

**BOARD OF TRUSTEES  
McHENRY COUNTY COLLEGE DISTRICT #528**

Thursday, April 24, 2025  
Final Meeting of the Retiring Board  
6:00pm



MCC Board Room, A217  
8900 U.S. Highway 14  
Crystal Lake, IL 60012

**AGENDA**

1. CALL TO ORDER
2. ROLL CALL
3. PLEDGE OF ALLEGIANCE
4. COLLEGE MISSION STATEMENT
5. ACCEPTANCE OF AGENDA
6. ACCEPTANCE OF MINUTES: Regular Board of Trustees Meeting, March 27, 2025
7. OPEN FOR RECOGNITION OF VISITORS  
*Three (3) minutes per person or less.*
8. PRESENTATION-MCC FORENSICS TEAM UPDATE, Ms. Bonnie Gabel
9. PRESIDENT'S REPORT: Dr. Clinton Gabbard
10. COMMUNICATIONS
  - A. Faculty Report: Ms. Sarah Sullivan
  - B. Adjunct Faculty Report: Mr. Matt Hamater
  - C. Staff Council Report: Mr. David Behrens
  - D. Student Trustee Report: Ms. Adonia Fulk
  - E. Attorney Report
11. APPROVAL OF CONSENT AGENDA  
**For Approval**
  - A. Executive Summary and Financial Statements
    1. Executive Summary, Board Report #25-48
    2. Treasurer's Report, Board Report #25-49
    3. Ratification for Accounts Payable January Check Register, Board Report #25-50
  - B. Request to Approve/Implement/Lease/Purchase/Renew/Replace/Upgrade
    1. Mac Laptop Student Renter Program, Board Report #25-51
    2. New AAS Program, Board Report #25-52
    3. Barracuda Email Services, Board Report #25-53
    4. Ellucian Annual Support Services, Board Report #25-54
    5. Furniture, Furnishings, and Equipment for Renovated Spaces on Main Campus, Board Report #25-55
    6. College Website Design Refresh, Board Report #25-56
12. ACTION ON ITEMS REMOVED FROM CONSENT AGENDA
13. ANNEXATION OF RADIO PROPERTY INTO CRYSTAL LAKE, Board Report #25-57
14. FY 2026 FLAT TUITION APPROVAL, Board Report #25-58
15. FOR INFORMATION
  - A. New Employees
  - B. Employee Resignations and Retirement Notifications
  - C. Friends of McHenry County College Foundation Update
  - D. Grants Office Update
  - E. Office of Marketing and Public Relations Update

- F. Sustainability Update
- G. Center for Agrarian Learning
- H. Workforce Development Update

16. SPECIAL RECOGNITION:

- A. Outgoing MCC Trustee-Molly Walsh
- B. Outgoing MCC Student Trustee-Adonia Fulk

17. FUTURE AGENDA ITEMS/SUMMARY COMMENTS BY BOARD MEMBERS

18. CLOSED SESSION

- A. 120/2(c), Exception #21, Review of Closed Session Minutes
- B. Other matters as pertain to the exceptions of the Open Meetings Act

19. ACCEPTANCE OF CLOSED SESSION MINUTES: Regular Board Meeting of March 27, 2025.

20. ADJOURNMENT

A handwritten signature in black ink, appearing to read "Suzanne Hoban", with a large, stylized flourish at the end.

Suzanne Hoban  
Chair

## Student Trustee Report

### Information

This month the Tutoring and Academic Support Center brought Canines4comfort to campus on Thursday, April 10, which brought joy and stress relief to those who spent time with them. Student Government Association (SGA) has been working on an end-of-semester event that will bring students together as we celebrate a successful spring semester. The MCC Student Awards Ceremony was held on Monday, April 21 to recognize students for academics, athletics, and student leadership. Employees were encouraged to nominate students, and over 100 students were celebrated at this event. It was a heartwarming program to honor the hard work and effort these students have put in to prove that they are exceptional in their endeavors.

The Student Resource Center Team, in conjunction with Phi Theta Kappa (PTK), is working on an “I Belong” video series. We are hosting events for students, staff, and faculty to record quick videos that tell us why they feel they belong here at MCC. The videos and participant feedback received will help promote diversity, equity, inclusion, and belonging at MCC. There will be five in-person events for students and employees to participate. In the first event, four videos were recorded, and eight testimonials were received. We are looking forward to learning more about student belonging – specifically, to learn what works and what doesn’t so that information can inform a further feeling of inclusion on campus.

### Thank You’s

As this is my final Board report, I want to say thank you to every Board member for being on this journey with me. It has been a privilege to serve on the MCC Board of Trustees and to do my best to be an advocate for the students and their endeavors this year. It has been a learning experience that I will take with me and use in further leadership opportunities.

I want to say an extra special thank you to Dr. Talia Koronkiewicz and Dee Williams. Thank you, Talia, for your guidance and insight along the way. I appreciate your kindness, patience, and openness and have learned how to be a better leader through your steadfast example. Thank you, Dee, who has worked with me weekly to coordinate the best way forward in collecting student voices and input. Every week I learned something new from you. You listened when needed and advised me on the best path forward in addressing students’ needs. You helped me see things from a different perspective when I was unsure and have been an amazing guide in navigating the nuances of this position. I respect and appreciate all you do, and I know you will be an amazing support to the next student trustee as well.

## Executive Summary

### Information

Attached is the Executive Summary of financial information with year-to-date results for FY 2025 through the month of March.

### Recommendation

It is recommended that the Board of Trustees accepts the Executive Summary as presented.



Clinton E. Gabbard  
President

## Executive Summary

Fiscal Year 2025 is currently 74.7% complete with the year-to-date results ending March 31, 2025 being reported. In the Operating Funds, total revenue is 59.2% of budget as compared with 56.5% at the same time last year. Total expenditures are 54.6% of budget, as compared with 50.8% of budget at the same time last year. The Operating Funds include both the Education Fund and the Operations and Maintenance Fund, and together comprise most of the instruction and instructional support activities of the College. The following items relate to the Operating Funds (Fund 01 and Fund 02) as a whole:

### Revenue

- Local governmental is 74.8% of budget and down \$82,998 (-0.4%) from last year at this time. FY 2025 revenue is \$21,443,383 vs. FY 2024 revenue of \$21,526,382. For FY 2025, this revenue is derived from 50% of the 2023 tax levy (as approved by the Board in November 2023) and 50% of the 2024 tax levy (as approved by the Board in November 2024).
- State government is 75.3% of budget and up \$3,742,825 (50.9%) from last year at this time. FY 2025 revenue is \$11,098,942 vs. FY 2024 revenue of \$7,356,117.
- Federal government is 0.0% of budget and up \$448 (25.2%) from last year at this time. FY 2025 revenue is \$2,224 vs. FY 2024 revenue of \$1,776.
- Student tuition and fees is 87.2% of budget and up \$874,577 (7.2%) from last year at this time. FY 2025 revenue is \$12,952,682 vs. FY 2024 revenue of \$12,078,105. Budgeted tuition and fees revenue is calculated based on a calculated net billable credit hours and not total reported credit hours, which includes dual credit. Dual credit only generates tuition revenue if these classes are held on campus with our instructors.
- Sales and service fee is 86.3% of budget and up \$61,810 (58.7%) from last year at this time. FY 2025 revenue is \$167,031 vs. FY 2024 revenue of \$105,222. Activity in this area is comprised primarily from the Kids and College, Fitness Center, Horticulture Sales, and Sweet Scots.
- Facilities is 90.5% of budget and even \$0 (0.0%) from last year at this time. FY 2025 revenue is \$17,166 vs. FY 2024 revenue of \$17,166. Revenue in this category is comprised of the leasing of the land owned by the College to the radio station and as farmland.
- Investment is 100% of budget and down \$11,225 (-1.2%) from last year at this time. FY 2025 revenue is \$928,192 vs. FY 2024 revenue of \$939,417.
- Nongovernmental gifts, scholarships, grants & bequests is 100% of budget and up \$390,642 (100%) from last year at this time. FY 2025 revenue is \$409,828 vs. FY 2024 revenue of \$19,186. Activity is due to contributions from the Foundation for faculty requested needs (travel, software, etc.).
- Other is 17.0% of budget and up \$237,949 (5.1%) from last year at this time. FY 2025 revenue is \$4,888,094 vs. FY 2024 revenue of \$4,650,145. The main items in this category consists largely of Employee Health Insurance Contributions, which account for \$4,784,300, Retiree Health contributions, which account for \$624, Other Misc. Income, which account for \$60,354 with the remaining balance being made up of smaller accounts such as NSF charges, assorted fines, fees, and miscellaneous income all of which total 42,816. The large variance to budget is the result of the "On-Behalf Payment" for the employer's pension contribution for employees made by the State. For FY 2024 that "On-Behalf Payment" was \$11,055,180.

## Expenditures

- Salaries expenditures are 77.7% of budget and up \$2,272,057 (10.3%) from last year at this time. FY 2025 expenditures are \$24,404,892 vs. FY 2024 expenditures of \$22,132,835.
- Employee benefit expenditures are 27.5% of budget and up \$1,396,551 (18.4%) from last year at this time. FY 2025 expenditures are \$8,977,722 vs. FY 2024 expenditures of \$7,581,170. ***This line item is dependent on the health experience or the use of benefits by the employee group and their own independent choice of coverage. Therefore, it will always be difficult to budget in advance to any degree of certainty and will experience good years and bad years as a result.*** This account group will always be significantly below budget until year-end adjustments are made for SURS contributions paid by the State on behalf of the employees. The amount expensed for SURS contributions have ranged from \$11-22 million annually depending on the actuarial tables maintained by the State and the present value interest rate used. However, this expense is offset by an equal amount in “other revenue” and therefore has no effect on the operating performance of the College.
- Contractual services expenditures are 69.1% of budget and up \$214,935 (6.1%) from last year at this time. FY 2025 expenditures are \$3,724,098 vs. FY 2024 expenditures of \$3,509,163. The account includes contractual services for custodial services, legal services, construction management, roads and grounds, and architectural type services.
- Materials and supplies expenditures are 76.6% of budget and up \$304,157 (12.1%) from last year at this time. FY 2025 expenditures are \$2,819,539 vs. FY 2024 expenditures of \$2,515,382.
- Travel and meeting expenditures are 64.4% of budget and up \$80,351 (34.6%) from last year at this time. FY 2025 expenditures are \$312,288 vs. FY 2024 expenditures of \$231,937.
- Fixed charges expenditures are 60.1% of budget and down \$480,636 (-32.0%) from last year at this time. FY 2025 expenditures are \$1,019,882 vs. FY 2024 expenditures of \$1,500,518. Included in this category are bond principal, interest payments, lease payments, and general insurance.
- Utilities expenditures are 78.1% of budget and up \$269,812 (40.9%) from last year at this time. FY 2025 expenditures are \$929,198 vs. FY 2024 expenditures of \$659,386.
- Capital Outlay expenditures are 25.2% of budget and up \$219,145 (83.9%) from last year at this time. FY 2025 expenditures are \$480,388 vs. FY 2024 expenditures of \$261,243. ***Please be aware that large projects started in one fiscal year may cross into a new fiscal year and will therefore have an impact on two fiscal years (i.e. one year under budget and the next over budget).***
- Other expenditures are 76.5% of budget and up \$49,610 (7.2%) from last year at this time. FY 2025 expenditures are \$741,785 vs. FY 2024 expenditures of \$692,176. The main category of expenses includes tuition waivers, tuition related refunds, and miscellaneous expense.
- Contingency expenditures are 0.0% of budget and even \$0 (0.0%) from last year at this time. FY 2025 expenditures are \$0 vs. FY 2024 expenditures of \$0.



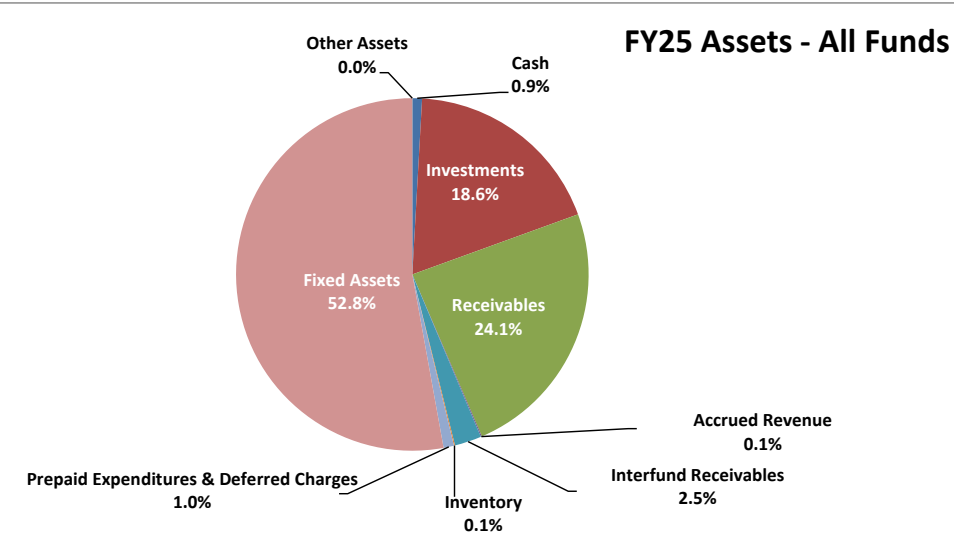
Clinton E. Gabbard  
President

All Funds Statement of Net Position (Balance Sheet)  
March 31, 2025

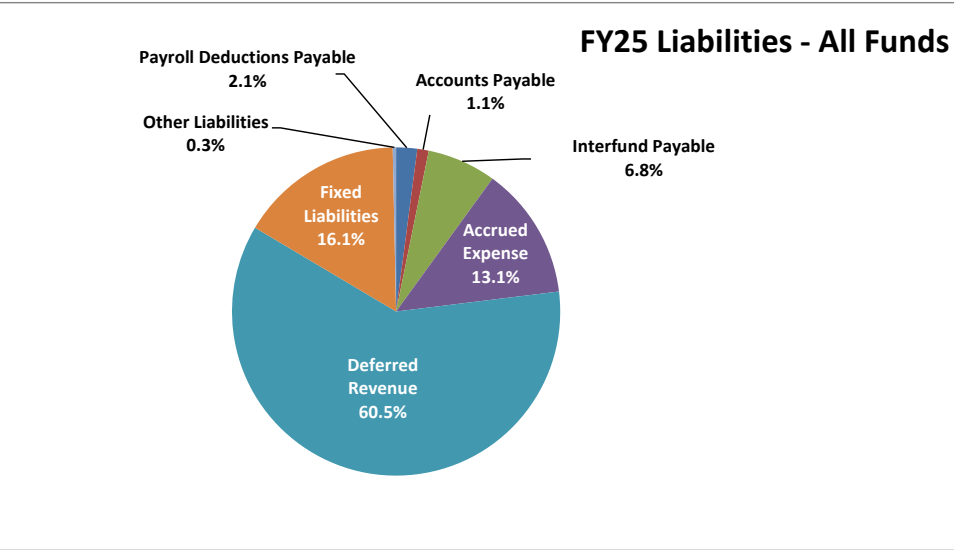
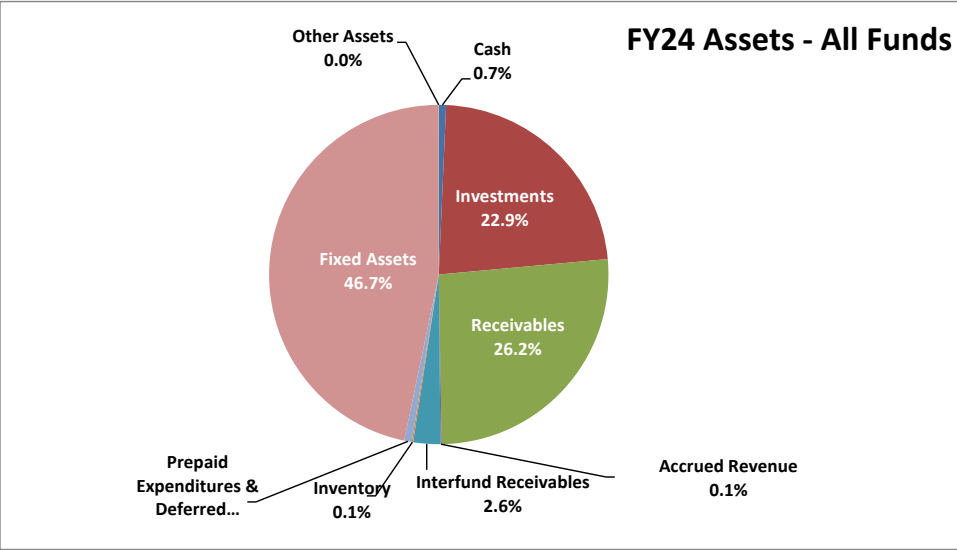
Funds Statement of Net Position (Balance Sheet)		01	02	03	04	05	06	07	08	09	10	11	12	17
March 31, 2025														
	All Funds	Education Fund	Operations & Maintenance Fund	Operations & Maintenance (Restricted) Fund	Bond & Interest Fund	Auxilliary Entrerprises Fund	Restricted Purposes Fund	Working Cash Fund	General Fixed Asset Fund	General Long-Debt Fund	Trust & Agency Fund	Audit Fund	Liability Protection & Settlement Fund	OPEB Fund
Assets														
Cash	1,695,743	(0.00)	50,358	0	706,839.50	348,483	178,277	-	-	-	409,760	2,026	-	-
Investments	35,580,672	17,934,418	5,858,396	6,150,288	-	-	-	3,294,644	-	-	-	-	2,342,926	-
Receivables	46,128,394	40,297,380	2,771,317	1,300,000	-	11,047	933,762	-	-	-	-	90,000	724,888	-
Accrued Revenue	188,325	85,572	24,804	45,026	-	-	-	18,760	-	-	-	-	14,163	-
Interfund Receivables	4,713,095	1,032,278	417,923	2,285,863	0	0	31,779	-	-	-	45,253	0	0	900,000
Inventory	190,571	-	-	-	-	190,571	-	-	-	-	-	-	-	-
Prepaid Expenditures & Deferred Charges	1,828,161	798,194	34,911	-	-	5,568	32,147	-	-	183,588	-	-	78,744	695,009
Fixed Assets	101,197,875	-	-	-	-	-	-	-	101,197,875	-	-	-	-	-
Other Assets	12,179	-	-	-	-	-	-	-	-	12,179	-	-	-	-
Total Assets	191,535,016	60,147,843	9,157,708	9,781,177	706,840	555,669	1,175,966	3,313,404	101,197,875	195,767	455,012	92,026	3,160,720	1,595,009
Liabilities														
Payroll Deductions Payable	1,433,250	1,225,769	45,418	-	-	154,360	7,702	-	-	-	-	-	-	-
Accounts Payable	780,527	571,942	-	194,130	-	1,458	12,998	-	-	-	-	-	-	-
Interfund Payable	4,713,095	1,506,186	-	-	-	-	-	1,187,847	-	-	-	-	2,019,062	-
Accrued Expense	9,052,401	-	-	-	-	-	-	-	-	15,670	-	-	-	9,036,731
Deferred Revenue	41,920,454	26,876,751	2,163,431	5,678	52,990	52,408	-	-	-	-	-	67,500	543,666	12,158,030
Fixed Liabilities	11,186,079	-	-	-	-	-	-	-	-	11,186,079	-	-	-	-
Other Liabilities	228,760	60,318	-	-	-	168,442	-	-	-	-	-	-	-	-
Total Liabilities	69,314,565	30,240,967	2,208,849	199,807	52,990	376,668	20,701	1,187,847	-	11,201,749	-	67,500	2,562,728	21,194,761
Designated Fund Balance	122,220,450	29,906,876	6,948,859	9,581,370	653,850	179,001	1,155,265	2,125,557	101,197,875	(11,005,981)	455,012	24,526	597,992	(19,599,752)
Assigned Fund Balance														
33% Unassigned for annual budgeted expenditures	20,830,715	18,809,929	2,020,787											
Other Designated Reserves	0													
Capital Improvement/Investment in Capital Assets	110,779,245			9,581,370	0				101,197,875					
Liabilities, Protection, and Settlement	-30,187,838									-11,186,079			597,992	-19,599,752
Working Cash/Other Restricted	3,384,803						1,155,265	1,750,000			455,012	24,526		
Remaining Unassigned Balance	17,413,525	11,096,948	4,928,072	0	653,850	179,001	0	375,557	0	180,097	0	0	0	0

**All Funds Statement of Net Position (Balance Sheet)**  
**March 31, 2025**

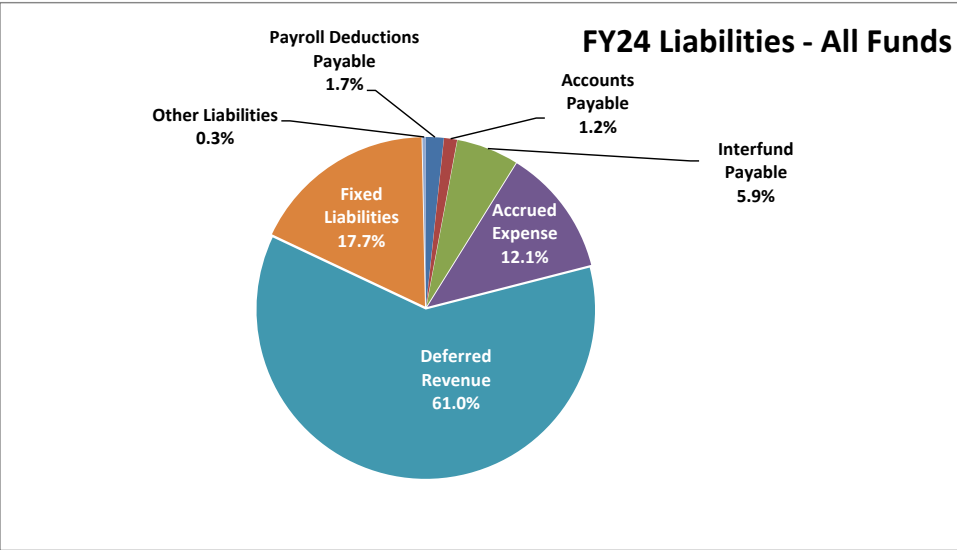
Total Assets = \$ 191,535,016



Total Assets = \$ 164,074,764



Total Liabilities = \$ 69,314,565



Total Liabilities = \$ 71,198,128



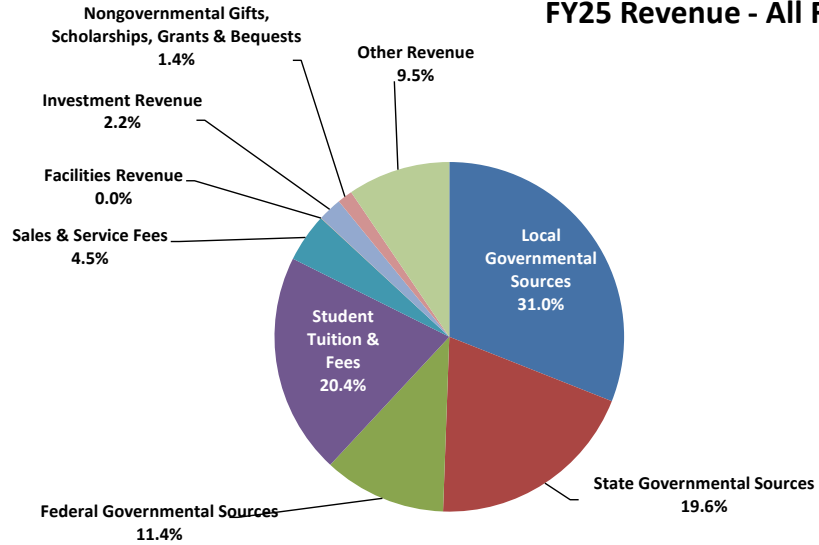
**All Funds Statement of Activities (Income Statement)**  
**March 31, 2025**

		01	02	03	04	05	06	07	08	09	10	11	12	17
	All Funds	Education Fund	Operations & Maintenance Fund	Operations & Maintenance (Restricted) Fund	Bond and Interest	Auxiliary Enterprises Fund	Restricted Purposes Fund	Working Cash Fund	General Fixed Asset Fund	General Long-Debt Fund	Trust & Agency Fund	Audit Fund	Liability Protection & Settlement Fund	OPEB Fund
<b>Revenue</b>														
Local Governmental Sources	22,033,209	19,536,463	1,906,920	-	-	-	-	-	-	-	-	59,756	530,070	-
State Governmental Sources	13,903,747	10,079,622	1,019,320	-	-	-	2,804,805	-	-	-	-	-	-	-
Federal Governmental Sources	8,067,248	2,224	-	-	-	-	8,065,024	-	-	-	-	-	-	-
Student Tuition & Fees	14,530,470	11,472,047	1,480,635	79,805	744,863	753,120	-	-	-	-	-	-	-	-
Sales & Service Fees	3,197,626	167,031	-	-	-	3,030,595	-	-	-	-	-	-	-	-
Facilities Revenue	17,916	17,166	-	-	-	750	-	-	-	-	-	-	-	-
Investment Revenue	1,575,154	626,353	301,839	356,037	-	-	-	169,995	-	-	-	-	120,931	-
Nongovernmental Gifts, Scholarships, Grants & Bequests	991,425	409,828	-	-	-	-	465,899	-	-	-	115,699	-	-	-
Other Revenue	6,746,388	4,887,839	255	1,788,992	-	-	-	-	-	-	69,301	-	-	-
<b>Total Revenue</b>	<b>71,063,184</b>	<b>47,198,573</b>	<b>4,708,969</b>	<b>2,224,834</b>	<b>744,863</b>	<b>3,784,465</b>	<b>11,335,728</b>	<b>169,995</b>	<b>-</b>	<b>-</b>	<b>185,000</b>	<b>59,756</b>	<b>651,001</b>	<b>-</b>
<b>Expenditures</b>														
Salaries	27,437,294	23,810,966	593,926	-	-	1,725,303	1,307,099	-	-	-	-	-	-	-
Employee Benefits	10,032,294	8,830,862	146,860	-	-	215,522	254,863	-	-	-	-	-	584,187	-
Contractual Services	4,954,757	1,992,688	1,731,411	31,959	-	572,113	557,187	-	-	-	-	69,400	-	-
General Materials & Supplies	5,501,506	2,255,297	564,242	925,387	-	1,342,140	414,440	-	-	-	-	-	-	-
Travel & Conference/Meeting	417,422	302,446	9,841	-	-	52,663	52,471	-	-	-	-	-	-	-
Fixed Charges	353,299	968,312	51,571	3,785	624,600	10,968	-	-	-	(1,398,888)	-	-	92,952	-
Utilities	931,624	160,900	768,298	-	-	2,426	-	-	-	-	-	-	-	-
Capital Outlay	5,598,602	347,261	133,127	7,054,346	-	-	466,071	-	(2,402,202)	-	-	-	-	-
Other Expenditures	8,007,950	741,785	-	-	-	631	7,101,499	-	-	-	164,034	-	-	-
Contingency	-	-	-	-	-	-	-	-	-	-	-	-	-	-
<b>Total Expenditures</b>	<b>63,234,749</b>	<b>39,410,516</b>	<b>3,999,276</b>	<b>8,015,477</b>	<b>624,600</b>	<b>3,921,767</b>	<b>10,153,631</b>	<b>-</b>	<b>(2,402,202)</b>	<b>(1,398,888)</b>	<b>164,034</b>	<b>69,400</b>	<b>677,139</b>	<b>-</b>
<b>Excess/(deficit) of revenues over expenditures</b>	<b>7,828,435</b>	<b>7,788,058</b>	<b>709,693</b>	<b>(5,790,643)</b>	<b>120,263</b>	<b>(137,301)</b>	<b>1,182,097</b>	<b>169,995</b>	<b>2,402,202</b>	<b>1,398,888</b>	<b>20,966</b>	<b>(9,644)</b>	<b>(26,138)</b>	<b>-</b>
Operating transfers in	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Operating transfers out	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Beginning Fund Balance	114,186,103	22,419,627	5,939,166	15,372,012	533,586	316,303	(47,392)	1,955,562	98,803,448	(12,598,804)	434,046	34,170	624,131	(19,599,752)
Ending Fund Balance	122,014,538	30,207,685	6,648,859	9,581,369	653,849	179,002	1,134,705	2,125,557	101,205,650	(11,199,916)	455,012	24,526	597,993	(19,599,752)

**All Funds Statement of Activities (Income Statement)**  
**March 31, 2025**

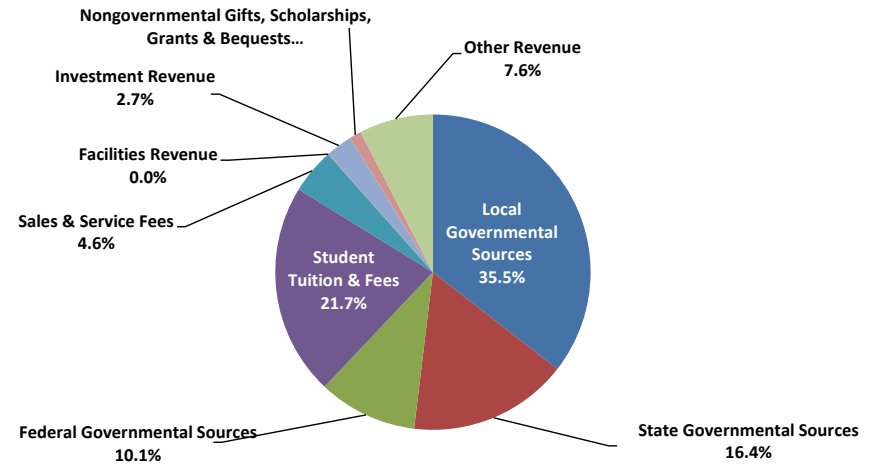
Total Revenue = \$ 71,063,184

**FY25 Revenue - All Funds**

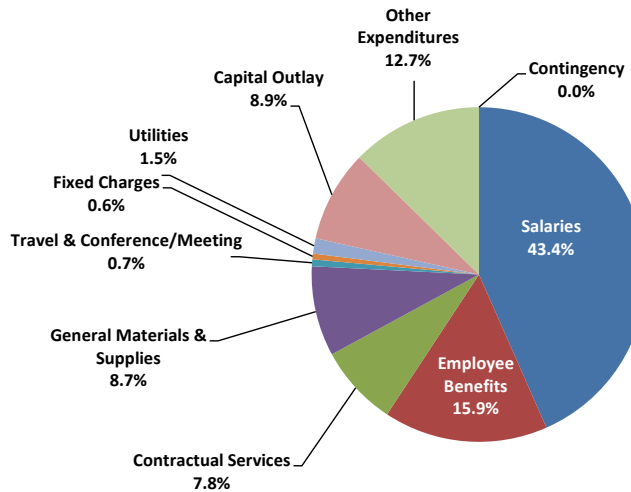


Total Revenue = \$ 62,233,310

**FY24 Revenue - All Funds**

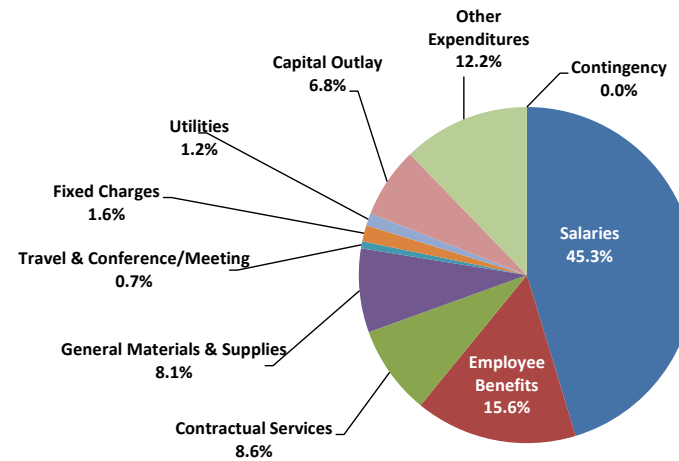


**FY25 Expenditures - All Funds**



Total Expense = \$ 63,234,749

**FY24 Expenditures - All Funds**



Total Expense = \$ 54,758,156

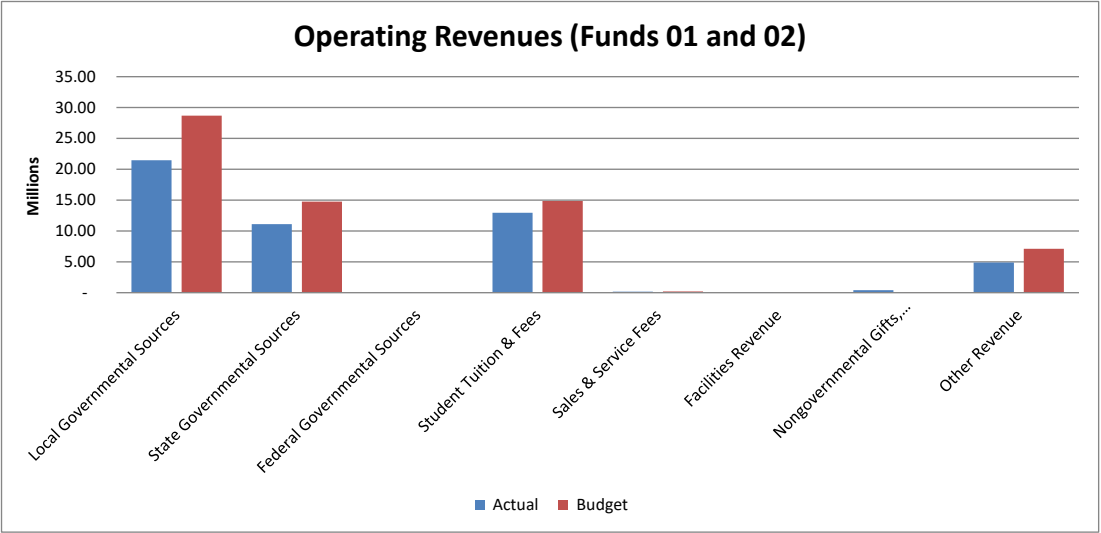
Operating Funds  
Net of SURS/Investments

**Operating (Funds 01 & 02) Statement of Activities (Net of SURS/Investments)**  
**March 31, 2025**

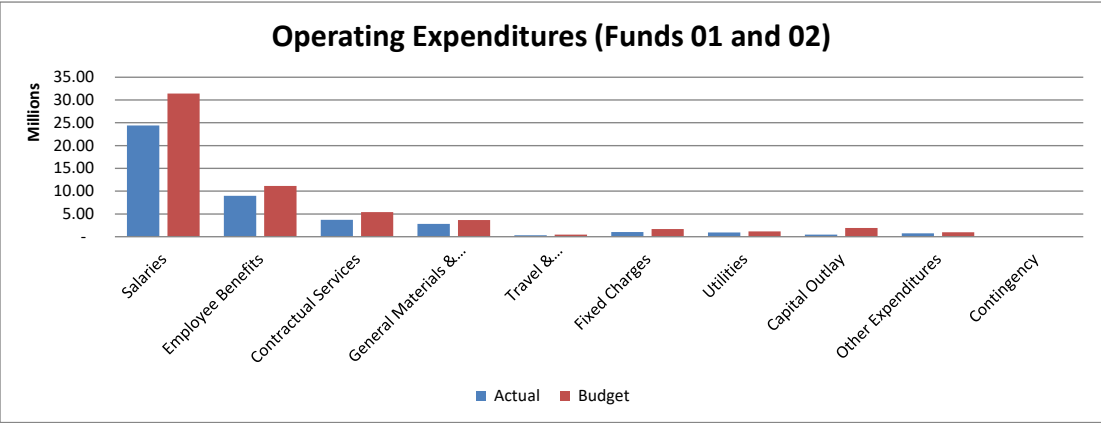
				FY24					FY25 Act.	
	YTD Actual	FY25 YTD Budget	Full Budget	YTD Actual to:		FY24 YTD Actual	Budget	% Chng	Change Over FY24 Act.	% Chng
<b>Revenue</b>										
Local Governmental Sources	\$ 21,443,383	\$ 21,440,654	\$ 28,685,710	100.0%	74.8%	\$ 21,526,382	\$ 28,700,710	75.0%	\$ (82,998)	-0.4%
State Governmental Sources	11,098,942	11,016,389	14,738,960	100.7%	75.3%	7,356,117	10,509,134	70.0%	\$ 3,742,825	50.9%
Federal Governmental Sources	2,224	-	-	0.0%	0.0%	1,776	-	0.0%	\$ 448	25.2%
Student Tuition & Fees	12,952,682	12,108,959	14,850,663	107.0%	87.2%	12,078,105	14,360,846	84.1%	\$ 874,577	7.2%
Sales & Service Fees	167,031	144,628	193,500	115.5%	86.3%	105,222	175,000	60.1%	\$ 61,810	58.7%
Facilities Revenue	17,166	14,176	18,966	121.1%	90.5%	17,166	18,966	90.5%	\$ -	0.0%
Nongovernmental Gifts	409,828	8,222	11,000	4984.7%	3725.7%	19,186	11,000	174.4%	\$ 390,642	2036.1%
Other Revenue	4,888,094	5,323,071	7,121,801	91.8%	68.6%	4,650,145	11,669,393	39.8%	\$ 237,949	5.1%
<b>Total Revenue</b>	<b>\$ 50,979,351</b>	<b>\$ 50,056,099</b>	<b>\$ 65,620,600</b>	<b>101.8%</b>	<b>77.7%</b>	<b>\$ 45,754,098</b>	<b>\$ 65,445,049</b>	<b>69.9%</b>	<b>\$ 5,225,252</b>	<b>11.4%</b>
<b>Expenditures</b>										
Salaries	\$ 24,404,892	\$ 23,479,708	\$ 31,413,785	103.9%	77.7%	\$ 22,132,835	\$ 29,280,648	75.6%	\$ 2,272,057	10.3%
Employee Benefits	8,977,722	7,621,451	10,196,832	117.8%	88.0%	7,581,170	10,837,800	70.0%	\$ 1,396,551	18.4%
Contractual Services	3,724,098	4,030,201	5,392,055	92.4%	69.1%	3,509,163	5,105,087	68.7%	\$ 214,935	6.1%
General Materials & Supplies	2,819,539	2,751,441	3,681,186	102.5%	76.6%	2,515,382	3,452,494	72.9%	\$ 304,157	12.1%
Travel & Conference/Meeting	312,288	362,532	485,036	86.1%	64.4%	231,937	429,556	54.0%	\$ 80,351	34.6%
Fixed Charges	1,019,882	1,267,551	1,695,872	80.5%	60.1%	1,500,518	1,619,985	92.6%	\$ (480,636)	-32.0%
Utilities	929,198	888,907	1,189,280	104.5%	78.1%	659,386	1,197,780	55.1%	\$ 269,812	40.9%
Capital Outlay	480,388	1,422,818	1,903,605	33.8%	25.2%	261,243	1,553,805	16.8%	\$ 219,145	83.9%
Other Expenditures	741,785	724,936	969,900	102.3%	76.5%	692,176	965,000	71.7%	\$ 49,610	7.2%
Contingency	-	71,081	95,100	0.0%	0.0%	-	67,225	0.0%	\$ -	0.0%
<b>Total Expenditures</b>	<b>\$ 43,409,792</b>	<b>\$ 42,620,626</b>	<b>\$ 57,022,651</b>	<b>101.9%</b>	<b>76.1%</b>	<b>\$ 39,083,810</b>	<b>\$ 54,509,380</b>	<b>71.7%</b>	<b>\$ 4,325,982</b>	<b>11.1%</b>
<b>Surplus/(deficit)</b>	<b>\$ 7,569,559</b>	<b>\$ 7,435,473</b>	<b>\$ 8,597,949</b>			<b>\$ 6,670,288</b>	<b>\$ 5,660,136</b>		<b>\$ 899,271</b>	<b>13.5%</b>
Net Transfers Out/(In)	\$ -		\$ 11,059,267			\$ -	\$ 850,000		\$ -	0.0%
<b>Net Operating Funds Surplus/(Deficit)</b>	<b>\$ 7,569,559</b>	<b>\$ 7,435,473</b>	<b>\$ (2,461,318)</b>			<b>\$ 6,670,288</b>	<b>\$ 4,810,136</b>		<b>\$ 899,271</b>	<b>13.5%</b>
<i>Beginning Fund Balance</i>	<i>28,358,793</i>	<i>28,358,793</i>	<i>28,358,793</i>			<i>30,873,031</i>				
<i>Net Operating Funds Surplus/(Deficit)</i>	<i>7,569,559</i>	<i>7,435,473</i>	<i>(2,461,318)</i>			<i>6,670,288</i>				
<i>Add: Contingency (assumption is it is not used)</i>			<i>95,100</i>							
<b>Calculated YTD Ending Fund Balance (b)</b>	<b>\$ 35,928,352</b>	<b>\$ 35,794,266</b>	<b>\$ 25,992,575</b>			<b>\$ 37,543,319</b>				

Operating Funds - Statement of Activities  
March 31, 2025

	Actual	Budget
<b>Revenue</b>		
Local Governmental Sources	21,443,383.22	28,685,710.00
State Governmental Sources	11,098,942.37	14,738,960.00
Federal Governmental Sources	2,224.00	-
Student Tuition & Fees	12,952,681.94	14,850,663.00
Sales & Service Fees	167,031.40	193,500.00
Facilities Revenue	17,166.00	18,966.00
Nongovernmental Gifts, Scholarships, Grants & Bequests	409,827.50	11,000.00
Other Revenue	4,888,094.33	7,121,801.00
<b>Total Revenue</b>	<b>50,979,350.76</b>	<b>65,620,600.00</b>



<b>Expenditures</b>		
Salaries	24,404,892.10	31,413,785.00
Employee Benefits	8,977,721.50	11,139,811.00
Contractual Services	3,724,098.19	5,392,054.95
General Materials & Supplies	2,819,538.86	3,681,186.00
Travel & Conference/Meeting	312,287.77	485,036.05
Fixed Charges	1,019,882.33	1,695,872.00
Utilities	929,197.86	1,189,280.00
Capital Outlay	480,387.85	1,903,605.00
Other Expenditures	741,785.25	969,900.00
Contingency	-	95,100.00
<b>Total Expenditures</b>	<b>43,409,791.71</b>	<b>57,965,630.00</b>
<b>Excess/(deficit) of revenues over expenditures</b>	<b>7,569,559.05</b>	<b>7,654,970.00</b>



\*#N/A or "-" indicates that there is no activity to record for this category in Fund 01 or 02.

Estimated Net Available With Transfers\* \$ 33,720,435.00

**Projects at completion or close to completion  
(All transfers completed FY2023 and prior)**

<b>PROJECT 1: CATI Building Funding</b> CDB YTD cost @ \$28,976,899.30 <i>(remaining MCC trust balance @ \$3,858,584)</i>	\$ 8,210,281.33
<b>PROJECT 2: CATI Equipment Funding</b> YTD cost @ \$3,024,303.24	\$ 4,636,421.96
<b>PROJECT 3: Ring Road Funding</b> CDB YTD cost @ \$922,800.00 - completed <i>(remaining MCC trust balance @ \$401,519)</i>	\$ 359,000.00
<b>PROJECT 4: Access Road/Dock Funding</b> CDB YTD cost @ \$549,999.00 - completed <i>(remaining MCC trust balance @ \$139,427)</i>	\$ 201,316.00
<b>PROJECT 6: Video Wall CATI</b> YTD Cost \$333,512.68 (Fund 01 Expense)	\$ -
<b>PROJECT 7: University Center</b> YTD Cost \$6,451,138.38	\$ 6,451,138.00

\$ 19,858,157.29

**Board approved projects with current funding  
(All Transfers completed FY2024 and FY2025)\*\***

<b>PROJECT 8: Other - ongoing maint. Expense</b> <i>(Consumed annually for maintenance)</i>	\$ 150,485.05
<b>PROJECT 9: Library Renovation Phase I and Phase II</b> <i>(Project low bid \$2,895,000* 11/24 Board BP2)</i>	\$ 4,487,000.00
<b>PROJECT 10: Fire Tower (building)</b> <i>(Project in development-Need to bid this out)</i>	\$ 1,000,000.00
<b>PROJECT 10: Fire Tower (site work)</b> <i>(Project in development-no cost yet)</i>	\$ 300,000.00
<b>PROJECT 11: Backfill Renovations D &amp; E</b> <i>(Project low bid \$479,900* 8/24 Board BP1)</i>	\$ 1,604,190.00
<b>PROJECT 13: New Program Renovations/Equipment</b> <i>(Equipment to date \$853,617.62) (Renovation not started with low bid @ \$608,000)</i>	\$ 1,614,855.00
<b>PROJECT 14: Water Main Extension</b> <i>(Project scheduled for CDB approval Oct. 25)</i>	\$ 1,745,800.00

\$ 10,902,330.05

**Proposed projects to be approved and fully funded**

<b>PROJECT 12: Community Engagement Space</b> <i>(Project set for June COTW discussion)</i>	\$ 7,148,185.82
--	-----------------

\$ 7,148,185.82

This deficit is here due to the removal of the initially planned transfer of funds of \$4,331,130 being pulled from consideration at this time. A new transfer will be developed once most of the current projects are near completion and we know more about the Engagement Center costs.

Current analysis based on all the bids for Health Sciences, Backfill Renovations, and Library show a potential budgetary savings of \$2.9m. If this is realized, this will greatly reduce the needed transfer significantly if the Engagement Center is approved. If so, a transfer needed would be estimated to be between \$600k and \$850k potentially.

**Net Remaining Fund 03 Balance\*\*\*** \$ (4,188,238.16)

*\*Excludes the transfer portion pulled from Board Action in March 2025 in the amount of \$4,331,130*

*\*\*\$5,998,137 was brought as part of the 1st transfer request for Fund 03 approved projects March 2025.*

*\*\*\*-\$2,999,957 potential budget savings from the Library, Health Sciences, and Backfill Bids plus \$532,598 potential returned funds from 3 CDB trusts. This could reduce the amount needed for a transfer down to \$825,924.*

Treasurer's Report

Information

Attached is the Treasurer's Report for the month of March including details regarding the College's investments.

Recommendation

It is recommended that the Board of Trustees approves the Treasurer's Report as presented.

A handwritten signature in black ink, appearing to read 'C. Gabbard', is written over a horizontal line.

Clinton E. Gabbard  
President

**McHenry County College  
Treasurer's Report  
For the Month of March 2025**

<b>Bank Name Account</b>	<b>Beginning Balance</b>	<b>Deposits (+) Other Additions</b>	<b>Disbursements (-) Other Subtractions</b>	<b>Ending Balance</b>
Crystal Lake Bank & Trust <b>Credit Cards</b>	\$181,087.60	\$519,485.47	\$545,783.39	\$154,789.68
Crystal Lake Bank & Trust <b>Direct Pay</b>	\$394,231.79	\$2,330,861.45	\$2,269,744.86	\$455,348.38
Crystal Lake Bank & Trust <b>Employee Benefits</b>	(\$28,296.53)	\$166,183.59	\$144,590.65	(\$6,703.59)
Crystal Lake Bank & Trust <b>Federal Student Loan</b>	\$10,000.00	\$1,230,597.58	\$1,230,597.58	\$10,000.00
Crystal Lake Bank & Trust <b>Funds Holding</b>	\$519,225.30	\$6,706,299.12	\$7,016,107.31	\$209,417.11
Crystal Lake Bank & Trust <b>Operations</b>	\$1,571,396.81	\$2,172,552.79	\$2,881,336.73	\$862,612.87
Crystal Lake Bank & Trust <b>Payroll</b>	\$35,452.45	\$2,825,333.11	\$2,855,142.17	\$5,643.39

**McHenry County College**  
**March 31, 2025**

**Investments**

College Fund	Financial Institution	03/31/25	02/28/25	03/31/25	Interest	No. of Days	Maturity
		Investments	Investments	% of Total Investments			
Education	Illinois Funds	\$642,229	\$241,283	2%	see below	N/A	On Demand
Education	PFM Investments	17,377,762	19,318,780	49%	see below	N/A	Various
Operations & Maintenance	PFM Investments	5,883,199	5,851,092	16%	see below	N/A	Various
Operations & Maintenance (Restricted)	PFM Investments	1,793,308	1,783,522	5%	see below	N/A	Various
Operations & Maintenance (Restricted CDB Project-810-066-019)	PFM Investments	3,858,585	3,845,928	11%	see below	N/A	Various
Operations & Maintenance (Restricted CDB Project-810-066-018)	Home State Bank	141,902	139,427	0%	variable	N/A	On Demand
Operations & Maintenance (Restricted CDB Project-810-066-020)	PFM Investments	401,520	400,202	1%	see below	N/A	Various
Working Cash	PFM Investments	3,313,404	3,295,321	9%	see below	N/A	Various
Liability, Protection and Settlement	PFM Investments	2,357,089	2,344,225	7%	see below	N/A	Various
	<b>Total</b>	<b>\$35,768,997</b>	<b>\$37,219,781</b>	<b>100%</b>			

**Investment Revenue**

**Investment Revenue**

College Fund	Mar-25	Fiscal YTD
Education	\$60,923	\$623,992
Operations & Maintenance	\$32,605	305,310
Operations & Maintenance (Restricted)	\$9,939	93,064
Operations & Maintenance (Restricted CDB Projects)	\$13,974	258,786
Working Cash	\$18,363	171,950
Liability, Protection and Settlement	\$13,063	122,322
<b>Total</b>	<b>\$148,866</b>	<b>\$1,575,425</b>

**Unrealized/Realized**

	Mar-25	Fiscal YTD
Investment Revenue Unrealized Gains/-Losses	-	\$270,845
Investment Revenue Realized Gains/-Losses	-	\$1,295,443
<b>Investment Revenue</b>	<b>\$0</b>	<b>\$1,566,288</b>

**Illinois Fund Rates - March 31, 2025**

Annualized rate - Money Market	
Low	4.412%
High	4.499%
Average	4.436%

**PFM Investment Rates - March 31, 2025**

Range of CD Rates				
	Short Term*	Long Term*	CDB Trust 019*	CDB Trust 020*
Low	-	-	-	-
High	-	-	-	-
Yield to Maturity of Notes				
	Short Term*	Long Term	CDB Trust 019*	CDB Trust 020
At Cost	4.370%	-	-	-
At Market	4.120%	-	-	-

\*Currently there are no investments in these categories.



Ratification for Accounts Payable Check Register

Information

The attached accounts payable check register identifies the vendors that have been paid in the past month in the amount of \$1,943,408.66. Please note that the expenses are not segregated into the respective funds.

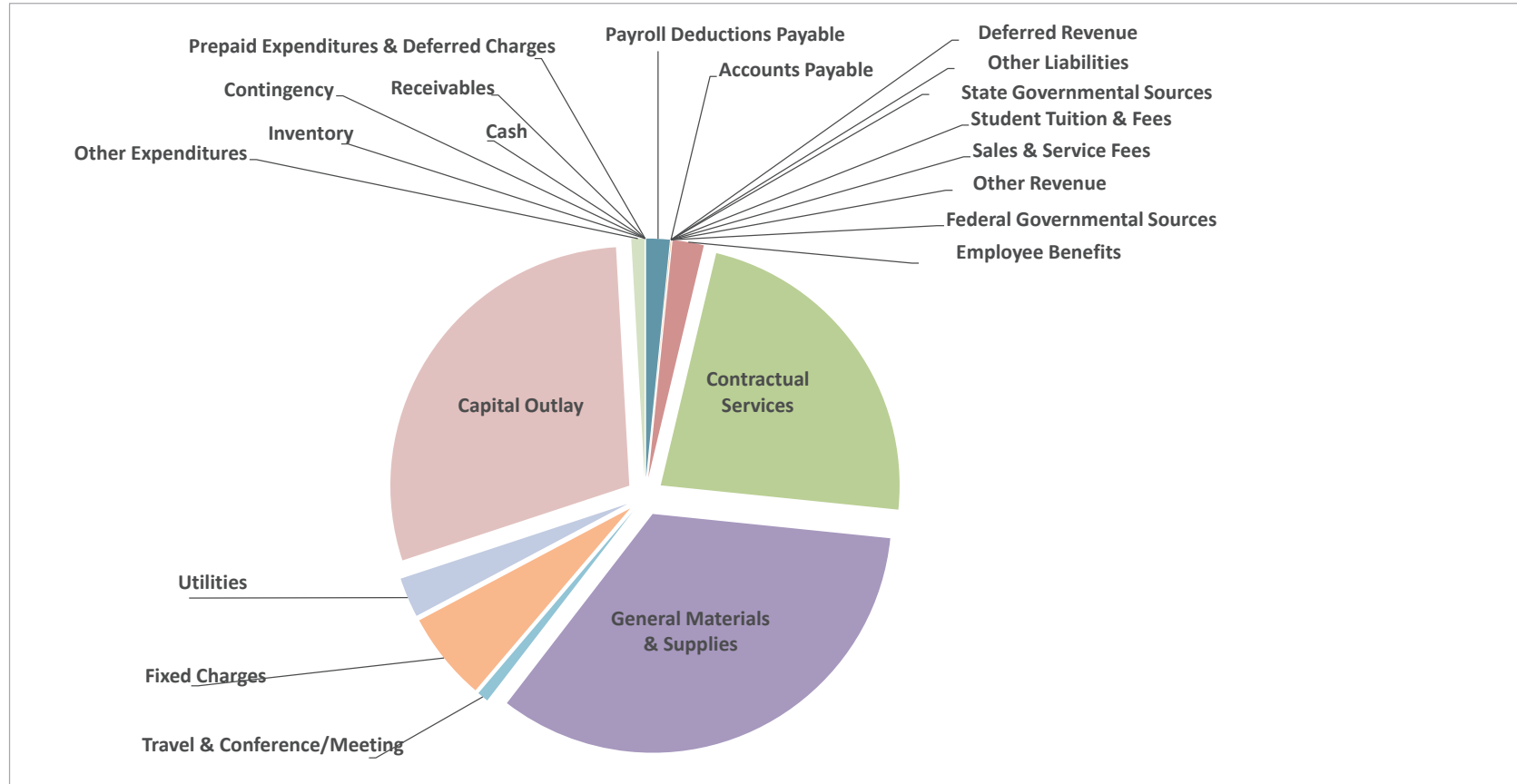
Recommendation

It is recommended that the Board of Trustees ratifies payment of the accounts payable check register, for the period of March 1 – March 31, 2025 totaling \$1,943,408.66.



Clinton E. Gabbard  
President

## Distribution of Monthly Check Register Payments 3/1/25 through 3/31/25



Category	Amount	Percent	Category	Amount	Percent
Cash	0.00	0.00%	Sales & Service Fees	-477.00	-0.02%
Receivables	0.00	0.00%	Other Revenue	0.00	0.00%
Inventory	0.00	0.00%	Employee Benefits	41,081.10	2.11%
Prepaid Expenditures & Deferred Charges	0.00	0.00%	Contractual Services	445,040.15	22.90%
Payroll Deductions Payable	31,066.39	1.60%	General Materials & Supplies	657,628.13	33.84%
Accounts Payable	0.00	0.00%	Travel & Conference/Meeting	14,933.72	0.77%
Deferred Revenue	0.00	0.00%	Fixed Charges	116,992.43	6.02%
Other Liabilities	0.00	0.00%	Utilities	52,475.17	2.70%
State Governmental Sources	0.00	0.00%	Capital Outlay	567,372.03	29.19%
Federal Governmental Sources	0.00	0.00%	Other Expenditures	17,296.54	0.89%
Student Tuition & Fees	0.00	0.00%	Contingency	0.00	0.00%
			<b>Total All Categories</b>	<b>1,943,408.66</b>	<b>100.00%</b>

# Six Month Select Vendor History Report

						Six (6) Calendar Months						
SubClass	Cat	CatDesc	PayeeID	Payee	Total Voucher	FY25: (10-Oct)	FY25: (11-Nov)	FY25: (12-Dec)	FY25: (1-Jan)	FY25: (2-Feb)	FY25: (3-Mar)	
Engineering	53	Contractual Services	0420293	LionHeart Engineeri	\$491.00					491.00		
Engineering Total					\$ 491.00	-	-	-	-	491.00	-	
Food Vendor	54	General Materials & Supplies	0395138	TURANO BAKING CO.	\$4,580.58	1,367.26	496.17	804.44	329.38	830.64	752.69	
Food Vendor	54	General Materials & Supplies	0396456	RIVERSIDE BAKE SHOP	\$3,989.11	711.65	805.29	1,130.69	340.11	414.36	587.01	
Food Vendor	54	General Materials & Supplies	0396759	3 CHEFS CATERING SE	\$4,190.35	1,968.85			333.00	30.00	1,858.50	
Food Vendor	54	General Materials & Supplies	0414865	Quality Catering fo	\$8,948.08	2,105.85	1,638.70	1,503.47	459.45	857.45	2,383.16	
Food Vendor	55	Travel & Conference/Meeting	0396759	3 CHEFS CATERING SE	\$385.00						385.00	
Food Vendor Total					\$ 22,093.12	6,153.61	2,940.16	3,438.60	1,461.94	2,132.45	5,966.36	
Landscaping	53	Contractual Services	0395554	INTERIOR TROPICAL G	\$510.00	510.00						
Landscaping	54	General Materials & Supplies	0394808	COUNTRYSIDE GARDEN	\$175.74		175.74					
Landscaping Total					\$ 685.74	510.00	175.74	-	-	-	-	
Legal	53	Contractual Services	0396460	ROBBINS SCHWARTZ	\$23,421.48		23,421.48					
Legal Total					\$ 23,421.48	-	23,421.48	-	-	-	-	
Temporary Staffing	53	Contractual Services	0396989	WORKING WORLD INC	\$50,345.00	11,199.57	8,780.07	15,838.84	8,788.01	5,738.51		
Temporary Staffing Total					\$ 50,345.00	11,199.57	8,780.07	15,838.84	8,788.01	5,738.51	-	
Grand Total						\$ 97,036.34	\$ 17,863.18	\$ 35,317.45	\$ 19,277.44	\$ 10,249.95	\$ 8,361.96	\$ 5,966.36

Request to Purchase  
Mac Laptop Student Rental Program

Information

The MCC Software Application Design and Development department uses Apple computers and macOS for student projects. Students use this technology to develop web pages and software applications that are part of the program's certificates and AAS degree. The Foglia CATI has one classroom that is set up with Apple iMAC computers. This purchase will allow MCC to provide a loaner macOS laptop to students who do not have access to technology and allow them to work on their projects outside of their scheduled class time.

These services and supplies are exempt from bidding requirements as stated in the Illinois Public Community College Act, Chapter 110 ILCS 805/3-27.1, under exemption (f), which reads: "purchases and contracts for the use, purchase, delivery, movement, or installation of data processing equipment, software, or services and telecommunications and inter-connect equipment, software, and services."

This expense is budgeted in the Perkins Grant.

Recommendation

It is recommended that the Board of Trustees approves the purchase of twenty (20) 14-inch MacBook Pro laptop computers for use in the MCC Mac Laptop Student Loaner Program from Apple Inc. of Cupertino, CA for \$40,660.00.



Clinton E. Gabbard  
President

Request to Approve  
New AAS Program

Information

Listed below is the new AAS program that has been approved by the Curriculum Development and Review Committee and will be put forward to the ICCB after Board approval.

**Associate of Applied Science Degrees**  
**Diagnostic Medical Sonography, AAS**

Recommendation

It is recommended that the Board of Trustees approves the new program listed above to be put forward to the ICCB as part of the Program of Study initiative.



Clinton E. Gabbard  
President

Request to Renew  
Barracuda Email Services

In response to the ever-growing security threat posed by malicious email, MCC continually updates email protection services to ensure we are ready to meet new challenges. We have used Barracuda email archiving for a number of years and are seeking to add additional security options provided by Barracuda. This new service will provide increased abilities to help identify and stop malicious email that is sent as if it appears from safe addresses.

The cost of this combination of the renewal of existing archiving services and this new security protection option is \$31,560.00 for one year.

These services and supplies are exempt from bidding requirements as stated in the Illinois Public Community College Act Chapter 110 ILCS 805/3-27.1, exemption (f) which reads, "purchase and contracts for the use, purchase, delivery, movement or installation of data processing equipment, software, or services and telecommunications and inter-connect equipment, software and services."

This expense is budgeted in the FY 2025 IT Infrastructure and Operations account within the Education Fund.

Recommendation

It is recommended that the Board of Trustees approves the annual renewal of Barracuda email archiving and protection services covering the period of May 15, 2025 through May 14, 2026 from CDW for \$31,560.00.



Clinton E. Gabbard  
President

Request to Renew  
Ellucian Annual Support Services

As part of operating the College's Ellucian Enterprise Resource Planning (ERP) system, and consistent with other major software systems, support services are a necessary component to ensure the system remains accessible and functional. The annual support services fee covers prioritized telephone and online vendor support for the product, rights to future upgrades and bug fixes, and expert-level custom support for any unique or unusual issues with the system. Without this support, the College would risk prolonged outages impacting the entire College in the event of unforeseen problems with the ERP software.

The Ellucian ERP annual support services fee is a yearly cost the College will incur as long as it uses the ERP software product, Colleague. The support service covers 40 different integrated software components that comprise the overall Colleague ERP system.

This year's support services fee for Colleague software is \$79,182.00 for the timeframe of July 1, 2025 to June 30, 2026.

These services and supplies are exempt from bidding requirements as stated in the Illinois Public Community College Act Chapter 110 ILCS 805/3-27.1, exemption (f) which reads, "purchase and contracts for the use, purchase, delivery, movement or installation of data processing equipment, software, or services and telecommunications and inter-connect equipment, software and services."

This expense is budgeted in the FY 2026 IT Enterprise Applications account within the Education Fund.

Recommendation

It is recommended that the Board of Trustees approves Ellucian Annual Support Services for Colleague and Self-Service covering the period July 1, 2025 through June 30, 2026 from Ellucian for \$79,182.00.



Clinton E. Gabbard  
President

Request to Purchase  
Furniture, Furnishings, and Equipment for Renovated Spaces on Main Campus

Information

As the renovation of the College's Learning Commons progresses, appropriate furniture is needed to properly outfit the newly designed Library, IT Help Desk, and Tutoring spaces. With multiple renovations in addition to the Learning Commons underway (including Health Sciences and EMS), it was the desire of the College to repurpose as much existing furniture as possible. For the Learning Commons specifically, we will reuse and refinish existing shelves for the books and periodicals, as well as reuse larger tables. However, due to the age of the remaining furniture and the need to fit within the renovated spaces, the Learning Commons will also necessitate new furniture. The estimate for this new Learning Commons furniture totals \$299,435.91, which includes all task and gathering seating for students, office furniture, and office storage and filing.

For the Health Sciences and EMS renovations, the estimated cost will be approximately \$25,000.00, as most of the existing furniture will be reused.

The College, in partnership with Demonica Kemper Architects (DKA), worked with several suppliers to determine the type, look, and functionality of Learning Commons furniture so it will work within the Learning Commons' project scope. The College has used both Interiors for Business, Inc. (IFB) and Krueger International (KI) products in past projects, so the look will be compatible with existing campus furniture.

Below are the quotes for furniture, furnishings, and equipment for all areas included in the current phase of Learning Commons renovation:

IFB	\$170,712.11
KI	<u>\$128,723.20</u>
TOTAL:	\$299,435.31

Krueger International (KI) utilized the Illinois Public Higher Education Cooperative (IPHEC) pricing, and Interiors for Business, Inc. (IFB) utilized the National IPA (NIPA) pricing as noted on their quote. DKA team members have reviewed and cross checked these quotes for accuracy.

This purchase is exempt from bidding requirements as stated in the Illinois Public Community College Act Chapter 110 ILCS 805/3-27.1, *exemption (k) contracts for goods and services procured from another governmental agency*.

This expense is covered under the Library renovation in Fund 03.

Recommendation

It is recommended that the Board of Trustees approves the purchase of furniture, furnishings, and equipment for the renovated MCC Learning Commons from Interiors for Business, Inc. of Batavia, IL for \$170,712.11, and from Krueger International, of Green Bay, WI for \$128,723.20.



Clinton E. Gabbard  
President



Request to Approve  
College Website Design Refresh

Information

A college's website is one of its most important assets, serving as the gateway to an institution and often the first or only source of information that an individual uses to make a decision. Its primary function is to attract prospective students and community participants, as well as drive awareness about the institution's programs and services. McHenry County College's (MCC) web presence must continue to evolve because of ever-changing technology and the expectation that information is available and accessible anytime and in any way. Recent website enhancements made by the College's Office of Marketing and Public Relations have included the implementation of a content management system (CMS) for more streamlined content development, the creation of responsive webpages, integration with social media properties, better use of key words, and more robust tracking capabilities.

A large part of a website's usability and appeal is its design, which must effectively support storytelling efforts and other digital marketing strategies. A college website design also should be refreshed every few years, and given that the last design refresh for MCC's website was over five years ago, it is time to update, especially as many users navigate a website on both a desktop computer and on a mobile device. Ultimately, the goal of MCC's website design refresh is to enhance the user experience and align more closely with best practices in digital design and accessibility.

A process to select a vendor to manage a website design refresh took place in early April. The College developed a scope of work, shared this request with qualified agencies, and conducted thorough discussions and demos with three agencies. Two agencies submitted proposals, as identified below:

Project	Agency	Cost
MCC Website Design Refresh	Carnegie Higher Ed	\$61,250.00
	Stamats	\$124,000.00
	NewCity	Did Not Provide Proposal

The College is proposing to work with Carnegie Higher Ed due to their extensive experience within the community college marketing space, customized approach to MCC's specific project needs, time-to-market schedule, and understanding of mobile-first and accessible approach to design.

This expense is budgeted in the Institutional Advancement and Office of Marketing and Public Relations accounts within the Education Fund.

Recommendation

It is recommended that the Board of Trustees approves a website design refresh for the College's official website from Carnegie Higher Ed of Westford, MA for \$61,250.00.



Clinton E. Gabbard  
President

Annexation of Radio Property into Crystal Lake

Information

The 26.908 acres of land referred to as the radio property acquired during the purchase from NewsWeb in May 2019 is located in McHenry County. The College would like to annex the property under the city of Crystal Lake. The reason is that any land improvement which may occur on this property would require approval from both McHenry County and Crystal Lake, especially as it relates to the watershed agreement.

By annexing the land into Crystal Lake, the College would only need to work with the city for any future development. This annexation does not cost anything and merely requires passing a Petition for Annexation, Petition for Zoning, a Pre-Annexation Agreement, and finally, a Resolution.

Recommendation

It is recommended that the Board of Trustees approves the request to allow the College to move to annex the Radio Property into Crystal Lake, IL.



Clinton E. Gabbard  
President

# Campion Curran Law, P.C.

February 24, 2025

VIA EMAIL ([btenuta@mchenry.edu](mailto:btenuta@mchenry.edu))

McHenry County College  
8900 US Hwy 14  
Crystal Lake, IL 60012

Re: Crystal Lake Annexation  
Our File No. 41885-059

Dear Bob:

Attached please find drafts of the following:

- 1) Resolution of the Board of Trustees to annex property to the City;
- 2) Petition for Zoning;
- 3) Petition for Annexation;
- 4) Pre-Annexation Agreement; and
- 5) A time line with various deadlines for notices, etc.

Please review and call to discuss.

Of course, if you should have any comments or questions, please do not hesitate to contact me.

Very truly yours,

CAMPION CURRAN LAW, P.C.



Daniel F. Curran

DFC:mw



**RESOLUTION**

**WHEREAS**, the real estate described on Exhibit “A” attached hereto (“Subject Property”) is owned by the McHenry County Community College District 528 (“College”); and

**WHEREAS**, the Subject Property is located in unincorporated McHenry County and is contiguous to the corporate boundary of the City of Crystal Lake, Illinois (“City”); and

**WHEREAS**, the Board of Trustees of the College (“Board”) have had a meeting to discuss the annexation of the Subject Property to the City;

**NOW, THEREFORE, BE IT RESOLVED** by the Board as follows:

- 1) The Board hereby recommends that the Subject Property be annexed to the City.
- 2) That the annexation to the City be conditioned upon having the Subject Property be reclassified to a Zoning District and with such special use permits and conditions that will allow for its development in accordance with the Master Planned Development for the College.
- 3) That a Petition for Annexation, a Pre-Annexation Agreement and a Petition for Zoning be submitted on behalf of the College as required to complete the annexation of the Subject Property and to allow it to be developed as specified herein.
- 4) That the Secretary of the Board provide a certified copy of this Resolution to the Board’s Attorney for filing with the City.
- 5) The Board of Trustees vote upon this Resolution shall be set forth below pursuant to 65 ILCS 5/7-1-14.

# DRAFT #2 — 02/21/25

6) This Resolution shall be in full force and effect upon its passage.

Dated: \_\_\_\_\_

The Board of Trustees of McHenry County  
Community College District 528, a Body Politic and  
Municipal Corporation

By: \_\_\_\_\_  
Its Chairman

ATTEST:

\_\_\_\_\_  
Its Secretary

Vote:

Yea \_\_\_\_\_ Nay \_\_\_\_\_

Result:

Adopted \_\_\_\_\_  
Rejected \_\_\_\_\_

BEFORE THE PLANNING AND ZONING COMMISSION  
OF THE CITY OF CRYSTAL LAKE

IN THE MATTER OF THE APPLICATION )  
OF McHENRY COUNTY COMMUNITY )  
COLLEGE DISTRICT 528 FOR AN )  
AMENDMENT OF THE UNIFIED )  
DEVELOPMENT ORDINANCE OF THE )  
CITY OF CRYSTAL LAKE AND THE )  
GRANTING OF A SPECIAL USE )  
THEREUNDER. )

**PETITION FOR ZONING**

1) That the Board of Trustees of McHenry County Community College District 528 (“College”) is the record owner of the real estate described on Exhibit “A” hereto (hereinafter referred to as the “Subject Property”).

2) That the Subject Property is located in the County of McHenry and is adjacent to and contiguous with the corporate boundaries of the City of Crystal Lake, Illinois (“City”).

3) That the Subject Property is currently zoned “O” Office with a Conditional Use and Variation to allow the radio tower located on the Subject Property in the County of McHenry and is commonly known as 8800 Route 14, Crystal Lake, Illinois 60012

4) That the Subject Property contains 26.908 acres and was part of PIN Nos. 13-25-400-012 and 13-25-400-016.

5) That the College has filed a Petition to Annex the Subject Property into the City along with a Pre-Annexation Agreement (“Annexation Documents”).

6) The Annexation of the Subject Property is contingent upon the granting of the zoning requested in this Petition.

7) That the balance of the property owned by the College has already been annexed into the City and has been zoned W - 3 Watershed district and has been granted a Special Use for

Colleges under Section 2-400-22 of the City of Crystal Lake's Unified Development Ordinance ("Ordinance") which allows the property to be developed in accordance with the Master Planned Unit Development approved by the College.

8) That the Subject Property be classified as Watershed District with the granting of such a Special Use and variations so as to allow for the continuation of the existing educational facility and expansion of such facility in accordance with the College's Master Plan for its development and the continued use of the existing buildings and radio tower located on the Subject Property.

9) This Petition has been filed in accordance with 65 ILCS 5/11-13-27 and the requirements of the City's Unified Development Ordinance.

10) That the College will comply with all of the Notice requirements contained in the City's Ordinance.

11) That the College hereby requests that the matter be set for hearing before the City's Planning and Zoning Commission and that the requests made herein be granted by the City Council.

Board of Trustees of McHenry County Community  
College District 528

By: \_\_\_\_\_  
Its Chairman

ATTEST:

\_\_\_\_\_  
Its Secretary

BEFORE THE CITY COUNCIL  
OF THE CITY OF CRYSTAL LAKE

IN THE MATTER OF THE PETITION OF )  
McHENRY COUNTY COMMUNITY )  
COLLEGE DISTRICT 528 FOR THE )  
ANNEXATION OF CERTAIN )  
PROPERTY INTO THE CITY OF )  
CRYSTAL LAKE, ILLINOIS )

**PETITION FOR ANNEXATION  
TO THE MAYOR AND MEMBERS OF THE CITY COUNCIL  
OF THE CITY OF CRYSTAL LAKE  
McHENRY COUNTY, ILLINOIS**

The undersigned Petitioner, hereby respectfully petitions to annex to the City of Crystal Lake, McHenry County, Illinois, the territory described on Exhibit A, attached hereto and made a part hereof.

The Petitioner hereby states as follows:

1. The territory hereinbefore described is not within the corporate limits of any municipality.
2. The territory hereinbefore described is contiguous to the City of Crystal Lake, McHenry County, Illinois.
3. There are no electors residing on the territory hereinbefore described.
4. The undersigned hereby requests that the hereinbefore described property be annexed to the City of Crystal Lake ("City") by its corporate authorities. This Petition is expressly made subject to and is conditioned upon the corporate authorities of the City entering into a binding Annexation Agreement ("Agreement") with the undersigned and amending the City Zoning Ordinance so as to zone or classify the Subject Property as described in the Agreement.

**WHEREFORE**, the Petitioner respectfully requests that the corporate authorities of the



City of Crystal Lake, McHenry County, Illinois, annex the territory hereinbefore described and any public streets or highways adjacent thereto to said City in accordance with the provisions of this Petition and approve the Annexation Agreement referenced herein and in accordance with the law in such case made and provided.

Dated: \_\_\_\_\_

The Board of Trustees of McHenry County  
Community College District 528, a Body Politic and  
Municipal Corporation

By: \_\_\_\_\_  
Its Chairman

ATTEST:

\_\_\_\_\_  
Its Secretary

State of Illinois        )  
                                  ) ss  
County of McHenry    )

I, the undersigned, a Notary Public in and for said County, in the State aforesaid, DO HEREBY CERTIFY that \_\_\_\_\_ and \_\_\_\_\_ personally known to me to be the same persons whose names are subscribed to the foregoing instrument, appeared before me this day in person, and acknowledged that they signed, sealed and delivered the said instrument as their free and voluntary act, as such Chairman and Secretary, for the uses and purposes therein set forth.

Given under my hand and notarial seal, this \_\_\_\_ day of \_\_\_\_\_, 2025.

\_\_\_\_\_  
Notary Public

## EXHIBIT A

### **LEGAL DESCRIPTION**

#### **PARCEL 1:**

PART OF THE SOUTHEAST QUARTER OF SECTION 25, TOWNSHIP 44 NORTH, RANGE 7 EAST OF THE THIRD PRINCIPAL MERIDIAN, DESCRIBED AS FOLLOWS: COMMENCING AT A POINT 4.0 FEET WEST OF A POINT ON THE RANGE LINE THAT IS 1092.30 FEET SOUTH OF THE NORTHEAST CORNER OF SAID SOUTHEAST QUARTER, SAID POINT BEING AT THE NORTHWEST CORNER OF THE RIDGEFIELD BURYING GROUNDS; AND RUNNING THENCE SOUTH ALONG THE WEST LINE OF SAID BURYING GROUNDS, 326.70 FEET TO THE SOUTHWEST CORNER THEREOF; THENCE EAST ALONG THE SOUTH LINE OF SAID BURYING GROUND, 4.0 FEET TO SAID RANGE LINE; THENCE SOUTH ALONG SAID RANGE LINE AND ALONG THE EAST LINE OF SAID SECTION 25, 586.80 FEET, MORE OR LESS, TO THE SOUTH LINE OF A CERTAIN TRACT OF LAND DEEDED BY RICHARD R. ZUKOWSKI AND WIFE, TO THE STATE BANK OF WOODSTOCK, ON FEBRUARY 23, 1962 AND RECORDED IN THE RECORDER'S OFFICE OF MCHENRY COUNTY, ILLINOIS, AS DOCUMENT NO. 398627; THENCE WESTERLY ALONG SAID SOUTH LINE OF LAND SO DEEDED, 1820.56 FEET TO AN IRON STAKE FOR A PLACE OF BEGINNING; THENCE CONTINUING WESTERLY ALONG THE LAST DESCRIBED COURSE, 680.54 FEET, MORE OR LESS, TO THE WEST LINE OF THE AFORESAID PARCEL OF LAND DEEDED BY RICHARD R. ZUKOWSKI AND WIFE, TO THE STATE BANK OF WOODSTOCK; THENCE NORTHWESTERLY ALONG SAID WEST LINE, 1338.48 FEET TO THE NORTHWEST CORNER OF THE ABOVE DESCRIBED TRACT OF LAND SO DEEDED; THENCE SOUTHEASTERLY ALONG THE NORTH LINE THEREOF, 1158.12 FEET; THENCE SOUTHERLY ALONG A LINE FORMING AN ANGLE OF 76 DEGREES 49 MINUTES MEASURED TO THE RIGHT, WITH A PROLONGATION OF THE LAST DESCRIBED COURSE, 635.00 FEET; THENCE WESTERLY ALONG A LINE FORMING AN ANGLE OF 94 DEGREES 08 MINUTES MEASURED TO THE RIGHT, WITH A PROLONGATION OF THE LAST DESCRIBED COURSE, 450.00 FEET; THENCE SOUTHERLY ALONG A LINE FORMING AN ANGLE OF 94 DEGREES 08 MINUTES MEASURED TO THE LEFT, WITH A PROLONGATION OF THE LAST DESCRIBED COURSE, 520.83 FEET, MORE OR LESS, TO THE PLACE OF BEGINNING, IN MCHENRY COUNTY, ILLINOIS.

#### **PARCEL 2:**

EASEMENT FOR THE BENEFIT OF PARCEL 1 AS CREATED BY GRANT OF EASEMENT FROM STATE BANK OF WOODSTOCK, AS TRUSTEE UNDER TRUST NO. 1251, TO DOROTHY B. DEBEER, DATED NOVEMBER 18, 1972 AND RECORDED DECEMBER 11, 1972 AS DOCUMENT NO. 582689, FOR INGRESS AND EGRESS AND INSTALLATION AND MAINTENANCE OF UNDERGROUND FACILITIES OVER A STRIP OF LAND 30 FEET IN WIDTH LYING IN THE SOUTHEAST QUARTER OF SECTION 25, TOWNSHIP 44 NORTH, RANGE 7 EAST OF THE THIRD PRINCIPAL MERIDIAN, AND IN THE SOUTHWEST QUARTER OF SECTION 30, TOWNSHIP 44 NORTH, RANGE 8 EAST OF THE THIRD PRINCIPAL MERIDIAN, DESCRIBED AS FOLLOWS: COMMENCING AT A POINT 4.0 FEET WEST OF A POINT ON THE RANGE LINE THAT IS 1416.25 FEET SOUTH OF THE NORTHEAST QUARTER OF SAID SOUTHEAST QUARTER OF SECTION 25, AFORESAID, SAID POINT BEING THE SOUTHWEST CORNER OF RIDGEFIELD BURYING GROUNDS; AND RUNNING THENCE EAST ALONG THE SOUTH LINE OF SAID BURYING GROUNDS AND BEING AT RIGHT ANGLES TO THE AFORESAID RANGE LINE, A DISTANCE OF 269.64 FEET TO A POINT IN THE WEST LINE OF RIDGEFIELD ROAD; THENCE SOUTHEASTERLY ALONG SAID WEST LINE, BEING ON A LINE FORMING AN ANGLE OF 70 DEGREES 46 MINUTES MEASURED TO THE RIGHT, WITH A PROLONGATION OF THE LAST DESCRIBED COURSE, FOR A DISTANCE OF 31.78 FEET TO A POINT FOR A PLACE OF BEGINNING; THENCE CONTINUING SOUTHEASTERLY ALONG SAID WEST LINE, 31.77 FEET; THENCE WESTERLY ALONG A LINE FORMING AN ANGLE OF 109 DEGREES 14 MINUTES MEASURED TO THE RIGHT, WITH A PROLONGATION OF THE LAST DESCRIBED COURSE, FOR A DISTANCE OF 540.57 FEET; THENCE

SOUTHERLY AT RIGHT ANGLES TO THE LAST DESCRIBED COURSE, FOR A DISTANCE OF 18.48 FEET; THENCE WESTERLY ALONG A LINE FORMING AN ANGLE OF 88 DEGREES 33 MINUTES MEASURED TO THE RIGHT, WITH A PROLONGATION OF THE LAST DESCRIBED COURSE, FOR A DISTANCE OF 1171.46 FEET, MORE OR LESS, TO THE SOUTHEASTERLY CORNER OF A TRACT OF LAND HERETOFORE CONVEYED TO GEORGE M. DEBEER AND GEORGE L. DEBEER; THENCE NORTHWESTERLY ALONG THE EAST LINE OF SAID TRACT SO CONVEYED, BEING ON A LINE FORMING AN ANGLE OF 85 DEGREES 53 MINUTES MEASURED TO THE RIGHT, WITH A PROLONGATION OF THE LAST DESCRIBED COURSE, FOR A DISTANCE OF 30.08 FEET; THENCE EASTERLY ALONG A LINE FORMING AN ANGLE OF 94 DEGREES 07 MINUTES MEASURED TO THE RIGHT, WITH A PROLONGATION OF THE LAST DESCRIBED COURSE, FOR A DISTANCE OF 1143.62 FEET; THENCE NORTHERLY ALONG A LINE FORMING AN ANGLE OF 88 DEGREES 33 MINUTES MEASURED TO THE LEFT, WITH A PROLONGATION OF THE LAST DESCRIBED COURSE, FOR A DISTANCE OF 18.48 FEET; THENCE EASTERLY AT RIGHT ANGLES TO THE LAST DESCRIBED COURSE, 560.10 FEET TO THE PLACE OF BEGINNING, IN MCHENRY COUNTY, ILLINOIS.

**PARCEL 3:**

NON-EXCLUSIVE EASEMENT FOR THE BENEFIT OF PARCEL 1 FOR INGRESS AND EGRESS FROM ROUTE 14 CREATED BY MUTUAL EASEMENT AGREEMENT MADE AS OF FEBRUARY 27, 2014 AND RECORDED APRIL 9, 2014 AS DOCUMENT NO. 2014R0011120 MADE BETWEEN MCHENRY COUNTY COMMUNITY COLLEGE DISTRICT NO. 528 AND CHICAGO NEWSWEB CORPORATION, AN ILLINOIS CORPORATION AND THE MILE HIGH STATION TRUST, LLC, A DELAWARE LIMITED LIABILITY COMPANY.



**PRE-ANNEXATION AGREEMENT**

This Pre-Annexation Agreement (the “Agreement”) is made and entered into this \_\_\_\_\_ day of \_\_\_\_\_, 2025, by and among the Board of Trustees of McHenry County Community College District 528, a Body Politic and Municipal Corporation (the “Owner”), and the City of Crystal Lake, a municipal corporation organized and existing under and by virtue of the laws of the State of Illinois (the “City”) by and through its Mayor and Members of the City Counsel (collectively, the “Corporate Authorities”).

**RECITALS:**

A. The Owner is the owner of record of that certain parcel of real property situated on the east side of U.S. Highway 14 in McHenry County, Illinois, which is more particularly described in Exhibit A attached hereto and made a part hereof (the “Parcel”), which parcel consists of approximately 26.908 acres and adjoins, abuts and is contiguous with corporate limits of the City and is commonly known as 8800 U.S. Highway 14, Crystal Lake, Illinois 60012.

B. The Parcel has not been annexed to any municipality.

C. The Subject Property constitutes territory which is contiguous to and may be annexed to the City, as provided under 65 ILCS 5/7-1-1 et seq.

D. The Owner desires to have the Subject Property annexed to the City, upon the terms and conditions provided herein.

E. The Corporate Authorities, after due and careful consideration, have concluded that the annexation of the Subject Property to the City would further the orderly growth of the City, enable the City to control the development of the Subject Property, and serve the best interests of the City.

F. Pursuant to the provisions of 65 ILCS 5/11-15-1 et seq., a proposed Pre-

Annexation Agreement in substance and form the same as this Agreement was submitted to the Corporate Authorities and a public hearing held thereon pursuant to notice, all as provided by statute and the ordinances of the City.

G. Any fire protection district, library district and other entity or person entitled to notice prior to annexation of the Subject Property to the City has been given notice thereof as required by law.

**NOW, THEREFORE**, in consideration of the premises and the mutual covenants and agreements herein contained, and in reliance on the ordinances, codes and regulations of the City in effect as of the date hereof, the parties hereto hereby agree as follows:

1. *Statutory Authority.* The parties hereto enter into this Agreement pursuant to and in accordance with the provisions of 65 ILCS 5/11-15-1 et seq.

2. *Annexation.*

(a) The Owners have filed with the City Clerk a Petition for Annexation of the Subject Property to the City of Crystal Lake, Illinois, conditioned upon the approval of the terms and provisions of this Agreement, which petition has been prepared, executed and filed in accordance with 65 ILCS 5/7-1-1 et seq. and 65 ILCS 5/7-1-14, and the ordinances and other requirements of the City. A copy of said Petition is attached hereto as Exhibit D and made a part hereof. The Owners have paid all fees and deposits required for such annexation.

(b) The Owners have filed with the City Clerk a preliminary Plat of Annexation which contains an accurate map of the Subject Property, which Plat is attached hereto as Exhibit C and made a part hereof.

(c) Promptly upon request by the Owner, the Corporate Authorities shall enact an

ordinance annexing the Subject Property to the City (the “Annexation Ordinance”), which ordinance shall attach a Plat of Annexation in form and substance as Exhibit C and shall be effective immediately upon its passage.

3. *Rezoning and Special Use Permit.* Immediately upon passage of the Annexation Ordinance, the City shall do the following:

(a) The City shall adopt an ordinance repealing the existing zoning classification presently ascribed to the Subject Property by the County of McHenry.

(b) The City shall adopt an ordinance zoning and classifying the Subject Premises as W - Watershed District under the provisions of the City’s Unified Development Ordinance (“Zoning Ordinance”). Prior to the date of this Agreement, such public hearings as are necessary to enable the City lawfully to grant said zoning classification as to the Subject Property have been conducted upon proper notice, and no further action need be taken by the Owner to cause the Subject property to be rezoned as W - Watershed District once the Subject Property is annexed to the City.

(c) The City shall adopt an ordinance pursuant to the Provisions of the City’s Zoning Ordinance (i) granting a special use permit for the Subject Property permitting development thereof in accordance with Section 2-400-22 thereof, which allows the future expansion of the Subject Property in accordance with the Master Plan approved by the College Board (collectively “the Development”). Prior to the date of this Agreement, the Owners have submitted a proper Petition for Special Use requesting such special use permit, and such public hearings as are necessary to enable the City lawfully to grant such special use permit and approve said Development as to the Subject Property have been conducted upon proper notice, and no further

action need be taken by the Owner to cause such special use permit to be approved by the City once the Subject Property is annexed to the City.

(d) The Owner retains the right to amend the Development as approved by the College or the Illinois Capital Development Board.

(e) Upon recommendation by the Planing and Zoning Commission in compliance with the City's Zoning Ordinance, the City shall make the amendments to the Official Comprehensive Plan of the City consistent with the terms of this Agreement.

4. *Water Supply and Service.*

(a) The City shall supply fresh, potable water to the Subject Property in quantities and pressure sufficient in all respects to serve the needs of the Development and the persons thereon. The City represents that the existing water mains, pumping stations and water supply are sufficient in all respects to serve the Subject Property and the Development.

(b) For the purpose of making said City-supplied water available to the Subject Property and the Development, the Owner shall be permitted to connect without tap-in, extension or pro-rata charge to the existing water mains owned by the City.

(c) The Owner shall use and exercise all reasonable means and facilities to install water transmission lines (the "Water Lines") sufficient to carry an adequate supply of water to service the Subject Property and the Development. Said lines shall be constructed in a manner that is in compliance with the City's ordinances except as otherwise provided herein.

5. *Sewers, Drainage and Treatment Facilities.*

(a) The City represents that the existing storm sewers and sanitary sewers and treatment facilities located adjacent to the Subject Property are sufficient in all respects,

including capacity, to serve the Subject Property and the Development.

(b) The Owner shall be permitted to connect without tap-in, extension or pro-rata charge to the existing storm sewer owned by the City, which connection shall be made at the point of intersection of said existing sewer.

(c) The Owner shall be permitted to connect without tap-in, extension or pro-rata charge to the existing sanitary sewers owned by the City.

(d) The Owner shall use and exercise all reasonable means and facilities to install storm and sanitary sewer trunk lines (the “Storm Sewers” and the “Sanitary Sewers”, respectively) and retention basins sufficient to serve the Subject Property and the Development.

6. *Dedication if Improvements.*

(a) The Owner shall dedicate to the City, the Public Improvements, certain Water Lines, the Sanitary Sewers and certain Storm Sewers by recording with the McHenry County, Illinois, Recorder a plat of Dedication and Easement. The Owner shall have the right to dedicate such improvements to the City by recording a Plat of Dedication. The City shall promptly accept such improvements.

(b) The Owner shall grant to the City nonexclusive utility easements (the “Easements”) for maintenance and repair of the aforesaid utilities to be constructed on the Subject Property and dedicated to the City. The easements shall be not less than ten (10) feet in width.

7. *Interim Uses.* All, or any portion of the Development Property may be used for education, farming, and ancillary uses prior to commencement of construction on the Subject Property.



8. The Owner shall not be required upon annexation to install curbs, gutters, storm sewers and/or sidewalks on the property in question during the term of this Agreement.

9. The City will accept the buildings located upon the Subject Property in the current condition as of the date of this Agreement. All future additions, repairs or replacements of any part of the existing buildings except as provided in this paragraph shall be in accordance with the provisions of the ordinances of the City and the Master Plan for the development of McHenry County College provided that the City agrees that in the event there is a conflict between the ordinances of the City and the Statutes of the State of Illinois, all the terms and provisions of the Capital Development Board of the State of Illinois and the state statutes shall take precedence.

10. The City agrees to accept the parking lots in their current condition including the markings thereon if any and will not require any changes or alterations in either parking lot. All future additions, repairs or replacements of any part of any parking lots shall be in accordance with the provisions of the ordinances of the City. Any future additions, repairs or replacement to one parking lot shall not require conformance with all City ordinances as to other existing parking lots.

11. The city agrees to accept the outside lighting system in the current condition as of the date of this Agreement and the entrance and exit drives in their current location and condition as of the date of this Agreement. The City agrees that it will not require any additional lighting or entrances or exits.

12. *Miscellaneous.*

(a) All provisions, conditions, and regulations as set forth in this Agreement and the documents or plans to which it refers shall supersede all City ordinances, codes, and regulations

that are in conflict herewith as they may apply to the Subject Property.

(b) Notwithstanding any other provision contained herein to the contrary, with respect to the Subject Property, this Agreement shall be effective for a term of twenty (20) years from the date hereof or, if longer, the longest term permitted by law.

(c) This Agreement shall bind the heirs, successors, and assigns of the Owners, the Owner, the Corporate Authorities and their successors in office. This Agreement shall insure to the benefit of the parties hereof, their successors and assigns, provided that the Owners shall have no right to assign this Agreement except in connection with conveyances of all or any portion of the Subject Property.

(d) Nothing herein shall in any way prevent the alienation, encumbrance or sale of the Subject Property or any portion thereof and the new owner or owners shall be both benefitted and bound by the conditions and restrictions herein expressed.

(i) Within thirty (30) days after the execution hereof, this Agreement (or a suitable memorandum hereof) shall be recorded at the sole cost and expense of the Owner in the Office of the Recorder of McHenry County, Illinois.

(ii) It is further agreed that any party to this Agreement, either in law or in equity, by suit, action, mandamus, or other proceeding may enforce or compel the performance of this Agreement, or have other such relief for the breach thereof as may be authorized by law or which by law or in equity is available to them.

(e) It is understood by the parties hereto that time is of the essence of this Agreement. It is further understood that upon the occurrence of a default of any of the provisions of this Agreement, which default continues for ten (10) days after a notice specifying such default is

given the defaulting party, the injured party hereto may in law or in equity, by suit, action, mandamus, or other proceeding, including specific performance, enforce or compel the performance of this Agreement by such defaulting party.

(f) In the event any portion of this Agreement or part thereof shall be deemed invalid, such invalidity of said provision or part thereof shall not affect the validity of any other provision hereof; provided, however, any invalidity of Sections 3, 4 and 5 of this Agreement shall, at the option of Owner, make this entire Agreement void and of no force or effect, whereupon the Development Parcel shall be promptly deannexed from the City.

(g) Unless stated otherwise elsewhere herein, any notice required or permitted under this Agreement shall be in writing and shall be deemed given when mailed by registered or certified mail.

If To The Owners:     The Trustees of McHenry County Community College District 528  
8900 U.S. Highway 14  
Crystal Lake, Illinois 60012

Copy to:                 Daniel F. Curran  
8600 U.S. Highway 14, Ste. 107  
Crystal Lake, IL 60012

If To The City:         The City of Crystal Lake  
100 W. Woodstock Street  
Crystal Lake, Illinois 60014

(h) The amendment of any existing ordinance of the City shall not hereafter be effective against the Subject Property during the term of this Agreement. However, in the event any provision of such amendment shall be less restrictive than the existing law, the Owners or their successors may elect to be bound by such provision as such amendment may affect the Subject Property.

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be  
executed as of the day and year first above written.

The Board of Trustees of McHenry County  
Community College District 528, a Body Politic and  
Municipal Corporation

By: \_\_\_\_\_  
Its Chairman

ATTEST:

\_\_\_\_\_  
Its Secretary

State of Illinois        )  
                                  ) ss  
County of McHenry    )

I, the undersigned, a Notary Public in and for said County, in the State aforesaid, DO  
HEREBY CERTIFY that \_\_\_\_\_ and \_\_\_\_\_  
personally known to me to be the same persons whose names are subscribed to the foregoing  
instrument, appeared before me this day in person, and acknowledged that they signed, sealed  
and delivered the said instrument as their free and voluntary act, as such Chairman and Secretary,  
for the uses and purposes therein set forth.

Given under my hand and notarial seal, this \_\_\_\_\_ day of \_\_\_\_\_, 2025.

\_\_\_\_\_  
Notary Public

The City of Crystal Lake, a Municipal Corporation

By: \_\_\_\_\_  
\_\_\_\_\_

ATTEST:

\_\_\_\_\_

State of Illinois        )  
                                  ) ss  
County of McHenry    )

I, the undersigned, a Notary Public in and for said County, in the State aforesaid, DO  
HEREBY CERTIFY that \_\_\_\_\_ and \_\_\_\_\_  
personally known to me to be the same persons whose names are subscribed to the foregoing  
instrument, appeared before me this day in person, and acknowledged that they signed, sealed  
and delivered the said instrument as their free and voluntary act, as such \_\_\_\_\_ and  
\_\_\_\_\_, for the uses and purposes therein set forth.

Given under my hand and notarial seal, this \_\_\_\_\_ day of \_\_\_\_\_, 2025.

\_\_\_\_\_  
Notary Public



**LIST OF EXHIBITS**

- A. Legal description of Development Parcel
- B. Legal description of U.S. Highway 14
- C. Plat of Annexation
- D. Annexation petition
- E. Land Use and Zoning Plat
- J. \_\_\_\_\_

## EXHIBIT A

### LEGAL DESCRIPTION

#### PARCEL 1:

PART OF THE SOUTHEAST QUARTER OF SECTION 25, TOWNSHIP 44 NORTH, RANGE 7 EAST OF THE THIRD PRINCIPAL MERIDIAN, DESCRIBED AS FOLLOWS: COMMENCING AT A POINT 4.0 FEET WEST OF A POINT ON THE RANGE LINE THAT IS 1092.30 FEET SOUTH OF THE NORTHEAST CORNER OF SAID SOUTHEAST QUARTER, SAID POINT BEING AT THE NORTHWEST CORNER OF THE RIDGEFIELD BURYING GROUNDS; AND RUNNING THENCE SOUTH ALONG THE WEST LINE OF SAID BURYING GROUNDS, 326.70 FEET TO THE SOUTHWEST CORNER THEREOF; THENCE EAST ALONG THE SOUTH LINE OF SAID BURYING GROUND, 4.0 FEET TO SAID RANGE LINE; THENCE SOUTH ALONG SAID RANGE LINE AND ALONG THE EAST LINE OF SAID SECTION 25, 586.80 FEET, MORE OR LESS, TO THE SOUTH LINE OF A CERTAIN TRACT OF LAND DEEDED BY RICHARD R. ZUKOWSKI AND WIFE, TO THE STATE BANK OF WOODSTOCK, ON FEBRUARY 23, 1962 AND RECORDED IN THE RECORDER'S OFFICE OF MCHENRY COUNTY, ILLINOIS, AS DOCUMENT NO. 398627; THENCE WESTERLY ALONG SAID SOUTH LINE OF LAND SO DEEDED, 1820.56 FEET TO AN IRON STAKE FOR A PLACE OF BEGINNING; THENCE CONTINUING WESTERLY ALONG THE LAST DESCRIBED COURSE, 680.54 FEET, MORE OR LESS, TO THE WEST LINE OF THE AFORESAID PARCEL OF LAND DEEDED BY RICHARD R. ZUKOWSKI AND WIFE, TO THE STATE BANK OF WOODSTOCK; THENCE NORTHWESTERLY ALONG SAID WEST LINE, 1338.48 FEET TO THE NORTHWEST CORNER OF THE ABOVE DESCRIBED TRACT OF LAND SO DEEDED; THENCE SOUTHEASTERLY ALONG THE NORTH LINE THEREOF, 1158.12 FEET; THENCE SOUTHERLY ALONG A LINE FORMING AN ANGLE OF 76 DEGREES 49 MINUTES MEASURED TO THE RIGHT, WITH A PROLONGATION OF THE LAST DESCRIBED COURSE, 635.00 FEET; THENCE WESTERLY ALONG A LINE FORMING AN ANGLE OF 94 DEGREES 08 MINUTES MEASURED TO THE RIGHT, WITH A PROLONGATION OF THE LAST DESCRIBED COURSE, 450.00 FEET; THENCE SOUTHERLY ALONG A LINE FORMING AN ANGLE OF 94 DEGREES 08 MINUTES MEASURED TO THE LEFT, WITH A PROLONGATION OF THE LAST DESCRIBED COURSE, 520.83 FEET, MORE OR LESS, TO THE PLACE OF BEGINNING, IN MCHENRY COUNTY, ILLINOIS.

#### PARCEL 2:

EASEMENT FOR THE BENEFIT OF PARCEL 1 AS CREATED BY GRANT OF EASEMENT FROM STATE BANK OF WOODSTOCK, AS TRUSTEE UNDER TRUST NO. 1251, TO DOROTHY B. DEBEER, DATED NOVEMBER 18, 1972 AND RECORDED DECEMBER 11, 1972 AS DOCUMENT NO. 582689, FOR INGRESS AND EGRESS AND INSTALLATION AND MAINTENANCE OF UNDERGROUND FACILITIES OVER A STRIP OF LAND 30 FEET IN WIDTH LYING IN THE SOUTHEAST QUARTER OF SECTION 25, TOWNSHIP 44 NORTH, RANGE 7 EAST OF THE THIRD PRINCIPAL MERIDIAN, AND IN THE SOUTHWEST QUARTER OF SECTION 30, TOWNSHIP 44 NORTH, RANGE 8 EAST OF THE THIRD PRINCIPAL MERIDIAN, DESCRIBED AS FOLLOWS: COMMENCING AT A POINT 4.0 FEET WEST OF A POINT ON THE RANGE LINE THAT IS 1416.25 FEET SOUTH OF THE NORTHEAST QUARTER OF SAID SOUTHEAST QUARTER OF SECTION 25, AFORESAID, SAID POINT BEING THE SOUTHWEST CORNER OF RIDGEFIELD BURYING GROUNDS; AND RUNNING THENCE EAST ALONG THE SOUTH LINE OF SAID BURYING GROUNDS AND BEING AT RIGHT ANGLES TO THE AFORESAID RANGE LINE, A DISTANCE OF 269.64 FEET TO A POINT IN THE WEST LINE OF RIDGEFIELD ROAD; THENCE SOUTHEASTERLY ALONG SAID WEST LINE, BEING ON A LINE FORMING AN ANGLE OF 70 DEGREES 46 MINUTES MEASURED TO THE RIGHT, WITH A PROLONGATION OF THE LAST DESCRIBED COURSE, FOR A DISTANCE OF 31.78 FEET TO A POINT FOR A PLACE OF BEGINNING; THENCE CONTINUING SOUTHEASTERLY ALONG SAID WEST LINE, 31.77 FEET; THENCE WESTERLY ALONG A LINE FORMING AN ANGLE OF 109 DEGREES 14 MINUTES MEASURED TO THE RIGHT, WITH A PROLONGATION OF THE LAST DESCRIBED COURSE, FOR A DISTANCE OF 540.57 FEET; THENCE

SOUTHERLY AT RIGHT ANGLES TO THE LAST DESCRIBED COURSE, FOR A DISTANCE OF 18.48 FEET; THENCE WESTERLY ALONG A LINE FORMING AN ANGLE OF 88 DEGREES 33 MINUTES MEASURED TO THE RIGHT, WITH A PROLONGATION OF THE LAST DESCRIBED COURSE, FOR A DISTANCE OF 1171.46 FEET, MORE OR LESS, TO THE SOUTHEASTERLY CORNER OF A TRACT OF LAND HERETOFORE CONVEYED TO GEORGE M. DEBEER AND GEORGE L. DEBEER; THENCE NORTHWESTERLY ALONG THE EAST LINE OF SAID TRACT SO CONVEYED, BEING ON A LINE FORMING AN ANGLE OF 85 DEGREES 53 MINUTES MEASURED TO THE RIGHT, WITH A PROLONGATION OF THE LAST DESCRIBED COURSE, FOR A DISTANCE OF 30.08 FEET; THENCE EASTERLY ALONG A LINE FORMING AN ANGLE OF 94 DEGREES 07 MINUTES MEASURED TO THE RIGHT, WITH A PROLONGATION OF THE LAST DESCRIBED COURSE, FOR A DISTANCE OF 1143.62 FEET; THENCE NORTHERLY ALONG A LINE FORMING AN ANGLE OF 88 DEGREES 33 MINUTES MEASURED TO THE LEFT, WITH A PROLONGATION OF THE LAST DESCRIBED COURSE, FOR A DISTANCE OF 18.48 FEET; THENCE EASTERLY AT RIGHT ANGLES TO THE LAST DESCRIBED COURSE, 560.10 FEET TO THE PLACE OF BEGINNING, IN MCHENRY COUNTY, ILLINOIS.

**PARCEL 3:**

NON-EXCLUSIVE EASEMENT FOR THE BENEFIT OF PARCEL 1 FOR INGRESS AND EGRESS FROM ROUTE 14 CREATED BY MUTUAL EASEMENT AGREEMENT MADE AS OF FEBRUARY 27, 2014 AND RECORDED APRIL 9, 2014 AS DOCUMENT NO. 2014R0011120 MADE BETWEEN MCHENRY COUNTY COMMUNITY COLLEGE DISTRICT NO. 528 AND CHICAGO NEWSWEB CORPORATION, AN ILLINOIS CORPORATION AND THE MILE HIGH STATION TRUST, LLC, A DELAWARE LIMITED LIABILITY COMPANY.



**COLLEGE TIME LINE**

1. a) Resolution of College Board recommending annexation  
Include:
  - Legal
  - Map
- b) Direct Board Secretary to transmit to City or direct me as the Board Attorney
2. FILE
  - a) College Resolution
  - b) Petition for Annexation
  - c) Petition for Zoning
  - d) Annexation Agreement
3. OBTAIN HEARING DATES
  - a) For zoning before P&Z Com
  - b) City Council on Annexation AND Annexation Agreement
4. NOT LESS THAN 15 NOR MORE THAN 30 DAYS PRIOR TO HEARING
  - a) Place Notice of Hearing on Zoning in newspaper
  - b) Send Notice to adjacent taxpayers
  - c) Post property (ask college maintenance staff to post)
5. FILE
  - a) Affidavit of Posting (to be signed by person placing sign)
  - b) Affidavit of Mailing
  - c) Certificate of Newspaper Notice
7. a) Obtain hearing date on Annexation and on Annexation Agreement

- b) 10 days prior to hearing date
  - i) Notify Township Fire Department via certified or registered mail
  - ii) Record Affidavit of Mailing with County Recorder
- c) i) Send via certified mail IF Tartan Drive is maintained by township
  - ii) If so then:
    - Notify Township Highway Commissioner
    - Township Board of Trustees
    - Township Supervisor
    - Township Clerk
- d) Not less than 15 or more than 30 days prior
  - i) Notice of Hearing of Annexation and Annexation Agreement to newspaper
  - ii) Notice must state
    - a) Petition for Annexation filed
    - b) Describe request
    - c) Describe territory
      - i) Legal and PIN OR
      - ii) Street address and PIN
    - d) Name of City
    - e) Date of Hearing
  - iii) File certified copy of Notice from paper with City Council
  - iv) City Clerk sends Notice to Township Highway Commissioner via certified mail
  - v) 2/3 vote required for approving annexation

BEFORE THE PLANNING AND ZONING COMMISSION  
OF THE CITY OF CRYSTAL LAKE

IN THE MATTER OF THE APPLICATION )  
OF McHENRY COUNTY COMMUNITY )  
COLLEGE DISTRICT 528 FOR AN )  
AMENDMENT OF THE UNIFIED )  
DEVELOPMENT ORDINANCE OF THE )  
CITY OF CRYSTAL LAKE AND THE )  
GRANTING OF A SPECIAL USE )  
THEREUNDER. )

**LEGAL NOTICE**

**NOTICE** is hereby given in compliance with the Unified Development Ordinance of the City of Crystal Lake, Illinois, that a public hearing will be held before the Planning and Zoning Commission of the City of Crystal Lake upon application of the Board of Trustees of McHenry County Community College District 528 relating to the following described real estate:

Southerly at right angles to the last described course, for a distance of 18.48 feet; thence Westerly along a line forming an angle of 88 degrees 33 minutes measured to the right, with a prolongation of the last described course, for a distance of 1171.46 feet, more or less, to the Southeasterly corner of a tract of land heretofore conveyed to George M. Debeer and George L. Debeer; thence Northwesterly along the East line of said tract so conveyed, being on a line forming an angle of 85 degrees 53 minutes measured to the right, with a prolongation of the last described course, for a distance of 30.08 feet; thence Easterly along a line forming an angle of 94 degrees 07 minutes measured to the right, with a prolongation of the last described course, for a distance of 1143.62 feet; thence Northerly along a line forming an angle of 88 degrees 33 minutes measured to the left, with a prolongation of the last described course, for a distance of 18.48 feet; thence Easterly at right angles to the last described course, 560.10 feet to the place of beginning, in McHenry County, Illinois.

**Parcel 3:**

Non-exclusive easement for the benefit of Parcel 1 for ingress and egress from Route 14 created by mutual easement agreement made as of February 27, 2014 and recorded April 9, 2014 as Document No. 2014R0011120 made between McHenry County Community College District No. 528 and Chicago Newsweb Corporation, an Illinois corporation and the Mile High Station Trust, LLC, a Delaware limited liability company.

PIN: 13-25-400-014; 13-25-400-016

Commonly known as 8800 U.S. Highway 14, Crystal Lake, IL 60012.

This application is filed for the purpose of obtaining a Special Use Permit for the property which is zoned W-3 Watershed District to allow its use as a College pursuant to Section 2-400-22 of the City of Crystal Lake's Unified Development Ordinance and developed in accordance with the Master Plan Development approved by the College upon its annexation to the City.

A public meeting before the Planning and Zoning Commission on the request will be held at 7:00 p.m. on \_\_\_\_\_, at the Crystal Lake City Hall, 100 West Woodstock Street, at which time and place any person determining to be heard may be present.

Jeff Greenman, Chairperson  
Planning and Zoning Commission  
City of Crystal Lake

TO BE PUBLISHED IN THE NORTHWEST HERALD ON \_\_\_\_\_.

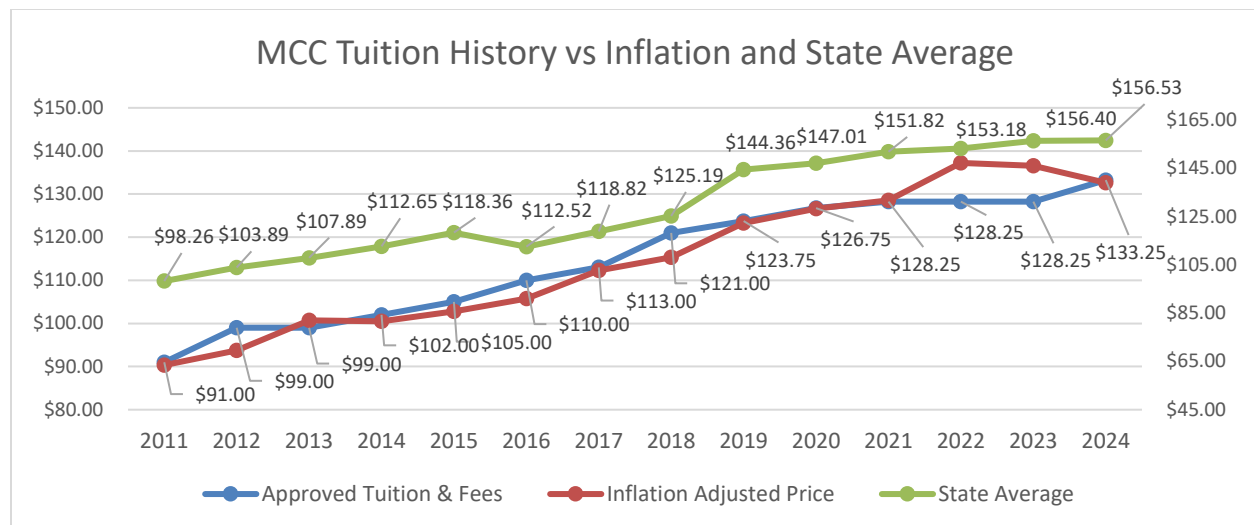
## FY 2026 Flat Tuition Approval

Information

McHenry County College continues to pursue strategies aimed at improving efficiencies across the institution, maximizing the available resources and building fiscal resiliency. This conservative approach has allowed the College to weather very difficult times over the last several years and sustain one of the lowest tuition rates in the state.

When considering Tuition and Fee rates, the College looks at the financial impact on the cost of attendance to our students. Other variables include the availability of state MAP grant funding, foundation grants, scholarships, and even innovative approaches such as the textbook savings initiative.

When comparing MCC tuition increases to the Consumer Price Index – Urban (CPI-U), MCC has compared favorably with inflation. The average increase for MCC since FY 2011 has been 3.3%. During this same time, the average December – December CPI-U change has been 2.7%.



Current information on the ranking of all colleges shows a state average hourly tuition rate of \$162.47 for FY 2026. McHenry County College is currently at \$138.25, which is \$24.22, or 15%, lower than the average. The only college lower is Southwestern Community College at \$132.00.

Recommendation

It is recommended that the Board of Trustees approves maintaining a flat per credit hour tuition and fee rate of \$138.25 for FY 2026.

Clinton E. Gabbard  
President

## New Employees

Information

The following list identifies new employees or those who have transferred to another position at McHenry County College.

Classification	Start Date	Employee Name	Primary Position	Position Status
STA	4/7/2025	Marilyn Valadez	Administrative Assistant I – Financial Aid	R
CON	4/28/2025	Denise Edgar	Tutor - Biology	R
CON	6/16/2025	Sean Cavanaugh	Embedded Math Tutor	R
ADJ	8/14/2025	David Donehey	ADJ – Instructor of Advanced Engineering Technology	R
ADJ	8/14/2025	Ernest Varga	ADJ – Instructor of Construction Management	R

Position Status Key: R=Replacement; N=New; RC=Retitled/Reclassified; T=Transfer to New Position; A=Additional Position; S=Seasonal

## Employee Resignations and Retirement Notifications

Information

The following list identifies employees who have served their last day of employment, have retired, or resigned from their position at McHenry County College.

Classification	End Date	Employee Name	Primary Position
ADJ	3/21/2025	Marcia Weaver	Adjunct - Adult Education
FAC	4/4/2025	Maggie Ayush	Instructor, History
STA	4/25/2025	Christine Howatt	Accountant
ADM	5/2/2025	Betsy Schnowske	Director of the Nursing Program

The following list identifies employees who have submitted their intent to retire from their position at McHenry County College.

Classification	Retirement Date	Employee Name	Primary Position
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*Through April 16, 2025*

## Friends of MCC Foundation Update

### **Fall 2025 Scholarship Update**

Scholarship applications for the Fall 2025 semester closed on April 3. The Foundation extended the original deadline by two days to allow students additional time following Spring Break, which resulted in a record 725 submitted scholarship applications. This is over 100 more applications than Fall 2024. All applications are currently being reviewed with the help of 100 MCC volunteers that include employees, trustees, and Foundation Board and committee members. MCC students will be notified of scholarship awards in June. MCC High Impact Scholarships are also being reviewed and scored by volunteers. These scholarships include the Presidential Talent Scholarship, the Board of Trustees Scholarship, the Founding Faculty Scholarship, and the newly established Follett Educational Foundation: Four Brothers Scholarship. The announcement of High Impact Scholarship award recipients is expected by the end of April.

### **New Scholarships**

The Foundation received a generous \$140,000 distribution from the Catherine C. Schmidt Trust that was recommended and facilitated by Home State Bank's Trust Department. The proceeds will be used to fund over 100 new Career Spark Scholarships for short-term skills training. Additional proceeds will go to the Foundation's areas of greatest need.

### **MCC Distinguished Alumnus of the Year**

McHenry County College and the Friends of MCC Foundation are pleased to announce that Kristina Whitmore has been selected as the 2024-2025 Distinguished Alumnus of the Year.

Kristina is the Vice President of Operations for Northwestern Medicine in McHenry and Woodstock. She holds a Master of Science in Nursing with an emphasis in leadership in health care systems. Kristina graduated from MCC in 1998. She was part of Leadership Greater McHenry County in 2020 and received the Nurse of the Year-Transformational Leadership Award in 2016. She has a vested interest in MCC's continued success and growth and looks forward to contributing to the College's mission and its positive impact on the community. Kristina also recently joined the Friends of MCC Foundation Board of Directors.



A small reception will be held in May to honor Kristina. Attendees will include prior MCC Distinguished Alumni, MCC trustees, Cabinet members, and Foundation directors and staff.

### **Friends of MCC Foundation Golf Invitational**

The Friends of MCC Foundation Golf Invitational will be held on Monday, June 9, 2025 at Bull Valley Golf Club. This year's Invitational is shaping up to be one of the best with over 100 golfers already registered. The day includes 18 holes with cart along with all-inclusive food and drink. There will also be a silent auction, mystery boxes, and the Champion's Trophy presentation. Registration and sponsor information is available at [www.mchenry.edu/supportmcc/golf](http://www.mchenry.edu/supportmcc/golf). Sponsors for the Golf Invitational already include: Foglia Family Foundation, Old National Bank, Pepper Construction/365 Supply, Robbins Schwartz, Demonica Kemper Architects, Aptar Group, Scot Forge, TC Industries, Associated Electrical Contractors,



Coilcraft, Crystal Lake Bank & Trust, Home State Bank, HR Green, LeCoque Family Foundation, Miller Verchota CPAs, Snap-on, The Harvard State Bank, AptarGroup Charitable Foundation, Eccezion, and Sikich.

The Foundation is looking for unique donations for the silent auction. Items could include travel packages or destinations, personal services, tickets (concert or sporting event), beer or spirits, or VIP connections. If you have access to any of these items and would like to contribute to this fun event, please contact Sarah Meyer at [smeyer143@mchenry.edu](mailto:smeyer143@mchenry.edu) or (815) 479-7803.



### **Education to Empowerment (E2E) Spring Membership Meeting**

The annual E2E Spring Dinner and Membership Meeting was held on Tuesday, April 22 at MCC. This annual event provides an opportunity for members to hear from current recipients regarding their plans after MCC. E2E updates were also shared.

### **Save the Date – MCC Community Block Party**

MCC's 3<sup>rd</sup> annual Community Block Party will be held on Sunday, July 27 on MCC's Crystal Lake main campus. The event will focus on MCC alumni in the community and will also feature fundraising opportunities and many other surprises. A band lineup has been established featuring local bands The Double Standard, HILLBILLY ROCKSTARZ, and MockStar. Several food trucks will also be available, including Del Toro Street Taco, Midwest Smoke BBQ, Tievoli Pizza, and Kona Ice. Holzlager Brewing Company and Sew Hop'd Brewery will also be onsite serving beverages. A special thank you to Comcast, Regal Rexnord, Foglia Family Foundation, and Snap-on for sponsoring this event. If you are interested in sponsoring or helping with this event, please contact Sarah Meyer at [smeyer143@mchenry.edu](mailto:smeyer143@mchenry.edu) or (815) 479-7803.

### **Save the Date - IRON 7 Ride for Student Success**

A date has been established for the annual IRON 7 Ride for Student Success. This fundraiser, organized by IRON 7 motorcycle club, will take place on Saturday, August 23, 2025. All proceeds from this event will support MCC student scholarships.

This report highlights recent MCC Grants Office activity, including grant awards or denials, submitted applications pending a decision from the funder, and planned future submissions.

**GRANTS AWARDED**

Funding Source	Brief Description	Amount Funded	Project Director
ICCB Access and Equity in Dual Credit	This program assists colleges in scaling equitable access and enhanced delivery of dual credit to high schools with significant populations of underrepresented students. If funded, MCC will expand its existing project of improving dual credit advising and incorporate new financial support for low-income students.	\$133,172	Cara Schultz, Director of College and Career Readiness

**PENDING APPLICATIONS**

Funding Source	Brief Description	Amount Requested	Status	Expected Notification
Arts Midwest The Big Read	The Big Read provides matching funds to bring the community together around the shared activity of reading and discussing the same book. MCC's application focuses on the book <i>Bite by Bite: Nourishments and Jamborees</i> by Aimee Nezhukumatathil and includes activities about the interrelatedness of food and culture.	\$14,450	Pending	April
Illinois Small Business Development Center	This grant provides operating support for the Illinois Small Business Development Center. The ISBDC offers no-cost counseling and noncredit courses to help small business owners in McHenry County succeed.	\$80,000	Pending	April
U.S. Department of Education Student Support Services	The Student Support Services program provides academic and other support to help increase the number of low-income college students, first-generation college students, and college students with disabilities who successfully complete a postsecondary program of study.	\$273,000 per year for five years	Pending	May
U.S. Department of Education - Title III and	Eligibility for Title III/V is required for certain grant applications through the Department of Education, including Title V Developing	N/A	Pending	June

<b>Funding Source</b>	<b>Brief Description</b>	<b>Amount Requested</b>	<b>Status</b>	<b>Expected Notification</b>
Title V Eligibility Waiver	Hispanic-Serving Institutions. Because MCC is not automatically eligible to apply for Title V based on our percentage of Pell recipients, a waiver application is necessary.			
Adult Volunteer Literacy	The Adult Volunteer Literacy program provides high-quality literacy services to students throughout the county. Trained volunteer tutors assist students with English, reading, or math skills, positively impacting their quality of life and ability to find gainful employment.	\$82,478	Pending	June
Motorola Solutions Foundation	MCC applied for a fifth year of funding to provide scholarships for marginalized students in MCC's Criminal Justice, Fire Science, and Emergency Medical Services programs.	\$40,000	Pending	August

**APPLICATIONS IN DEVELOPMENT**

<b>Funding Source</b>	<b>Brief Description</b>	<b>Estimated Request</b>	<b>Status</b>	<b>Application Due Date</b>
The Community Foundation for McHenry County Mission Grant	Mission grants provide \$25,000 in unrestricted funding to nonprofit organizations in McHenry County.	\$25,000	Under consideration	April 30, 2025
Mexican Consulate of Chicago – IME Becas	This program provides matching funds for scholarships awarded by the Friends of MCC Foundation to students of Mexican origin. Scholarships will be based on financial need, with preference given to students who are previous Adult Education or Upward Bound participants.	\$10,000	Planned	May 2, 2025
Illinois DCEO – Illinois Digital Equity Capacity Grant	MCC will request funding to expand the laptop lending program, ensuring that all students have access to the technology necessary to succeed in higher education. In addition, MCC will request support for software and curriculum development to help Adult Education students develop strong digital literacy skills.	TBD/up to \$300,000	In development	May 8, 2025
ICCB Perkins/Career and	The Perkins Career and Technical Education Improvement Act	Formula	In	May 16, 2025

<b>Funding Source</b>	<b>Brief Description</b>	<b>Estimated Request</b>	<b>Status</b>	<b>Application Due Date</b>
Technical Education Postsecondary Grant	improves the academic performance of CTE students by funding program development, tutoring, training equipment, and supplies.	allocation determined by the ICCB	development	
ICCB Adult Education and Family Literacy (AEFLA)	This grant provides operational support for MCC's Adult Education program, including classes in Adult Basic Education, Adult Secondary Education, High School Equivalency, and English as a Second Language classes.	Formula allocation determined by the ICCB	In development	May 30, 2025
ICCB Integrated English Literacy and Civics Education (IELCE)	This grant provides operational support for contextualized English language courses leading to citizenship and is designed to support successful entry into the United States workforce.	Formula allocation determined by the ICCB	In development	May 30, 2025
Illinois Green Economy Network (IGEN)	Each spring, IGEN offers a supplemental round of reimbursement funding for previously completed energy efficiency projects. MCC is considering options for submitting a proposal.	TBD	Under consideration	May 2025
IBHE Illinois Cooperative Work Study Program	The Illinois Cooperative Work Study program helps underwrite the cost of wages for students completing internships. Funding allows a broad range of employers to participate, providing students with the opportunity for career-based work experience.	\$50,000	Planned	May 2025
IRS Volunteer Income Tax Assistance (VITA) Program	The VITA grant provides funding to run a clinic to prepare tax returns for low-income or limited English proficient county residents, ensuring county taxpayers receive the refunds to which they are entitled.	\$50,000	Planned	May 2025
ICCB Pipeline for the Advancement of the Healthcare Pathway (PATH)	This project is designed to support and expand healthcare training opportunities by helping marginalized individuals enroll in and successfully complete training, while also addressing the shortage of healthcare workers caused by the COVID-19 pandemic.	Formula allocation determined by the ICCB	Planned	June 2025

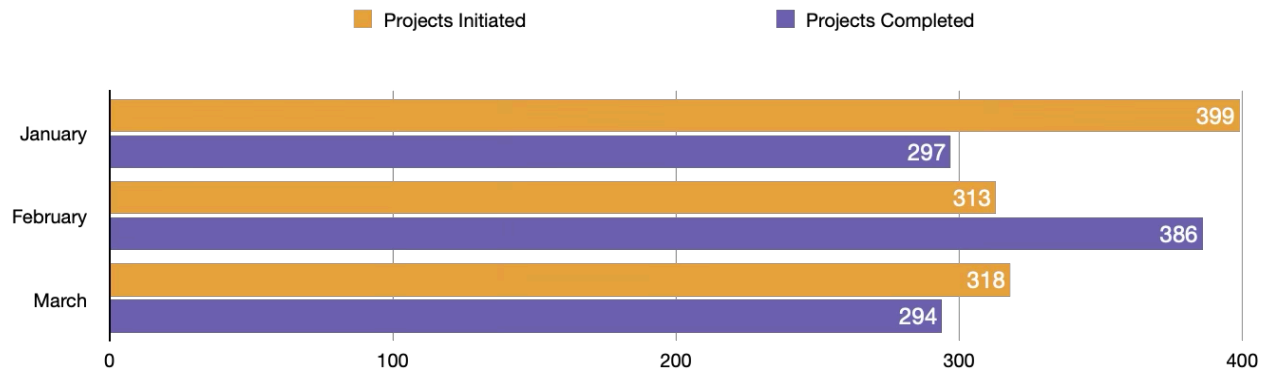
**APPLICATIONS DENIED:** None.

## Office of Marketing and Public Relations Update

Information

The goal of MCC's Office of Marketing and Public Relations (OMPR) is to grow MCC's student enrollment, strengthen MCC's identity in the community, and share MCC's stories. Services that OMPR provides to the College:

- Brand development
- Copywriting and editing
- Event marketing and support
- Graphic Design
- Illustration
- Information campaigns
- Interactive content
- Photography
- Video production and motion graphics
- Publicity
- Script development
- Social media
- Web design and programming

**Marketing Project Statistics****Current High-level College Marketing Initiatives:**

- Summer and Fall 2025 registration communications
- Creative and launch of new 2025 tagline and promotional campaign
- Annual Employee Awards collaboration, planning, and support
- University Center at MCC promotional efforts for Fall 2025
- New Health Professions program materials development
- Foglia Center for Advanced Technology and Innovation (CATI) recruitment efforts and support; virtual tour efforts
- Make It in Illinois/Manufacturing Matters State Grant promotional efforts
- Liebman Institute for Science Innovation (LISI) branding and promotion
- Wayfinding and map updates across campus
- Commencement preparation and support
- Foundation E2E and Block Party promotion and support

### **Monthly Releases and Features\***

The following releases and feature stories were submitted to local and regional media outlets from March 19 —April 16, 2025.

- McHenry County College Postpones Meet MCC Open House Due to Potential Severe Weather; Event Rescheduled for April 9
- McHenry County College Debaters Win State Tournament
- MCC Announces Q2 Schedule of Community Enrichment Classes
- MCC Hosts More Than 1,400 8th Grade Students for Career Exploration Event
- McHenry County College Speech and Debate Team to Host Spring Showcase April 3
- McHenry County College to Host Repair Fair April 15
- MCC President Dr. Clint Gabbard Receives National Recognition for Leadership in Student Success
- McHenry County College Hosts Nearly 100 Area High School Students for IDEA Architectural and Engineering Design Competition
- Job and Internship Fair Held at McHenry County College April 16
- MCC Planetarium Unveils Cutting-Edge Digistar Projection System, New Shows Thanks to Donations
- MCC to Host Black Box Theatre 12-Hour Play Competition May 3
- World-Renowned Glass Artist Katherine Gray to Give Presentation at McHenry County College April 25
- McHenry County College Student Takes Home Best of Show at ISCC Juried Art Festival
- My Sister's Dress Sale Raises More Than \$11,000 for Local Nonprofits, Including Education to Empowerment Fund
- Summer 2025 Registration Open at MCC
- Friends of McHenry County College Foundation Welcomes New Board Members
- McHenry County College Hosts 14th Annual Marketing Challenge for Area High School Students
- McHenry County College Announces 2025 Faculty, Adjunct Faculty Member of the Year

*\*Note: The above list does not include all interviews/stories initiated by the press, or sponsored content stories. Press clippings about McHenry County College can be found at the following link:*

[www.mchenry.edu/press](http://www.mchenry.edu/press).

## Sustainability Center Update

### **Current Initiatives and Community Connections**

Students and advisors from the MCC Environmental Action Club attended the Wild Things Conference in Rosemont, IL on March 1, 2025. The students attended many sessions and then shared their experiences with the Environmental Action Club members at their weekly meeting.

Dr. Kim Hankins presented to the American Association of University Women in March, speaking about MCC's sustainability initiatives, recycling tips, and how to avoid greenwashing.

MCC's student Environmental Action Club members and advisors attended the Loyola University Climate Change Conference on March 14 at Loyola University's lakeshore campus. The conference was titled: *Shifting Water: Water Security and the Emerging Water Crisis*. The group attended sessions on Global Perspectives on Climate and Water; Protecting Great Lakes Resources; and Local Solutions to Water challenges. Students shared the information with Environmental Action Club students at their weekly meeting. The MCC Sustainability Center also hosted a watch party for MCC students to watch the keynote speaker (streamed) from the conference. The speaker, Peter Gleich, Ph.D., co-founder of the Pacific Institute, spoke on the consequences of climate change for water resources; water and conflict; and the human rights to water. Eleven students and six faculty and staff were in attendance.

In March, Dr. Hankins met with Matt Worzala from the Lighthouse Church (new owners of the Shah Center in McHenry) regarding the solar array. Dr. Hankins shared manuals, reports, and dashboard access data for the two arrays on the property.

On March 13, team members from both the Sustainability Center and Facilities participated in an IGEN offered members-only training, which focused on *Facilities & Capital Projects: Challenges and opportunities for high efficiency campus facilities*.

Dr. Hankins participated in a French recycling board game with MCC students from a French 252 Intermediate II class on March 13, as part of a unit on social and environmental issues including recycling. Students received a few sustainability items and a copy of the 2025 Green Guide Recycling Directory.

The 2025 Green Guide Recycling Directory has been updated and printed. Copies of the English and Spanish versions as well as small quarter sheets with a QR code for online access (also in English and Spanish) will be sent to every municipality and every library in McHenry County. The guide is also live on the Sustainability Center web page at [www.mchenry.edu/green](http://www.mchenry.edu/green). This year's guide includes over 250 listings for hard to recycle items such as paint, batteries, and various electronics. Dates and locations for the county-wide recycling drives, as well as the household hazardous waste collection day, are included.

The Environmental Action Club visited the Center for Agrarian Learning (CAL) and helped do some seed sorting for CAL's seed library. Club President Dan Cosgray has started an initiative to create eco-bricks made from two-liter plastic bottles stuffed with clean plastic film and wrappers. The club is working with [www.ecobricks.org](http://www.ecobricks.org) and once the club creates enough "bricks" they will be send to an area of need.

The MCC/MCRide Program had 451 trips in March 2025.

The ReUse It Corner repurposed approximately \$1,940.96 worth of gently used office and school supplies in March 2025. Ninety-four visitors found uses for over 798 items this month.



## Center for Agrarian Learning (CAL) Update

### Funding Update

Last month we learned that Illinois Department of Agriculture had suspended the Resilient Food System Infrastructure grant program due to uncertain funding by the USDA. This program was frozen along with many other federal grants. While our proposal had advanced in a promising way, we do not expect any funding. Our proposal to transform the current pack shed (pole barn) on the MCC Student Farm to include food processing kitchens and storage (that we could use and also rent to area farmers) is on hold at this time.

### Program Events

#### **Specialty Growers Intensive: Cut Flower Production**

This weekend intensive program was held in early March, with 24 people in attendance. The event included three instructors (flower farmers/designers), marketing and business management segments, and hands-on production instruction in our high tunnels.



#### **Upcoming Event**

CAL coordinated with Community Engagement and the Agriculture/Horticulture Department to offer a noncredit bearing option for our 8-week summer “Fruit and Vegetable Crops”. The class fee is the same as the credit option, \$390 including supplies. The registration process, however, is much simpler. We have 5 spots reserved for community enrollment and will release those to credit students if we see they are not being used. We will monitor enrollment to see if this option appeals to people, however, and are hopeful that it can serve our community.



**Entrepreneurial Agriculture Update**

- The DACUM review process for the Entrepreneurial Agriculture degree and certificates continues. The industry advisory meeting took place April 1, and we expect to have changes to propose by the end of May.
- The Introduction to Agriculture Practicum class has four students in it this semester, two of which have already committed to enroll in the Advanced Agriculture Internship this summer. They are all four very engaged in the class and in the hands-on learning taking place in the greenhouse and on the farm.
- The growing season is off to a good start with harvest of spring products starting next week, along with donations to the Crystal Lake Food Pantry.

**Recent Tours**

In the past few weeks, we welcomed Crystal Lake Central, Prairie Ridge High School, The Break (youth center), and our own Upward Bound group. We also promoted our degree programs at Woodstock North High School's Career Day, did tabling outreach at Meet MCC, Garden Fest, and at the Repair Fair.

### Workforce Development Update

This month's Workforce Development Update provides an overview of recent and upcoming activities related to the division's support for career exploration at the elementary, middle and high school levels.

#### Career Quest 2025

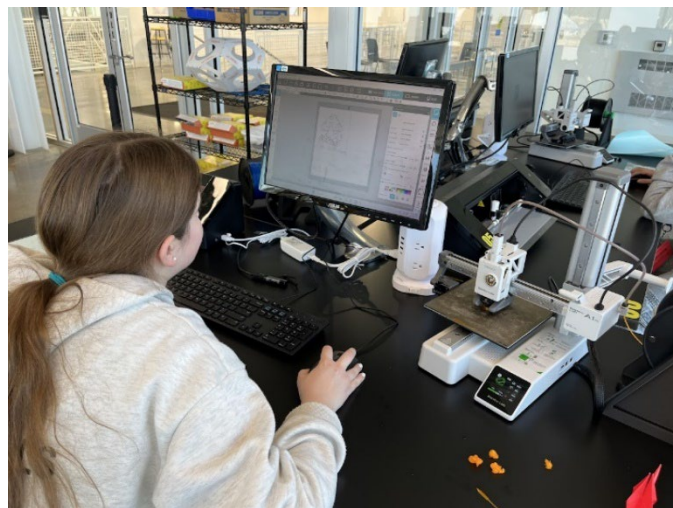
More than 1,400 eighth graders from McHenry County middle schools attended Career Quest 2025 on Friday, March 14. The event invited students to participate in an immersive experience to explore career pathways and prepare for high school. Students were in attendance from Nippersink, Riley, Fox River Grove, Creekside, Northwood, and Lundahl Middle Schools; Hannah Beardsley, Prairie Grove, and Harvard Junior Highs; and Clay Academy. Career Quest aligns with the Illinois middle school requirement for postsecondary and career exploration.

The event was broken up into three parts: pre-event curriculum, which included use of MCC's Career Coach assessment tool and information on financial literacy; the day-of event activities which included a career pathway presentation, the Quest Zone where students met with representatives from MCC's academic programs and professionals in related industries, and a campus tour of MCC; and post-event curriculum which included educational planning and career exploration tools for families. The day was supported by 70 employer partners, 47 faculty members, and 32 staff volunteers. Career Quest receives funding support from the McHenry County Cooperative for Employment Education.



### **Kids and College Spring Break**

The Community Enrichment Center welcomed over 150 elementary and middle school students to campus this March for Kids and College Spring Break. The 2025 session featured 25 camps, including exciting new additions like the Young Makers Camp, held in the MCC Makers Space in partnership with the Griffin Museum of Science and Industry (MSI). In this camp, students explored 3-D printing, laser printing, and vinyl cutting. Other new offerings included STEM with Rowing in collaboration with community partners Sweeps and Sculls Rowing of Crystal Lake, Improv for Kids with Woodstock Improv, and Minecraft Creative. Through these hands-on learning opportunities, the program successfully kept young minds active and fostered connections to career pathways. Spring MSI opportunities continue on Saturday, April 26 with the Rainbow Light Circuit, and introduction to electronics for youth in grades 1-8.



### **Kids and College Summer 2025**

The Kids and College Summer Program returns June 2nd to August 8th, offering an engaging selection of over 130 camps designed to immerse students in grades 1-9 in various career pathways. Spanning ten weeks, the program provides flexible scheduling with morning, afternoon, and full-day class options. New this year, the program will also offer early arrival and late departure options to accommodate families' needs.

Manufacturing camp offerings have been expanded and now include two Welding Camps, a Fabrication Camp, and a Chemical Coating Camp. Supported by the Fabricators and Manufacturers Association Foundation's SparkForce, the Welding Camps introduce students to welding and fabrication fundamentals through the hands-on creation of metal roses. New this summer, the innovative Fabrication Camp will expose students to welding, fabrication, automation, robotics, and mechatronics as they build an engaging "useless machine" popularized by the work of MIT professor Marvin Minsky. In partnership with the Chemical Coaters Association International, the Chemical Coating Camp will immerse students in the world of industrial finishes, featuring insights from industry professionals, tours of local manufacturers, and a hands-on Color of the Year Project. All of these specialized programs will be led by MCC manufacturing faculty.



The Kids and College career-focused offerings for middle school students have expanded with the introduction of a new Healthcare Camp. This immersive experience will introduce students to the interconnected worlds of nursing, occupational therapy, physical therapy, and radiologic technology. Throughout the camp, students will explore each profession and their collaborative roles within the healthcare system. Culminating in a realistic live emergency simulation on the final day, conducted in partnership with the First Responders Camp, this new program offers a dynamic introduction to potential healthcare careers.



**Summer 2025 High School Internships**

Career exploration internships for high school students ages 16-18 return for Summer 2025. The Construction Management internship, in collaboration with MCC's Construction Management Advisory Committee, enters its second summer, and the Manufacturing Pathways Consortium's internship program enters its fourth year. Each of these programs provides a 10-week paid internship opportunity for high school students aged 16-18 who are interested in learning more about careers in these fields. Students earn \$16 per hour and work up to 29 hours per week. The Summer 2025 internships are funded by the Taking Back the Trades! grant from the Illinois Community College Board which offsets 50% of the employer's hourly wage expense.

This spring brought record student interest with 179 applications to the manufacturing internship and 111 applications for construction management. Student interviews are currently underway with the summer work experience scheduled to begin on June 2. To date, 33 employers have served as internship sites.