

**BOARD OF TRUSTEES
McHENRY COUNTY COLLEGE DISTRICT #528**

Thursday, August 28, 2025
Regular Board of Trustees Meeting



MCC Board Room-A217
8900 U.S. Highway 14
Crystal Lake, IL 60012

MINUTES

1. CALL TO ORDER

Chair Hoban called the meeting to order at 6:02pm

2. ROLL CALL

Chair Hoban asked Secretary Kueffner to take a roll call.

Trustees Present

Suzanne Hoban
Dale Morton
Tom Allen
Linnea Kooistra
Elizabeth Speros
Alyssa Kueffner

Also Present

Dr. Clinton Gabbard- College President
Ken Florey– Legal Counsel

Trustees Not Present

Tess Reinhard

3. PLEDGE OF ALLEGIANCE

Chair Hoban led the Pledge of Allegiance

4. COLLEGE MISSION STATEMENT

Secretary Kueffner recited the College Mission Statement.

5. ACCEPTANCE OF AGENDA

The agenda was accepted as submitted.

6. ACCEPTANCE OF MINUTES

Motion: Move that the Board of Trustees approve the minutes from the Regular Board of Trustees Meeting, June 26, 2025. Trustee Kooistra motioned; Vice Chair Morton seconded. Motion approved.

7. OPEN FOR RECOGNITION OF VISITORS / PUBLIC COMMENTS

No public comments.

8. PRESIDENT'S REPORT: DR. CLINTON GABBARD

New Programs Launched in Fall 2025

This semester, the College is introducing several new degrees and certificates. A list of these degrees and certificates was shared with the Board. In addition, there are 58 new courses, roughly half of which are running this fall.

Summer 2025 Efforts to Promote Manufacturing Awareness and Careers

MCC is one of several Illinois community colleges that received a FY 2025 Make It In Illinois grant from the Illinois Department of Commerce and Economic Opportunity (DCEO). This summer, MCC organized an array of activities, programs, and events that highlighted the various manufacturing-related programs offered, as well as the new Foglia Center for Advanced Technology and Innovation (CATI), which houses these programs. Details about several of our exciting summer efforts, as reported to the DCEO this month, were shared with the Board.

Fall 2025 Construction/Renovation Projects

Several projects are in progress this semester, all of which support the College's continued work on ensuring safe, functional, and welcoming facilities for our students, employees, and the community. Updates were shared with the Board.

Supporting New Accessibility Requirements

Effective April 2026, all government organizations (this includes community colleges) are required to adhere to expanded accessibility requirements for publicly posted documents. These requirements extend to the College's website and myMCC Employee Portal. The College is undergoing an extensive process to update all required public documents to meet accessibility requirements. Per the Illinois Open Meetings Act, required documents include: MCC Board Policy Manual; Board meeting schedule and agendas; meeting minutes. For the past several years, we have also posted complete Board packets on the College website, though this documentation is not required. Given the complexity and size of Board packets, combined with new accessible document requirements, College administration is recommending that packets no longer be posted on the public website. The live streaming and posting of recorded meeting links ensure full transparency of meeting discussions and decisions.

Fall 2025-Spring 2026 Schedule – Presentation Topics to the Board

A list of proposed presentation schedule for Committee of the Whole meetings in FY 2026 was shared with the Board.

MCC in the News

An article on the Foglia Center for Advanced Technology from the Fabricator was shared with the Board.

Upcoming MCC Events

Dr. Gabbard gave an overview of upcoming events of the College.

9. STAFF COUNCIL REPORT

Mr. David Behrens, President of MCC Staff Council updated the Board on MCC Staff Council activities.

10. APPROVAL OF CONSENT AGENDA

Motion: Move that the Board of Trustees approve the consent agenda as presented. Trustee Allen motioned; Trustee Speros seconded. Questions and discussion followed. Motion approved.

For Approval

A. Executive Summary and Financial Statements

1. Informational Only, Draft June Statements, No Board Action
2. Treasurer's Report, Board Report #25-105
3. Ratification for Accounts Payable June Check Register, Board Report #25-106
4. Ratification for Accounts Payable July Check Register, Board Report #25-107

B. Request to Approve/Implement/Lease/Purchase/Renew/Replace/Upgrade

1. FY 2026 Sign Language Interpretation Services, Board Report #25-108
2. Jostens Graduation Supplies, Board Report #25-109
3. Library Online Database Services, Board Report #25-110
4. KnowBe4, Board Report #25-111
5. Radiology Support Device (RSD) – Take-Apart PIXY Phantom from Universal Medical, Board Report #25-112
6. National Healthcareer Association Testing and Instructional Materials, Board Report #25-113
7. Radiology Final Equipment Purchase from Philips Healthcare, Board Report #25-114
8. Online Tutoring Platform Contract, Board Report #25-115
9. Illinois Community College Risk Management Consortium, Board Report #25-116
10. FY 2026 Printing and Mailing Services, IMPACT Course Catalog and Community Enrichment Catalog, Board Report #25-117
11. Print Overage Costs in FY 2025, Board Report #25-118
12. Transportation Services for Athletics, Board Report #25-119

C. Personnel

1. Approval of Replacement Administrator, Assistant Vice President of Academic Affairs, Board Report #25-120
2. Ratification of Hires, New Faculty Appointment, Board Report #25-121

11. ACTION ON ITEMS REMOVED FROM CONSENT AGENDA

No items were removed from the consent agenda.

12. COLLECTIVE BARGAINING AGREEMENT BETWEEN THE BOARD OF TRUSTEES OF MCHENRY COUNTY COLLEGE AND THE METROPOLITAN ALLIANCE OF POLICE (MAP) MCHENRY COUNTY COLLEGE CHAPTER #399, Board Report #25-122

Motion: Move that the Board of Trustees approves the five-year Collective Bargaining Agreement with the Metropolitan Alliance of Police McHenry County College Chapter #399, effective August 28, 2025 through June 30, 2030, with wage increases retroactive to July 1, 2025. Trustee Speros motioned; Trustee Allen seconded. Motion approved.

13. REQUEST TO GRANT TITLE AND BENEFITS OF FACULTY EMERITUS TO BONNIE GABEL, JIM BLAZ, MARLA GARRISON, Board Report #25-1243through #25-125

Motion: Move that the Board of Trustees grants the title and benefits of Faculty Emeritus to Bonnie Gabel, Jim Blaz and Marla Garrison. Trustee Kooistra motioned; Trustee Allen seconded. Motion approved.

16. REQUEST TO GRANT HONORARY LEGACY STATUS TO PATTY DOMIN, Board Report #25-126

Motion: Move that the Board of Trustees grants the honorary designation of Legacy status and benefits awarded such personnel to Patty Domin. Trustee Allen motioned; Vice Chair Morton seconded. Motion approved.

14. FOR INFORMATION REPORT

Chair Hoban reminded the Board that all information reports were included in the packet. Questions and Discussion followed.

15. FUTURE AGENDA ITEMS/SUMMARY COMMENTS BY BOARD MEMBERS

Trustee Speros stated that she appreciated the in-person staff council report. She enjoyed the tour of the Learning Commons and really liked the fact that it was done as a group. She watched the recording of COTW meeting from the previous week and enjoyed the Friends of MCC Foundation presentation. Trustee Speros had questions on the COVID protocol and if anything is changing. Her question was answered that the protocols remain the same as per CDC guidance. She also asked if we know how many students who have received certificates stay in the workforce in McHenry County. Her question was answered that we don't have those numbers as it would be voluntary around them responding to this question. We have just signed for an economic impact study for McHenry County for the College.

Trustee Kooistra enjoyed the stories that were shared by the Staff Council President. She stated that she is proud of our staff and their work as we continue to grow and blossom.

Trustee Kueffner enjoyed the Learning Commons tour. She also noted that she met someone who was looking to register at MCC but couldn't get FAFSA and gave her information about our scholarships.

Vice Chair Morton gave a special shout out to the grants office for the end of the year report. He thought the report was great.

Trustee Allen stated that he met someone in a healthcare setting and her daughter just started at MCC. It's great to meet people every day that either are or have family attending MCC. He commented on the retirees, he will miss seeing Jim Blaze around the halls and hopes that Marla comes to visit us. He appreciated the staff council report and stated that it's nice to hear about the different things happening around campus.

Chair Hoban thanked the administrators who worked on the bargaining agreements. It's great to be able to keep people happy.

16. ADJOURNMENT

Hearing no further business, Trustee Allen motioned to adjourn, seconded by Trustee Speros. All voiced aye and the meeting adjourned at 6:54 p.m.

