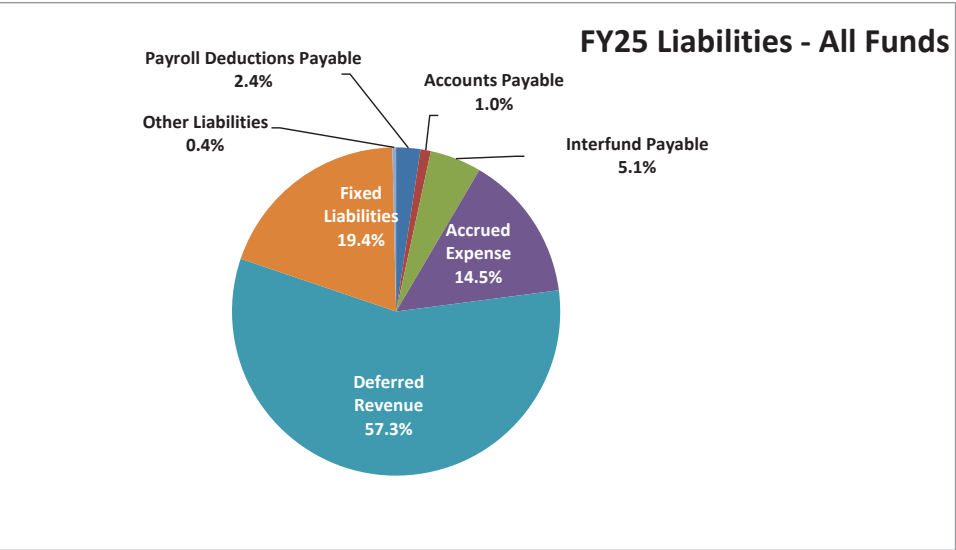
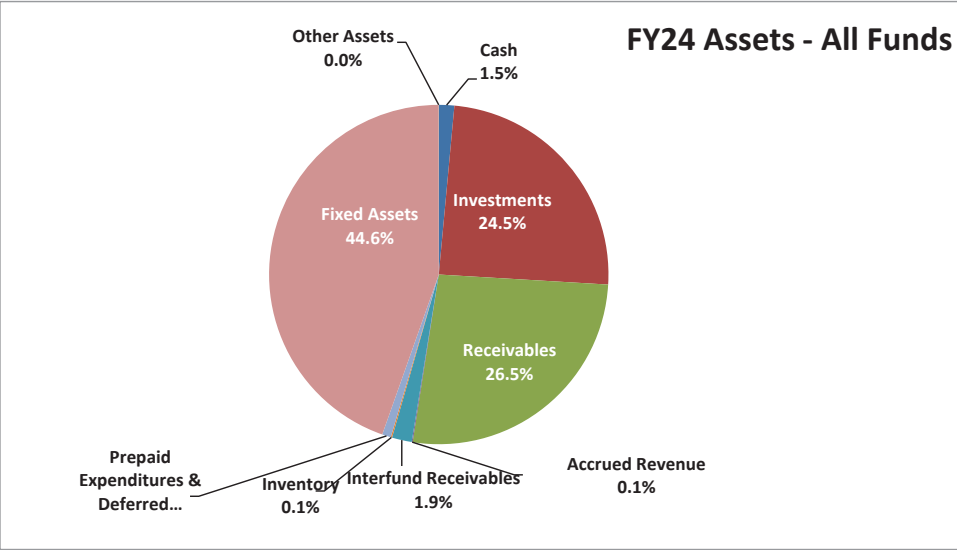
All Funds Statement of Net Position (Balance Sheet)		01	02	03	04	05	06	07	08	09	10	11	12	17
January 31, 2025														
	All Funds	Education Fund	Operations & Maintenance Fund	Operations & Maintenance (Restricted) Fund	Bond & Interest Fund	Auxilliary Entrerprises Fund	Restricted Purposes Fund	Working Cash Fund	General Fixed Asset Fund	General Long-Debt Fund	Trust & Agency Fund	Audit Fund	Liability Protection & Settlement Fund	OPEB Fund
<b>Assets</b>														
Cash	5,280,090	529,687.35	151,855	0	813,127.68	504,659	1,943,872	-	-	-	417,513	19,376	-	900,000
Investments	37,452,158	20,022,151	5,778,634	6,090,681	-	-	-	3,249,722	-	-	-	-	2,310,969	-
Receivables	35,389,144	27,914,965	1,578,044	4,400,000	-	6,117	675,129	-	-	-	-	90,000	724,888	-
Accrued Revenue	190,079	86,461	25,287	44,942	-	-	-	19,032	-	-	-	-	14,357	-
Interfund Receivables	3,169,668	2,290,474	543,413	1,986,560	-	0	(1,696,032)	-	-	-	45,253	0	0	-
Inventory	190,571	-	-	-	-	190,571	-	-	-	-	-	-	-	-
Prepaid Expenditures & Deferred Charges	2,146,654	1,048,127	39,739	-	-	-	48,952	-	-	183,588	-	-	131,239	695,009
Fixed Assets	99,665,837	-	-	-	-	-	-	-	99,665,837	-	-	-	-	-
Other Assets	12,179	-	-	-	-	-	-	-	-	12,179	-	-	-	-
<b>Total Assets</b>	<b>183,496,379</b>	<b>51,891,865</b>	<b>8,116,973</b>	<b>12,522,182</b>	<b>813,128</b>	<b>701,347</b>	<b>971,921</b>	<b>3,268,755</b>	<b>99,665,837</b>	<b>195,767</b>	<b>462,766</b>	<b>109,376</b>	<b>3,181,453</b>	<b>1,595,009</b>
<b>Liabilities</b>														
Payroll Deductions Payable	1,490,818	1,282,882	45,418	-	-	154,360	8,158	-	-	-	-	-	-	-
Accounts Payable	639,951	415,030	-	194,130	-	20,795	9,997	-	-	-	-	-	-	-
Interfund Payable	3,169,668	-	-	-	-	-	-	1,187,847	-	70,349	-	-	1,911,472	-
Accrued Expense	9,052,401	-	-	-	-	-	-	-	-	15,670	-	-	-	9,036,731
Deferred Revenue	35,851,154	21,510,033	1,436,110	-	-	-	-	-	-	-	-	82,500	664,481	12,158,030
Fixed Liabilities	12,158,765	-	-	-	-	-	-	-	-	12,158,765	-	-	-	-
Other Liabilities	230,208	61,204	-	-	-	169,004	-	-	-	-	-	-	-	-
<b>Total Liabilities</b>	<b>62,592,964</b>	<b>23,269,149</b>	<b>1,481,527</b>	<b>194,130</b>	<b>-</b>	<b>344,158</b>	<b>18,155</b>	<b>1,187,847</b>	<b>-</b>	<b>12,244,785</b>	<b>-</b>	<b>82,500</b>	<b>2,575,953</b>	<b>21,194,761</b>
<b>Designated Fund Balance</b>	<b>120,903,416</b>	<b>28,622,717</b>	<b>6,635,445</b>	<b>12,328,053</b>	<b>813,128</b>	<b>357,189</b>	<b>953,766</b>	<b>2,080,908</b>	<b>99,665,837</b>	<b>(12,049,017)</b>	<b>462,766</b>	<b>26,876</b>	<b>605,501</b>	<b>(19,599,752)</b>
<b>Assigned Fund Balance</b>														
33% Unassigned for annual budgeted expenditures	20,830,715	18,809,929	2,020,787											
Other Designated Reserves	0													
Capital Improvement/Investment in Capital Assets	111,993,890			12,328,053	0				99,665,837					
Liabilities, Protection, and Settlement	-31,153,017									-12,158,765			605,501	-19,599,752
Working Cash/Other Restricted	3,193,408						953,766	1,750,000			462,766	26,876		
<b>Remaining Unassigned Balance</b>	<b>16,038,419</b>	<b>9,812,788</b>	<b>4,614,659</b>	<b>0</b>	<b>813,128</b>	<b>357,189</b>	<b>0</b>	<b>330,908</b>	<b>0</b>	<b>109,748</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

All Funds Statement of Net Position (Balance Sheet)  
January 31, 2025

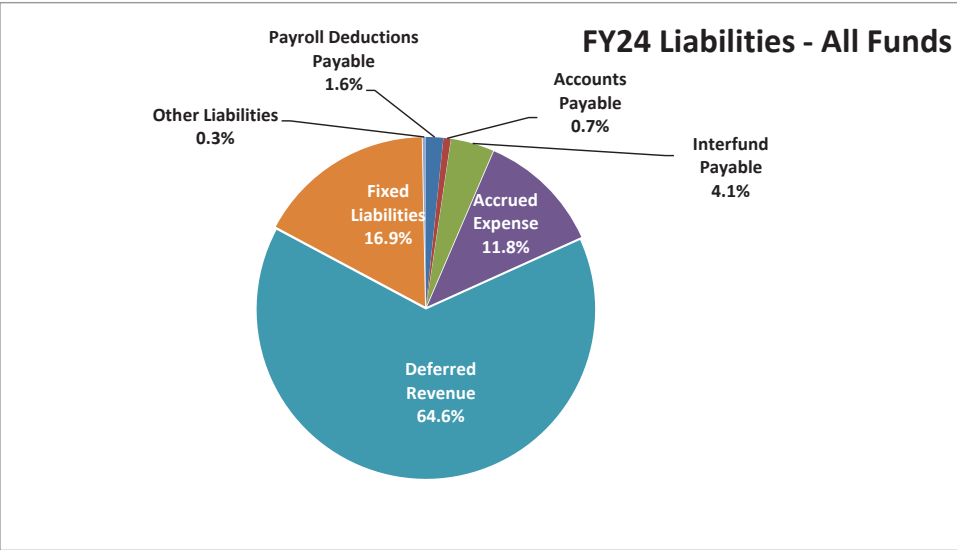
Total Assets = \$ 183,496,379



Total Assets = \$ 171,391,114



Total Liabilities = \$ 62,592,964



Total Liabilities = \$ 78,608,960



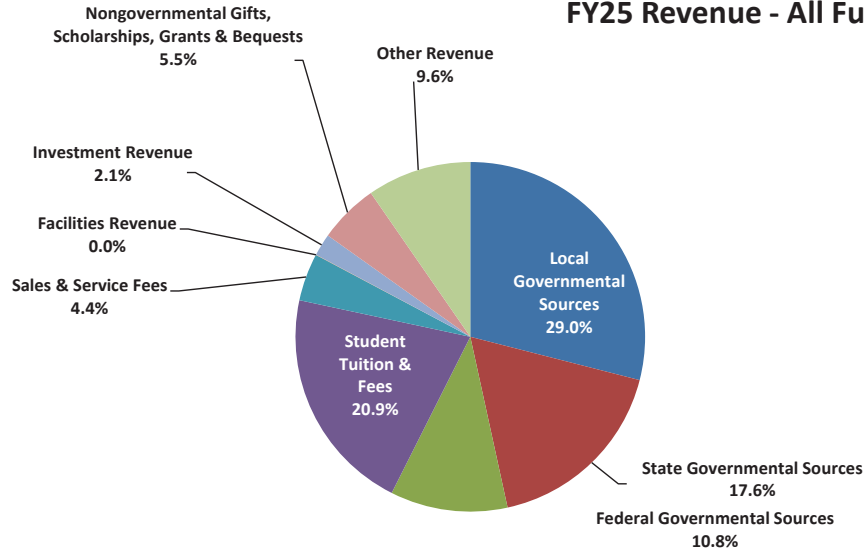
**All Funds Statement of Activities (Income Statement)**  
**January 31, 2025**

		01	02	03	04	05	06	07	08	09	10	11	12	17
	All Funds	Education Fund	Operations & Maintenance Fund	Operations & Maintenance (Restricted) Fund	Bond and Interest	Auxiliary Enterprises Fund	Restricted Purposes Fund	Working Cash Fund	General Fixed Asset Fund	General Long-Debt Fund	Trust & Agency Fund	Audit Fund	Liability Protection & Settlement Fund	OPEB Fund
<b>Revenue</b>														
Local Governmental Sources	17,066,602	15,121,879	1,490,712	-	-	-	-	-	-	-	-	44,756	409,255	-
State Governmental Sources	10,357,003	7,600,335	792,805	-	-	-	1,963,863	-	-	-	-	-	-	-
Federal Governmental Sources	6,386,924	-	-	-	-	-	6,386,924	-	-	-	-	-	-	-
Student Tuition & Fees	12,326,639	9,731,783	1,169,632	80,206	748,600	596,418	-	-	-	-	-	-	-	-
Sales & Service Fees	2,590,548	113,218	-	-	-	2,477,330	-	-	-	-	-	-	-	-
Facilities Revenue	16,366	15,966	-	-	-	400	-	-	-	-	-	-	-	-
Investment Revenue	1,207,840	474,420	222,561	296,345	-	-	-	125,346	-	-	-	-	89,168	-
Nongovernmental Gifts, Scholarships, Grants & Bequests	3,255,208	420,238	-	2,300,000	-	-	428,654	-	-	-	106,316	-	-	-
Other Revenue	5,671,856	3,829,767	218	1,788,992	-	-	-	-	-	-	52,879	-	-	-
<b>Total Revenue</b>	<b>58,878,986</b>	<b>37,307,605</b>	<b>3,675,928</b>	<b>4,465,543</b>	<b>748,600</b>	<b>3,074,148</b>	<b>8,779,442</b>	<b>125,346</b>	<b>-</b>	<b>-</b>	<b>159,195</b>	<b>44,756</b>	<b>498,423</b>	<b>-</b>
<b>Expenditures</b>														
Salaries	21,115,673	18,352,550	467,606	-	-	1,327,473	968,044	-	-	-	-	-	-	-
Employee Benefits	7,970,816	7,051,114	115,720	-	-	163,808	194,144	-	-	-	-	-	446,030	-
Contractual Services	3,676,369	1,572,164	1,200,574	31,959	-	413,143	406,479	-	-	-	-	52,050	-	-
General Materials & Supplies	4,371,125	1,610,174	466,975	893,816	-	1,075,802	324,358	-	-	-	-	-	-	-
Travel & Conference/Meeting	334,850	242,700	8,403	-	-	42,991	40,756	-	-	-	-	-	-	-
Fixed Charges	1,115,298	728,764	35,979	3,785	624,600	6,999	-	-	-	(355,852)	-	-	71,023	-
Utilities	764,058	126,188	635,444	-	-	2,426	-	-	-	-	-	-	-	-
Capital Outlay	6,744,406	347,261	348,948	6,579,943	-	-	338,418	-	(870,164)	-	-	-	-	-
Other Expenditures	6,430,531	772,792	-	-	-	620	5,526,644	-	-	-	130,476	-	-	-
Contingency	-	-	-	-	-	-	-	-	-	-	-	-	-	-
<b>Total Expenditures</b>	<b>52,523,127</b>	<b>30,803,708</b>	<b>3,279,649</b>	<b>7,509,503</b>	<b>624,600</b>	<b>3,033,262</b>	<b>7,798,843</b>	<b>-</b>	<b>(870,164)</b>	<b>(355,852)</b>	<b>130,476</b>	<b>52,050</b>	<b>517,053</b>	<b>-</b>
<b>Excess/(deficit) of revenues over expenditures</b>	<b>6,355,859</b>	<b>6,503,898</b>	<b>396,279</b>	<b>(3,043,960)</b>	<b>124,000</b>	<b>40,886</b>	<b>980,599</b>	<b>125,346</b>	<b>870,164</b>	<b>355,852</b>	<b>28,719</b>	<b>(7,294)</b>	<b>(18,630)</b>	<b>-</b>
Operating transfers in	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Operating transfers out	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Beginning Fund Balance	114,186,103	22,419,627	5,939,166	15,372,012	533,586	316,303	(47,392)	1,955,562	98,803,448	(12,598,804)	434,046	34,170	624,131	(19,599,752)
Ending Fund Balance	120,541,962	28,923,525	6,335,445	12,328,052	657,586	357,189	933,207	2,080,908	99,673,612	(12,242,952)	462,765	26,876	605,501	(19,599,752)

**All Funds Statement of Activities (Income Statement)**  
January 31, 2025

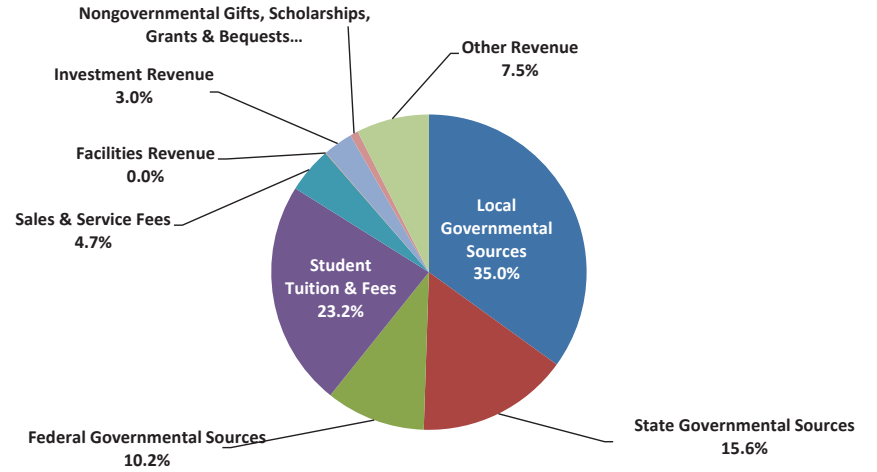
Total Revenue = \$ 58,878,986

**FY25 Revenue - All Funds**

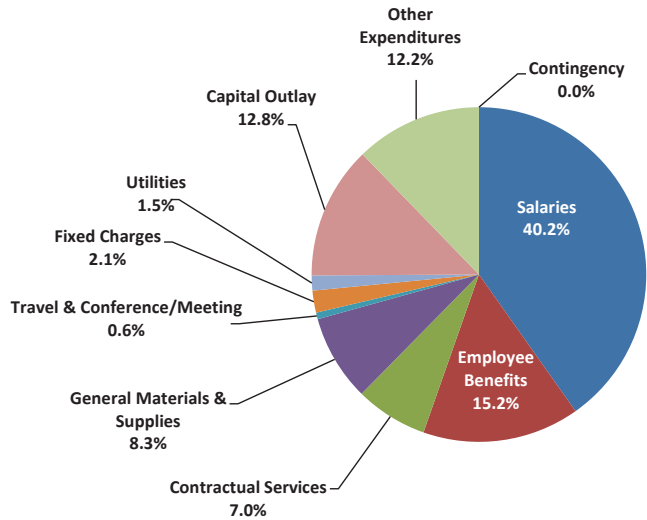


Total Revenue = \$ 49,391,946

**FY24 Revenue - All Funds**

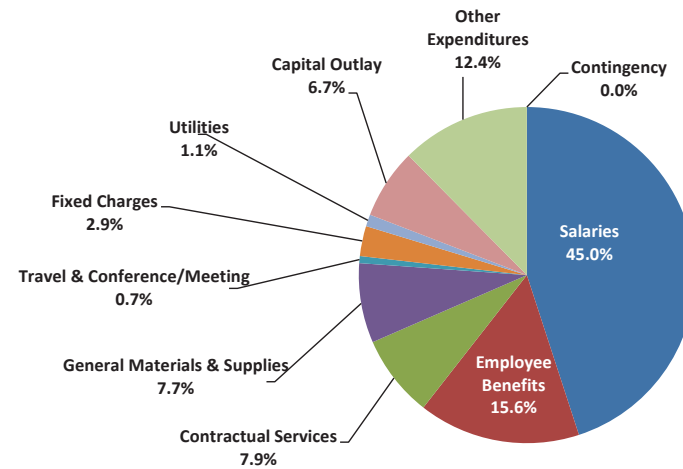


**FY25 Expenditures - All Funds**



Total Expense = \$ 52,523,127

**FY24 Expenditures - All Funds**



Total Expense = \$ 42,010,828

Operating Funds  
Net of SURS/Investments

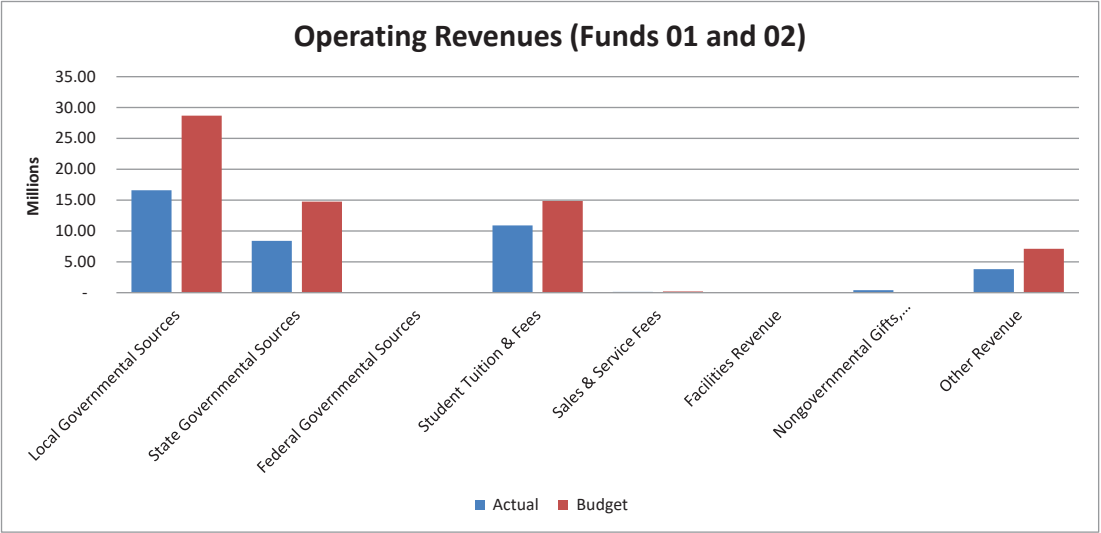
**Operating (Funds 01 & 02) Statement of Activities (Net of SURS/Investments)**

January 31, 2025

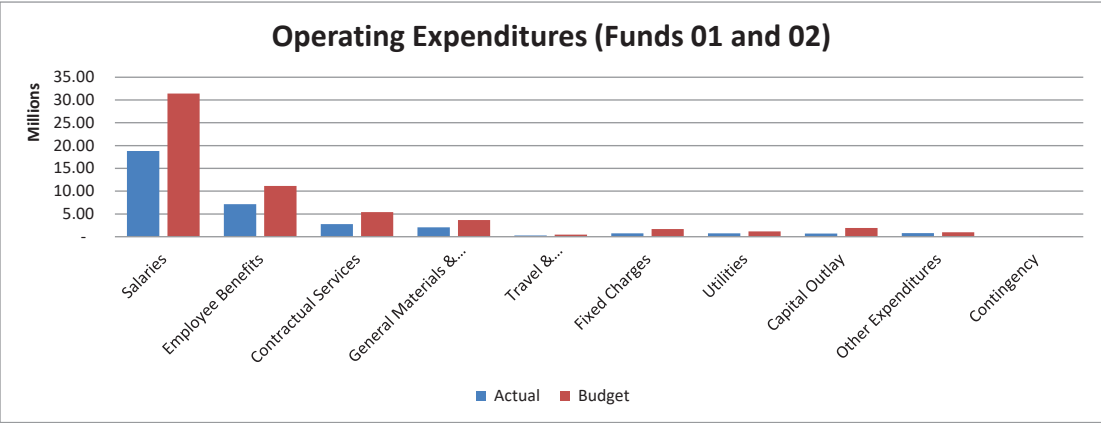
	FY25			FY24		FY24			FY25 Act.	
	YTD Actual	YTD Budget	Full Budget	YTD Actual to:		YTD Actual	Budget	% Chng	Change Over FY24 Act.	% Chng
<b>Revenue</b>										
Local Governmental Sources	\$ 16,612,591	\$ 16,806,959	\$ 28,685,710	98.8%	57.9%	\$ 16,814,768	\$ 28,700,710	58.6%	\$ (202,177)	-1.2%
State Governmental Sources	8,393,139	8,635,558	14,738,960	97.2%	56.9%	5,719,658	10,509,134	54.4%	\$ 2,673,481	46.7%
Federal Governmental Sources	-	-	-	0.0%	0.0%	-	-	0.0%	\$ -	0.0%
Student Tuition & Fees	10,901,415	9,492,005	14,850,663	114.8%	73.4%	10,146,055	14,360,846	70.7%	\$ 755,360	7.4%
Sales & Service Fees	113,218	113,372	193,500	99.9%	58.5%	75,816	175,000	43.3%	\$ 37,402	49.3%
Facilities Revenue	15,966	11,112	18,966	143.7%	84.2%	15,966	18,966	84.2%	\$ -	0.0%
Nongovernmental Gifts	420,238	6,445	11,000	6520.5%	3820.3%	13,486	11,000	122.6%	\$ 406,752	3016.1%
Other Revenue	3,829,985	4,172,664	7,121,801	91.8%	53.8%	3,623,118	11,669,393	31.0%	\$ 206,867	5.7%
<b>Total Revenue</b>	<b>\$ 40,286,553</b>	<b>\$ 39,238,114</b>	<b>\$ 65,620,600</b>	<b>102.7%</b>	<b>61.4%</b>	<b>\$ 36,408,868</b>	<b>\$ 65,445,049</b>	<b>55.6%</b>	<b>\$ 3,877,685</b>	<b>10.7%</b>
<b>Expenditures</b>										
Salaries	\$ 18,820,156	\$ 18,405,339	\$ 31,413,785	102.3%	59.9%	\$ 16,836,736	\$ 29,280,648	57.5%	\$ 1,983,421	11.8%
Employee Benefits	7,166,834	5,974,325	10,196,832	120.0%	70.3%	5,795,261	10,837,800	53.5%	\$ 1,371,573	23.7%
Contractual Services	2,772,738	3,163,607	5,399,568	87.6%	51.4%	2,430,053	5,105,087	47.6%	\$ 342,685	14.1%
General Materials & Supplies	2,077,149	2,158,565	3,684,186	96.2%	56.4%	1,912,300	3,451,994	55.4%	\$ 164,849	8.6%
Travel & Conference/Meeting	251,103	278,023	474,523	90.3%	52.9%	168,375	430,056	39.2%	\$ 82,728	49.1%
Fixed Charges	764,743	993,612	1,695,872	77.0%	45.1%	1,319,632	1,619,985	81.5%	\$ (554,889)	-42.0%
Utilities	761,632	696,799	1,189,280	109.3%	64.0%	480,637	1,197,780	40.1%	\$ 280,995	58.5%
Capital Outlay	696,209	1,115,322	1,903,605	62.4%	36.6%	46,822	1,553,805	3.0%	\$ 649,386	1386.9%
Other Expenditures	772,792	568,264	969,900	136.0%	79.7%	586,917	965,000	60.8%	\$ 185,876	31.7%
Contingency	-	55,719	95,100	0.0%	0.0%	-	67,225	0.0%	\$ -	0.0%
<b>Total Expenditures</b>	<b>\$ 34,083,357</b>	<b>\$ 33,409,575</b>	<b>\$ 57,022,651</b>	<b>102.0%</b>	<b>59.8%</b>	<b>\$ 29,576,733</b>	<b>\$ 54,509,380</b>	<b>54.3%</b>	<b>\$ 4,506,624</b>	<b>15.2%</b>
<b>Surplus/(deficit)</b>	<b>\$ 6,203,196</b>	<b>\$ 5,828,539</b>	<b>\$ 8,597,949</b>			<b>\$ 6,832,135</b>	<b>\$ 5,660,136</b>		<b>\$ (628,939)</b>	<b>-9.2%</b>
Net Transfers Out/(In)	\$ -		\$ 11,059,267			\$ -	\$ 850,000		\$ -	0.0%
<b>Net Operating Funds Surplus/(Deficit)</b>	<b>\$ 6,203,196</b>	<b>\$ 5,828,539</b>	<b>\$ (2,461,318)</b>			<b>\$ 6,832,135</b>	<b>\$ 4,810,136</b>		<b>\$ (628,939)</b>	<b>-9.2%</b>
<i>Beginning Fund Balance</i>	<i>28,358,793</i>	<i>28,358,793</i>	<i>28,358,793</i>			<i>30,873,031</i>				
<i>Net Operating Funds Surplus/(Deficit)</i>	<i>6,203,196</i>	<i>5,828,539</i>	<i>(2,461,318)</i>			<i>6,832,135</i>				
<i>Add: Contingency (assumption is it is not used)</i>			<i>95,100</i>							
<b>Calculated YTD Ending Fund Balance (b)</b>	<b>\$ 34,561,989</b>	<b>\$ 34,187,332</b>	<b>\$ 25,992,575</b>			<b>\$ 37,705,166</b>				

Operating Funds - Statement of Activities  
January 31, 2025

	Actual	Budget
<b>Revenue</b>		
Local Governmental Sources	16,612,591.09	28,685,710.00
State Governmental Sources	8,393,139.39	14,738,960.00
Federal Governmental Sources	-	-
Student Tuition & Fees	10,901,415.37	14,850,663.00
Sales & Service Fees	113,218.10	193,500.00
Facilities Revenue	15,966.00	18,966.00
Nongovernmental Gifts, Scholarships, Grants & Bequests	420,237.50	11,000.00
Other Revenue	3,829,985.18	7,121,801.00
<b>Total Revenue</b>	<b>40,286,552.63</b>	<b>65,620,600.00</b>



<b>Expenditures</b>		
Salaries	18,820,156.29	31,413,785.00
Employee Benefits	7,166,834.26	11,139,811.00
Contractual Services	2,772,737.75	5,399,568.00
General Materials & Supplies	2,077,149.33	3,684,186.00
Travel & Conference/Meeting	251,103.06	474,523.00
Fixed Charges	764,743.31	1,695,872.00
Utilities	761,631.92	1,189,280.00
Capital Outlay	696,208.64	1,903,605.00
Other Expenditures	772,792.02	969,900.00
Contingency	-	95,100.00
<b>Total Expenditures</b>	<b>34,083,356.58</b>	<b>57,965,630.00</b>
<b>Excess/(deficit) of revenues over expenditures</b>	<b>6,203,196.05</b>	<b>7,654,970.00</b>



\*#N/A or "-" indicates that there is no activity to record for this category in Fund 01 or 02.

Treasurer's Report

Information

Attached is the Treasurer's Report for the month of January including details regarding the College's investments.

Recommendation

It is recommended that the Board of Trustees approves the Treasurer's Report as presented.

A handwritten signature in black ink, appearing to read 'C. Gabbard', is written over a horizontal line.

Clinton E. Gabbard  
President

**McHenry County College**  
**Treasurer's Report**  
**For the Month of January 2025**

<b>Bank Name Account</b>	<b>Beginning Balance</b>	<b>Deposits (+) Other Additions</b>	<b>Disbursements (-) Other Subtractions</b>	<b>Ending Balance</b>
Crystal Lake Bank & Trust <b>Credit Cards</b>	\$271,093.97	\$1,378,232.38	\$1,413,088.96	\$236,237.39
Crystal Lake Bank & Trust <b>Direct Pay</b>	\$238,794.19	\$1,218,050.55	\$1,201,144.74	\$255,700.00
Crystal Lake Bank & Trust <b>Employee Benefits</b>	(\$2,946.67)	\$64,397.99	\$68,990.81	(\$7,539.49)
Crystal Lake Bank & Trust <b>Federal Student Loan</b>	\$10,000.00	\$2,224,853.05	\$2,224,853.05	\$10,000.00
Crystal Lake Bank & Trust <b>Funds Holding</b>	\$2,727,885.64	\$6,874,578.86	\$6,415,419.90	\$3,187,044.60
Crystal Lake Bank & Trust <b>Operations</b>	\$1,232,548.53	\$1,481,920.70	\$1,308,700.09	\$1,405,769.14
Crystal Lake Bank & Trust <b>Payroll</b>	\$3,817.70	\$3,349,528.28	\$3,321,059.40	\$32,286.58

McHenry County College  
January 31, 2025

Investments

College Fund	Financial Institution	01/31/25 Investments	12/31/24 Investments	01/31/25 % of Total Investments	Interest	No. of Days	Maturity
Education	Illinois Funds	\$876,488	\$112,228	2%	see below	N/A	On Demand
Education	PFM Investments	19,232,124	19,175,383	51%	see below	N/A	Various
Operations & Maintenance	PFM Investments	5,803,921	5,773,034	15%	see below	N/A	Various
Operations & Maintenance (Restricted)	PFM Investments	1,769,143	1,759,728	5%	see below	N/A	Various
Operations & Maintenance (Restricted CDB Project-810-066-019)	PFM Investments	3,828,311	5,307,182	10%	see below	N/A	Various
Operations & Maintenance (Restricted CDB Project-810-066-018)	Home State Bank	139,427	138,427	0%	variable	N/A	On Demand
Operations & Maintenance (Restricted CDB Project-810-066-020)	PFM Investments	398,741	397,229	1%	see below	N/A	Various
Working Cash	PFM Investments	3,268,755	3,251,359	9%	see below	N/A	Various
Liability, Protection and Settlement	PFM Investments	2,325,326	2,312,951	6%	see below	N/A	Various
	<b>Total</b>	<b>\$37,642,236</b>	<b>\$38,227,523</b>	<b>100%</b>			

Investment Revenue

Investment Revenue

College Fund	Jan-25	Fiscal YTD
Education	\$63,270	\$470,357
Operations & Maintenance	\$31,737	225,106
Operations & Maintenance (Restricted)	\$9,674	68,616
Operations & Maintenance (Restricted CDB Projects)	\$21,702	225,734
Working Cash	\$17,874	126,779
Liability, Protection and Settlement	\$12,715	90,188
<b>Total</b>	<b>\$156,973</b>	<b>\$1,206,780</b>

Unrealized/Realized

	Jan-25	Fiscal YTD
Investment Revenue Unrealized Gains/-Losses	5,689	\$156,751
Investment Revenue Realized Gains/-Losses	151,285	\$1,040,893
<b>Investment Revenue Total</b>	<b>\$156,973</b>	<b>\$1,197,644</b>

Illinois Fund Rates - January 31, 2025

Annualized rate - Money Market	
Low	4.529%
High	4.616%
Average	4.556%

PFM Investment Rates - January 31, 2025

Range of CD Rates				
	Short Term*	Long Term*	CDB Trust 019*	CDB Trust 020*
Low	-	-	-	-
High	-	-	-	-
Yield to Maturity of Notes				
	Short Term*	Long Term	CDB Trust 019*	CDB Trust 020
At Cost	4.340%	-	-	-
At Market	4.340%	-	-	-

\*Currently there are no investments in these categories.

Ratification for Accounts Payable Check Register

Information

The attached accounts payable check register identifies the vendors that have been paid in the past month in the amount of \$1,216,158.85. Please note that the expenses are not segregated into the respective funds.

Recommendation

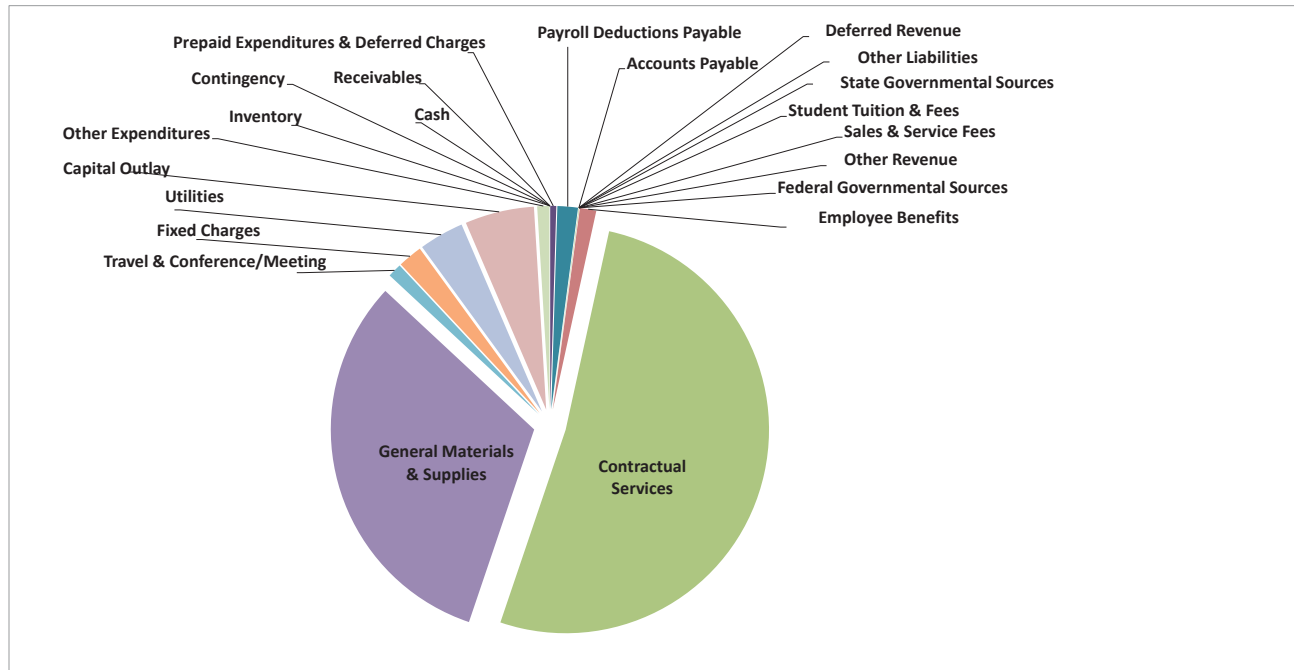
It is recommended that the Board of Trustees ratifies payment of the accounts payable check register, for the period of January 1 – January 31, 2025 totaling \$1,216,158.85.

A handwritten signature in black ink, appearing to read 'C. Gabbard', is positioned above the printed name.

Clinton E. Gabbard  
President



## Distribution of Monthly Check Register Payments 1/1/25 through 1/31/25



Category	Amount	Percent	Category	Amount	Percent
Cash	0.00	0.00%	Sales & Service Fees	0.00	0.00%
Receivables	0.00	0.00%	Other Revenue	0.00	0.00%
Inventory	0.00	0.00%	Employee Benefits	15,840.52	1.30%
Prepaid Expenditures & Deferred Charges	5,820.52	0.48%	Contractual Services	629,530.09	51.77%
Payroll Deductions Payable	19,743.23	1.62%	General Materials & Supplies	385,862.65	31.73%
Accounts Payable	0.00	0.00%	Travel & Conference/Meeting	13,455.37	1.11%
Deferred Revenue	0.00	0.00%	Fixed Charges	23,559.45	1.94%
Other Liabilities	0.00	0.00%	Utilities	43,327.95	3.56%
State Governmental Sources	349.50	0.03%	Capital Outlay	66,874.27	5.50%
Federal Governmental Sources	0.00	0.00%	Other Expenditures	11,735.30	0.96%
Student Tuition & Fees	0.00	0.00%	Contingency	0.00	0.00%
			<b>Total All Categories</b>	<b>1,216,098.85</b>	<b>100.00%</b>

**Six Month  
Select Vendor History Report**

SubClass	Cat	CatDesc	PayeeID	Payee	Total Voucher	Six (6) Calendar Months					
						FY25: (8-Aug)	FY25: (9-Sep)	FY25: (10-Oct)	FY25: (11-Nov)	FY25: (12-Dec)	FY25: (1-Jan)
Engineering	53	Contractual Services	0402264	HR Green Inc	\$3,353.25		3,353.25				
<b>Engineering Total</b>					\$ 3,353.25	-	3,353.25	-	-	-	-
Food Vendor	54	General Materials & Supplies	0395138	TURANO BAKING CO.	\$3,771.93	71.60	703.08	1,367.26	496.17	804.44	329.38
Food Vendor	54	General Materials & Supplies	0396456	RIVERSIDE BAKE SHOP	\$4,164.34	268.40	908.20	711.65	805.29	1,130.69	340.11
Food Vendor	54	General Materials & Supplies	0396759	3 CHEFS CATERING SE	\$11,916.35	9,614.50		1,968.85			333.00
Food Vendor	54	General Materials & Supplies	0414865	Quality Catering fo	\$6,527.34		819.87	2,105.85	1,638.70	1,503.47	459.45
Food Vendor	55	Travel & Conference/Meeting	0396759	3 CHEFS CATERING SE	\$2,079.00	470.00	1,609.00				
<b>Food Vendor Total</b>					\$ 28,458.96	10,424.50	4,040.15	6,153.61	2,940.16	3,438.60	1,461.94
Landscaping	53	Contractual Services	0395554	INTERIOR TROPICAL G	\$1,010.00	500.00		510.00			
Landscaping	54	General Materials & Supplies	0394808	COUNTRYSIDE GARDEN	\$175.74				175.74		
<b>Landscaping Total</b>					\$ 1,185.74	500.00	-	510.00	175.74	-	-
Legal	53	Contractual Services	0396460	ROBBINS SCHWARTZ	\$30,923.59	7,502.11			23,421.48		
<b>Legal Total</b>					\$ 30,923.59	7,502.11	-	-	23,421.48		-
Temporary Staffing	53	Contractual Services	0396989	WORKING WORLD INC	\$72,878.44	16,894.17	11,377.78	11,199.57	8,780.07	15,838.84	8,788.01
<b>Temporary Staffing Total</b>					\$ 72,878.44	16,894.17	11,377.78	11,199.57	8,780.07	15,838.84	8,788.01
<b>Grand Total</b>					\$ 136,799.98	\$ 35,320.78	\$ 18,771.18	\$ 17,863.18	\$ 35,317.45	\$ 19,277.44	\$ 10,249.95

Request to Purchase  
Foglia CATI Universal Robots (Cobots)

Information

MCC will be expanding its on-campus Robotics and Automation lab as part of the Foglia Center for Advanced Technology and Innovation (CATI) program efforts. The College is seeking to purchase two Universal Robots (Cobots) and accessories for this lab.

The mission of MCC's Automation, Robotics, and Mechatronics Program is to develop students who can work safely while they commission, troubleshoot, and repair all aspects of modern industrial automated systems. Students will build automated systems that integrate the Universal Robots and utilize programmable logic controllers and machine vision. Students will also learn and practice troubleshooting and problem-solving skills as they complete lab activities.

The quote for this equipment is from Advanced Technologies Consultants, Inc. from Northville, MI, and the cost of the equipment is \$144,870.00 with the expense being charged to the Department of Education Foglia Center for Advanced Technology and Innovation grant.

This purchase is exempt from bidding and purchased through a consortium.

Recommendation

It is recommended that the Board of Trustees approves the purchase of universal robots (Cobots) from Advanced Technologies Consultants, Inc. of Northville, MI for \$144,870.00.



Clinton E. Gabbard  
President

Request to Subscribe  
COSM Premium Media Program for MCC Planetarium

Information

The new Digistar7 planetarium projection system was installed in August 2024. The MCC Planetarium had its grand re-opening to the public on February 7, 2025 with six back-to-back packed shows.

With the rising cost of fulldome videos, and the reduction in the length of license terms to 1-2 years, purchasing individual videos becomes incredibly expensive. A single non-children's video is on average, over \$10,000.00 with many current films reaching and exceeding \$20,000.00.

COSM Studios' new high-quality immersive content offers Digistar planetariums such as MCC's a cost-effective and adaptable means of accessing their expanding fulldome content collection. COSM's Premium Media Program locks in the price of \$8,000 per year for five consecutive years and provides four fulldome videos each year. Once a year, these films may be swapped out for other films in their collection or retained for further use as we wish, allowing us to offer a wider variety of themed programming to better draw in both new and returning patrons and school groups.

This is a five (5) year contract at a guaranteed \$8,000.00/year. The five-year cost will be \$40,000.00.

Item(s) or Detail of Project	Bidder Name	Bid Proposal Total
COSM Premium Media Program Subscription	Evans & Sutherland Computer Corp., a Cosm Company (sole source)	\$40,000.00

These services and supplies are exempt from bidding requirements as stated in the Illinois Public Community College Act Chapter 110 ILCS 805/3-27.1, exemption (f) which reads, "purchase and contracts for the use, purchase, delivery, movement or installation of data processing equipment, software, or services and telecommunications and inter-connect equipment, software and services."

This expense is budgeted in the FY 2025 LISI account.

Recommendation

It is recommended that the Board of Trustees approves the subscription of the COSM Premium Media Program covering the period March 1, 2025 through March 1, 2030 from Evans & Sutherland Computer Corp. of Salt Lake City, UT not to exceed \$40,000.00 at \$8,000.00 per year for five (5) years.



Clinton E. Gabbard  
President

Request to Purchase  
Foglia CATI Architecture Studio Furniture

Information

Beginning in Summer 2025, the Architectural Technology program will be expanded from a certificate to an AAS degree in the Foglia Center for Advanced Technology and Innovation (Foglia CATI). The changes in this curriculum were determined by the industry DACUM and the program of study completed in 2024. The College is seeking to purchase furniture that provides an area for MCC Architectural Technology students to complete both drawings and perform computer work in the Foglia CATI classroom and lab.

The cost for the Architectural Technology studio-style furniture is \$38,282.50 and is provided by Uline of Pleasant Prairie, WI.

This purchase is exempt from bidding requirements as stated in the Illinois Public Community College Act for purchases made under State negotiated contracts and associated purchasing consortiums. Note: It is anticipated that additional purchases for the Foglia CATI may be made from Uline following the MCC purchasing guidelines.

This expense is budgeted in the Foglia CATI Fund 03 equipment account.

Recommendation

It is recommended that the Board of Trustees approves the purchase of studio-style furniture for the Architectural Technology program that will be used in the Foglia CATI from Uline of Pleasant Prairie, WI for \$38,282.50.



Clinton E. Gabbard  
President

Request to Renew  
Microsoft Unified Enterprise Support Services

Information

For the past eight years, McHenry County College has subscribed to Microsoft's Unified Enterprise Support Services for 200-plus Windows servers and nearly 2,000 Windows desktop computers. This support is provided by assigned Microsoft resources. The services provided by Microsoft includes problem resolution support, additional proactive services and enhanced solutions, information services to MCC IT staff for the latest knowledge on Microsoft technologies, and workshops to prevent problems, including increasing system availability and assisting with the creation of technology solutions using Microsoft technologies.

The current Microsoft Unified Enterprise Support Service agreement expires on March 23, 2025 and needs to be renewed. The renewal cost for this is \$63,840.00 for one year of support.

These services and supplies are exempt from bidding requirements as stated in the Illinois Public Community College Act Chapter 110 ILCS 805/3-27.1, exemption (f) which reads, "purchase and contracts for the use, purchase, delivery, movement or installation of data processing equipment, software, or services and telecommunications and inter-connect equipment, software and services."

This expense is budgeted in the IT Infrastructure and Security account in the Education Fund.

Recommendation

It is recommended that the Board of Trustees approves the renewal of Microsoft Unified Enterprise Support Services from March 24, 2025-March 23, 2026 from Microsoft Corporation of Redmond, WA for \$63,840.00.



Clinton E. Gabbard  
President

Request to Purchase  
Transfr Virtual Reality Simulations

Information

Virtual reality tools can be instrumental in supporting career exploration. Instead of just reading about jobs or watching videos, users can actively experience job environments and tasks providing an engaging and hands-on understanding of various careers. Through virtual reality career exploration, individuals can try out occupations in a safe, controlled environment. Job skills that would be difficult or dangerous to simulate in real life, such as operating machinery or performing technical tasks, are easily navigated without committing significant time or resources upfront.

Transfr Trek classroom-to-career simulations include a library of 33 scenarios that represent occupations within all career pathways. The 24 virtual reality headsets and career exploration software included in this purchase will be used for high school outreach events, career counseling sessions with current and future students, and career exploration camps designed for middle school and high school students.

These services and supplies are exempt from bidding requirements as stated in the Illinois Public Community College Act, Chapter 110 ILCS 805/3-27.1, under exemption (f), which reads: "purchases and contracts for the use, purchase, delivery, movement, or installation of data processing equipment, software, or services and telecommunications and inter-connect equipment, software, and services."

This expense is funded by the Illinois Community College Board Taking Back the Trades grant and the Illinois Department of Commerce and Economic Opportunity Make It In Illinois grant:

- Taking Back the Trades = \$26,400.00
- Make It In Illinois = \$13,200.00

Recommendation

It is recommended that the Board of Trustees approves the purchase of virtual reality headsets and career exploration software from Transfr, Inc. of Newark, NJ for \$52,800.00.



Clinton E. Gabbard  
President

Water Main Extension Project  
Capital Development Board Project 810-066-021

Information

In 2017, the College decided to transition from well water to city water, necessitating the installation of a water main to connect to a new pumphouse. However, this water main only extends halfway across the main campus along Route 14, providing service exclusively to the southern portion. As a result, the northern half of the campus remains without water main access, limiting potential development in that area.

Each year, the College submits deferred maintenance project requests to the State of Illinois. For our latest submission, we prioritized extending the water main to the northern portion of the campus. This extension will support the planned relocation of a new fire tower and accommodate future campus expansion.

The Professional Services Bulletin (PSB) 325 is going before the Capital Development Board on October 14, 2025. It is estimated that this project will begin as early as calendar year 2026. The Board is now being asked to approve the Trust Agreement to fund the local match, with a total project cost of \$1,745,800.00. The State will cover 75% (\$1,309,350.00), while the remaining 25% (\$436,450.00) will be funded locally.

Recommendation

It is recommended that the Board of Trustees approves the establishment of the Trust Agreement and the 25% match of \$436,450.00 for the Water Main Extension Project, CDB Project 810-066-021.



Clinton E. Gabbard  
President



Request to Purchase  
Maintenance Supplies

Information

The Maintenance Department purchases a variety of specialized parts and supplies during the year for maintaining both the equipment and the facilities throughout the College campus. With an aging infrastructure, this has required an increase in the amount of parts, supplies and services required to maintain the working order of the campus facilities. Therefore it is necessary to purchase the repair parts that are needed. Uline will be able to supply most of the parts, tools, and equipment required for the service and repairs throughout the College campus.

The College is requesting the authorization to purchase the majority of supplies from Uline. The total amount purchased from Uline is not expected to exceed \$50,000.00 annually.

This expense is exempt from bidding requirements as stated in the Illinois Public Community College Act Chapter 110 ILCS 805/3-27.1, exemption (j) which reads, contracts for repair, maintenance, remodeling, renovation, or construction, or a single project involving an expenditure not to exceed \$50,000 and not involving a change or increase in the size, type, or extent of an existing facility.

These purchases are budgeted in the Building Maintenance Account in the Repair Materials and Supplies.

Recommendation

It is recommended that the Board of Trustees approves the purchases from Uline in an amount not to exceed \$50,000.00 annually for supplies from Uline of Pleasant Prairie, WI.



Clinton E. Gabbard  
President

Request to Purchase  
Contract Services with Worldwide Instructional Design Systems (WIDS)

Information

McHenry County College continues to expand its academic offerings with input from the community. The expansion of MCC's Health Services Division programs to include Respiratory Therapy and Sonography will allow for the creation of an associate's degree for each program.

The Worldwide Instructional Design System (WIDS) – a division of the Wisconsin Technical College System Foundation – will be contracted to provide consulting to develop the curriculum including identifying accreditation standards, suggested textbooks, course competencies, and course outcomes. WIDS provides performance-based instructional design services through a comprehensive design approach including DACUM and has served over 100 organizations in the U.S. and worldwide.

Consultants from WIDS will facilitate, lead, and support MCC faculty in curriculum development. The development process ends with a comprehensive plan to implement the new and/or enhanced CTE program offerings and for submission to Illinois Community College Board (ICCB).

WIDS fees include consulting services to conduct DACUM focus groups with department faculty and area employers through webinar meetings with WIDS project team. It will also involve regular webinar meetings with the consultants to discuss and develop curriculum mapping for the programs. The consultant fees of 15,000.00 per program, for a total of 30,000.00, of which, 15,000 will be paid through the Pipeline for the Advancement of Healthcare Workforce (PATH) Grant and 15,000 will be paid for with CAO funds.

The timeline of WIDS consulting will be conducted from October 2024–December 2024. WIDS is a sole source provider because of its unique expertise in the DACUM/Curriculum process as part of the ICCB submission.

Recommendation

It is recommended that the Board of Trustees approves the purchase of contract services for FY 2025 with Worldwide Instructional Design Systems (WIDS) from Wisconsin Technical College System Foundation Inc., WIDS Division of Madison, WI for 30,000.00.



Clinton E. Gabbard  
President

### Appointment of Replacement Administrator Vice President of Academic Affairs

#### Information

The departure of Arlene Santos-George created a vacancy for the full-time position of Vice President of Academic Affairs. Dr. Daniela Broderick has been recommended to fill this position, effective March 3, 2025. Dr. Broderick earned a Doctor of Musical Arts, Piano Performance and Literature with a Minor in Piano Pedagogy from University of Illinois at Urbana-Champaign. Dr. Broderick also holds a Master of Business Administration from The University of Chicago Booth School of Business, a Master of Music in Piano Performance from the University of Colorado, and a Bachelor of Music in Piano Performance from Rio De Janeiro Federal University. Dr. Broderick's experience is as follows:

October 2024 – March 2025	Interim Vice President of Academic Affairs McHenry County College, Crystal Lake IL
July 2023 – October 2024	Associate Vice President of Academic Affairs McHenry County College, Crystal Lake IL
February 2023 – July 2023	Interim Associate Vice President University Center at MCC
June 2021 – July 2023	Dean, Arts and Humanities Division McHenry County College, Crystal Lake IL
August 2008 – August 2017	Chair, Fine Arts Department Joliet Junior College

After conducting an external search with seventy-five applications received, sixty-seven met the position minimum requirements, and the search committee interviewed six candidates.

Pay Grade	Minimum Salary	Midpoint Salary	Maximum Salary	Benefit Value	Salary of Replaced Employee	Salary Offer
President's Cabinet	N/A	N/A	N/A	\$26,435.64	\$174,878.55	\$170,000.00

**Classification:** Administrator | Full-Time, 12-month, Exempt

**Position Summary:** The Vice President of Academic Affairs serves as the chief academic officer for the College, providing inspiring leadership in all aspects of the College's teaching and learning endeavors. The successful candidate partners with the President and Cabinet peers to develop and sustain best practices for creating success in multiple community college classrooms and environments (transfer, workforce training, adult education, online learning, and high school programs). The Vice President of Academic Affairs is responsible for articulating the College's mission, goals, and priorities to faculty, students, and the community.

**Qualifications:**

- Doctorate from a regionally accredited college or university
- Minimum of two years of teaching in the college classroom
- Five years of administrative experience (preferably at the two-year college level) with increasing responsibility given over time
- Strong working understanding of changing trends and issues in community college education
- Demonstrated experience in the assessment of academic programs, including learning outcomes assessment
- Demonstrated experience in effectively engaging diverse student populations

**Desired Qualifications:**

- Familiarity with the Higher Learning Commission accreditation process
- Five years of full-time classroom teaching
- Administrative experience working in a unionized environment

Recommendation

It is recommended that the Board of Trustees approves the appointment of Dr. Daniela Broderick to the full-time administrative position of Vice President of Academic Affairs effective March 3, 2025 with a 12-month salary of \$170,000.00.



Clinton E. Gabbard  
President

2025 ICCTA Outstanding Full-Time Faculty Member Award

Information

Dr. Paige Lush has demonstrated excellence in teaching at McHenry County College for almost 16 years. In the traditional classroom, Dr. Lush believes that every student benefits from thinking critically about music, regardless of major. She wants to expand her students' musical horizons while deepening their understanding and appreciation of the music already in their lives.

In 2022, Dr. Lush formed the first athletic band at McHenry County College to support its basketball and volleyball teams. Dr. Lush has been building relationships with local K-12 music programs for many years. For the past three years, she has taught at the Summer Elementary Band Camp for Woodstock District 200, working with dozens of band students in grades five through eight. She has also served as a judge for District 47 Solo and Ensemble Festival for several years. In 2023, Dr. Lush worked as a clinician with three bands at Lundahl Middle School in Crystal Lake.

In addition to transforming the lives of her students, Dr. Lush is active on campus collaborating with and leading her peers. Dr. Lush has been chair of the Student Affairs Engagement Committee at MCC since its inception in 2023. In this role, she facilitates dialogue between the Student and Academic Affairs divisions of the College.

Recommendation

It is recommended that the Board of Trustees ratifies the nomination of faculty member Dr. Paige Lush to represent McHenry County College at the 2025 ICCTA Awards Banquet in June 2025, where the statewide winner will be announced.



Clinton E. Gabbard  
President

Thursday, February 27, 2025

Kim Villanueva  
Director of Communication  
Illinois Community College Trustees Association  
401 E. Capitol, Suite 200  
Springfield, IL 62701-1711

Dear Ms. Villanueva:

On behalf of McHenry County College, I am pleased to submit our nomination of Dr. Paige Lush for the 2025 Outstanding Full-Time Faculty Member Award. Based on the recommendation received from a selection committee, the Board of Trustees ratified her nomination on Thursday, February 27, 2025.

After reading the enclosures, you will understand why I am extremely pleased to have Dr. Lush represent McHenry County College at the annual ICCTA Awards Banquet in June. I am certain you will agree that Dr. Lush represents the level of quality as a community college educator, of which we can all be proud.

In addition to the high regard this suggests for the ICCTA's recognition program, McHenry County College is proud to emphasize the high-quality faculty we have at our institution. I am pleased to tell you there were four faculty considered by our selection committee.

Please convey my thanks and appreciation to each member of the ICCTA for contributing their valuable time and talents to the continuing development of community college education in Illinois.

Sincerely,

Suzanne Hoban  
Chairperson, MCC Board of Trustees  
Enclosures

2025 MCC Outstanding Adjunct Faculty Member Award

Information

Ms. Sabrina Nevler's work as an adjunct instructor of English embodies the tents of excellence to which all teachers aspire. Her passion for fostering meaningful writing instruction is evident in her willingness to adapt her strategies in real-time to enhance student learning. She regularly explores emerging topics such as AI in writing instruction and maintains a dynamic and student-centered learning environment that encourages intellectual curiosity and critical thinking.

Ms. Nevler's pedagogy is both intentional and inclusive, ensuring that students feel seen, supported, and empowered in their learning journey. Whether through her detailed feedback, structured Canvas course design, or the lasting relationships she builds with students, Ms. Nevler consistently demonstrates a commitment to excellence in teaching and learning.

Recommendation

It is recommended that the Board of Trustees ratifies the nomination of adjunct faculty member Sabrina Nevler to represent McHenry County College at the 2025 ICCTA Awards Banquet in June 2025, where the statewide winner will be announced.



Clinton E. Gabbard  
President

Thursday, February 27, 2025

Kim Villanueva  
Director of Communication  
Illinois Community College Trustees Association  
401 E. Capitol, Suite 200  
Springfield, IL 62701-1711

Dear Ms. Villanueva:

On behalf of McHenry County College, I am pleased to submit our nomination of Ms. Sabrina Nevler for the 2025 Outstanding Adjunct Faculty Member Award. Based on the recommendation received from a selection committee, the Board of Trustees ratified her nomination on Thursday, February 27, 2025.

After reading the enclosures, you will understand why I am extremely pleased to have Ms. Nevler represent McHenry County College at the annual ICCTA Awards Banquet in June. I am certain you will agree that Ms. Nevler represents the level of quality as a community college educator, of which we can all be proud.

In addition to the high regard this suggests for the ICCTA's recognition program, McHenry County College is proud to emphasize the high-quality faculty we have at our institution. I am pleased to tell you there were there were fifteen nominations and seven completed applications considered by our selection committee.

Please convey my thanks and appreciation to each member of the ICCTA for contributing their valuable time and talents to the continuing development of community college education in Illinois.

Sincerely,

Suzanne Hoban  
Chairperson, MCC Board of Trustees  
Enclosures



McHenry County College  
2025-2030 Strategic Plan

Information

In Summer 2024, the College embarked on the development of an updated five-year strategic plan. The process began with an exploration of the College's successes and opportunities for growth from the previous plan's efforts, as well as the identification of aspirational goals for the coming five years.

A successful strategic plan is reflective of key constituent feedback, including a wide array of both internal and external representatives. The process used to engage MCC constituent groups took place through a series of listening sessions that allowed participants to reflect on where the College has been over the past five years, including accomplishments and opportunities, and identify where the College should focus its efforts over the next five years.

This constituent feedback, along with an extensive review of research about our current and future economic climate, and student, community, and employee input on college perception and satisfaction, drove the focus of the new plan, which shares a continued commitment to the institution's mission and vision, updated value statements that expand upon MCC's commitment to its culture and behavior, and new institutional priorities that are grouped into three critical focus areas: *Our People; Our Craft; and Our Students*.

McHenry County College faculty, staff, and administration are committed to achieving the proposed priorities outlined in the 2025-2030 Strategic Plan. This focus will guide the development of strategies and tactics, as well as the allocation of resources over the next five years, supporting MCC's ongoing commitment to continuous improvement and our mission of student success.

Upon approval of the plan by the Board of Trustees, the departments and divisions across the College will develop their annual strategies, tactics, and performance measurements to support all institutional priorities. In addition, the College will engage in a process to allow for periodic assessment of progress.

Recommendation

It is recommended the Board of Trustees approves the FY 2025-2030 Strategic Plan.



Clinton E. Gabbard  
President

Fiscal Year 2024 Audit

Information

Sikich LLP has completed their independent audit of McHenry County College for FY 2024. The auditor's opinion is unmodified, or a "clean" audit opinion. The Audit will be presented to the Board on February 27, 2025. The copies of the FY 2024 AFR have been provided to the Board.

Recommendation

It is recommended that the Board of Trustees accepts the FY 2024 Audit as presented.

A handwritten signature in black ink, appearing to read 'C. Gabbard', is positioned above the printed name and title.

Clinton E. Gabbard  
President

## Approval of One-Year Contract Extension for FY 2025 Auditing Services

Information

McHenry County College was prepared to issue a Request for Proposal (RFQ) for audit services; however, due to issues with changes in personnel within the Business Affairs area and training of significant key players in the audit, we are recommending postponing the RFQ for another year to allow for sufficient time to issue the RFQ.

The College feels that changing out an audit firm at this time is not advantageous due to changes in personnel, both within the College as well as within Sikich, with the official retirement their managing partner, Fred Lantz who oversaw our account. These critical personnel changes comply with the Board's desire to look at audit relationships given the significance of both individuals changing in the audit process. Also, there is not sufficient time to issue an RFQ, review responses, or bring any potential new auditors before the Board of Trustees for the start of the FY 2025 audit.

The College's current audit agreement expired with the completion of the audit for the fiscal year ending June 30, 2024. Given our deadlines and the need to begin preparations for audit work beginning in March 2025 with audit planning beginning soon thereafter, the College has requested a fee proposal on a one (1) year contract extension from Sikich LLP and is requesting the Board to grant the extension.

The following is the approved fee schedule for the new one (1) year extension.

This expense is budgeted in the Audit Fund.

Fiscal Year Audit Engagement Fee		
One-Year Extension	Fiscal Year 2025	\$91,000.00

Recommendation

It is recommended that the Board of Trustees approves a one-year contract extension for FY 2025 auditing services with Sikich LLP of Naperville, IL for \$91,000.00.



Clinton E. Gabbard  
President

Approval of Faculty for Tenure Appointment in 2025-2026

Information

Awarding of tenure by the Board of Trustees to probationary faculty members signifies that both the faculty and the administration endorse each candidate as having the professional skills and personal qualities to contribute to student learning for many years to come. The following candidates for tenure have demonstrated that they exhibit instructional excellence in support of McHenry County College's mission and goals, and have achieved a level of performance that will make them high-quality additions to the College's tenured faculty:

Nichole Babcock-Zook, Instructor of Nursing

Jason Boring, Instructor of Manufacturing

Dr. Christopher Davis, Instructor of Anthropology

Steve Dempsey, Instructor of Automotive Technology

Mark Krause, Instructor of Criminal Justice

Kim Tipton, Reference Librarian

Angela Wallace, Instructor, Physical Therapist Assistant Program

Recommendation

It is recommended that the Board of Trustees ratifies the aforementioned MCC faculty members for tenure appointment, effective in the academic year 2025-2026.



Clinton E. Gabbard  
President

## Approval of Continuation of Employment of Probationary Non-Tenured Faculty

Information

The continuation of employment of non-tenured faculty signifies that both the faculty and the administration endorse each candidate as having the professional skills and personal qualities to contribute to student learning. The Illinois Public Community College Act (the "Act") authorizes the Board of Trustees to award tenure to a faculty member after three consecutive academic years. McHenry County College has a non-tenured faculty evaluation process during these three consecutive academic years.

The administration has met with the following faculty members to notify them of the administration's recommendation to continue their probationary period to the next academic year.

Name	Department	Status
Allan Levandowski	HVAC	1 <sup>st</sup> Year
Prarthana Ghosh	Biology	2 <sup>nd</sup> Year
Lisa Douglas	Nursing	1 <sup>st</sup> Year
Deborah Martin	Nursing	1 <sup>st</sup> Year
Jennifer Giangrego	English	2 <sup>nd</sup> Year
Wes Delaney	Biology	2 <sup>nd</sup> Year
Carol Gerber	Business	2 <sup>nd</sup> Year
Courtney Prange	Occupational Therapy Assistant	2 <sup>nd</sup> Year

Recommendation

It is recommended that the Board of Trustees approves a continuation of employment of probationary non-tenured MCC faculty members through the academic year 2025-2026.



Clinton E. Gabbard  
President

Out-of-District and Out-of-State  
Tuition and FeesInformation

When the annual audit is complete, the College adjusts the tuition and fee rates for out-of-district and out-of-state students to more currently reflect the actual cost of instruction.

Here are the FY 2026 rates that will be charged based upon FY 2024 audited figures:

	<u>Current – 2025</u>	<u>Proposed – 2026</u>
Out-of-district Illinois residents without an approved chargeback	\$329.15	\$393.19
Out-of-district (audit courses)	\$462.73	\$514.26
Out-of-state residents	\$462.73	\$514.26

The rates are based on the per capita cost calculation on the Certification of Chargeback Reimbursement of the FY 2024 Annual Comprehensive Financial Report. The Out-of-district Illinois residents without an approved chargeback rate is the per capita cost less our federal, state, and ICCB grant rates per credit hour.

Recommendation

It is recommended that the Board of Trustees approves the above 2026 out-of-district and out-of-state tuition and fees rates, effective beginning the Summer 2025 semester.



Clinton E. Gabbard  
President

Request to Grant Honorary Legacy Status

Information

Mary Olszak, Administrative Assistant I – Financial Aid, has submitted her intent to retire with her last date worked as January 31, 2025. Mary has been a valuable member of the College community and at her leaving, will have over 25 years of full-time service to the College.

Recommendation

In appreciation for her many contributions to the College, it is recommended that Mary Olszak be granted the honorary designation of Legacy status and receive benefits awarded such personnel.

A handwritten signature in black ink, appearing to read 'C. Gabbard', written in a cursive style.

Clinton E. Gabbard  
President

RESOLUTION authorizing and providing for the issue of not to exceed \$6,000,000 General Obligation Limited Tax Refunding Debt Certificates, Series 2025, of the District, for the purpose of refunding certain outstanding debt certificates of the District, evidencing the rights to payment under an Installment Purchase Agreement, providing for the security for and means of payment under said Agreement of said Certificates, and authorizing the sale of said Certificates to the purchaser thereof.

Information

In conjunction with the adoption of the resolution authorizing the issue of the Refunding Debt Certificates, Series 2025, the Board of Trustees must also authorize this resolution, which enables the College issue refunding debt certificates and to establish an escrow account for the refunded Series 2017 Debt Certificates. The escrow account will be in place until the refunded debt certificates are called on approximately June 20, 2025.

Recommendation

It is recommended that the Board of Trustees considers and takes action on a resolution authorizing and directing the issue of not to exceed \$6,000,000.00 refunding debt certificates, Series 2025, of Community College District No. 528, counties of McHenry, Kane, Lake, and Boone and State of Illinois and the execution of an escrow agreement in connection with the issue of the refunding debt certificates.



Clinton E. Gabbard  
President



MINUTES of a regular public meeting of the Board of Trustees of Community College District No. 528, Counties of McHenry, Kane, Lake and Boone and State of Illinois, held in the McHenry County College Boardroom, Room A217, 8900 U.S. Highway 14, Crystal Lake, Illinois, in said Community College District at 6:00 o'clock P.M., on the 27th day of February, 2025.

\* \* \*

The Chair called the meeting to order and directed the Secretary to call the roll.

Upon the roll being called, Suzanne Hoban, the Chair, and the following Trustees were physically present at said location: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_ and \_\_\_\_\_ (non-voting student trustee).

The following Trustees were allowed by a majority of the members of the Board of Trustees in accordance with and to the extent allowed by rules adopted by the Board of Trustees to attend the meeting by video or audio conference: \_\_\_\_\_

No Trustee was not permitted to attend the meeting by video or audio conference.

The following Trustees were absent and did not participate in the meeting in any manner or to any extent whatsoever: \_\_\_\_\_

\_\_\_\_\_

The Chair announced that the next item for consideration was the issuance of not to exceed \$6,000,000 General Obligation Limited Tax Refunding Debt Certificates, Series 2025, to be issued by the District pursuant to Section 17(b) of the Local Government Debt Reform Act, and that the Board of Trustees would consider the adoption of a resolution evidencing the rights to payment under an Installment Purchase Agreement and the issuance of said certificates which are being issued for the purpose of refunding certain of the District's outstanding General Obligation Limited

Tax Debt Certificates, Series 2017. The Chair then explained that the resolution sets forth the parameters for the issuance of said Certificates and sale thereof by designated officials of the District and summarized the pertinent terms of said parameters, including the specific parameters governing the manner of sale, length of maturity, rates of interest and purchase price for said Certificates.

Whereupon Trustee \_\_\_\_\_ presented and the Secretary read by title a resolution as follows, a copy of which was provided to each member of the Board of Trustees prior to said meeting and to everyone in attendance at said meeting who requested a copy:

RESOLUTION authorizing and providing for the issue of not to exceed \$6,000,000 General Obligation Limited Tax Refunding Debt Certificates, Series 2025, of Community College District No. 528, Counties of McHenry, Kane, Lake and Boone and State of Illinois, for the purpose of refunding certain outstanding debt certificates of said Community College District, evidencing the rights to payment under an Installment Purchase Agreement, providing for the security for and means of payment under said Agreement of said Certificates, and authorizing the sale of said Certificates to the purchaser thereof.

\* \* \*

WHEREAS, Community College District No. 528, Counties of McHenry, Kane, Lake and Boone and State of Illinois (the “*District*”), is a community college district of the State of Illinois operating under and pursuant to the Public Community College Act of the State of Illinois, as amended (the “*Public Community College Act*”), the Local Government Debt Reform Act of the State of Illinois, as amended (the “*Debt Reform Act*”), and in particular, the provisions of Section 17(b) of the Debt Reform Act (the “*Installment Purchase Provisions*”); and

WHEREAS, pursuant to the Installment Purchase Provisions, the District previously entered into an Installment Purchase Agreement described as follows:

INSTALLMENT PURCHASE AGREEMENT for purchase of real or personal property, or both, in and for Community College District No. 528, Counties of McHenry, Kane, Lake and Boone and State of Illinois.

(the “*Agreement*”) and, pursuant thereto, the Board of Trustees of the District (the “*Board*”) did provide for the issuance of certificates evidencing the debt thereunder, described as General Obligation Limited Tax Debt Certificates, Series 2017, dated April 17, 2017 (the “*Prior Certificates*”); and

WHEREAS, it is necessary and desirable to refund the Prior Certificates maturing on and after February 1, 2026 (said Prior Certificates to be refunded being referred to herein as the

“*Refunded Certificates*”), in order to achieve debt service savings for the District (the “*Refunding*”); and

WHEREAS, the Refunded Certificates are presently outstanding and unpaid and are binding and subsisting legal obligations of the District; and

WHEREAS, sufficient funds of the District are not available for the Refunding, and it will therefore be necessary to borrow money on the credit of the District in the amount of not to exceed \$6,000,000 for said purpose; and

WHEREAS, pursuant to the provisions of the Debt Reform Act, the Refunded Certificates may properly be refunded by a new series of certificates as herein provided; and

WHEREAS, the Board hereby finds that it is desirable and in the best interests of the District to avail of the provisions of the Debt Reform Act to issue certificates in the amount of not to exceed \$6,000,000 to refund the Refunded Certificates; and

WHEREAS, in accordance with the terms of the Refunded Certificates, the Refunded Certificates may be called for redemption in advance of their maturity, and it is necessary and desirable to make such call for the redemption of the Refunded Certificates, and provide for the giving of proper notice to the registered owners of the Refunded Certificates:

NOW THEREFORE Be It and It Is Hereby Resolved by the Board of Trustees of Community College District No. 528, Counties of McHenry, Kane, Lake and Boone and State of Illinois, as follows:

*Section 1. Incorporation of Preambles.* The Board hereby finds that all of the recitals contained in the preambles to this Resolution are full, true and correct and does incorporate them into this Resolution by this reference.

*Section 2. Authorization.* It is hereby found and determined that the Board has been authorized by law to borrow the sum of not to exceed \$6,000,000 upon the credit of the District and as evidence of such indebtedness to issue certificates of the District in said amount, the

proceeds of said certificates to be used to refund the Refunded Certificates, and that it is necessary and for the best interests of the District that there be issued at this time not to exceed \$6,000,000 of the certificates so authorized.

*Section 4. Agreement is a General Obligation; Annual Budget.* The District hereby represents, warrants, and agrees that the obligation to make the payments due under the Agreement shall be a general obligation of the District payable from any funds of the District lawfully available for such purpose. The District represents and warrants that the total amount due under the Agreement, together with all other indebtedness of the District, is within all statutory and constitutional debt limitations. The District agrees to budget funds of the District annually and in a timely manner so as to provide for the making of all payments when due under the terms of the Agreement.

*Section 5. Certificate Details.* There be borrowed on the credit of and for and on behalf of the District an amount not to exceed \$6,000,000 for the purpose of refunding the Refunded Certificates; and the certificates (the “*Certificates*”) of the District, if issued, shall be designated as “General Obligation Limited Tax Refunding Debt Certificates, Series 2025” with such additional series designations and descriptions as may be necessary as set forth in the Certificate Notification. The Certificates shall be issued in an amount not to exceed \$6,000,000, shall be dated such date as set forth in the Certificate Notification, and shall also bear the date of authentication, shall be in fully registered form, shall be in denominations of \$5,000 each or integral multiples thereof (unless otherwise provided in the Certificate Notification; *provided, however,* that if the Certificates are issued in denominations of \$100,000 each and authorized integral multiples of \$5,000 in excess thereof, the amount of the Certificates remaining outstanding following an optional or mandatory redemption may constitute an authorized denomination) (but no single Certificate shall represent installments of principal maturing on more than one date), or such other denominations as set forth in the Certificate Notification, and shall be numbered 1 and

upward. The Certificates shall become due and payable serially or be subject to mandatory redemption (subject to option of prior redemption as hereinafter set forth) on February 1 of each of the years (not later than 2037), in the amounts (not exceeding \$625,000 per year) and bearing interest at the rates per annum (not exceeding 5.00% per annum) as set forth in the Certificate Notification. The Certificates shall bear interest from their date or from the most recent interest payment date to which interest has been paid or duly provided for, until the principal amount of the Certificates is paid, such interest (computed upon the basis of a 360-day year of twelve 30-day months) being payable semi-annually, commencing with the first interest payment date as set forth in the Certificate Notification, and on February 1 and August 1 of each year thereafter to maturity.

Interest on each Certificate shall be paid by check or draft of the certificate registrar and paying agent (which shall be the Treasurer of the Board, the Purchaser (as hereinafter defined) or a bank or trust company authorized to do business in the State of Illinois), as set forth in the Certificate Notification (the "*Certificate Registrar*"), payable upon presentation in lawful money of the United States of America, to the person in whose name such Certificate is registered at the close of business on the 15th day of the month next preceding such interest payment date. The principal of the Certificates shall be payable in lawful money of the United States of America at the principal corporate trust office of the Certificate Registrar.

The Certificates shall be signed by the manual or facsimile signatures of the Chair and Secretary of the Board, and shall be registered, numbered and countersigned by the manual or facsimile signature of the Treasurer of the Board, as they shall determine, and in case any officer whose signature shall appear on any Certificate shall cease to be such officer before the delivery of such Certificate, such signature shall nevertheless be valid and sufficient for all purposes, the same as if such officer had remained in office until delivery.

All Certificates shall have thereon a certificate of authentication substantially in the form hereinafter set forth, duly executed by the Certificate Registrar as authenticating agent of the District and showing the date of authentication. No Certificate shall be valid or obligatory for any purpose or be entitled to any security or benefit under this Resolution unless and until such certificate of authentication shall have been duly executed by the Certificate Registrar by manual signature, and such certificate of authentication upon any such Certificate shall be conclusive evidence that such Certificate has been authenticated and delivered under this Resolution. The certificate of authentication on any Certificate shall be deemed to have been executed by the Certificate Registrar if signed by an authorized officer of the Certificate Registrar, but it shall not be necessary that the same officer sign the certificate of authentication on all of the Certificates issued hereunder.

*Section 6. Registration of Certificates; Persons Treated as Owners. (a) General.* The District shall cause books (the “*Certificate Register*”) for the registration and for the transfer of the Certificates as provided in this Resolution to be kept at the principal corporate trust office of the Certificate Registrar, which is hereby constituted and appointed the registrar of the District. The District is authorized to prepare, and the Certificate Registrar shall keep custody of, multiple Certificate blanks executed by the District for use in the transfer and exchange of Certificates.

Upon surrender for transfer of any Certificate at the principal corporate trust office of the Certificate Registrar, duly endorsed by, or accompanied by a written instrument or instruments of transfer in form satisfactory to the Certificate Registrar and duly executed by the registered owner or his or her attorney duly authorized in writing, the District shall execute and the Certificate Registrar shall authenticate, date, and deliver in the name of the transferee or transferees a new fully registered Certificate or Certificates of the same maturity of authorized denominations, for a like aggregate principal amount. Any fully registered Certificate or Certificates may be exchanged

at said office of the Certificate Registrar for a like aggregate principal amount of Certificate or Certificates of the same maturity of other authorized denominations. The execution by the District of any fully registered Certificate shall constitute full and due authorization of such Certificate and the Certificate Registrar shall thereby be authorized to authenticate, date, and deliver such Certificate; *provided, however*, the principal amount of outstanding Certificates of each maturity authenticated by the Certificate Registrar shall not exceed the authorized principal amount of Certificates for such maturity less previous retirements.

The Certificate Registrar shall not be required to transfer or exchange any Certificate during the period beginning at the close of business on the 15th day of the month next preceding any interest payment date on such Certificate and ending at the opening of business on such interest payment date, nor to transfer or exchange any Certificate after notice calling such Certificate for redemption has been mailed, nor during a period of fifteen (15) days next preceding mailing of a notice of redemption of any Certificates.

The person in whose name any Certificate shall be registered shall be deemed and regarded as the absolute owner thereof for all purposes, and payment of the principal of or interest on any Certificate shall be made only to or upon the order of the registered owner thereof or his or her legal representative. All such payments shall be valid and effectual to satisfy and discharge the liability upon such Certificate to the extent of the sum or sums so paid.

No service charge shall be made for any transfer or exchange of Certificates, but the District or the Certificate Registrar may require payment of a sum sufficient to cover any tax or other governmental charge that may be imposed in connection with any transfer or exchange of Certificates except in the case of the issuance of a Certificate or Certificates for the unredeemed portion of a Certificate surrendered for redemption.



(b) *Global Book-Entry System.* The Certificates shall be initially issued in the form of a separate single fully registered Certificate for each of the maturities of the Certificates determined as described in Section 5 hereof. Upon initial issuance, if so requested by the Purchaser, the ownership of each such Certificate shall be registered in the Certificate Register in the name of Cede & Co., or any successor thereto ("*Cede*"), as nominee of The Depository Trust Company, New York, New York, and its successors and assigns ("*DTC*"). All of the outstanding Certificates shall be registered in the Certificate Register in the name of Cede, as nominee of DTC, except as hereinafter provided. The Chair and Secretary of the Board and the chief business official of the District and the Certificate Registrar are each authorized to execute and deliver, on behalf of the District, such letters to or agreements with DTC as shall be necessary to effectuate such book-entry system (any such letter or agreement being referred to herein as the "*Representation Letter*"), which Representation Letter may provide for the payment of principal of or interest on the Certificates by wire transfer.

With respect to Certificates registered in the Certificate Register in the name of Cede, as nominee of DTC, the District and the Certificate Registrar shall have no responsibility or obligation to any broker-dealer, bank or other financial institution for which DTC holds Certificates from time to time as securities depository (each such broker-dealer, bank or other financial institution being referred to herein as a "*DTC Participant*") or to any person on behalf of whom such a DTC Participant holds an interest in the Certificates. Without limiting the immediately preceding sentence, the District and the Certificate Registrar shall have no responsibility or obligation with respect to (i) the accuracy of the records of DTC, Cede or any DTC Participant with respect to any ownership interest in the Certificates, (ii) the delivery to any DTC Participant or any other person, other than a registered owner of a Certificate as shown in the Certificate Register, of any notice with respect to the Certificates, including any notice of

redemption, or (iii) the payment to any DTC Participant or any other person, other than a registered owner of a Certificate as shown in the Certificate Register, of any amount with respect to the principal of or interest on the Certificates. The District and the Certificate Registrar may treat and consider the person in whose name each Certificate is registered in the Certificate Register as the holder and absolute owner of such Certificate for the purpose of payment of principal and interest with respect to such Certificate, for the purpose of giving notices of redemption and other matters with respect to such Certificate, for the purpose of registering transfers with respect to such Certificate, and for all other purposes whatsoever. The Certificate Registrar shall pay all principal of and interest on the Certificates only to or upon the order of the respective registered owners of the Certificates, as shown in the Certificate Register, or their respective attorneys duly authorized in writing, and all such payments shall be valid and effective to fully satisfy and discharge the District's obligations with respect to payment of the principal of and interest on the Certificates to the extent of the sum or sums so paid. No person other than a registered owner of a Certificate as shown in the Certificate Register, shall receive a Certificate evidencing the obligation of the District to make payments of principal and interest with respect to any Certificate. Upon delivery by DTC to the Certificate Registrar of written notice to the effect that DTC has determined to substitute a new nominee in place of Cede, and subject to the provisions in Section 5 hereof with respect to the payment of interest to the registered owners of Certificates at the close of business on the 15th day of the month next preceding the applicable interest payment date, the name "Cede" in this Resolution shall refer to such new nominee of DTC.

In the event that (i) the District determines that DTC is incapable of discharging its responsibilities described herein and in the Representation Letter, (ii) the agreement among the District, the Certificate Registrar and DTC evidenced by the Representation Letter shall be terminated for any reason or (iii) the District determines that it is in the best interests of the

beneficial owners of the Certificates that they be able to obtain certificated Certificates, the District shall notify DTC and DTC Participants of the availability through DTC of certificated Certificates and the Certificates shall no longer be restricted to being registered in the Certificate Register in the name of Cede, as nominee of DTC. At that time, the District may determine that the Certificates shall be registered in the name of and deposited with such other depository operating a universal book-entry system, as may be acceptable to the District, or such depository's agent or designee, and if the District does not select such alternate universal book-entry system, then the Certificates may be registered in whatever name or names registered owners of Certificates transferring or exchanging Certificates shall designate, in accordance with the provisions of Section 6(a) hereof.

Notwithstanding any other provisions of this Resolution to the contrary, so long as any Certificate is registered in the name of Cede, as nominee of DTC, all payments with respect to principal of and interest on such Certificate and all notices with respect to such Certificate shall be made and given, respectively, in the name provided in the Representation Letter.

*Section 7. Redemption. (a) Optional Redemption.* All or a portion of the Certificates, if any, due on and after the date, if any, specified in the Certificate Notification shall be subject to redemption prior to maturity at the option of the District from any available funds, as a whole or in part, and if in part in integral multiples of \$5,000 (or such other amount as set forth in the Certificate Notification) in any order of their maturity as determined by the District (less than all of the Certificates of a single maturity to be selected by the Certificate Registrar), on the date specified in the Certificate Notification, if any, and on any date thereafter, at the redemption price of par plus accrued interest to the date fixed for redemption.

*(b) Mandatory Redemption.* The Certificates maturing on the date or dates, if any, indicated in the Certificate Notification are subject to mandatory redemption, in integral multiples

of \$5,000 (or such other amount as set forth in the Certificate Notification) selected by lot by the Certificate Registrar, at a redemption price of par plus accrued interest to the redemption date for the Certificates, on February 1 of the years, if any, and in the principal amounts, if any, as indicated in the Certificate Notification.

The principal amounts of Certificates to be mandatorily redeemed in each year may be reduced through the earlier optional redemption thereof, with any partial optional redemptions of such Certificates credited against future mandatory redemption requirements in such order of the mandatory redemption dates as the District may determine. In addition, on or prior to the 60th day preceding any mandatory redemption date, the Certificate Registrar may, and if directed by the Board shall, purchase Certificates required to be retired on such mandatory redemption date. Any such Certificates so purchased shall be cancelled and the principal amount thereof shall be credited against the mandatory redemption required on such next mandatory redemption date.

(c) *General.* The Certificates shall be redeemed only in the principal amount of \$5,000 and integral multiples thereof (or such other amount as set forth in the Certificate Notification). The District shall, at least forty-five (45) days prior to any optional redemption date (unless a shorter time period shall be satisfactory to the Certificate Registrar) notify the Certificate Registrar of such redemption date and of the principal amount and maturity or maturities of Certificates to be redeemed. For purposes of any redemption of less than all of the outstanding Certificates of a single maturity, the particular Certificates or portions of Certificates to be redeemed shall be selected by lot by the Certificate Registrar from the Certificates of such maturity by such method of lottery as the Certificate Registrar shall deem fair and appropriate; *provided* that such lottery shall provide for the selection for redemption of Certificates or portions thereof so that any \$5,000 Certificate or \$5,000 portion of a Certificate (or such other amount if so set forth in the Certificate Notification) shall be as likely to be called for redemption as any other such \$5,000 Certificate or

\$5,000 portion (or such other amount if so set forth in the Certificate Notification). The Certificate Registrar shall make such selection upon the earlier of the irrevocable deposit of funds with an escrow agent sufficient to pay the redemption price of the Certificates to be redeemed or the time of the giving of official notice of redemption.

The Certificate Registrar shall promptly notify the District in writing of the Certificates or portions of Certificates selected for redemption and, in the case of any Certificate selected for partial redemption, the principal amount thereof to be redeemed.

*Section 8. Redemption Procedure.* Unless waived by any holder of Certificates to be redeemed, notice of the call for any such redemption shall be given by the Certificate Registrar on behalf of the District by mailing the redemption notice by first class mail at least thirty (30) days and not more than sixty (60) days prior to the date fixed for redemption to the registered owner of the Certificate or Certificates to be redeemed at the address shown on the Certificate Register or at such other address as is furnished in writing by such registered owner to the Certificate Registrar.

All notices of redemption shall state:

- (1) the redemption date,
- (2) the redemption price,
- (3) if less than all outstanding Certificates are to be redeemed, the identification (and, in the case of partial redemption, the respective principal amounts) of the Certificates to be redeemed,
- (4) that on the redemption date the redemption price will become due and payable upon each such Certificate or portion thereof called for redemption, and that interest thereon shall cease to accrue from and after said date,
- (5) the place where such Certificates are to be surrendered for payment of the redemption price, which place of payment shall be the principal corporate trust office of the Certificate Registrar, and
- (6) such other information then required by custom, practice or industry standard.

Unless moneys sufficient to pay the redemption price of the Certificates to be redeemed at the option of the District shall have been received by the Certificate Registrar prior to the giving of such notice of redemption, such notice may, at the option of the District, state that said redemption shall be conditional upon the receipt of such moneys by the Certificate Registrar on or prior to the date fixed for redemption. If such moneys are not received, such notice shall be of no force and effect, the District shall not redeem such Certificates, and the Certificate Registrar shall give notice, in the same manner in which the notice of redemption shall have been given, that such moneys were not so received and that such Certificates will not be redeemed. Otherwise, prior to any redemption date, the District shall deposit with the Certificate Registrar an amount of money sufficient to pay the redemption price of all the Certificates or portions of Certificates which are to be redeemed on that date.

Subject to the provisions for a conditional redemption described above, notice of redemption having been given as aforesaid, and notwithstanding the failure to receive such notice, the Certificates or portions of Certificates so to be redeemed shall, on the redemption date, become due and payable at the redemption price therein specified, and from and after such date (unless the District shall default in the payment of the redemption price) such Certificates or portions of Certificates shall cease to bear interest. Upon surrender of such Certificates for redemption in accordance with said notice, such Certificates shall be paid by the Certificate Registrar at the redemption price. Installments of interest due on or prior to the redemption date shall be payable as herein provided for payment of interest. Upon surrender for any partial redemption of any Certificate, there shall be prepared for the registered holder a new Certificate or Certificates of the same maturity in the amount of the unpaid principal.

If any Certificate or portion of Certificate called for redemption shall not be so paid upon surrender thereof for redemption, the principal shall, until paid, bear interest from the redemption

date at the rate borne by the Certificate or portion of Certificate so called for redemption. All Certificates which have been redeemed shall be cancelled and destroyed by the Certificate Registrar and shall not be reissued.

*Section 9. Form of Certificate.* The Certificates shall be in substantially the following form; *provided, however,* that if the text of the Certificate is to be printed in its entirety on the front side of the Certificate, then paragraph [2] and the legend “See Reverse Side for Additional Provisions”, shall be omitted and paragraphs [6] through [11] shall be inserted immediately after paragraph [1]:

[Form of Certificate - Front Side]

REGISTERED  
NO. \_\_\_\_

REGISTERED  
\$ \_\_\_\_\_

UNITED STATES OF AMERICA

STATE OF ILLINOIS

COUNTIES OF McHENRY, KANE, LAKE AND BOONE AND STATE OF ILLINOIS

COMMUNITY COLLEGE DISTRICT NO. 528

GENERAL OBLIGATION LIMITED TAX REFUNDING DEBT CERTIFICATE, SERIES 2025

See Reverse Side for Additional Provisions
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Interest                      Maturity                      Dated  
Rate: \_\_\_\_%              Date: February 1, 20\_\_              Date: \_\_\_\_\_, 20\_\_              [CUSIP \_\_\_\_\_]

Registered Owner:

Principal Amount:

[1]      KNOW ALL PERSONS BY THESE PRESENTS, that Community College District No. 528, Counties of McHenry, Kane, Lake and Boone and State of Illinois (the “*District*”), hereby acknowledges itself to owe and for value received promises to pay from the source and as hereinafter provided to the Registered Owner identified above, or registered assigns as hereinafter provided, on the Maturity Date identified above, the Principal Amount identified above and to pay interest (computed on the basis of a 360-day year of twelve 30-day months) on such Principal Amount from the date of this Certificate or from the most recent interest payment date to which interest has been paid at the Interest Rate per annum set forth above on February 1 and August 1 of each year, commencing \_\_\_\_\_ 1, 20\_\_, until said Principal Amount is paid. Principal of this Certificate is payable in lawful money of the United States of America upon presentation and surrender hereof at the principal corporate trust office of \_\_\_\_\_, Illinois, as certificate registrar and paying agent (the “*Certificate Registrar*”). Payment of the installments of interest



shall be made to the Registered Owner hereof as shown on the registration books of the District maintained by the Certificate Registrar at the close of business on the 15th day of the month next preceding each interest payment date and shall be paid by check or draft of the Certificate Registrar, payable upon presentation in lawful money of the United States of America, mailed to the address of such Registered Owner as it appears on such registration books or at such other address furnished in writing by such Registered Owner to the Certificate Registrar.

[2] Reference is hereby made to the further provisions of this Certificate set forth on the reverse hereof, and such further provisions shall for all purposes have the same effect as if set forth at this place.

[3] It is hereby certified and recited that all conditions, acts and things required by law to exist or to be done precedent to and in the issuance of this Certificate did exist, have happened, been done and performed in regular and due form and time as required by law; that the indebtedness of the District, including the issue of certificates of which this is one, does not exceed any limitation imposed by law; that the obligation to make payments due hereon is a general obligation of the District payable from any funds of the District legally available for such purpose, and that the District shall budget funds annually and in a timely manner so as to provide for the making of all payments hereon when due. THE OWNER OF THIS CERTIFICATE ACKNOWLEDGES THAT THERE IS NO STATUTORY AUTHORITY FOR THE LEVY OF A SEPARATE TAX IN ADDITION TO OTHER TAXES OF THE DISTRICT OR THE LEVY OF A SPECIAL TAX UNLIMITED AS TO RATE OR AMOUNT TO PAY ANY OF THE AMOUNTS DUE HEREUNDER.

[4] This Certificate shall not be valid or become obligatory for any purpose until the certificate of authentication hereon shall have been signed by the Certificate Registrar.

[5] IN WITNESS WHEREOF said Community College District No. 528, Counties of McHenry, Kane, Lake and Boone and State of Illinois, by its Board of Trustees, has caused this Certificate to be signed by the manual or duly authorized facsimile signatures of the Chair and Secretary of said Board of Trustees, and to be registered, numbered and countersigned by the manual or duly authorized facsimile signature of the Treasurer of said Board of Trustees, all as of the Dated Date identified above.

SPECIMEN

Chair, Board of Trustees

SPECIMEN

Secretary, Board of Trustees

Registered, Numbered and Countersigned:

SPECIMEN

Treasurer, Board of Trustees

Date of Authentication: \_\_\_\_\_, 20\_\_

CERTIFICATE  
OF  
AUTHENTICATION

Certificate Registrar and Paying Agent:  
\_\_\_\_\_, Illinois

This Certificate is one of the Certificates described in the within-mentioned resolution and is one of the General Obligation Limited Tax Refunding Debt Certificates, Series 2025, of Community College District No. 528, Counties of McHenry, Kane, Lake and Boone and State of Illinois.

\_\_\_\_\_,  
as Certificate Registrar

By SPECIMEN

Authorized Officer

[Form of Certificate - Reverse Side]

**COMMUNITY COLLEGE DISTRICT NO. 528**

**COUNTIES OF MCHENRY, KANE, LAKE AND BOONE AND STATE OF ILLINOIS**

**GENERAL OBLIGATION LIMITED TAX REFUNDING DEBT CERTIFICATE, SERIES 2025**

[6] This Certificate is one of a series of certificates issued by the District to refund certain outstanding debt certificates of the District and pay certain expenses incident thereto, in full compliance with the provisions of the Public Community College Act of the State of Illinois, and the Local Government Debt Reform Act of the State of Illinois, and all laws amendatory thereof and supplementary thereto, and is authorized by the Board of Trustees of the District by a resolution duly and properly adopted for that purpose, in all respects as provided by law. The Certificates issued by the District in connection with the Project have been issued in evidence of the indebtedness incurred pursuant to an Installment Purchase Agreement (the “*Agreement*”), dated April 17, 2017, entered into by and between the District and the Treasurer of the Board, as Seller-Nominee, to which reference is hereby expressly made for further definitions and terms and to all the provisions of which the holder by the acceptance of this certificate assents.

[7] [Optional and Mandatory redemption provisions to be inserted, as applicable].

[8] [Notice of any such redemption shall be sent by first class mail not less than thirty (30) days nor more than sixty (60) days prior to the date fixed for redemption to the registered owner of each Certificate to be redeemed at the address shown on the registration books of the District maintained by the Certificate Registrar or at such other address as is furnished in writing by such registered owner to the Certificate Registrar. When so called for redemption, this Certificate will cease to bear interest on the specified redemption date, provided funds for redemption are on deposit at the place of payment at that time, and shall not be deemed to be outstanding.]

[9] This Certificate is transferable by the Registered Owner hereof in person or by his or her attorney duly authorized in writing at the principal corporate trust office of the Certificate Registrar in \_\_\_\_\_, Illinois, but only in the manner, subject to the limitations and upon payment of the charges provided in the authorizing resolution, and upon surrender and cancellation of this Certificate. Upon such transfer a new Certificate or Certificates of authorized denominations of the same maturity and for the same aggregate principal amount will be issued to the transferee in exchange therefor.

[10] The Certificates are issued in fully registered form in the denomination of \$\_\_\_\_\_ each or authorized integral multiples thereof. This Certificate may be exchanged at the principal corporate trust office of the Certificate Registrar for a like aggregate principal amount of Certificates of the same maturity of other authorized denominations, upon the terms set forth in the authorizing resolution. The Certificate Registrar shall not be required to transfer or exchange any Certificate during the period beginning at the close of business on the 15th day of the month next preceding any interest payment date on such Certificate and ending at the opening of business on such interest payment date[, nor to transfer or exchange any Certificate after notice calling such Certificate for redemption has been mailed, nor during a period of fifteen (15) days next preceding mailing of a notice of redemption of any Certificates.]

[11] The District and the Certificate Registrar may deem and treat the Registered Owner hereof as the absolute owner hereof for the purpose of receiving payment of or on account of principal hereof and interest due hereon and for all other purposes and neither the District nor the Certificate Registrar shall be affected by any notice to the contrary.

**(ASSIGNMENT)**

FOR VALUE RECEIVED, the undersigned sells, assigns and transfers unto \_\_\_\_\_

---

(Name and Address of Assignee)

the within Certificate and does hereby irrevocably constitute and appoint \_\_\_\_\_

\_\_\_\_\_  
attorney to transfer the said Certificate on the books kept for registration thereof with full power of substitution in the premises.

Dated: \_\_\_\_\_

Signature guaranteed: \_\_\_\_\_

NOTICE: The signature to this assignment must correspond with the name of the registered owner as it appears upon the face of the within Certificate in every particular, without alteration or enlargement or any change whatever.

*Section 10. Sale of Certificates.* The Chair or Vice Chair of the Board and the Chief Financial Officer of the District (the “*Designated Representatives*”) are hereby authorized to proceed not later than the reorganizational meeting of the Board following the April 1, 2025, consolidated election (if changes in Board membership occur) or August 27, 2025 (if no changes in Board membership occur), without any further authorization or direction from the Board, to sell the Certificates upon the terms as prescribed in this Resolution. The Certificates hereby authorized shall be executed as in this Resolution provided as soon after the execution of the Certificate Notification as may be, and thereupon be deposited with the Treasurer of the Board, and be by said Treasurer delivered to the purchaser thereof (the “*Purchaser*”) upon receipt of the purchase price therefor, the same being not less than 97.00% of the principal amount of the Certificates (exclusive of original issue discount), plus accrued interest to the date of delivery, if any.

The Purchaser shall be (a) pursuant to a competitive sale conducted by PMA Securities, LLC, Naperville, Illinois (“*PMA*”), the best bidder for the Certificates, (b) in a negotiated underwriting, a bank or financial institution listed in the Dealers & Underwriters or Municipal Derivatives sections of the most recent edition of The Bond Buyer’s Municipal Marketplace, or (c) in a private placement, (i) a bank or financial institution authorized to do business in the State

of Illinois, (ii) a “governmental unit” as defined in the Act, (iii) a township treasurer in a Class II county school unit as described in Article 8 of the School Code, or (iv) an “accredited investor” as defined in Rule 501 of Regulation D as promulgated under the Securities Act of 1933, as amended; *provided, however*, that the Purchaser as set forth in either (b) or (c) shall be selected only upon receipt by the District of the recommendation of PMA that the sale of the Certificates on a negotiated or private placement basis to the Purchaser is in the best interests of the District because of (i) the pricing of the Certificates by the Purchaser, (ii) then current market conditions or (iii) the timing of the sale of the Certificates, and *further provided*, that the Purchaser as set forth in (c) may be selected through the utilization of a placement agent selected by the Designated Representatives after consultation with PMA if the use of such placement agent is determined by the Designated Representatives to be in the best interests of the District, as set forth in the applicable Certificate Notification. In the event that the Purchaser is selected through the utilization of a placement agent, the execution of a standard form of placement agent agreement between the District and such placement agent is hereby approved and authorized.

Prior to the sale of the Certificates, the Chair of the Board or the President, Chief Financial Officer or any other business official of the District are each hereby authorized to approve and execute a commitment for the purchase of a Municipal Bond Insurance Policy (as hereinafter defined), to further secure the Certificates, as long as the present value of the fee to be paid for the Municipal Bond Insurance Policy (using as a discount rate the expected yield on the Certificates treating the fee paid as interest on the Certificates) is less than the present value of the interest reasonably expected to be saved on the Certificates over the term of the Certificates as a result of the Municipal Bond Insurance Policy.

Upon the sale of each series of the Certificates, the Designated Representatives shall prepare a Notification of Sale of such series of the Certificates, which shall include the pertinent

details of sale as provided herein (the "*Certificate Notification*"). In the Certificate Notification, the Designated Representatives shall find and determine that the Certificates have been sold at such price and bear interest at such rates that either the true interest cost (yield) or the net interest rate received upon the sale of the Certificates does not exceed the maximum rate otherwise authorized by applicable law, and that the net present value debt service savings to the District as a result of the issuance of the Refunded Certificates and the refunding of the Refunded Certificates is not less than 2.00% of the principal amount of the portion of the Refunded Certificates on the date of sale of the Refunded Certificates. The Certificate Notification shall be entered into the records of the District and made available to the Board at the next regular meeting thereof; but such action shall be for information purposes only, and the Board shall have no right or authority at such time to approve or reject such sale as evidenced in the Certificate Notification.

Upon the sale of the Certificates, as evidenced by the execution and delivery of the Certificate Notification by the Designated Representatives, the Chair of the Board, the Treasurer of the Board, the President, the Chief Financial Officer and any other officer of the District, as shall be appropriate, shall be and are hereby authorized and directed to approve or execute, or both, such documents of sale of the Certificates as may be necessary, including, without limitation, the contract for the sale of the Certificates between the District and the Purchaser (which may be evidenced by an executed bid form) (the "*Purchase Contract*"). Prior to the execution and delivery of the Purchase Contract, the Designated Representatives shall find that the Purchase Contract is in the best interests of the District and that no person holding any office of the District, either by election or appointment, is in any manner interested, directly or indirectly, in his or her own name or in the name of any other person, association, trust or corporation, in the Purchase Contract.

The Certificates before being issued shall be registered, numbered and countersigned by the Treasurer of the Board, such registration being made in a book provided for that purpose, in

which shall be entered the record of the resolution authorizing the Board to borrow said money and a description of the Certificates issued, including the number, date, to whom issued, amount, rate of interest and when due.

The use by the District and the Purchaser of any Preliminary Official Statement and any final Official Statement relating to the Certificates (the “*Official Statement*”) and of any Term Sheet relating to the Certificates is hereby ratified, approved and authorized; the execution and delivery of the Official Statement and the Term Sheet is hereby authorized; and the officers of the Board are hereby authorized to take any action as may be required on the part of the District to consummate the transactions contemplated by the Purchase Contract, this Resolution, said Preliminary Official Statement, the Official Statement, the Term Sheet and the Certificates.

*Section 11. Use of Certificate Proceeds.* Accrued interest, if any, received on the delivery of the Certificates is hereby appropriated for the purpose of paying first interest due on the Certificates and is hereby ordered deposited into the “General Obligation Limited Tax Refunding Debt Certificate Fund of 2025” (the “*Certificate Fund*”), which shall be the fund for the payment of the principal of and interest on the Certificates. Funds lawfully available for the purpose of paying the principal of and interest on the Certificates shall be deposited into the Certificate Fund and used solely and only for such purpose.

Simultaneously with the delivery of the Certificates, the principal proceeds of the Certificates, together with any premium received from the sale of the Certificates and such additional amounts as may be necessary from the general funds of the District, are hereby appropriated to pay the costs of issuance of the Certificates and for the purpose of refunding the Refunded Certificates. That portion thereof not needed to pay such costs of issuance is hereby ordered to be deposited with the paying agent for the Prior Certificates or be deposited in escrow pursuant to an escrow agreement, in the form now before the Board and attached hereto as *Exhibit*



A (the “*Escrow Agreement*”) to be entered into between the District and the escrow agent (which shall be a bank or trust company authorized to do business in the State of Illinois as set forth in the Certificate Notification) (the “*Escrow Agent*”), and made a part hereof by this reference, or with such changes therein as shall be approved by the officers of the District executing the Escrow Agreement, such execution to constitute evidence of the approval of such changes, for the purpose of refunding the Refunded Certificates, or such other portion of the Prior Certificates as set forth in the Certificate Notification. The Board approves the form, terms and provisions of the Escrow Agreement and directs the Chair and Secretary of the Board to execute, attest and deliver the Escrow Agreement in the name and on behalf of the District. Amounts in the escrow will be held in cash uninvested or will be used to purchase non-callable direct obligations of or non-callable obligations guaranteed by the full faith and credit of the United States of America as to principal and interest, U.S. Treasury Securities—State and Local Government Series, or an investment fund consisting solely of non-callable direct obligations of or non-callable obligations guaranteed by the full faith and credit of the United States of America as to principal and interest (collectively, the “*Government Securities*”), in each case sufficient to provide for the Refunding. PMA and the Escrow Agent be and the same are each hereby authorized to act as agent for the District in the purchase of the Government Securities described in the previous paragraph.

At the time of the issuance of the Certificates, the costs of issuance of the Certificates may be distributed by the Purchaser, the Certificate Registrar or PMA on behalf of the District from the proceeds of the Certificates.

*Section 12. Non-Arbitrage and Tax-Exemption.* The District hereby covenants that it will not take any action, omit to take any action or permit the taking or omission of any action within its control (including, without limitation, making or permitting any use of the proceeds of the Certificates) if taking, permitting or omitting to take such action would cause any of the

Certificates to be an arbitrage bond or a private activity bond within the meaning of the Code, or would otherwise cause the interest on the Certificates to be included in the gross income of the recipients thereof for federal income tax purposes. The District acknowledges that, in the event of an examination by the Internal Revenue Service (the “IRS”) of the exemption from Federal income taxation for interest paid on the Certificates, under present rules, the District may be treated as a “taxpayer” in such examination and agrees that it will respond in a commercially reasonable manner to any inquiries from the IRS in connection with such an examination.

The District also agrees and covenants with the purchasers and holders of the Certificates from time to time outstanding that, to the extent possible under Illinois law, it will comply with whatever federal tax law is adopted in the future which applies to the Certificates and affects the tax-exempt status of the Certificates.

The Board hereby authorizes the officials of the District responsible for issuing the Certificates, the same being the Chair, Secretary and Treasurer of the Board, to make such further covenants and certifications regarding the specific use of the proceeds of the Certificates as approved by the Board and as may be necessary to assure that the use thereof will not cause the Certificates to be arbitrage bonds and to assure that the interest on the Certificates will be exempt from federal income taxation. In connection therewith, the District and the Board further agree: (a) through their officers, to make such further specific covenants, representations as shall be truthful, and assurances as may be necessary or advisable; (b) to consult with counsel approving the Certificates and to comply with such advice as may be given; (c) to pay to the United States, as necessary, such sums of money representing required rebates of excess arbitrage profits relating to the Certificates; (d) to file such forms, statements, and supporting documents as may be required and in a timely manner; and (e) if deemed necessary or advisable by their officers, to employ and

pay fiscal agents, financial advisors, attorneys, and other persons to assist the District in such compliance.

*Section 13. Designation of Issue.* If so set forth in the Certificate Notification, the District may designate any of the Certificates as a “qualified tax-exempt obligation” for the purposes and within the meaning of Section 265(b)(3) of the Code.

*Section 14. Registered Form.* The District agrees that it will not take any action to permit the Certificates to be issued in, or converted into, bearer or coupon form.

*Section 15. List of Certificateholders.* The Certificate Registrar shall maintain a list of the names and addresses of the holders of all Certificates and upon any transfer shall add the name and address of the new Certificateholder and eliminate the name and address of the transferor Certificateholder.

*Section 16. Duties of Certificate Registrar.* If requested by the Certificate Registrar, the Chair and Secretary of the Board are authorized to execute the Certificate Registrar’s standard form of agreement between the District and the Certificate Registrar with respect to the obligations and duties of the Certificate Registrar hereunder which may include the following:

- (a) to act as certificate registrar, authenticating agent, paying agent and transfer agent as provided herein;
- (b) to maintain a list of Certificateholders as set forth herein and to furnish such list to the District upon request, but otherwise to keep such list confidential;
- (c) to give notice of redemption of Certificates as provided herein;
- (d) to cancel and/or destroy Certificates which have been paid at maturity or upon earlier redemption or submitted for exchange or transfer;
- (e) to furnish the District at least annually a certificate with respect to Certificates cancelled and/or destroyed; and
- (f) to furnish the District at least annually an audit confirmation of Certificates paid, Certificates outstanding and payments made with respect to interest on the Certificates.

*Section 17. Continuing Disclosure Undertaking.* The Chair of the Board is hereby authorized, empowered and directed to execute and deliver a Continuing Disclosure Undertaking under Section (b)(5) of Rule 15c2-12 adopted by the Securities and Exchange Commission pursuant to the Securities Exchange Act of 1934, as amended (the “*Continuing Disclosure Undertaking*”). When the Continuing Disclosure Undertaking is executed and delivered on behalf of the District as herein provided, the Continuing Disclosure Undertaking will be binding on the District and the officers, employees and agents of the District, and the officers, employees and agents of the District are hereby authorized, empowered and directed to do all such acts and things and to execute all such documents as may be necessary to carry out and comply with the provisions of the Continuing Disclosure Undertaking as executed. Notwithstanding any other provision of this Resolution, the sole remedy for failure to comply with the Continuing Disclosure Undertaking shall be the ability of the beneficial owner of any Certificate to seek mandamus or specific performance by court order to cause the District to comply with its obligations under the Continuing Disclosure Undertaking.

*Section 18. Municipal Bond Insurance.* In the event the payment of principal and interest on the Certificates is insured pursuant to a municipal bond insurance policy (the “*Municipal Bond Insurance Policy*”) issued by a bond insurer (the “*Bond Insurer*”), and as long as such Municipal Bond Insurance Policy shall be in full force and effect, the District and the Certificate Registrar agree to comply with such usual and reasonable provisions regarding presentment and payment of the Certificates, subrogation of the rights of the Certificateholders to the Bond Insurer upon payment of the Certificates by the Bond Insurer, amendment hereof, or other terms, as approved by the Chair of the Board on advice of counsel, his or her approval to constitute full and complete acceptance by the District of such terms and provisions under authority of this Section.

*Section 19. Record-Keeping Policy and Post-Issuance Compliance Matters.* On November 18, 2015, the Board adopted a record-keeping policy (the “*Policy*”) in order to maintain sufficient records to demonstrate compliance with its covenants and expectations to ensure the appropriate federal tax status for the debt obligations of the District, the interest on which is excludable from “gross income” for federal income tax purposes or which enable the District or the holder to receive federal tax benefits, including, but not limited to, qualified tax credit bonds and other specified tax credit bonds. The Board and the District hereby reaffirm the Policy.

*Section 20. Severability.* If any section, paragraph, clause or provision of this Resolution shall be held to be invalid or unenforceable for any reason, the invalidity or unenforceability of such section, paragraph, clause or provision shall not affect any of the remaining provisions of this Resolution.

*Section 21. Repeal.* All resolutions or parts thereof in conflict herewith be and the same are hereby repealed, and this Resolution shall be in full force and effect forthwith upon its adoption.

Adopted February 27, 2025.

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Chair, Board of Trustees

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Secretary, Board of Trustees

**EXHIBIT A**

**FORM OF ESCROW AGREEMENT**

\_\_\_\_\_, 2025

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Re: Community College District No. 528  
Counties of McHenry, Kane, Lake and Boone and State of Illinois  
\$ \_\_\_\_\_ General Obligation Limited Tax Refunding Debt Certificates, Series 2025

Ladies and Gentlemen:

Community College District No. 528, Counties of McHenry, Kane, Lake and Boone and State of Illinois (the "*District*"), by a resolution adopted by its Board of Trustees (the "*Board*") on the 27th day of February, 2025, as supplemented by a notification of sale (together, the "*Certificate Resolution*"), has authorized the issue and delivery of \$ \_\_\_\_\_ General Obligation Limited Tax Refunding Debt Certificates, Series 2025 (the "*Certificates*"). The District has authorized by the Certificate Resolution that proceeds of the Certificates be used to pay and redeem on \_\_\_\_\_, 2025, certain of the District's outstanding and unpaid General Obligation Limited Tax Debt Certificates, Series 2017, due serially on February 1 of the years, in the amounts and bearing interest at the rates per annum as follows:

YEAR OF MATURITY	PRINCIPAL AMOUNT	RATE OF INTEREST
2026	\$390,000	4.00%
2027	405,000	4.00%
2028	420,000	4.00%
2029	440,000	4.00%
2030	455,000	4.00%
2031	475,000	4.00%
2032	495,000	4.00%
2033	515,000	4.00%
2034	535,000	4.00%
2035	555,000	4.00%
2036	580,000	4.00%
2037	600,000	4.00%

(the “*Refunded Certificates*”).

The District hereby deposits with you \$\_\_\_\_\_ from the proceeds of the Certificates and \$\_\_\_\_\_ from funds of the District on hand and lawfully available and you are hereby instructed as follows with respect thereto:

1. [Upon deposit, you are directed to hold the Deposit in an irrevocable trust fund account (the “*Trust Account*”) for the District to the benefit of the holders of the Refunded Certificates.] [Upon deposit, you are directed to purchase U.S. Treasury Securities [State and Local Government Series Certificates of Indebtedness] in the amount of \$\_\_\_\_\_ and maturing as described on *Exhibit A* hereto (the “*Securities*”). You are further instructed to fund a beginning cash escrow deposit on demand in the amount of \$\_\_\_\_\_. The beginning deposit and the Securities are to be held in an irrevocable trust fund account (the “*Trust Account*”) for the District to the benefit of the holders of the Refunded Certificates.]

2. [You shall hold the Deposit in the Trust Account in cash for the sole and exclusive benefit of the holders of the Refunded Certificates until redemption of the Refunded Certificates on \_\_\_\_\_, 2025, is made.] [You shall hold the Securities and any interest income or profit derived therefrom and any uninvested cash in the Trust Account for the sole and exclusive benefit of the holders of the Refunded Certificates until redemption of the Refunded Certificates on \_\_\_\_\_, 2025 is made.]

3. You shall promptly collect the principal, interest or profit from the proceeds deposited in the Trust Account and promptly apply the same as necessary to the payment of the Refunded Certificates as herein provided.

4. The District has called the Refunded Certificates for redemption and payment prior to maturity on [\_\_\_\_\_, 2025]. You are hereby directed to provide



for and give or cause the Prior Paying Agent (as hereinafter defined) to give timely notice of the call for redemption of the Refunded Certificates. The form and time of the giving of such notice regarding the Refunded Certificates shall be as specified in the resolution authorizing the issuance of the Refunded Certificates. The District agrees to reimburse you for any actual out-of-pocket expenses incurred in the giving of such notice, but the failure of the District to make such payment shall not in any respect whatsoever relieve you from carrying out any of the duties, terms or provisions of this Agreement.

5. In addition, you are hereby directed to give or cause the Prior Paying Agent to give notice of the call of the Refunded Certificates, on or before the date the notice of such redemption is given to the holders of the Refunded Certificates, to the Municipal Securities Rulemaking Board (the “MSRB”) through its Electronic Municipal Market Access system for municipal securities disclosure or through any other electronic format or system prescribed by the MSRB for purposes of Rule 15c2-12 adopted by the Securities and Exchange Commission under the Securities Exchange Act of 1934, as amended. Information with respect to procedures for submitting notice can be found at <https://msrb.org>.

6. You shall remit the sum of \$ \_\_\_\_\_ on [\_\_\_\_\_, 2025], to Amalgamated Bank of Chicago, Chicago, Illinois, as paying agent for the Refunded Certificates (the “*Prior Paying Agent*”), such sum being sufficient to pay the principal of and interest on the Refunded Certificates on such date, and such remittance shall fully release and discharge you from any further duty or obligation thereto under this Agreement.

7. You shall make no payment of fees, due or to become due, of the certificate registrar and paying agent on the Certificates or the Refunded Certificates. The District shall pay the same as they become due.

8. If at any time it shall appear to you that the funds on deposit in the Trust Account will not be sufficient to pay the principal of and interest on the Refunded Certificates, you shall notify the District not less than five (5) days prior to such payment date and the District shall make up the anticipated deficit from any funds legally available for such purpose so that no default in the making of any such payment will occur.

9. Upon final disbursement of funds sufficient to pay the Refunded Certificates as hereinabove provided for, you shall transfer any balance remaining in the Trust Account to the District and thereupon this Agreement shall terminate.

Very truly yours,

COMMUNITY COLLEGE DISTRICT NO. 528, COUNTIES  
OF MCHENRY, KANE, LAKE AND BOONE AND STATE  
OF ILLINOIS

By \_\_\_\_\_  
Chair, Board of Trustees

By \_\_\_\_\_  
Secretary, Board of Trustees

Accepted this \_\_\_\_ day of \_\_\_\_\_, 2025.

\_\_\_\_\_  
\_\_\_\_\_

By \_\_\_\_\_  
Its \_\_\_\_\_

Trustee \_\_\_\_\_ moved and Trustee \_\_\_\_\_  
seconded the motion that said resolution as presented and read by title be adopted.

After a full discussion thereof, the Chair directed that the roll be called for a vote upon the  
motion to adopt said resolution.

Upon the roll being called, the following Trustees voted AYE: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_.

The following Trustees voted NAY: \_\_\_\_\_

Whereupon the Chair declared the motion carried and said resolution adopted, approved  
and signed the same in open meeting and directed the Secretary to record the same in the records  
of the Board of Trustees of Community College District No. 528, Counties of McHenry, Kane,  
Lake and Boone and State of Illinois, which was done.

Other business not pertinent to the adoption of said resolution was duly transacted at the  
meeting.

Upon motion duly made, seconded and carried, the meeting was adjourned.

\_\_\_\_\_  
Secretary, Board of Trustees

STATE OF ILLINOIS            )  
  ) SS  
COUNTY OF MCHENRY        )

**CERTIFICATION OF MINUTES AND RESOLUTION**

I, the undersigned, do hereby certify that I am the duly qualified and acting Secretary of the Board of Trustees of Community College District No. 528, Counties of McHenry, Kane, Lake and Boone and State of Illinois (the "*Board*"), and as such official am the keeper of the records and files of the Board.

I do further certify that the foregoing constitutes a full, true and complete transcript of the minutes of the meeting of the Board held on the 27th day of February, 2025, insofar as same relates to the adoption of a resolution entitled:

RESOLUTION authorizing and providing for the issue of not to exceed \$6,000,000 General Obligation Limited Tax Refunding Debt Certificates, Series 2025, of Community College District No. 528, Counties of McHenry, Kane, Lake and Boone and State of Illinois, for the purpose of refunding certain outstanding debt certificates of said Community College District, evidencing the rights to payment under an Installment Purchase Agreement, providing for the security for and means of payment under said Agreement of said Certificates, and authorizing the sale of said Certificates to the purchaser thereof.

a true, correct and complete copy of which said resolution as adopted at said meeting appears in the foregoing transcript of the minutes of said meeting.

I do further certify that the deliberations of the Board on the adoption of said resolution were conducted openly, that the vote on the adoption of said resolution was taken openly, that said meeting was called and held at a specified time and place convenient to the public, that notice of said meeting was duly given to all of the news media requesting such notice, that an agenda for said meeting was posted at the location where said meeting was held and at the principal office of the Board at least 48 hours in advance of the holding of said meeting, that at least one copy of said agenda was continuously available for public review during the entire 48-hour period preceding said meeting, that a true, correct and complete copy of said agenda as so posted is attached hereto as *Exhibit A*, that said meeting was called and held in strict compliance with the provisions of the Open Meetings Act of the State of Illinois, as amended, and with the provisions of the Public Community College Act of the State of Illinois, as amended, and that the Board has complied with all of the provisions of said Acts and with all of the procedural rules of the Board.

IN WITNESS WHEREOF, I hereunto affix my official signature, this 27th day of February, 2025.

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Secretary, Board of Trustees

STATE OF ILLINOIS                 )  
  ) SS  
COUNTY OF MCHENRY            )

**FILING CERTIFICATE**

I, the undersigned, do hereby certify that I am the duly qualified and acting Treasurer of the Board of Trustees (the "*Board*") of Community College District No. 528, Counties of McHenry, Kane, Lake and Boone and State of Illinois, and as such official I do hereby certify that on the 27th day of February, 2025, there was filed in my office and has been deposited in the official files and records of my office a properly certified copy of a resolution adopted by the Board on the Community College District No. 528, Counties of McHenry, Kane, Lake and Boone and State of Illinois, and entitled:

RESOLUTION authorizing and providing for the issue of not to exceed \$6,000,000 General Obligation Limited Tax Refunding Debt Certificates, Series 2025, of Community College District No. 528, Counties of McHenry, Kane, Lake and Boone and State of Illinois, for the purpose of refunding certain outstanding debt certificates of said Community College District, evidencing the rights to payment under an Installment Purchase Agreement, providing for the security for and means of payment under said Agreement of said Certificates, and authorizing the sale of said Certificates to the purchaser thereof.

and that the same have all been deposited in, and all as appears from, the official files and records of my office.

I do further certify that the description of the outstanding General Obligation Limited Tax Debt Certificates, Series 2017, dated April 17, 2017, of the District are presently outstanding and unpaid and are binding and subsisting legal obligations of the District and have never been refunded.

IN WITNESS WHEREOF, I hereunto affix my official signature, this 27th day of February,  
2025.

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Treasurer, Board of Trustees

## New Employees

Information

The following list identifies new employees or those who have transferred to another position at McHenry County College.

Classification	Start Date	Employee Name	Primary Position	Position Status
CON	2/19/2025	Zachary Boyd	Tutor Pool	R
CON	2/24/2025	Marcus Huemann	Emergency Medical Science Trainer	R
CON	2/3/2025	Syed Rizvi	Emergency Medical Science Trainer	R
CON	2/3/2025	Steven Landt	Emergency Medical Science Trainer	R
CON	2/3/2025	Noah Wendt	Emergency Medical Science Trainer	R
CON	2/3/2025	Ryan Ryk	Emergency Medical Science Trainer	R
ADM	3/3/2025	Daniela Broderick	Vice President of Academic Affairs - CAO	T

***Through February 13, 2025***

Position Status Key: R=Replacement; N=New; RC=Retitled/Reclassified; T=Transfer to New Position; A=Additional Position; S=Seasonal



## Employee Resignations and Retirement Notifications

Information

The following list identifies employees who have served their last day of employment, have retired, or resigned from their position at McHenry County College.

<b>Classification</b>	<b>End Date</b>	<b>Employee Name</b>	<b>Primary Position</b>
N/A	N/A	N/A	N/A

The following list identifies employees who have submitted their intent to retire from their position at McHenry County College.

<b>Classification</b>	<b>Retirement Date</b>	<b>Employee Name</b>	<b>Primary Position</b>
ADJ	1/31/2025	Keith Tenbrook	Instructor, Math, Science, and Health Services
STA	1/31/2025	Mary Olszak	Administrative Assistant I – Financial Aid

***Through February 13, 2025***

## Friends of MCC Foundation Update

### **Fall 2025 Scholarship Update**

Scholarship applications for the Fall 2025 semester are open now through April 1, 2025. Currently, over 200 applications have been submitted. Students may apply online at [www.mchenry.edu/scholarships](http://www.mchenry.edu/scholarships).

### **New Scholarships**

#### **Foglia CATI Scholarships**

A total of \$28,000 in scholarships were awarded to 78 students enrolled in HVAC and welding classes for the Spring 2025 semester. This was a special one-time scholarship offered to students continuing from the fall semester. The scholarship represents an incentive and thank you to those students who participated in classes held in the new Foglia Center for Advanced Technology and Innovation.

#### **AAUW Crystal Lake Area Branch Betty Schmidt University Scholarship**

The American Association of University Women - Crystal Lake Branch is providing two \$500 scholarship awards to MCC students attending the University Center at MCC for each fall semester. This is in honor of a previous member of the organization. The award will be for students in a business-related field, and they must write an essay on how they have demonstrated support for empowering women.

### **People in Need Forum Recap – Saturday, January 25, 2025**

The People in Need Forum (PIN) took place on Saturday, January 25, 2025 at MCC. The event had over 800 people in attendance. PIN showcased 125 agencies that provided information about their services and held 25 breakout sessions on diverse topics including mental health, housing, food insecurity, seniors, and more. The updated PIN directory is available at [www.mchenry.edu/pin](http://www.mchenry.edu/pin). A special thanks to event sponsors: Carey Electric, McHenry County College, The Community Foundation for McHenry County, Sara and Rusty Foszcz, McHenry County Mental Health Board, Mercyhealth, The Rotary Club of Crystal Lake Dawnbreakers, Northern Illinois Recovery Center, McHenry County Government, MSU Federal Credit Union, and Revival Therapy.

### **Annual Scholarship Donor Appreciation Breakfast**

The annual Scholarship Donor Appreciation Breakfast will be held on Friday, February 28 in the MCC Café/Commons. This special event recognizes and honors those individuals and organizations who establish scholarships at MCC. It's also a wonderful opportunity for scholarship recipients to meet scholarship donors and thank them for their generosity.

### **Education to Empowerment Winter Event**

The Education to Empowerment (E2E) Winter Connection event originally scheduled for Wednesday, February 12 was postponed due to inclement weather. The event has been rescheduled for Wednesday, March 5 from 5:30–7:30 p.m. in the Liebman Science Center. The event is highly anticipated with over 50 individuals registering for the initial date! The event will feature tours of the Portrait in Print Collection and the Hall of Human Origins exhibit from Marla Garrison, Director of the Liebman Institute for Science Innovation. Guests will also be treated to a special planetarium show by MCC Instructor of Earth Science, Paul Hamill. Refreshments will be served.

**Save the Date – Friends of MCC Foundation Golf Invitational**

Planning has started for the 38<sup>th</sup> annual Friends of MCC Foundation Golf Invitational, which will be held on Monday, June 9 from 10 a.m.–5 p.m. The College and Foundation are excited to announce that this year's invitational will be held at Bull Valley Golf Club. The Invitational includes 18 holes with cart along with all-inclusive food and drink. Through this event, the Foundation will raise funds to provide financial support to MCC students. Thank you to our presenting sponsor, Foglia Family Foundation.

**Save the Date – MCC Community Block Party**

The Foundation continues planning for the 3<sup>rd</sup> annual MCC Community Block Party, which will be held on Sunday, July 27 from Noon–5 p.m. This year's Block Party will be held on MCC's main campus. A band lineup has been established, featuring local bands The Double Standard, HILLBILLY ROCKSTARZ, and MockStar. A special addition to this year's lineup will be a performance by the Kids and College Rockstar Academy program. The event will focus on MCC Alumni in the community and will also feature food trucks, local breweries, fundraising opportunities, and many other surprises. A special thank you to Comcast, Foglia Family Foundation, and Snap-on for sponsoring this event. Sponsorships are still available. Please contact the Foundation Office if interested in supporting this community event.

**Save the Date - IRON 7 Ride for Student Success**

A date has been established for the annual IRON 7 Ride for Student Success. This fundraiser, organized by IRON 7 motorcycle club, will take place on Saturday, August 23, 2025. All proceeds from this event will support scholarships for MCC students.

This report highlights recent MCC Grants Office activity, including grant awards or denials, submitted applications pending a decision from the funder, and planned future submissions.

**GRANTS AWARDED**

<b>Funding Source</b>	<b>Brief Description</b>	<b>Amount Funded</b>	<b>Project Director</b>
ICCB Homelessness and Housing Insecurity Support Pilot Project	The objective of this grant is to support colleges as they create pilot programs to develop and expand campus-level supports for students experiencing homelessness or housing insecurity and/or to increase collaboration with local resources. MCC's project will focus specifically on creating direct support programs to provide additional resources to students to meet their basic needs.	\$25,000	Sonia Reising, AVP of Student Affairs
ICCB Area Planning Council (APC)	MCC's Adult Education program must submit APC documents to the ICCB each year to comply with regulations and maintain eligibility for future funding. The APC coordinates services throughout the state to identify and reduce service gaps. MCC's plan received approval in all areas.	No associated funding	Jared List, Executive Director of Adult Education

**PENDING APPLICATIONS**

<b>Funding Source</b>	<b>Brief Description</b>	<b>Amount Requested</b>	<b>Status</b>	<b>Expected Notification</b>
Illinois Department of Agriculture Resilient Food Systems Infrastructure Program	This initiative offers funding for the middle of the food supply chain – aggregation, processing, storing, and other activities to support the distribution of local and regional food products. MCC submitted an application to establish a shared kitchen and storage space for small farmers in the area, and has responded to several funder requests for additional information in recent months.	\$593,975	Pending	February
ICCB Access and Equity in Dual Credit	This program assists colleges in scaling equitable access and enhanced delivery of dual credit to high schools with significant populations of underrepresented students. If funded, MCC will expand its existing project of improving dual credit advising and	\$133,172	Pending	March

Funding Source	Brief Description	Amount Requested	Status	Expected Notification
	incorporate new financial support for low-income students.			
Motorola Solutions Foundation	MCC is developing an application for a fifth year of funding to provide scholarships for marginalized students in MCC's Criminal Justice, Fire Science, and Emergency Medical Services programs. This is stage one of a two-stage application process; MCC will be notified in April if invited to submit a full application.	\$40,000	Pending	April
Arts Midwest The Big Read	The Big Read provides matching funds to bring the community together around the shared activity of reading and discussing the same book. MCC's application focuses on the book <i>Bite by Bite: Nourishments and Jamborees</i> by Aimee Nezhukumatathil and includes activities about the interrelatedness of food and culture.	\$14,450	Pending	April
Illinois Small Business Development Center	This grant provides operating support for the Illinois Small Business Development Center. The ISBDC is an advocate and resource for small businesses in McHenry County and offers no-cost counseling to small business owners as well as noncredit courses designed to help business owners succeed.	\$80,000	Pending	April
U.S. Department of Education Student Support Services	The Student Support Services program provides academic and other support to help increase the number of low-income college students, first-generation college students, and college students with disabilities who successfully complete a postsecondary program of study.	\$273,000 per year for five years	Pending	May

**APPLICATIONS IN DEVELOPMENT**

Funding Source	Brief Description	Estimated Request	Status	Application Due Date
Adult Volunteer Literacy	The Adult Volunteer Literacy program provides high-quality literacy services to students throughout the county. Trained volunteer tutors assist students with English, reading, or math skills, positively impacting their quality of life and ability to find	\$80,000	In development	March 15

Funding Source	Brief Description	Estimated Request	Status	Application Due Date
	gainful employment.			
DCEO Apprenticeship Expansion Competitive Grant Program	This grant supports the development of high-impact Apprenticeship Intermediaries, who work to establish, scale, and sustain apprenticeship programs by connecting participants, training providers, and employers. This program supports Registered Apprenticeship Programs.	\$200,000 - \$1,000,000 over three years	Under consideration	March 21, 2025
The Community Foundation for McHenry County Mission Grant	Mission grants provide \$25,000 in unrestricted funding to nonprofit organizations in McHenry County.	\$25,000	Under consideration	April 30, 2025
ICCB Perkins/Career and Technical Education Postsecondary Grant	The Perkins Career and Technical Education Improvement Act improves the academic performance of CTE students by funding program development, tutoring, training equipment, and supplies.	Formula allocation determined by the ICCB	Planned	May 16, 2025
ICCB Adult Education and Family Literacy (AEFLA)	This grant provides operational support for MCC's Adult Education program, including classes in Adult Basic Education, Adult Secondary Education, High School Equivalency, and English as a Second Language classes.	Formula allocation determined by the ICCB	Planned	May 2025
ICCB Integrated English Literacy and Civics Education (IELCE)	This grant provides operational support for contextualized English language courses leading to citizenship and is designed to support successful entry into the United States workforce.	Formula allocation determined by the ICCB	Planned	May 2025
Illinois Law Enforcement and Training Standards Board Camera Grant	This grant provides reimbursement funding to law enforcement agencies for body-worn cameras and dashboard-mounted vehicle cameras, as well as related data storage costs and necessary training costs for officers.	TBD	In development	June 30, 2025
Developing Hispanic-Serving Institutions – U.S. Department of Education	The Developing Hispanic-Serving Institutions (DHSI) Program provides grants to assist HSIs to expand educational opportunities for, and improve the attainment of, Hispanic students. These grants also enable HSIs to expand and enhance their academic	TBD	On hold	On hold

Funding Source	Brief Description	Estimated Request	Status	Application Due Date
	offerings, program quality, and institutional stability. This program is on hold and MCC has suspended planning activities.			

**APPLICATIONS DENIED**

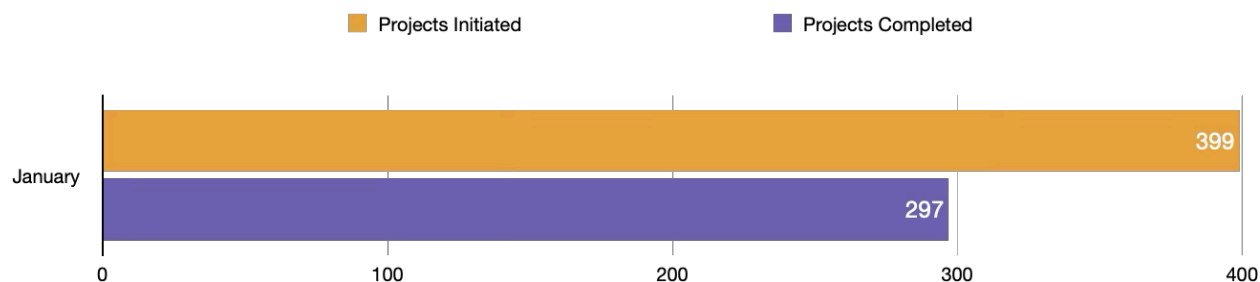
Funding Source	Brief Description	Amount Requested	Follow Up
ICCB Expansion of ESL Services	The intent of this project is to expand capacity for English language services for Adult Education providers, specifically to support new arrivals to the U.S. and aid their transition.	\$50,000	Available funding was limited and MCC was not selected. MCC will continue to explore other options for support.
ICCB Digital Instruction for Adult Education	This grant provides funding for Adult Education providers to improve their technology infrastructure, support technology integration in the classroom, and improve distance learning options for adult learners.	\$75,000	Available funding was limited and MCC was not selected this year after receiving maximum funding in the previous year.

## Office of Marketing and Public Relations Update

Information

The goal of MCC's Office of Marketing and Public Relations (OMPR) is to grow MCC's student enrollment, strengthen MCC's identity in the community, and share MCC's stories. Services that OMPR provides to the College:

- Brand development
- Copywriting and editing
- Event marketing and support
- Graphic Design
- Illustration
- Information campaigns
- Interactive content
- Photography
- Video production and motion graphics
- Publicity
- Script development
- Social media
- Web design and programming

**Marketing Project Stats****Current High-level College Marketing Initiatives**

- Summer and Fall 2025 registration communications
- Meet MCC community showcase promotion and event support
- Career Quest event support and promotion
- Creative and launch of new 2025 tagline and promotional campaign
- "You're Not Alone" student assistance support promotion
- Foundation Donor Appreciation Breakfast event support
- Employee appreciation event collaboration, planning, and support
- University Center at MCC promotional efforts for Fall 2025
- Nursing and PTA program Spring 2025 cohort promotional efforts
- Foglia Center for Advanced Technology and Innovation (CATI) recruitment efforts and support; virtual tour efforts
- Make It in Illinois/Manufacturing Matters State Grant promotional efforts
- Liebman Institute for Science Innovation (LISI) branding and promotion
- Tartan Bistro student restaurant promotion and support



### **Monthly Releases and Features\***

The following releases and feature stories were submitted to local and regional media outlets from January 27 —February 18, 2025.

- Cut Flower Intensive Offered by the Center for Agrarian Learning at McHenry County College
- Follett Educational Foundation Partners with MCC to Offer Ten Annual Full-Tuition Scholarships
- Maureen Christine, Michael Bazan to Perform "Music From the 1980s and More" at McHenry County College
- MCC Speech and Debate Team Celebrates Recent Wins
- Black Box Theatre at McHenry County College to Present Legally Blonde the Musical
- Explore Mysteries of the Universe with MCC Planetarium Shows This Spring
- MCC's Student-Run Restaurant Tartan Bistro Returns for Spring 2025

*\*Note: The above list does not include all interviews/stories initiated by the press, or sponsored content stories. Press clippings about McHenry County College can be found at the following link:*

*[www.mchenry.edu/press](http://www.mchenry.edu/press).*

## Sustainability Center Update

### **Current Initiatives and Community Connections**

In January, the MCC Sustainability Center co-sponsored a special event with McHenry County NOW that honored Dr. Martin Luther King Jr. Attendees enjoyed a documentary screening highlighting Dr. King's impact on civil rights and social justice, followed by an inspiring discussion. Over 75 employees, students, and community leaders attended.

The MCC Sustainability Center had a table at the Spring 2025 Faculty Development Day Resource Fair to highlight services available like the Re Use It Corner, in-class presentations, environmental club opportunities, and low-waste practices.

IGEN held its monthly meeting for member colleges on January 16, 2025. Topics for upcoming SEDAC training include Buy-In with New Infrastructure; Energy Benchmarking; and Grant Writing. Notice of funding opportunities for Justice 40 colleges were shared. The IGEN annual conference will be in April at Kankakee Community College.

The student Environmental Action Club had a table at the Student Club Fair on January 30, 2025. President Dan Cosgray met and talked with students about the club's plans for the spring semester, including trips to two conferences. This effort helped grow club membership.

The MCC Sustainability Center is now a supporting member of the Upper Midwest Association for Campus Sustainability (UMACS). The first campus members meeting was held on January 30, 2025, with 49 campus members in attendance. Following a presenting of program highlights, the members met in small groups to share information and challenges. UMACS has several opportunities for students which will be shared with science faculty and the Environmental Club.

### **By the Numbers**

- Ongoing Waste Reduction Efforts
  - Compost collection during 2025 People In Need event – five bags of paper products and food scraps were added to MCC's weekly compost collection service
  - Recycled content tote bags provided at MCC Manufacturing Job Fair
- MCC/MCRide Program
  - 243 trips in January 2025
- ReUse It Corner
  - Repurposed approximately \$1,687.81 worth of gently used office and school supplies in January 2025
  - 82 people found uses for over 1,059 items this month

### Workforce Development Update

This month's Workforce Development Update provides an update on activities related to training resources for nonprofit organizations available through the Talent Impact Center and recent community activities in collaboration with local nonprofit partners.

#### Nonprofit Focused

Following the closure of Crystal Lake-based Not-For-Profit Resources in November 2023, MCC's Talent Impact Center collaborated with the United Way of Greater McHenry County and the Community Foundation for McHenry County to ensure that local nonprofit organizations continued to have access to affordable training and development offerings. Beginning in early 2024, programs designed to meet specific training needs within the nonprofit community were added to the Talent Impact Center offerings under a newly



**Nonprofit-Focused**

introduced subcategory of Nonprofit Focused. In addition, nonprofit organizations also had access to the ongoing class schedule of training programs relevant to all industry sectors. Each Nonprofit Focused session also provides an opportunity to hear directly from participants about additional training needs. This ongoing feedback continues to guide program development.

#### Grant Support

Nonprofit organizations must balance the ongoing need for training and development against often limited budget resources. Through grant funds made possible by the Illinois Community College Board's FY 2024 Noncredit Workforce Training Initiative, the Talent Impact Center has been able to provide a 50% subsidy to nonprofit organizations. These funds allow nonprofits to send employees to the open enrollment offerings scheduled via the Impact schedule or work directly with the Center to design a training program customized to their organization's unique needs. An additional grant, the FY25 Noncredit Workforce Training Initiative will allow these subsidies to continue through the coming year.

To date, 19 nonprofit organizations have been able to train 77 employees as a result of these grant dollars. Funded programs have included Storytelling for Nonprofits, Integrating Social Media into Your Organization, the Canva and Canva Pro series of workshops, A to Z Grant Writing, Nonprofit Legal and Regulatory Requirements, Workplace Essentials, the Development Dimensions International (DDI) Leadership Series, Mental Health in the Workplace, and technology related classes such as multiple levels of Microsoft Excel, Pivot Tables and Power Pivoting.

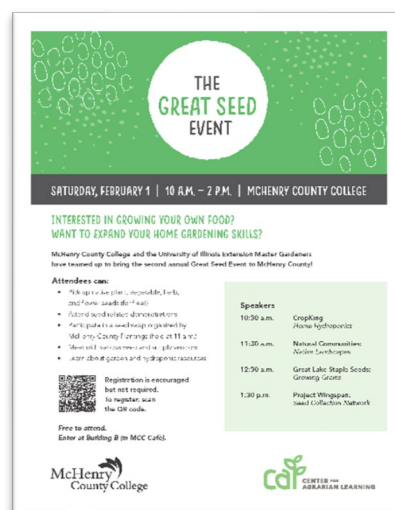
## Center for Agrarian Learning (CAL) Update

**Funding Update**

We continue to explore both government and foundation grants to support our programs. We applied for a USDA grant in March 2024 to help transform the current pack shed (pole barn) to include food processing kitchens and storage that we could rent to area farmers. We were asked just one week ago for additional information, which is a very positive sign, but we are also aware that any grant from the federal government will likely be delayed.

**Program Event Information****The Great Seed Event**

This second-annual event was held on Saturday February 1, in partnership with McHenry County Master Gardeners, this event is free with avid gardeners as the primary audience. While not focused on the food economy, or farming, specifically, that audience is closely aligned and helps to raise awareness of both our Entrepreneurial Agriculture degree and the Center for Agrarian Learning (CAL) at MCC. This year's event featured four educational talks, 39 vendor and nonprofit tables, 12 sponsors and seed donors, a community-organized seed swap, and kids activities. 630 people attended. While CAL staff provide leadership and are the primary organizer, Master Gardeners manage a massive seed giveaway as well as five educational tables.

**CSA Fair and Short Film Fest**

For the past five years we have hosted a film screening in the Luecht Auditorium, in partnership with The Land Conservancy of McHenry County. This year we decided to support area farmers who offer subscription boxes (CSA = Community Supported Agriculture) during National "CSA Week" and show short 30-minute films that focus on food farming, regenerative agriculture, and innovative marketing models. At our event on Saturday, February 8, eight farms promoted their CSA offering (in person, with exhibit tables), and 68 people attended. We were pleased with this turnout and are surveying the farmers to learn if they sold subscriptions as a result of the event.



## UPCOMING

### Specialty Growers Intensive: Cut Flower Production

The second iteration of our weekend-long learning series entitled “Specialty Growers Intensive” is coming up on March 1 & 2, 2025. The topic is Cut Flower Production. Participants will attend two full days (Saturday and Sunday) in a deep-dive format with 4 farmer-presenters, and while the majority of the learning will take place in the classroom, we will spend 2.5 hours on the MCC Student Farm learning about our Cool Bot (walk in cooler system), the high tunnels, and tools/equipment for cut flower growing. The Specialty Growers Intensive series is funded by an anonymous family foundation in Wisconsin.



### Entrepreneurial Agriculture Update

Garrett Beier (Instructor, Entrepreneurial Agriculture and Horticulture) and Sheri Doyel (Director of CAL) have just embarked on the DACUM review process for the Entrepreneurial Agriculture degree and certificates. Two meetings have been held with consultants and college leadership. We are inviting industry to serve on the committee this month. Five years since the launch of this new degree, we are looking forward to shifting and aligning what we offer to industry needs.

### **New Partnerships**

Additional relationship building within the nonprofit sector has led to the introduction of new training programs that are of interest to all employees. On Wednesday, February 12, Abby Nicholas, Executive Director of NAMI McHenry County presented Mental Health in the Workplace at the MCC Catalyst Campus.

Attendees at this interactive workshop learned practical ways to support individual employees who are dealing with mental health conditions. Topics included communication techniques, workplace accommodations for mental health, and how to handle a crisis situation. In addition, participants learned how to proactively develop the policies, procedures, and daily practices that ensure support for the mental health and wellness of all employees.



The Talent Impact Center held the Role of Mentorship as a Pathway to Success luncheon on Wednesday, February 29. Facilitators Amy Hernon, Executive Director of the Community Foundation for McHenry County, and Matt Kostecki, Executive Director of the Home of the Sparrow, teamed up to provide both nonprofit leaders and small business managers with tips on finding lasting personal relationships with experienced professionals both in and outside the office.

### **Outreach Efforts**

The annual People in Need Forum on Saturday, January 25, provided the Talent Impact Center with the opportunity to introduce Nonprofit Focused training offerings to additional nonprofit organizations through participation in the event's expo. Pat Kallaus, Coordinator of Talent Impact Training, also participates in the monthly McHenry County Nonprofit Professionals Network. Convened by Brenda Fredrick of Profound Leadership, Pat is able to hear directly from nonprofit leaders about the ongoing work of each participating organization and the challenges and opportunities they face. Each month the group travels to a different nonprofit organization, Catalyst Campus hosted the group on Wednesday, January 8.

### **Ongoing Nonprofit Partnerships**

During the People in Need Forum, Catherine Jones, AVP Workforce Development, was joined by Shannon Ciezadlo, LEAD Employability Instructor, Parents Alliance Employment Project at Project SEARCH Northwestern Medicine Huntley Hospital and Tom Faber, Employment Specialist with the Twenty-Second Judicial Circuit Specialty Courts, to present a breakout session titled Pathways to Employment for Individuals with Barriers. The presentation highlighted workforce readiness resources available at MCC, efforts for individuals with disabilities through the Project SEARCH collaboration, and the STEP Forward program for justice-impacted individuals.

STEP Forward, a partnership between MCC, the Stateline Society of Human Resource Managers, McHenry County Workforce Network, the Twenty-Second Judicial Circuit Specialty Courts is entering its 8<sup>th</sup> year. This milestone would not have been possible without the numerous volunteers who generously support this program by sharing their expertise with participants and the employers who have opened their doors to highly motivated and eager new employees.