BOARD OF TRUSTEES
McHENRY COUNTY COLLEGE DISTRICT #528

Thursday, June 26, 2026
Regular Board of Trustees Meeting

MCC Board Room-A217
8900 U.S. Highway 14
Crystal Lake, IL 60012

MINUTES

1. CALL TO ORDER
Chair Hoban called the meeting to order at 6:00pm

2. ROLL CALL
Chair Hoban asked Secretary Kueffner to take a roll call.

Trustees Present
Suzanne Hoban
Dale Morton
Tom Allen
Linnea Kooistra
Tess Reinhard
Elizabeth Speros
Alyssa Kueffner

Also Present
Dr. Clinton Gabbard- College President
Ken Florey– Legal Counsel

3. PLEDGE OF ALLEGIANCE
Chair Hoban led the Pledge of Allegiance

4. COLLEGE MISSION STATEMENT
Secretary Kueffner recited the College Mission Statement.

5. ACCEPTANCE OF AGENDA
The agenda was accepted as submitted.

6. ACCEPTANCE OF MINUTES
Motion: Move that the Board of Trustees approve the minutes from the Regular Board of Trustees Meeting, May 29, 2025. Trustee Kooistra motioned; Vice Chair Morton seconded. Motion approved.

7. OPEN FOR RECOGNITION OF VISITORS / PUBLIC COMMENTS
No public comments.

8. PRESIDENT'S REPORT: DR. CLINTON GABBARD

Student Assistance Update

MCC provides an array of student support resources to help individuals with critical issues, such as food and transportation. Free to current MCC students who demonstrate need, these resources remove barriers so that students can focus on their goals and success while enrolled. An update of total resources used and students served for FY 2025 was shared with the Board.

MCC Store Updated Website Experience

In late spring, the MCC Store website completed a redesign, focused on better organization of product categories and enhanced shopping experience for online customers. This new online user experience balances college brand colors with helpful organization of categories, such as course materials, apparel and gifts, and graduation supplies.

Update on Energy Contracts

As the Board has been informed over the last several months, College personnel have been working on addressing the institution's energy needs. A timeline of significant events was shared with the Board.

The College's electric contracts are soon to expire and with current market conditions, we expected about a 30% jump in utilities cost over the prior year. We budgeted accordingly for FY 2026 with an additional $300,000.00 added to our electricity budget line item to account for this change. With the current energy contract expiring on December 8, 2025, the College needed to seek out new opportunities, and given the very complex energy markets, this process started by selecting a broker. The College selected Tradition Energy to act as our broker and help the College secure the most cost advantageous energy contracts.
Tradition Energy went to market to bid on the best cost structure for the College. Given the market volatility, once a low-cost provider was identified, the College had to secure the deal at that time or lose that market position and face higher costs potentially.
At this time the College executed a contract with BP Retail to secure a 53-month contract at $0.06491 per kilo-watt hour (KWh). Based on the current rate at the time, which was $0.0655 per KWh, we were able to bring the total cost below the cost of demand needed by $22,172. The value of the 53-month contract is $2,439,294.00, or an average of $46,024.42 per month. The contract rate is $64.91 per mega-watt hour (MWh).

Upcoming MCC Events

Dr. Gabbard gave an overview of upcoming events of the College.

9. STAFF COUNCIL REPORT

Mr. David Behrens, President of MCC Staff Council updated the Board on MCC Staff Council activities.

10. APPROVAL OF CONSENT AGENDA

<u>Motion:</u> Move that the Board of Trustees approve the consent agenda as presented. Trustee Kooistra motioned; Trustee Allen seconded. Questions and discussion followed. Motion approved.

For Approval

A. Executive Summary and Financial Statements

1. Executive Summary, Board Report #25-76
2. Treasurer's Report, Board Report #25-77
3. Ratification for Accounts Payable May Check Register, Board Report #25-78

B. Request to Approve/Implement/Lease/Purchase/Renew/Replace/Upgrade

1. Continuation of Employment of Probationary Non-Tenured Faculty, Board Report #25-79
2. Open Enrollment and Contract Training Instructional Materials, Board Report #25-80
3. Traffic Safety School Instructional Materials, Board Report #25-81
4. Ferrilli Support Services, Board Report #25-82
5. Annual Microsoft Consortia Enterprise Agreement, Board Report #25-83
6. Destruction of Closed Session Minutes Recordings, Board Report #25-84
7. Outdoor Billboard Advertising, Board Report #25-85
8. VmWare Licensing and Support, Board Report #25-86
9. Security Camera and Access System, Board Report #25-87
10. Audio-Visual Equipment for Architectural Technology and Construction Management Lab, Board Report #25-88
11. Emergency Medical Services (EMS) Training, Board Report #25-89
12. Culinary/Pastry Department Purchases from Gordon Food Service, Board Report #25-90
13. Turnitin Software and Support Agreement, Board Report #25-91
14. Dell Computers, Board Report #25-92
15. YuJa Panorama Software and Support Services, Board Report #25-93
16. Instructional Design Consultant Service Agreement, Board Report #25-94
17. Overages On Past Board Actions, Board Report #25-95

C. Personnel

1. Authorization for Personnel Appointments, Board Report #25-96
2. New and Replacement Administrative and Faculty Appointments, Board Report #25-97

11. ACTION ON ITEMS REMOVED FROM CONSENT AGENDA

No items were removed from the consent agenda.

12. APPROVAL OF FISCAL YEAR 2026 TENTATIVE BUDGET, Board Report #25-98
Motion: Move that the Board of Trustees approves the Fiscal Year 2026 Tentative Budget and schedule a public hearing to be held at 6:00 p.m. on Thursday, September 25, 2025. Trustee Allen motioned; Vice Chair Morton seconded. Motion approved.

13. APPROVAL OF FISCAL YEAR 2027 RESOURCE ALLOCATION MANAGEMENT PROGRAM (RAMP), Board Report #25-99
Motion: Move that the Board of Trustees approves the FY 2027 Resource Allocation Management Program (RAMP) projects submissions, which include the Multi-Purpose Center Addition, First Responder Training Center, and Library/Student Success Center Renovation, to the Illinois Community College Board as presented for a total cost of $42,984,126 with a required local match of $10,746,032.Vice Chair Morton motioned; Trustee Kooistra seconded. Motion approved.

14. COMPENSATION ADJUSTMENT FOR CONTINGENT EMPLOYEES FOR ACADEMIC YEAR 2025-2026, Board Report #25-100
Motion: Move that the Board of Trustees approves a 3% increase as detailed above for the next Academic Year 2025-2026. Trustee Reinhard motioned; Trustee Allen seconded. Motion approved.

15. ADMINISTRATIVE COMPENSATION ADJUSTMENT FOR ACADEMIC YEAR 2025-2026, Board Report #25-101
Motion: Move that the Board of Trustees approves a 3% compensation adjustment for eligible administrators for FY 2026. Trustee Reinhard motioned; Trustee Allen seconded. Motion approved.

16. APPROVAL OF BID FOR MCC ENGAGEMENT HALL CONSTRUCTION, Board Report #25-102
Motion: Move that the Board of Trustees approves the construction of the MCC Engagement Hall with an estimated cost of $9,305,295.00, which includes the services of Demonica Kemper Architects of Chicago, IL as the architect of record, Pepper Construction of Barrington, IL as Construction Manager At-Risk, and HR Green of McHenry, IL as civil engineer. Trustee Allen motioned; Vice Chair Morton seconded. Questions and Discussion followed. Motion approved.

17. APPROVAL OF ENGAGEMENT HALL TRANE ROOF TOP UNIT AND CONTROLS PURCHASE, Board Report #25-103
Motion: Move that the Board of Trustees allows the College to purchase TRANE roof top HVAC units and controls from OMNIA Partners of Franklin, TN for $277,404.00. Trustee Allen motioned; Trustee Reinhard seconded. Motion approved.

18. SECOND AUTHORIZATION OF FY 2025 NON-MANDATORY TRANSFERS OF FUNDS, Board Report #25-104
Motion: Move that the Board of Trustees approves the second non-mandatory transfer of funds of $4,331,130.00 for FY 2025 for the MCC Engagement Hall project. Trustee Allen motioned; Trustee Morton seconded. Motion approved.

19. FOR INFORMATION REPORT
Chair Hoban reminded the Board that all information reports were included in the packet.

20. FUTURE AGENDA ITEMS/SUMMARY COMMENTS BY BOARD MEMBERS
Trustee Kooistra thanked cabinet members for the onboarding experience when she met with them individually. She noted that someone she knows has kids in the Kids and College program and they really love it and are excited about being here. She commended the College for being a place of growth in the summer for these kids.

Trustee Kueffner stated that she believes the Engagement Hall will increase the pride aspect of the students and can’t wait to see when completed. Every time we make an improvement to the College it is about legacy and that makes her very proud. She was very inspired to have community members that are joyful about giving and she is grateful that we have people like that in our community.

Trustee Reinhard thanked the team for the presentation and the architect for being there to answer any questions the Board had about the engagement hall. She thanked Dr. Gabbard for his outreach to the community to get donors to help with building the hall. She noted that being well connected is not a small thing and it comes naturally to Dr. Gabbard.

Trustee Allen also commented on Dr. Gabbard's connection to the community and the amount of donations he has had come into the buildings is amazing.

Chair Hoban agreed with the comments from other Board members and commended the team on the phenomenal work they do. She noted that the team puts in incredible work every day, looking out for the future of our students.

21. ADJOURNMENT

Hearing no further business, Trustee Allen motioned to adjourn, seconded by Trustee Reinhard. All voiced aye and the meeting adjourned at 6:37 p.m.

____ ____

Denisa J. Shallo, Recording Secretary   Alyssa Kueffner, Board Secretary