

BOARD OF TRUSTEES
McHENRY COUNTY COLLEGE DISTRICT #528

Thursday, November 20, 2025
Regular Board of Trustees Meeting



MCC Board Room-A217
8900 U.S. Highway 14
Crystal Lake, IL 60012

MINUTES

1. CALL TO ORDER

Chair Hoban called the meeting to order at 6:03pm

2. ROLL CALL

Chair Hoban asked Vice Chair Morton to serve as Secretary and he accepted. She then asked him to take a roll call.

Trustees Present

Suzanne Hoban
Dale Morton
Linnea Kooistra
Elizabeth Speros
Tess Reinhard
Estefany Castro
Tom Allen

Also Present

Dr. Clinton Gabbard- College President
Ken Florey– Legal Counsel

Trustees Not Present

Alyssa Kueffner

3. COLLEGE MISSION STATEMENT

Student Trustee Castro recited the College Mission Statement.

4. ACCEPTANCE OF AGENDA

Agenda was accepted as submitted.

5. ACCEPTANCE OF MINUTES

Motion: Move that the Board of Trustees approve the minutes from the Regular Board of Trustees Meeting, October 23, 2025. Trustee Kooistra motioned; Trustee Reinhard seconded. Motion approved.

6. OPEN FOR RECOGNITION OF VISITORS / PUBLIC COMMENTS

No public comments.

7. PRESIDENT'S REPORT: DR. CLINTON GABBARD

New Illinois Legislation on Immigration Enforcement

The Illinois General Assembly has approved House Bill 1312, which includes updated procedural requirements and related communication protocols. Pending the Governor's signature, the bill requires colleges to develop procedures around law and immigration enforcement activity on campus. The following added requirements are due by January 1, 2026:

- Develop procedures to address law enforcement requests to enter a college's campus or for access or information about a student or employee
- Develop procedures for notifying students or employees of law enforcement requests for access for immigration enforcement purposes, and notification of the appropriate college campus-unitor area if the college confirms that immigration enforcement activity is occurring
- Develop procedures for documenting all interactions with law enforcement, and provide those procedures to the Illinois Community College Board
- Provide resources on college website related to student and employee rights with respect to immigration enforcement

- Identify a point of contact for students and employees to contact if a law enforcement agent seeks to enter campus or engage in nonconsensual interactions with members of the school community, including employees and students

MCC has had related procedures and resources in place since January 2025, all of which are located on the College's website. A draft copy of college procedures is below. We are also working with Robbins Schwartz to ensure final compliance with the above requirements prior to January. A document from Robbins Schwartz is also included, which outlines the bill in further detail.

Giving Tuesday is on Tuesday, December 2

Dr. Gabbard notified the Board that giving Tuesday is on Tuesday, December 2, 2025. He asked them to please consider supporting the MCC Alumni Scholarship Fund by donating on Tuesday, December 2, during Giving Tuesday.

Special Invitation – Super Twofer Showcase on Thursday, December 11

The MCC Learning Communities program is having its annual **Super Twofer Showcase on Thursday, December 11 from 5:30-7:30 p.m.** in the MCC Conference Center and Learning Commons. This is an opportunity for students to showcase their capstone projects from the semester in the form of presentations and art displays. The Board of Trustees is invited to attend and support students' great efforts this semester, along with the faculty who helped them along the way. Light refreshments will be served.

Upcoming MCC Events

Dr. Gabbard gave an overview of upcoming events of the College.

8. ADJUNCT FACULTY ASSOCIATION REPORT

Mr. Hamater, President of MCC Adjunct Faculty Association updated the Board on MCC Adjunct Faculty Association activities.

9. STAFF COUNCIL REPORT

Mr. David Behrens, President of MCC Staff Council updated the Board on MCC Staff Council activities.

10. STUDENT TRUSTEE REPORT

Student Trustee Castro recapped her report shared with the Board prior to meeting.

11. APPROVAL OF CONSENT AGENDA

Motion: Move that the Board of Trustees approve the consent agenda as presented. Trustee Allen motioned; Trustee Speros seconded. Questions and discussion followed. Motion approved.

For Approval

A. Executive Summary and Financial Statements

1. Executive Summary, Board Report, Board Report #25-144
2. Treasurer's Report, Board Report #25-145
3. Ratification for Accounts Payable Check Register, Board Report, Board Report #25-146

B. Request to Approve/Implement/Lease/Purchase/Renew/Replace/Upgrade

1. Cascade Content Management System License, Board Report #25-147
2. Radio Advertising for FY 2026, addendum, Board Report #25-66
3. Determination of Seniority for Full-time Faculty 2025-2026, Board Report #25-148
4. MCC 2026 Calendar of Events with Alcohol Service, Board Report #25-149
5. Electrical Service to Baseball Press Boxes, Board Report #25-150
6. New Fire Training Tower, Board Report #25-151
7. New Certificate Programs, Board Report #25-152
8. Server Support Services, Board Report #25-153

C. Personnel

1. Authorization for Personnel Appointments, Board Report #25-154
2. Resignation Agreement with Faculty Member, Board Report #25-155

12. ACTION ON ITEMS REMOVED FROM CONSENT AGENDA

No items were removed from the consent agenda.

13. ADOPTION OF 2025 TAX LEVY, Board Report #25-156

Motion: Move that the Board of Trustees approves and adopts the 2025 Tax Levy as stated for a total levy of \$30,442,065. The levy may be adjusted by the County Clerks' Offices according to the resolution adopted by the College Board of Trustees based on the EAV information and CPI-U to comply with Property Tax Extension Limitation Law limits as may be applicable. Trustee Allen motioned; Trustee Reinhard seconded. Motion approved.

14. CERTIFICATE OF ACKNOWLEDGMENT FOR TREASURERS BOND, Board Report #25-157

Motion: Move that the Board of Trustees approves Certification of Treasurers Bond for Robert Tenuta, Treasurer, of District #528 McHenry County College. Trustee Kooistra motioned; Trustee Allen seconded. Motion approved.

15. REQUEST TO GRANT TITLE AND BENEFITS OF FACULTY EMERITUS, Steve Young, Board Report #25-158

Motion: Move that the Board of Trustees approves granting the title and benefits of Faculty Emeritus to Steve Young. Trustee Speros motioned; Trustee Kooistra seconded. Motion approved.

16. REQUEST TO GRANT HONORARY LEGACY STATUS, Pete Lilly, Board Report #25-159

Motion: Move that the Board of Trustees approves granting the honorary designation of Legacy status and receiving benefits awarded to Pete Lilly. Trustee Reinhard motioned; Trustee Allen seconded. Motion approved.

17. APPROVE AMENDMENT TO THE PRESIDENT'S EMPLOYMENT AGREEMENT TO MODIFY THE TERM OF THE AGREEMENT TO BE FROM JANUARY 1, 2026, THROUGH DECEMBER 31, 2029 AND TO PROVIDE A SINGLE PAYMENT RETENTION INCENTIVE TO THE PRESIDENT.

Motion: Move that the Board of Trustees approves the amendment to the president's employment agreement to modify the term of agreement to be from January 1, 2026, through December 31, 2029 and to provide a single payment retention incentive to the president. Trustee Allen motioned; Trustee Kooistra seconded. Motion approved.

18. FOR INFORMATION REPORT

Chair Hoban reminded the Board that all information reports were included in the packet. Questions and discussion followed.

19. FUTURE AGENDA ITEMS/SUMMARY COMMENTS BY BOARD MEMBERS

Trustee Allen thanked Mr. Tenuta for answering numerous questions for him, and all the time and due diligence.

Trustee Reinhard was pleased that MCC was honored at MCEDC dinner, and thought Dr. Gabbard's speech was really good. She attended the first-generation presentation, and it was evident how much collaboration and support people have with each other and how helpful they are to the students. It was a very cool idea and informative.

Trustee Kooistra enjoyed the CAL informational update.

Trustee Speros thanked the presidents of Staff Council and Adjunct Faculty Association for their presence at the Board meeting and their updates. She attended the author review event on campus and it was great to get the book of an MCC instructor. The book is fascinating and he was also featured in a Netflix series.

Chair Hoban and Vice Chair Morton attended the EDC dinner and the mayor of Crystal Lake touched on integral MCC is to the county. It was a great event to attend.

20. CLOSED SESSION

At 6:55pm Chair Hoban asked for a motion to move into Closed Session under Illinois Open Meetings Act 120/2 (c), Exception # 11 Litigation #21-Review of Closed Session Minutes. Trustee Allen motioned; Trustee Kooistra seconded. On a roll call all were in favor.

21. ACCEPTANCE OF CLOSED SESSION MINUTES: SEPTEMBER 25 AND OCTOBER 23, 2025 Board of Trustees Closed Session Minutes.

Motion: Move that the Board of Trustees approve the closed session minutes from September 25, 2025 and October 23, 2025 Board of Trustees Meeting. Trustee Reinhard motioned; Trustee Kooistra seconded. Motion approved.

22. ADJOURNMENT

Hearing no further business, Trustee Allen motioned to adjourn, seconded by Trustee Speros. All voiced aye and the meeting adjourned at 7:06p.m.

Denisa J. Shallo, Recording Secretary

Dale Morton, Vice Chair