

**BOARD OF TRUSTEES
McHENRY COUNTY COLLEGE DISTRICT #528**

Thursday, May 29, 2025
Regular Board of Trustees Meeting
6:00pm



MCC Board Room, A217
8900 U.S. Highway 14
Crystal Lake, IL 60012

AGENDA

1. CALL TO ORDER
2. ROLL CALL
3. PLEDGE OF ALLEGIANCE
4. COLLEGE MISSION STATEMENT
5. ACCEPTANCE OF AGENDA
6. ACCEPTANCE OF MINUTES: Final Meeting of the Retiring Board, April 24, 2025
Organizational Meeting, April 24, 2025
First Meeting of the Newly Organized Board, April 24, 2025
7. OPEN FOR RECOGNITION OF VISITORS
Three (3) minutes per person or less.
8. PRESIDENT'S REPORT: Dr. Clinton Gabbard
9. COMMUNICATIONS
 - A. Faculty Report: Ms. Sarah Sullivan
 - B. Adjunct Faculty Report: Mr. Matt Hamater
 - C. Staff Council Report: Mr. David Behrens
 - D. Attorney Report
10. APPROVAL OF CONSENT AGENDA
For Approval
 - A. Executive Summary and Financial Statements
 1. Executive Summary, Board Report #25-59
 2. Treasurer's Report, Board Report #25-60
 3. Ratification for Accounts Payable April Check Register, Board Report #25-61
 - B. Request to Approve/Implement/Lease/Purchase/Renew/Replace/Upgrade
 1. Medication Dispensing Machines from DiaMedical USA, Board Report #25-62
 2. MCC Duplication Center Services for FY 2026, Board Report #25-63
 3. Duplication Center Printing Services for FY 2026, Board Report #25-64
 4. Additional Outdoor Billboard Advertising, Board Report #25-65
 5. Radio Advertising for FY 2026, Board Report #25-66
 6. InfoSight Managed Security Services, Board Report #25-67
 7. Modern Campus Lifelong Learning Workforce and Community, Board Report #25-68
 8. Custodial and Paper Products, Board Report #25-69
 9. Three-Year Lease of Two 15-Passenger Buses, Board Report #25-70
 10. Award Preferred Contractors for Campus Painting Services, Board Report #25-71
 11. Minimum Qualifications for Full-Time Faculty 2025-2026 Academic Year-Amended, Board Report #25-72
 12. Course Fees for FY 2025-2026-Amended, Board Report #25-73
 - C. Personnel
 1. Appointment of New and Replacement Administrators, Board Report #25-74
 2. Approval of New and Replacement Faculty Appointments, Board Report #25-75
11. ACTION ON ITEMS REMOVED FROM CONSENT AGENDA

12. APPROVE AMENDMENT TO THE PRESIDENT'S EMPLOYMENT AGREEMENT
13. APPROVAL OF MOTION TO RELEASE CLOSED SESSION MINUTES AS A RESULT OF THE SEMIANNUAL REVIEW OF CLOSED SESSION MINUTES
14. FOR INFORMATION
 - A. New Employees
 - B. Employee Resignations and Retirement Notifications
 - C. Friends of McHenry County College Foundation Update
 - D. Grants Office Update
 - E. Office of Marketing and Public Relations Update
 - F. Sustainability Update
 - G. Workforce Development Update
15. FUTURE AGENDA ITEMS/SUMMARY COMMENTS BY BOARD MEMBERS
16. CLOSED SESSION
 - A. 120/2(c), Exception #21, Review of Closed Session Minutes
 - B. Other matters as pertain to the exceptions of the Open Meetings Act
17. ACCEPTANCE OF CLOSED SESSION MINUTES: Regular Board Meeting of April 24, 2025
18. ADJOURNMENT

A handwritten signature in black ink, appearing to read "Suzanne Hoban", with a large, stylized flourish at the end.

Suzanne Hoban
Chair

Executive Summary

Information

Attached is the Executive Summary of financial information with year-to-date results for FY 2025 through the month of April.

Recommendation

It is recommended that the Board of Trustees accepts the Executive Summary as presented.



Clinton E. Gabbard
President

Executive Summary

Fiscal Year 2025 is currently 83.0% complete with the year-to-date results ending April 30, 2025 being reported. In the Operating Funds, total revenue is 65.2% of budget, as compared with 61.9% at the same time last year. Total expenditures are 61.4% of budget, as compared with 57.2% of budget at the same time last year. The Operating Funds include both the Education Fund and the Operations and Maintenance Fund, and together comprise most of the instruction and instructional support activities of the College. The following items relate to the Operating Funds (Fund 01 and Fund 02) as a whole:

Revenue

- Local governmental is 83.2% of budget and down \$32,900 (-0.1%) from last year at this time. FY 2025 revenue is \$23,871,889 vs. FY 2024 revenue of \$23,904,790. For FY 2025, this revenue is derived from 50% of the 2023 tax levy (as approved by the Board in November 2023) and 50% of the 2024 tax levy (as approved by the Board in November 2024).
- State government is 83.2% of budget and up \$4,066,150 (49.6%) from last year at this time. FY 2025 revenue is \$12,256,813 vs. FY 2024 revenue of \$8,190,663.
- Federal government is 0.0% of budget and up \$448 (25.2%) from last year at this time. FY 2025 revenue is \$2,224 vs. FY 2024 revenue of \$1,776.
- Student tuition and fees is 93.9% of budget and up \$899,534 (6.9%) from last year at this time. FY 2025 revenue is \$13,937,918 vs. FY 2024 revenue of \$13,038,384. Budgeted tuition and fees revenue is calculated based on a calculated net billable credit hours and not total reported credit hours, which includes dual credit. Dual credit only generates tuition revenue if these classes are held on campus with our instructors.
- Sales and service fee is 100.5% of budget and up \$59,602 (44.2%) from last year at this time. FY 2025 revenue is \$194,458 vs. FY 2024 revenue of \$134,856. Activity in this area is comprised primarily from the Kids and College, Fitness Center, Horticulture Sales, and Sweet Scots.
- Facilities is 93.7% of budget and even \$0 (0.0%) from last year at this time. FY 2025 revenue is \$17,766 vs. FY 2024 revenue of \$17,766. Revenue in this category is comprised of the leasing of the land owned by the College to the radio station and as farmland.
- Investment is 232.6% of budget and up \$152,443 (16.8%) from last year at this time. FY 2025 revenue is \$1,058,701 vs. FY 2024 revenue of \$906,258.
- Nongovernmental gifts, scholarships, grants & bequests is 100% of budget and up \$401,942 (100%) from last year at this time. FY 2025 revenue is \$420,128 vs. FY 2024 revenue of \$18,186. Activity is due to contributions from the Foundation for faculty requested needs (travel, software, etc.).
- Other is 18.9% of budget and up \$422,719 (8.5%) from last year at this time. FY 2025 revenue is \$5,416,522 vs. FY 2024 revenue of \$4,993,802. The main items in this category consists largely of Employee Health Insurance Contributions, which account for \$5,301,217, Retiree Health contributions, which account for \$624, Other Misc. Income, which account for \$37,986 with the remaining balance being made up of smaller accounts such as NSF charges, assorted fines, fees, and miscellaneous income all of which total \$76,695. The large variance to budget is the result of the "On-Behalf Payment" for the employer's pension contribution for employees made by the State. For FY 2024 that "On-Behalf Payment" was \$11,055,180.

Expenditures

- Salaries expenditures are 86.9% of budget and up \$2,727,901 (11.1%) from last year at this time. FY 2025 expenditures are \$27,292,698 vs. FY 2024 expenditures of \$24,564,797.
- Employee benefit expenditures are 30.8% of budget and up \$1,058,782 (11.8%) from last year at this time. FY 2025 expenditures are \$10,056,848 vs. FY 2024 expenditures of \$8,998,066. ***This line item is dependent on the health experience or the use of benefits by the employee group and their own independent choice of coverage. Therefore, it will always be difficult to budget in advance to any degree of certainty and will experience good years and bad years as a result.*** This account group will always be significantly below budget until year-end adjustments are made for SURS contributions paid by the State on behalf of the employees. The amount expensed for SURS contributions have ranged from \$11-22 million annually depending on the actuarial tables maintained by the State and the present value interest rate used. However, this expense is offset by an equal amount in “other revenue” and therefore has no effect on the operating performance of the College.
- Contractual services expenditures are 81.4% of budget and up \$462,384 (11.8%) from last year at this time. FY 2025 expenditures are \$4,387,692 vs. FY 2024 expenditures of \$3,925,308. The account includes contractual services for custodial services, legal services, construction management, roads and grounds, and architectural type services.
- Materials and supplies expenditures are 84.4% of budget and up \$274,106 (9.8%) from last year at this time. FY 2025 expenditures are \$3,085,088 vs. FY 2024 expenditures of \$2,810,981.
- Travel and meeting expenditures are 70.0% of budget and up \$68,216 (23.6%) from last year at this time. FY 2025 expenditures are \$357,714 vs. FY 2024 expenditures of \$289,499.
- Fixed charges expenditures are 75.2% of budget and down \$255,378 (-16.7%) from last year at this time. FY 2025 expenditures are \$1,274,878 vs. FY 2024 expenditures of \$1,530,256. Included in this category are bond principal, interest payments, lease payments, and general insurance.
- Utilities expenditures are 87.7% of budget and up \$217,257 (26.3%) from last year at this time. FY 2025 expenditures are \$1,043,358 vs. FY 2024 expenditures of 826,102.
- Capital Outlay expenditures are 28.6% of budget and up \$160,631 (41.8%) from last year at this time. FY 2025 expenditures are \$545,099 vs. FY 2024 expenditures of \$384,468. ***Please be aware that large projects started in one fiscal year may cross into a new fiscal year and will therefore have an impact on two fiscal years (i.e. one year under budget and the next over budget).***
- Other expenditures are 82.9% of budget and up \$51,587 (6.9%) from last year at this time. FY 2025 expenditures are \$803,999 vs. FY 2024 expenditures of \$752,412. The main category of expenses includes tuition waivers, tuition related refunds, and miscellaneous expense.
- Contingency expenditures are 0.0% of budget and even \$0 (0.0%) from last year at this time. FY 2025 expenditures are \$0 vs. FY 2024 expenditures of \$0.



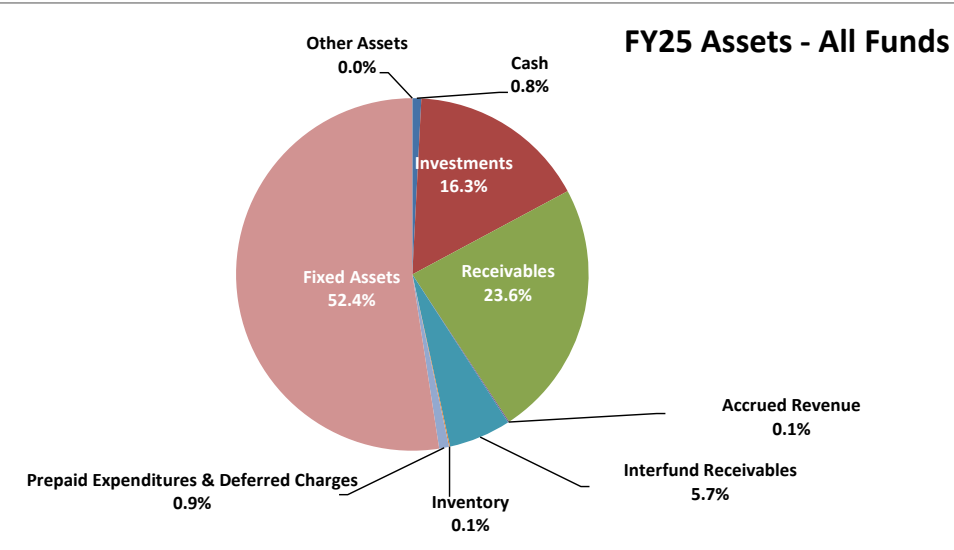
Clinton E. Gabbard
President

All Funds Statement of Net Position (Balance Sheet)
April 30, 2025

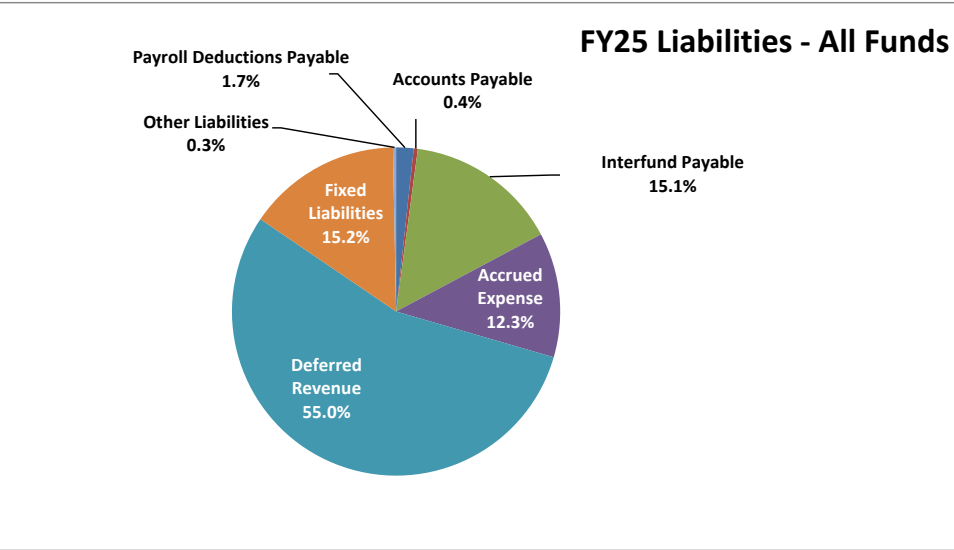
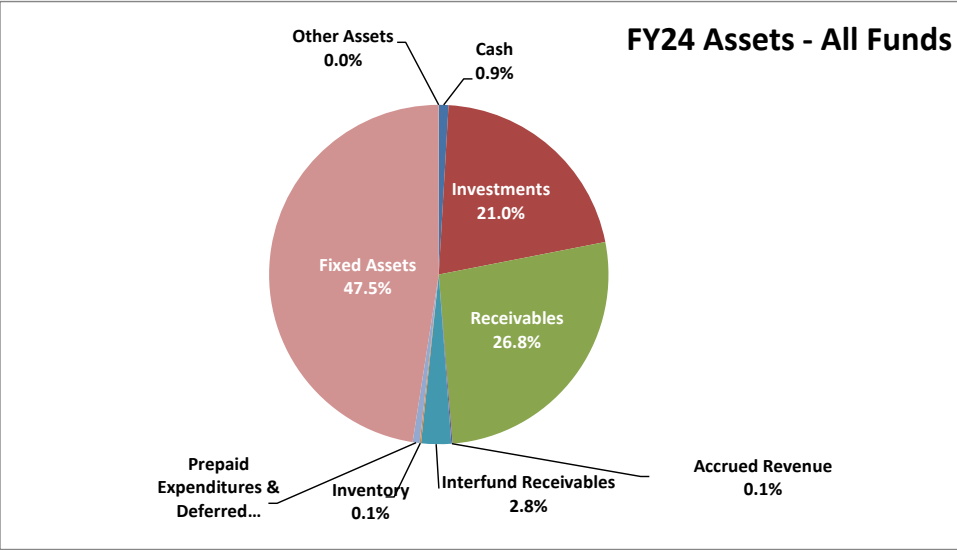
Funds Statement of Net Position (Balance Sheet)		01	02	03	04	05	06	07	08	09	10	11	12	17
April 30, 2025														
	All Funds	Education Fund	Operations & Maintenance Fund	Operations & Maintenance (Restricted) Fund	Bond & Interest Fund	Auxilliary Entrerprises Fund	Restricted Purposes Fund	Working Cash Fund	General Fixed Asset Fund	General Long-Debt Fund	Trust & Agency Fund	Audit Fund	Liability Protection & Settlement Fund	OPEB Fund
Assets														
Cash	1,591,567	(0.00)	(0)	0	849,793.50	292,037	447,710	-	-	-	-	2,026	-	-
Investments	31,825,321	15,192,260	5,901,106	5,053,219	-	-	-	3,318,698	-	-	-	-	2,360,037	-
Receivables	45,909,615	40,582,366	2,597,365	900,000	-	9,857	1,005,139	-	-	-	-	90,000	724,888	-
Accrued Revenue	198,890	90,299	27,377	45,811	-	-	-	20,209	-	-	-	-	15,194	-
Interfund Receivables	11,115,944	1,032,278	417,923	8,091,804	0	736,099	(508,186)	-	-	-	446,026	0	-	900,000
Inventory	190,571	-	-	-	-	190,571	-	-	-	-	-	-	-	-
Prepaid Expenditures & Deferred Charges	1,751,597	722,361	27,561	-	-	4,872	65,711	-	-	183,588	-	-	52,496	695,009
Fixed Assets	102,061,768	-	-	-	-	-	-	-	102,061,768	-	-	-	-	-
Other Assets	12,179	-	-	-	-	-	-	-	-	12,179	-	-	-	-
Total Assets	194,657,451	57,619,565	8,971,331	14,090,834	849,794	1,233,436	1,010,374	3,338,907	102,061,768	195,767	446,026	92,026	3,152,615	1,595,009
Liabilities														
Payroll Deductions Payable	1,266,400	1,066,622	45,418	-	-	154,360	-	-	-	-	-	-	-	-
Accounts Payable	296,308	93,780	-	194,130	-	1,284	7,115	-	-	-	-	-	-	-
Interfund Payable	11,115,944	7,634,635	222,957	-	-	-	-	1,187,847	-	-	-	-	2,070,505	-
Accrued Expense	9,052,401	-	-	-	-	-	-	-	-	15,670	-	-	-	9,036,731
Deferred Revenue	40,526,870	25,661,144	1,847,544	21,107	196,994	98,792	-	-	-	-	-	60,000	483,259	12,158,030
Fixed Liabilities	11,186,079	-	-	-	-	-	-	-	-	11,186,079	-	-	-	-
Other Liabilities	226,519	59,903	-	-	-	166,616	-	-	-	-	-	-	-	-
Total Liabilities	73,670,520	34,516,083	2,115,920	215,236	196,994	421,052	7,115	1,187,847	-	11,201,749	-	60,000	2,553,764	21,194,761
Designated Fund Balance	120,986,931	23,103,481	6,855,411	13,875,598	652,800	812,383	1,003,260	2,151,061	102,061,768	(11,005,981)	446,026	32,026	598,851	(19,599,752)
Assigned Fund Balance														
33% Unassigned for annual budgeted expenditures	20,830,715	18,809,929	2,020,787											
Other Designated Reserves	0													
Capital Improvement/Investment in Capital Assets	115,937,365			13,875,598	0				102,061,768					
Liabilities, Protection, and Settlement	-30,186,979									-11,186,079			598,851	-19,599,752
Working Cash/Other Restricted	3,231,312						1,003,260	1,750,000			446,026	32,026		
Remaining Unassigned Balance	11,174,518	4,293,553	4,834,625	0	652,800	812,383	0	401,061	0	180,097	0	0	0	0

All Funds Statement of Net Position (Balance Sheet)
April 30, 2025

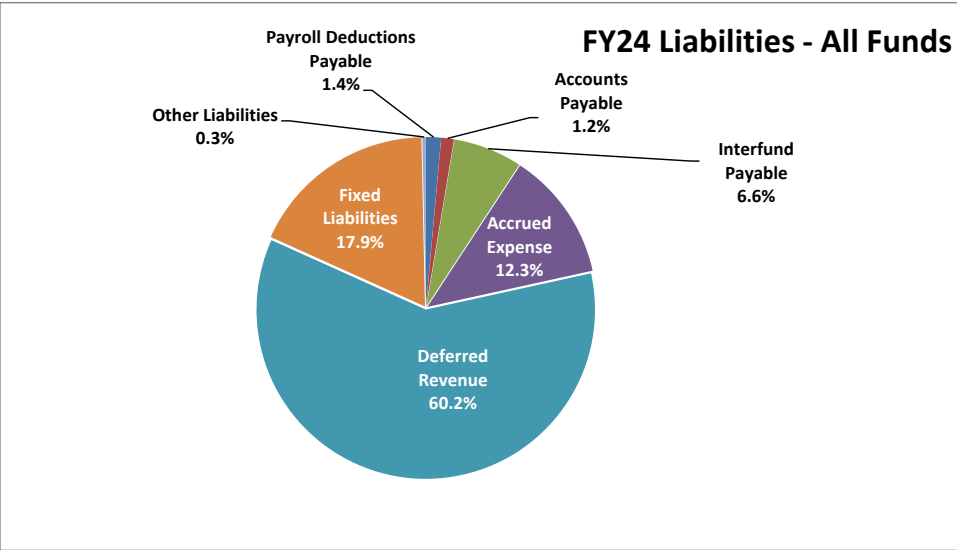
Total Assets = \$ 194,657,451



Total Assets = \$ 162,255,183



Total Liabilities = \$ 73,670,520



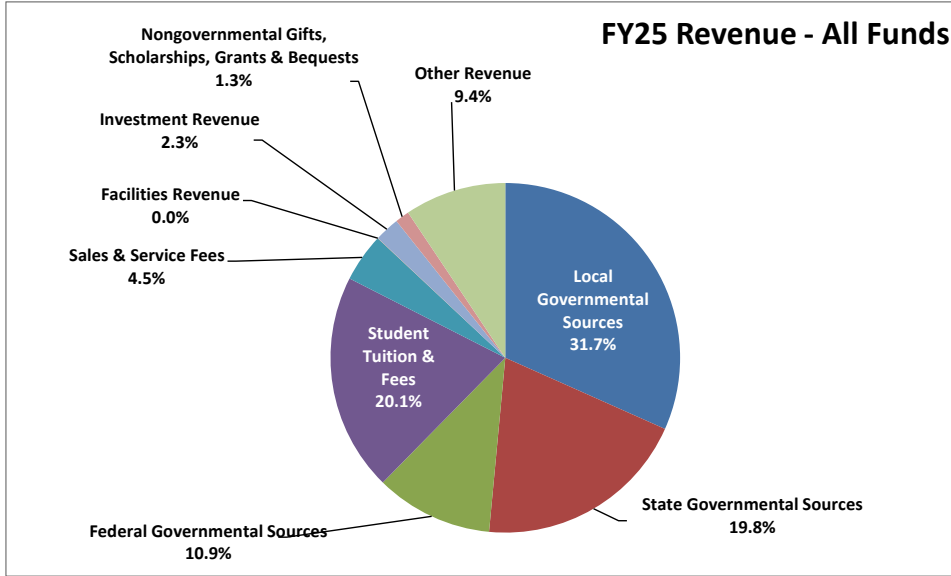
Total Liabilities = \$ 70,100,162

All Funds Statement of Activities (Income Statement)
April 30, 2025

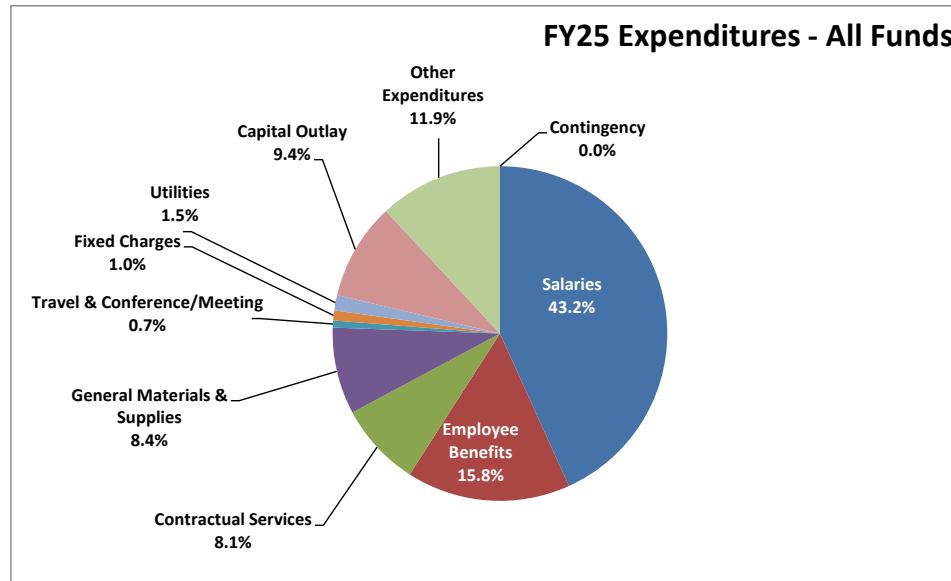
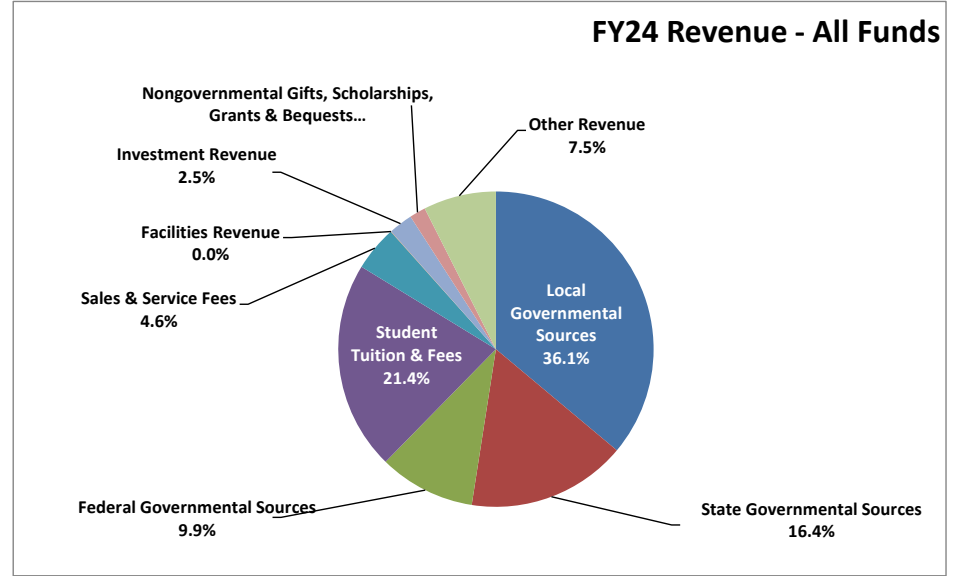
		01	02	03	04	05	06	07	08	09	10	11	12	17
	All Funds	Education Fund	Operations & Maintenance Fund	Operations & Maintenance (Restricted) Fund	Bond and Interest	Auxiliary Enterprises Fund	Restricted Purposes Fund	Working Cash Fund	General Fixed Asset Fund	General Long-Debt Fund	Trust & Agency Fund	Audit Fund	Liability Protection & Settlement Fund	OPEB Fund
Revenue														
Local Governmental Sources	24,529,622	21,751,949	2,119,940	-	-	-	-	-	-	-	-	67,256	590,477	-
State Governmental Sources	15,346,262	11,124,234	1,132,578	-	-	-	3,089,449	-	-	-	-	-	-	-
Federal Governmental Sources	8,423,046	2,224	-	-	-	-	8,420,822	-	-	-	-	-	-	-
Student Tuition & Fees	15,595,194	12,301,370	1,636,549	79,692	743,813	833,770	-	-	-	-	-	-	-	-
Sales & Service Fees	3,473,239	194,458	-	-	-	3,278,782	-	-	-	-	-	-	-	-
Facilities Revenue	18,516	17,766	-	-	-	750	-	-	-	-	-	-	-	-
Investment Revenue	1,778,535	711,579	347,122	385,262	-	-	-	195,498	-	-	-	-	139,074	-
Nongovernmental Gifts, Scholarships, Grants & Bequests	1,012,933	420,128	-	-	-	-	476,561	-	-	-	116,244	-	-	-
Other Revenue	7,275,275	5,416,180	342	1,788,992	-	-	-	-	-	-	69,762	-	-	-
Total Revenue	77,452,623	51,939,887	5,236,531	2,253,947	743,813	4,113,302	11,986,832	195,498	-	-	186,006	67,256	729,550	-
Expenditures														
Salaries	30,633,846	26,636,309	656,389	-	-	1,935,385	1,405,763	-	-	-	-	-	-	-
Employee Benefits	11,221,149	9,894,426	162,422	-	-	242,852	270,535	-	-	-	-	-	650,914	-
Contractual Services	5,748,658	2,318,568	2,069,124	31,959	-	672,521	587,086	-	-	-	-	69,400	-	-
General Materials & Supplies	5,941,519	2,481,545	603,543	985,947	-	1,413,708	456,777	-	-	-	-	-	-	-
Travel & Conference/Meeting	481,133	340,091	17,624	-	-	67,749	55,670	-	-	-	-	-	-	-
Fixed Charges	684,058	1,221,378	53,500	10,144	624,600	11,808	57,600	-	-	(1,398,888)	-	-	103,916	-
Utilities	1,045,785	180,329	863,029	-	-	2,426	-	-	-	-	-	-	-	-
Capital Outlay	6,643,822	350,444	194,655	8,720,449	-	-	644,369	-	(3,266,095)	-	-	-	-	-
Other Expenditures	8,457,738	803,999	-	-	-	772	7,478,941	-	-	-	174,027	-	-	-
Contingency	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Total Expenditures	70,857,707	44,227,087	4,620,286	9,748,499	624,600	4,347,221	10,956,740	-	(3,266,095)	(1,398,888)	174,027	69,400	754,830	-
Excess/(deficit) of revenues over expenditures	6,594,916	7,712,800	616,245	(7,494,552)	119,213	(233,919)	1,030,092	195,498	3,266,095	1,398,888	11,979	(2,144)	(25,279)	-
Operating transfers in	6,728,137	-	-	5,998,137	-	730,000	-	-	-	-	-	-	-	-
Operating transfers out	6,728,137	6,728,137	-	-	-	-	-	-	-	-	-	-	-	-
Beginning Fund Balance	114,186,103	22,419,627	5,939,166	15,372,012	533,586	316,303	(47,392)	1,955,562	98,803,448	(12,598,804)	434,046	34,170	624,131	(19,599,752)
Ending Fund Balance	120,781,019	23,404,290	6,555,411	13,875,597	652,799	812,384	982,700	2,151,060	102,069,543	(11,199,916)	446,025	32,026	598,852	(19,599,752)

All Funds Statement of Activities (Income Statement)
April 30, 2025

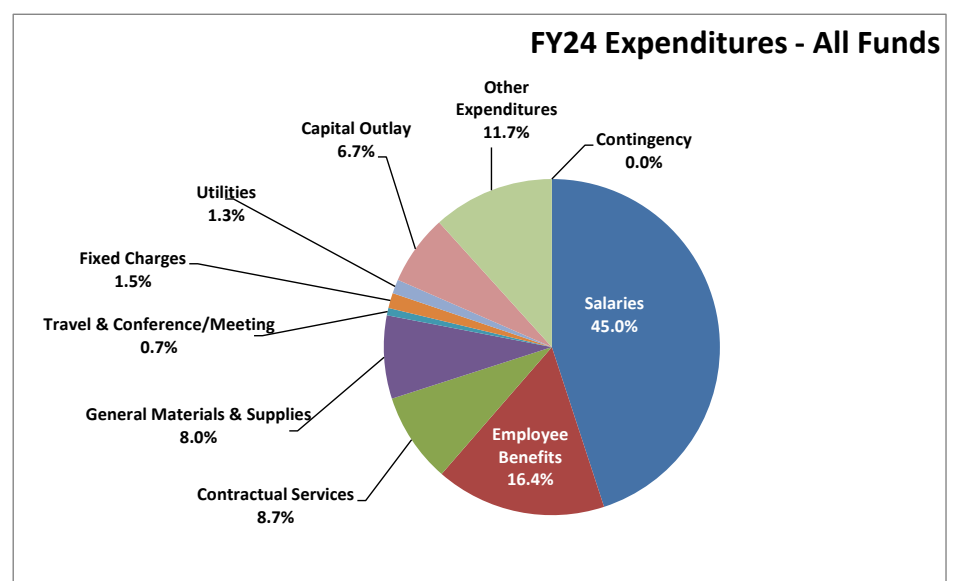
Total Revenue = \$ 77,452,623



Total Revenue = \$ 68,033,866



Total Expense = \$ 70,857,707



Total Expense = \$ 61,280,327

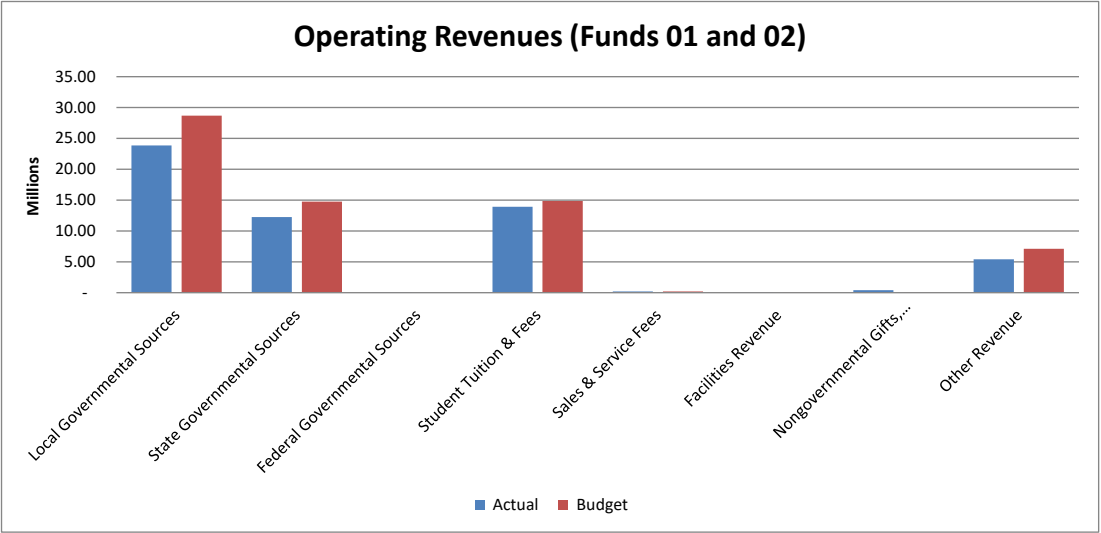
Operating Funds
Net of SURS/Investments

Operating (Funds 01 & 02) Statement of Activities (Net of SURS/Investments)
April 30, 2025

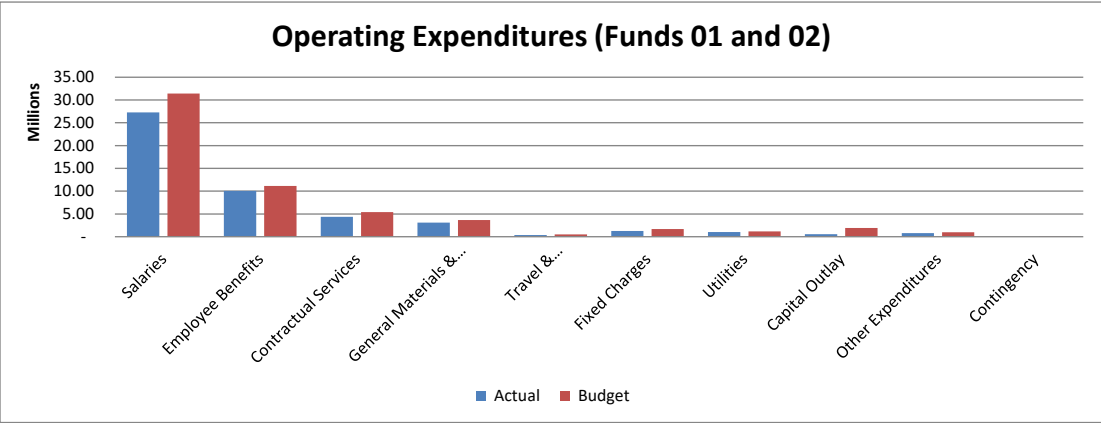
				FY24					FY25 Act.	
	YTD Actual	FY25 YTD Budget	Full Budget	YTD Actual to:		FY24 YTD Actual	Budget	% Chng	Change Over FY24 Act.	% Chng
Revenue										
Local Governmental Sources	\$ 23,871,889	\$ 23,796,770	\$ 28,685,710	100.3%	83.2%	\$ 23,904,790	\$ 28,700,710	83.3%	\$ (32,900)	-0.1%
State Governmental Sources	12,256,813	12,226,981	14,738,960	100.2%	83.2%	8,190,663	10,509,134	77.9%	\$ 4,066,150	49.6%
Federal Governmental Sources	2,224	-	-	0.0%	0.0%	1,776	-	0.0%	\$ 448	25.2%
Student Tuition & Fees	13,937,918	13,439,614	14,850,663	103.7%	93.9%	13,038,384	14,360,846	90.8%	\$ 899,534	6.9%
Sales & Service Fees	194,458	160,522	193,500	121.1%	100.5%	134,856	175,000	77.1%	\$ 59,602	44.2%
Facilities Revenue	17,766	15,734	18,966	112.9%	93.7%	17,766	18,966	93.7%	\$ -	0.0%
Nongovernmental Gifts	420,128	9,125	11,000	4604.0%	3819.3%	18,186	11,000	165.3%	\$ 401,942	2210.2%
Other Revenue	5,416,522	5,908,024	7,121,801	91.7%	76.1%	4,993,802	11,669,393	42.8%	\$ 422,719	8.5%
Total Revenue	\$ 56,117,717	\$ 55,556,770	\$ 65,620,600	101.0%	85.5%	\$ 50,300,223	\$ 65,445,049	76.9%	\$ 5,817,494	11.6%
Expenditures										
Salaries	\$ 27,292,698	\$ 26,059,896	\$ 31,413,785	104.7%	86.9%	\$ 24,564,797	\$ 29,280,648	83.9%	\$ 2,727,901	11.1%
Employee Benefits	10,056,848	8,458,974	10,196,832	118.9%	98.6%	8,998,066	10,837,800	83.0%	\$ 1,058,782	11.8%
Contractual Services	4,387,692	4,473,080	5,392,055	98.1%	81.4%	3,925,308	5,055,087	77.7%	\$ 462,384	11.8%
General Materials & Supplies	3,085,088	3,032,228	3,655,186	101.7%	84.4%	2,810,981	3,497,494	80.4%	\$ 274,106	9.8%
Travel & Conference/Meeting	357,714	423,940	511,036	84.4%	70.0%	289,499	434,556	66.6%	\$ 68,216	23.6%
Fixed Charges	1,274,878	1,406,842	1,695,872	90.6%	75.2%	1,530,256	1,619,985	94.5%	\$ (255,378)	-16.7%
Utilities	1,043,358	986,590	1,189,280	105.8%	87.7%	826,102	1,197,780	69.0%	\$ 217,257	26.3%
Capital Outlay	545,099	1,579,171	1,903,605	34.5%	28.6%	384,468	1,553,805	24.7%	\$ 160,631	41.8%
Other Expenditures	803,999	804,599	969,900	99.9%	82.9%	752,412	965,000	78.0%	\$ 51,587	6.9%
Contingency	-	78,892	95,100	0.0%	0.0%	-	67,225	0.0%	\$ -	0.0%
Total Expenditures	\$ 48,847,373	\$ 47,304,212	\$ 57,022,651	103.3%	85.7%	\$ 44,081,888	\$ 54,509,380	80.9%	\$ 4,765,485	10.8%
Surplus/(deficit)	\$ 7,270,344	\$ 8,252,558	\$ 8,597,949			\$ 6,218,335	\$ 5,660,136		\$ 1,052,009	16.9%
Net Transfers Out/(In)	\$ 6,728,137		\$ 11,059,267			\$ -	\$ 850,000		\$ 6,728,137	0.0%
Net Operating Funds Surplus/(Deficit)	\$ 542,207	\$ 8,252,558	\$ (2,461,318)			\$ 6,218,335	\$ 4,810,136		\$ (5,676,128)	-91.3%
<i>Beginning Fund Balance</i>	<i>28,358,793</i>	<i>28,358,793</i>	<i>28,358,793</i>			<i>30,873,031</i>				
<i>Net Operating Funds Surplus/(Deficit)</i>	<i>542,207</i>	<i>8,252,558</i>	<i>(2,461,318)</i>			<i>6,218,335</i>				
<i>Add: Contingency (assumption is it is not used)</i>			<i>95,100</i>							
Calculated YTD Ending Fund Balance (b)	\$ 28,901,000	\$ 36,611,351	\$ 25,992,575			\$ 37,091,366				

Operating Funds - Statement of Activities
April 30, 2025

	Actual	Budget
Revenue		
Local Governmental Sources	23,871,889.16	28,685,710.00
State Governmental Sources	12,256,812.70	14,738,960.00
Federal Governmental Sources	2,224.00	-
Student Tuition & Fees	13,937,918.34	14,850,663.00
Sales & Service Fees	194,457.62	193,500.00
Facilities Revenue	17,766.00	18,966.00
Nongovernmental Gifts, Scholarships, Grants & Bequests	420,127.50	11,000.00
Other Revenue	5,416,521.67	7,121,801.00
Total Revenue	56,117,716.99	65,620,600.00



Expenditures		
Salaries	27,292,698.20	31,413,785.00
Employee Benefits	10,056,847.73	11,139,811.00
Contractual Services	4,387,692.02	5,392,054.95
General Materials & Supplies	3,085,087.51	3,655,186.00
Travel & Conference/Meeting	357,714.41	511,036.05
Fixed Charges	1,274,877.84	1,695,872.00
Utilities	1,043,358.20	1,189,280.00
Capital Outlay	545,098.91	1,903,605.00
Other Expenditures	803,998.66	969,900.00
Contingency	-	95,100.00
Total Expenditures	48,847,373.48	57,965,630.00
Excess/(deficit) of revenues over expenditures	7,270,343.51	7,654,970.00



*#N/A or "-" indicates that there is no activity to record for this category in Fund 01 or 02.

Treasurer's Report

Information

Attached is the Treasurer's Report for the month of April including details regarding the College's investments.

Recommendation

It is recommended that the Board of Trustees approves the Treasurer's Report as presented.

A handwritten signature in black ink, appearing to read 'C. Gabbard', written in a cursive style.

Clinton E. Gabbard
President

**McHenry County College
Treasurer's Report
For the Month of April 2025**

Bank Name Account	Beginning Balance	Deposits (+) Other Additions	Disbursements (-) Other Subtractions	Ending Balance
Crystal Lake Bank & Trust Credit Cards	\$154,789.68	\$788,183.42	\$634,879.57	\$308,093.53
Crystal Lake Bank & Trust Direct Pay	\$455,348.38	\$1,215,344.65	\$1,367,094.17	\$303,598.86
Crystal Lake Bank & Trust Employee Benefits	(\$6,703.59)	\$0.00	\$46,349.03	(\$53,052.62)
Crystal Lake Bank & Trust Federal Student Loan	\$10,000.00	\$70,275.73	\$70,275.73	\$10,000.00
Crystal Lake Bank & Trust Funds Holding	\$209,417.11	\$6,181,662.79	\$6,484,847.00	(\$93,767.10)
Crystal Lake Bank & Trust Operations	\$862,612.87	\$10,840,572.79	\$10,597,799.47	\$1,105,386.19
Crystal Lake Bank & Trust Payroll	\$5,643.39	\$2,794,548.10	\$2,793,933.40	\$6,258.09

McHenry County College
April 30, 2025

Investments

College Fund	Financial Institution	04/30/25 Investments	03/31/25 Investments	04/30/25 % of Total Investments	Interest	No. of Days	Maturity
Education	Illinois Funds	\$71,610	\$642,229	0%	see below	N/A	On Demand
Education	PFM Investments	15,210,949	17,377,762	47%	see below	N/A	Various
Operations & Maintenance	PFM Investments	5,928,483	5,883,199	19%	see below	N/A	Various
Operations & Maintenance (Restricted)	PFM Investments	1,807,112	1,793,308	6%	see below	N/A	Various
Operations & Maintenance (Restricted CDB Project-810-066-019)	PFM Investments	2,747,044	3,858,585	9%	see below	N/A	Various
Operations & Maintenance (Restricted CDB Project-810-066-018)	Home State Bank	141,902	141,902	0%	variable	N/A	On Demand
Operations & Maintenance (Restricted CDB Project-810-066-020)	PFM Investments	402,973	401,520	1%	see below	N/A	Various
Working Cash	PFM Investments	3,338,907	3,313,404	10%	see below	N/A	Various
Liability, Protection and Settlement	PFM Investments	2,375,231	2,357,089	7%	see below	N/A	Various
	Total	\$32,024,211	\$35,768,997	100%			

Investment Revenue

Investment Revenue

College Fund	Apr-25	Fiscal YTD
Education	\$86,190	\$710,182
Operations & Maintenance	\$45,807	351,117
Operations & Maintenance (Restricted)	\$13,963	107,027
Operations & Maintenance (Restricted CDB Projects)	\$15,422	274,208
Working Cash	\$25,799	197,749
Liability, Protection and Settlement	\$18,353	140,675
Total	\$205,534	\$1,780,959

Unrealized/Realized

	Apr-25	Fiscal YTD
Investment Revenue Unrealized Gains/-Losses	73,204	\$344,049
Investment Revenue Realized Gains/-Losses	132,330	\$1,436,910
Investment Revenue Total	\$205,534	\$1,780,959

Illinois Fund Rates - April 30, 2025

Annualized rate - Money Market	
Low	4.405%
High	4.468%
Average	4.434%

PFM Investment Rates - April 30, 2025

Range of CD Rates				
	Short Term*	Long Term*	CDB Trust 019*	CDB Trust 020*
Low	-	-	-	-
High	-	-	-	-
Yield to Maturity of Notes				
	Short Term	Long Term	CDB Trust 019*	CDB Trust 020*
At Cost	4.440%	4.380%	-	-
At Market	4.350%	3.960%	-	-

*Currently there are no investments in these categories.

Ratification for Accounts Payable Check Register

Information

The attached accounts payable check register identifies the vendors that have been paid in the past month in the amount of \$2,476,891.50. Please note that the expenses are not segregated into the respective funds.

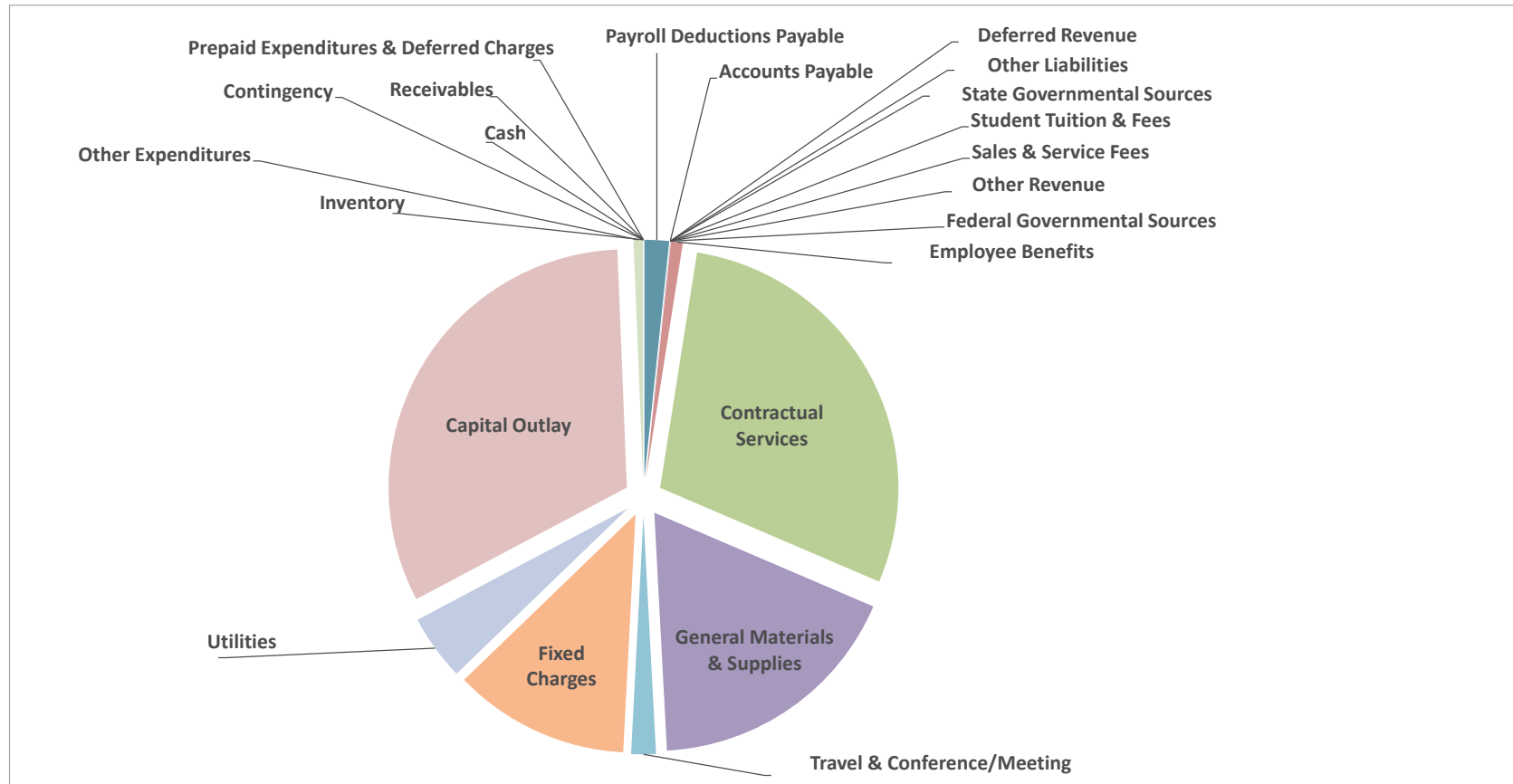
Recommendation

It is recommended that the Board of Trustees ratifies payment of the accounts payable check register, for the period of April 1 – April 30, 2025 totaling \$2,476,891.50.

A handwritten signature in black ink, appearing to read 'C. Gabbard', is positioned above the printed name.

Clinton E. Gabbard
President

Distribution of Monthly Check Register Payments 4/1/25 through 4/30/25



Category	Amount	Percent	Category	Amount	Percent
Cash	0.00	0.00%	Sales & Service Fees	0.00	0.00%
Receivables	0.00	0.00%	Other Revenue	550.00	0.02%
Inventory	0.00	0.00%	Employee Benefits	19,795.44	0.80%
Prepaid Expenditures & Deferred Charges	0.00	0.00%	Contractual Services	717,075.83	28.96%
Payroll Deductions Payable	41,149.27	1.66%	General Materials & Supplies	438,719.60	17.72%
Accounts Payable	0.00	0.00%	Travel & Conference/Meeting	41,350.76	1.67%
Deferred Revenue	0.00	0.00%	Fixed Charges	296,057.18	11.96%
Other Liabilities	0.00	0.00%	Utilities	110,479.84	4.46%
State Governmental Sources	0.00	0.00%	Capital Outlay	795,465.02	32.12%
Federal Governmental Sources	0.00	0.00%	Other Expenditures	15,768.56	0.64%
Student Tuition & Fees	0.00	0.00%	Contingency	0.00	0.00%
			Total All Categories	2,476,411.50	100.00%

Six Month Select Vendor History Report

						Six (6) Calendar Months					
SubClass	Cat	CatDesc	PayeeID	Payee	Total Voucher	FY25: (11-Nov)	FY25: (12-Dec)	FY25: (1-Jan)	FY25: (2-Feb)	FY25: (3-Mar)	FY25: (4-Apr)
Engineering	53	Contractual Services	0418836	2010 Engineering Gr	\$ 15,500.00						15,500.00
Engineering	53	Contractual Services	0420293	LionHeart Engineeri	\$ 12,311.74				491.00		11,820.74
Engineering Total					\$ 27,811.74	-	-	-	491.00	-	27,320.74
Food Vendor	54	General Materials & Supplies	0395138	TURANO BAKING CO.	\$ 4,346.34	496.17	804.44	329.38	830.64	752.69	1,133.02
Food Vendor	54	General Materials & Supplies	0396456	RIVERSIDE BAKE SHOP	\$ 3,864.47	805.29	1,130.69	340.11	414.36	587.01	587.01
Food Vendor	54	General Materials & Supplies	0396759	3 CHEFS CATERING SE	\$ 10,372.00			333.00	30.00	1,858.50	8,150.50
Food Vendor	54	General Materials & Supplies	0414865	Quality Catering fo	\$ 7,322.11	1,638.70	1,503.47	459.45	857.45	2,383.16	479.88
Food Vendor	55	Travel & Conference/Meeting	0396759	3 CHEFS CATERING SE	\$ 2,618.00					385.00	2,233.00
Food Vendor Total					\$ 28,522.92	2,940.16	3,438.60	1,461.94	2,132.45	5,966.36	12,583.41
Landscaping	54	General Materials & Supplies	0394808	COUNTRYSIDE GARDEN	\$ 175.74	175.74					
Landscaping Total					\$ 175.74	175.74	-	-	-	-	-
Legal	53	Contractual Services	0396460	ROBBINS SCHWARTZ	\$ 54,769.80	23,421.48					31,348.32
Legal Total					\$ 54,769.80	23,421.48	-	-	-	-	31,348.32
Temporary Staffing	53	Contractual Services	0396989	WORKING WORLD INC	\$ 39,145.43	8,780.07	15,838.84	8,788.01	5,738.51		
Temporary Staffing Total					\$ 39,145.43	8,780.07	15,838.84	8,788.01	5,738.51	-	-
Grand Total					\$ 150,425.63	\$ 35,317.45	\$ 19,277.44	\$ 10,249.95	\$ 8,361.96	\$ 5,966.36	\$ 71,252.47

Request to Purchase
Medication Dispensing Machines from DiaMedical USA

Information

As part of the ongoing expansion of MCC's Health Services Division, the MCC Nursing program has adopted a biannual admissions process. This change is expected to more than double the number of enrolled Nursing students by January 2026. To support this growth and maintain a high standard of training, it is essential to upgrade instructional equipment to better replicate real-world clinical environments.

To meet this need, the Nursing program will require the purchase of two TouchPoint Medical MedDispense C Series Automated Dispensing Cabinet #DS030134 from DiaMedical USA. These machines have been identified as the most suitable option for enhancing medication administration training. The total cost for both units, including installation and training, is \$54,898.00. DiaMedical USA is a partner under the TIPS Consortium Contract #230804, which exempts this purchase from the standard bidding process.

Funding will be fully covered through grant support:

- \$36,767 – Illinois Board of Higher Education (IBHE) Nursing School Grant FY 2025
- \$18,131.00 – Pipeline for Advancing Healthcare (PATH) FY 2025

Recommendation

It is recommended that the Board of Trustees approves the purchase of TouchPoint Medical MedDispense machines from DiaMedical USA of Farmington Hills, MI for \$54,898.00.



Clinton E. Gabbard
President

MCC Duplication Center Services for FY 2026

Information

Since January 2022, the College has contracted with Gordon Flesch Company (formerly Stan's LPS Midwest) for duplication operator support. Through this support, a member of the Gordon Flesch team has been onsite to operate the day-to-day printing and production needs requested through MCC's Duplication Center services.

Gordon Flesch has extensive familiarity with managing MCC's standard and large-format duplication equipment. Because of this expertise, as well as consistent access to service and repair technicians and the overall cost-effectiveness of hiring a contractual partner to operate these machines, this proposal is to extend these services for another year.

Gordon Flesch's onsite operator will continue to help the Duplication Center maximize print and duplication services to employees, continue to implement efficiencies that help the center run smoothly, and streamline various print processes. This annual service agreement will also include:

- 25 hours of service per week, onsite in MCC's Duplication Center
- Monitoring, processing, and managing job tickets and service requests, and meeting deadlines for all B&W and color printing jobs
- Development of specialty print jobs
- Bindery
- Lamination
- Cutting/folding
- Management of supplies and paper stock
- Weekly delivery to Shah Center in McHenry/University Center in Woodstock for enhanced service delivery
- Weekly check-in for internal customer feedback, product quality inspection, contract and policy compliance, and review of Key Performance Indicators

The cost of this service agreement is \$4,197 per month, with an annual FY 2026 total of \$50,364.00. Any additional services needed over the 25 hours per week included would be billed independently at \$32/hour.

This purchase is exempt from bidding requirements as stated in the Illinois Public Community College Act Chapter 110 ILCS 805/3-27.1, exemption (b) which reads, "contracts for the printing of finance committee reports and departmental reports"; exemption (e) which reads, "contracts for the maintenance or servicing of, or provision of repair parts for, equipment which are made with the manufacturer or authorized service agent of that equipment where the provision of parts, maintenance, or servicing can best be performed by the manufacturer or authorized service agent"; and exemption (f) which reads, "purchase and contracts for the use, purchase, delivery, movement or installation of data processing equipment, software, or services and telecommunications and inter-connect equipment, software and services".

This expense is budgeted in the Duplication account in the Education Fund.

Recommendation

It is recommended that the Board of Trustees approves FY 2026 Duplication Center services from Gordon Flesch Company, Inc. of Madison, WI/Geneva, IL for \$50,364.00.

A handwritten signature in black ink, appearing to read 'C. Gabbard', written in a cursive style.

Clinton E. Gabbard
President

Request to Purchase
Duplication Center Printing Services for FY 2026

Information

MCC's Duplication Center equipment is currently leased from Gordon Flesch, Inc. A separate cost incurred is a per-print cost, which fluctuates based on the usage of the Duplication Center by faculty, staff, and administrators. These printing costs are charged per page:

- Cost per grayscale page: \$0.0035
- Cost per color page: \$0.045

It is estimated that the total cost for prints made in the Duplication Center during FY 2026 will not exceed \$60,000.00.

This purchase is exempt from bidding requirements as stated in the Illinois Public Community College Act Chapter 110 ILCS 805/3-27.1, exemption (f) which reads, "purchase and contracts for the use, purchase, delivery, movement or installation of data processing equipment, software, or services and telecommunications and inter-connect equipment, software and services."

This expense is budgeted in the IT Client Technology Services account in the Education Fund.

Recommendation

It is recommended that the Board of Trustees approves Duplication Center Printing Services for FY 2026 from Gordon Flesch Company, Inc. of Madison, WI, not to exceed \$60,000.00.



Clinton E. Gabbard
President

Request to Purchase
Additional Outdoor Billboard Advertising

Information

To increase awareness and support its ongoing brand management campaign along with a new college tagline, the College seeks approval to secure strategically located outdoor advertising billboards throughout McHenry County for FY 2026, with an estimated cost of \$38,500.00. These advertising billboards will increase awareness of new and existing programming to align with the College's strategic priorities.

This expense is budgeted in the Office of Marketing and Public Relations-Advertising account in the Education Fund.

Recommendation

It is recommended that the Board of Trustees approves additional outdoor billboard advertising for FY 2026 from Lamar Advertising Company of Madison, WI/Rockford, IL for \$38,500.00.



Clinton E. Gabbard
President

Request to Purchase
Radio Advertising for FY 2026

Information

Central to McHenry County College's marketing strategy are efforts that drive enrollment and also create positive brand awareness within the community. Exposure via local radio expands brand awareness efforts by reaching a wide-but-targeted listening audience. Specifically, radio campaigns with the area's local station (Alpha Media LLC/Star 105.5 FM) deliver program-specific spots that help increase enrollment through targeted messages that have a call to action of registration for classes and programs.

The use of radio as part of MCC's multi-channel marketing approach impacts participation in featured programs, as well as contributes to positively influencing the public perception of the College. Alpha Media LLC (WZSR-Star 105.5 FM) meets the marketing objective to provide a broader brand awareness of MCC at a local level, encouraging ongoing support by target listeners – traditional students and parents of those students, adult students, and the workforce within and around McHenry County.

A rotation of both general and program-specific campaigns will run throughout the Fall 2025 and Spring 2026 semesters, not to exceed \$60,000.00. These ads will be heard multiple times/week during regularly scheduled programs and high drive times and will be scheduled to align with important College dates, such as priority registration campaigns and key college-wide events. This annual effort will also include a "Friday Night Lights" advertising campaign in fall during the eight weeks of high school football season throughout the county, as well as one onsite (remote), live broadcast during the College's spring Meet MCC recruitment and awareness event for the community.

These services and supplies are exempt from the bid process as stated in the Illinois Public Community College Act Chapter 110 ILCS 805/3-27.1, exemption (1) which reads, "contracts for goods or services which are economically procurable from only one source, such as for the purchase of magazines, books periodicals pamphlets and reports, and for utility services such as water, light, heat, telephone or telegraph."

This expense is budgeted in the Marketing and Public Relations Account in the Education Fund.

Recommendation

It is recommended that the Board of Trustees approves the purchase of radio advertising for FY 2026, to include campaigns for the Fall 2025 and Spring 2026 semesters, from Alpha Media LLC of Crystal Lake, IL for an amount not to exceed \$60,000.00.



Clinton E. Gabbard
President

Request to Purchase
InfoSight Managed Security Services

Information

A cybersecurity breach is the primary risk faced by the College's information systems. To ensure there are resources in place overnight and on the weekends that would help prevent a breach, services are needed 24 hours a day that can both detect attacks and prompt immediate solutions to contain any security issues.

InfoSight was chosen in 2023 based on its continuous capabilities to monitor and mitigate the MCC firewall environment and virus protection environment and has been successful to date. An additional one-year contract cost for year 3 of 3 for InfoSight's 24x7 Managed Security Services is \$66,240.00. It is of note that there is no cost increase from last year to this year.

These services and supplies are exempt from bidding requirements as stated in the Illinois Public Community College Act Chapter 110 ILCS 805/3-27.1, exemption (f) which reads, "purchase and contracts for the use, purchase, delivery, movement or installation of data processing equipment, software, or services and telecommunications and inter-connect equipment, software and services."

This expense is budgeted in the IT Infrastructure and Security account in the Education Fund.

Recommendation

It is recommended that the Board of Trustees approves the purchase of Managed Security Services from Infosight Inc. of Miami Lakes, FL for \$66,240.00.



Clinton E. Gabbard
President

Request to Renew
Modern Campus Lifelong Learning Workforce and Community

Information

Since 2020, the College has used Modern Campus Lifelong Learning Workforce and Community (formerly Augusoft Lumens), a cloud-based enrollment system, for its noncredit student registration process. Since implementation, this system has provided an efficient online self-registration registration process.

The renewal cost for Modern Campus Lumens is \$76,931.40 for FY 2026 (July 1, 2025–June 30, 2026). This fee covers the student enrollment system, as well as contract training (for employer management and invoicing) features.

Modern Campus Lifelong Learning Workforce and Community Components	Amount
Contract Training - Premium Module Subscription Fee	\$ 13,791.98
Integrated Professional (iPRO) Annual Subscription Fee	\$ 63,139.42
TOTAL	\$ 76,931.40

These services and supplies are exempt from bidding requirements as stated in the Illinois Public Community College Act Chapter 110 ILCS 805/3-27.1, exemption (f) which reads, “purchase and contracts for the use, purchase, delivery, movement or installation of data processing equipment, software, or services and telecommunications and inter-connect equipment, software and services.”

This expense is budgeted in the FY 2026 IT DevOps Services account within the Education Fund.

Recommendation

It is recommended that the Board of Trustees approves the annual renewal of the Modern Campus Lifelong Learning Workforce and Community subscription for FY 2026 from Modern Campus USA, Inc. of Camarillo, CA for \$76,931.40.



Clinton E. Gabbard
President

Request to Purchase
Custodial and Paper Products

Information

The College uses a variety of distributors and consortiums to procure goods and services essential to its ongoing operations. For specific purchases, the College can bypass the formal bidding process by leveraging vendors affiliated with consortium purchasing organizations.

For the procurement of custodial supplies and for toilet, hand, and other paper goods, the College has purchased items through North American Corporation of Illinois, LLC. This vendor is an approved member of the Omnia Partners purchasing organization, which allows the College to streamline procurement while ensuring competitive pricing and compliance with procurement guidelines.

This purchase is exempt from bidding requirements as stated in the Illinois Public Community College Act Chapter 110 ILCS 805/3-27.1, exemption (n) which reads, "For purchases made by a governmental unit subject to the jurisdiction of a chief procurement officer established in Section 10-20 of the Illinois Procurement Code, the applicable chief procurement officer established in Section 10-20 of the Illinois Procurement Code may authorize the purchase of supplies and services jointly with a governmental unit of this State, governmental entity of another state, or with a consortium of governmental entities of one or more other states, except as otherwise provided in this Act."

This expense is budgeted in the Facilities account in the Auxiliary Enterprises Fund 05.

Recommendation

It is recommended that the Board of Trustees approves the non-binding purchase of custodial and paper products from North American Corporation of Illinois, LLC, not to exceed an annual cost of \$100,000.00.



Clinton E. Gabbard
President

Request to Lease
Two 15-Passenger Buses

Information

In March 2023, a Board Report to extend the lease of three new 15-passenger buses was approved by the Board of Trustees. The leased vehicles were delivered to the College in February 2015 and have since been in use. The initial three-year leases expired in February 2018. The College has investigated its options of either purchasing two new 15-passenger buses or continuing with a lease program.

The lease is unable to be extended and the vehicles need to be returned. Therefore, a request for bids for the lease of two new 15 passenger buses was posted by the College on April 30, 2025. Notification of the bid was published in the Northwest Herald on May 15, 2025. Only one bid was received and opened on May 22, 2025. The lease option ensures the College has vehicles that are reliable and safe for the transportation of our students, faculty, and administration.

The total expense for two 15-passenger buses over the three-year term of the lease is \$157,392.00. The expense for this vehicle lease is budgeted in the Vehicle Expense Account in the Buildings and Grounds Fund.

Recommendation

It is recommended that the Board of Trustees approve a three-year lease to run through May 23, 2027, for two 15-passenger buses from Midwest Transit Equipment, Inc. in Kankakee, IL for \$52,464.00 per year.



Clinton E. Gabbard
President

Request to Award Preferred Contractor for
College Painting ServicesInformation

There are several areas on the College's Crystal Lake main campus that require updated paint, both to protect wall surfaces and for appearance. These areas are scheduled to be painted over the next two years. This year, painting of walls and trim in several offices and classrooms has been the focus. To date, the College has been using several different firms to provide painting services.

To improve overall painting services on campus, including process, timeliness, and cost efficiency, the College requests the selection of specific contractor(s) as preferred painting vendors. Preferred vendors will be reviewed annually to ensure the College is getting the best cost and quality of work for services provided.

In May 2025 to prepare for upcoming projects, the College advertised a request for proposal (RFP) for painting services to formalize costs. Three bids were submitted and were opened on May 23, 2025. The bids obtained from the contractors were for the cost to paint by the square foot, including labor and materials. The bid results are as follows:

Painting Bid Results		
BP Construction and Remodelers Inc Chicago, IL	Midwest Decorating Hampshire, IL	Tiles in Style South Holland, IL
\$6.00 Sq. ft.	\$1.95 Sq. ft.	\$4.95 Sq. ft.

This expense is budgeted in the Physical Facility account in the Operations and Maintenance fund.

Recommendation

It is recommended that the Board of Trustees approves Midwest Decorating of Hampshire, IL as "preferred contractor" for a period of one year, extendable for a second year, to provide College painting services (walls, trim, and metal) for a total combined project cost not to exceed \$150,000.00.



Clinton E. Gabbard
President

Minimum Qualifications for Full-Time Faculty – Amended
2025-2026 Academic Year

Information

In November 2024, the Board of Trustees approved the Minimum Qualifications for Full-Time Faculty 2025-2026. Since then, three new health care programs (Radiologic Technology, Respiratory Therapy, and Sonography) have been approved by the Curriculum Development and Review Committee.

The attached report contains the minimum qualifications for the courses associated to each of these new programs.

In May 1983, the Board of Trustees adopted a set of Minimum Qualifications required to ensure appropriate faculty preparation for instruction in each of the College's credit courses and comply with accrediting and regulatory agency standards. Developed by faculty and administrative staff, the original document accounted for all credit courses taught to date by full-time faculty, as well as those taught by part-time faculty.

The addition of new courses to the curricula, realignment of existing courses, and the deletion of withdrawn courses necessitates that the Minimum Qualifications document be updated annually. In addition, the opportunity for review and refinement of existing Minimum Qualifications serves as an important means of ensuring that the Minimum Qualifications determined for each course are, in fact, realistic considering actual experience. Changes and new courses are reflected in red.

Recommendation

It is recommended that the Board of Trustees approves the Amended Minimum Qualifications for Full-Time Faculty as listed on the attached report for the 2025-2026 academic year.



Clinton E. Gabbard
President

2025-2026 Faculty Minimum Qualifications - Amended - 05.29.25

COURSE & TITLE	PCS CODE	FACULTY MINIMUM QUALIFICATIONS 2024-2025	TESTED EXPERIENCE 2024-2025	COURSE & TITLE CHANGE FOR 2025-2026	PCS CODE	MINIMUM QUALIFICATION CHANGE FOR 2025-2026	TESTED EXPERIENCE CHANGE for 2025-2026
ACCOUNTING							
ACC 110-Basic Accounting Procedures	1.2	Bachelor's degree in Accounting with at least 2,000 hours of related work experience or a Bachelor's degree in Business and a minimum of 18 academic credit hours of accounting coursework and at least 2000 hours of related work experience.					
ACC 151-Financial Accounting	1.1	Master's degree in Accounting or a Master's degree in Business and a minimum of 18 graduate credit hours of accounting coursework.					
ACC 152-Management Accounting	1.1	Master's degree in Accounting or a Master's degree in Business and a minimum of 18 graduate credit hours of accounting coursework.					
ACC 220-Computer Applications for Accounting	1.2	Bachelor's degree in Accounting with at least 2,000 hours of related work experience or a Bachelor's degree in Business and a minimum of 18 academic credit hours of accounting coursework and at least 2000 hours of related work experience.					
ACC 236-Cost Accounting	1.1	Master's degree in Accounting or a Master's degree in Business and a minimum of 18 graduate credit hours of accounting coursework.					
ACC 237-Income Tax Accounting	1.2	Master's degree in Accounting or a Master's degree in Business and a minimum of 18 graduate credit hours of accounting coursework.					
ACC 238-Income Tax - Advanced	1.2	Master's degree in Accounting or a Master's degree in Business and a minimum of 18 graduate credit hours of accounting coursework.					
ACC 239-IRS Practice & Procedures	1.2	Master's degree in Accounting or a Master's degree in Business and a minimum of 18 graduate credit hours of accounting coursework.					
ACC 240-Enrolled Agent - RTRP Review	1.2	Master's degree in Accounting or a Master's degree in Business and a minimum of 18 graduate credit hours of accounting coursework.					
ACC 241-Tax Internship	1.2	Master's degree in Accounting or a Master's degree in Business and a minimum of 18 graduate credit hours of accounting coursework.					
ACC 245-Principles of Finance	1.1	Master's degree in Accounting or a Master's degree in Business and a minimum of 18 graduate credit hours of accounting coursework.					
ACC 250-Intermediate Accounting I	1.1	Master's degree in Accounting or a Master's degree in Business and a minimum of 18 graduate credit hours of accounting coursework.					
ACC 251-Intermediate Accounting II	1.1	Master's degree in Accounting or a Master's degree in Business and a minimum of 18 graduate credit hours of accounting coursework.					
ACC 255-Accounting Internship	1.1	Master's degree in Accounting or a Master's degree in Business and a minimum of 18 graduate credit hours of accounting coursework.					
ACC 260-Auditing and Assurance Services I	1.2	Master's degree in Accounting or a Master's degree in Business and a minimum of 18 graduate credit hours of accounting coursework.					
ACC 265-Auditing and Assurance Services II	1.2	Master's degree in Accounting or a Master's degree in Business and a minimum of 18 graduate credit hours of accounting coursework.					
ACC 290-Special Topics in Accounting	1.1	Master's degree in Accounting or a Master's degree in Business and a minimum of 18 graduate credit hours of accounting coursework.					
Application Design and Development (ADD)							
ADD 100 Programming Logic	1.2	Bachelor's degree with at least 9 credit hours of programming courses.	Associate's degree with at least 9 credit hours of programming, 4 years of related work experience, and course work, certification, or a portfolio of work in Python.				
ADD 103 Fundamental Web Development	1.2	Bachelor's degree with at least 9 credit hours of programming courses.	Associate's degree with at least 9 credit hours of programming, 4 years of related work experience, and course work, certification, or a portfolio of work in Web Development.				
ADD 105 Programming for Android I	1.2	Bachelor's degree with at least 9 credit hours of programming courses.	Associate's degree with at least 9 credit hours of programming, 4 years of related work experience, and course work, certification, or a portfolio of work in Android Development.				
ADD 107 Programming for iOS I	1.2	Bachelor's degree with at least 9 credit hours of programming courses.	Associate's degree with at least 9 credit hours of programming, 4 years of related work experience, and course work, certification, or a portfolio of work in iOS Programming.				
ADD 109 Database Fundamentals	1.2	Bachelor's degree with at least 9 credit hours of programming courses.	Associate's degree with at least 9 credit hours of programming, 4 years of related work experience, and course work, certification, experience, or a portfolio of work in Database Management Systems.				
ADD 120 Computer Ethics	1.2	Bachelor's degree or higher in a technology related field, or Bachelor's degree with at least 9 credit hours of programming courses.					
ADD 140 User Interface and Experience Design	1.2	Bachelor's degree with coursework in Usability, Interface Design, or related areas. OR Bachelor's degree with Certification in UI/UX or a related area.	Bachelor's degree with at least 2000 hours of related experience.				
ADD 147 JavaScript Programming	1.2	Bachelor's degree with at least 9 credit hours of programming courses.	Associate's degree with at least 9 credit hours of programming, 4 years of related work experience, and course work, certification, or a portfolio of work in JavaScript.				
ADD 153 Advanced Web Development	1.2	Bachelor's degree with at least 9 credit hours of programming courses.	Associate's degree with at least 9 credit hours of programming, 4 years of related work experience, course work, certification, or a portfolio of work in Machine Learning, and course work, certification, or a portfolio of work in Web Development.				
ADD 155 Programming for Android II	1.2	Bachelor's degree with at least 9 credit hours of programming courses.	Associate's degree with at least 9 credit hours of programming, 4 years of related work experience, and course work, certification, or a portfolio of work in Android Programming.				
ADD 157 Programming for iOS II	1.2	Bachelor's degree with at least 9 credit hours of programming courses.	Associate's degree with at least 9 credit hours of programming, 4 years of related work experience, and course work, certification, or a portfolio of work in iOS Programming.				
ADD 160 Advanced Python	1.2	Bachelor's degree with at least 9 credit hours of programming courses.	Associate's degree with at least 9 credit hours of programming, 4 years of related work experience, and course work, certification, or a portfolio of work in Python.				
ADD 175 Content Management Systems for Web	1.2	Bachelor's degree with at least 9 credit hours of programming courses.	Associate's degree with at least 9 credit hours of programming, 4 years of related work experience, and course work, certification, or a portfolio of work in Content Management Systems.				
ADD 212 PHP and MySQL	1.2	Bachelor's degree with at least 9 credit hours of programming courses.	Associate's degree with at least 9 credit hours of programming, 4 years of related work experience, and course work, certification, or a portfolio of work in PHP and MySQL.				
ADD 215 Amazon Web Services	1.2	Bachelor's degree with at least 9 credit hours of programming courses.	Associate's degree with at least 9 credit hours of programming and 4 years of related work experience. Plus course work, certification, or a portfolio of work in Amazon Web Services.				
ADD 245 Machine Learning with Python	1.2	Bachelor's degree with at least 9 credit hours of programming courses.	Associate's degree with at least 9 credit hours of programming, 4 years of related work experience, and course work, certification, or a portfolio of work in Machine Learning.				
ADD 247 Application Development in JavaScript	1.2	Bachelor's degree with at least 9 credit hours of programming courses.	Associate's degree with at least 9 credit hours of programming, and course work, certification, or a portfolio of work in JavaScript and its libraries.				

ADD 280 Software Application Design and Development Capstone	1.2	Bachelor's degree with at least 9 credit hours of programming courses.	Associate's degree with at least 9 credit hours of programming, 4 years of related work experience, and course work, certification, or a portfolio of work in Programming.				
ENTREPRENEURIAL AGRICULTURE							
AGR 104-Introduction to Agriculture*	1.2	Bachelor's degree in the agricultural area + 2,000 hours of related work experience; Working knowledge of the fundamentals of agriculture science and the industry.	Associate in Applied Science degree in the Agriculture area+ 8,000 hours of related work experience. Or, 18,000 hours of related work experience. Working knowledge of the fundamentals of agriculture science and the industry.				
AGR 107-Introductory Agriculture Practicum*	1.2	Bachelor's degree in the agricultural area + 2,000 hours of related work experience; Working knowledge of the fundamentals of vegetable and fruit production.	Associate in Applied Science degree in the Agriculture area+ 8,000 hours of related work experience; Or, 18,000 hours of related work experience. Working knowledge of vegetable and fruit production.				
AGR 226-Advanced Agriculture Internship*	1.2	Bachelor's degree in the agricultural area + 2,000 hours of related work experience.	Associate in Applied Science degree in the Agriculture area+ 8,000 hours of related work experience; Or, 18,000 hours of related work experience.				
ARCHITECTURAL AND ENGINEERING DESIGN TECHNOLOGY							
				AET 123-AEC Project Delivery	1.2	Bachelor's degree in Architecture, Engineering, Engineering Technology, Construction Management, Industrial Technology or related field and 2,000 hours of work-related experience.	Associate's degree in Architectural or Engineering or Industrial Technology, Construction Management or related field and 8,000 hours of work-related experience.
				AET 125-AEC Productivity Software	1.2	Bachelor's degree in Architecture, Engineering, Engineering Technology, Construction Management, Industrial Technology or related field and 2,000 hours of work-related experience.	Associate's degree in Architectural or Engineering or Industrial Technology, Construction Management or related field and 8,000 hours of work-related experience.
AET 141-Interior Design I	1.1	Master's degree in Architecture or Interior Design; OR a completed Masters degree with 18 credit hours in the discipline					
AET 142-History of Interiors	6-6	Master's degree in Architecture or Interior Design; OR a completed Masters degree with 18 credit hours in the discipline					
AET 151-Computer Aided Design-Graphics-I	1.2	Bachelor's degree in Industrial Technology, Architecture, Engineering, Engineering Technology, Construction or related field and 2,000 hours of work related experience.	Associate of Applied Science degree in Engineering or Architectural Technology and 4,000 hours of related work experience or 8,000 hours of CAD work experience.	AET 151 Technical Drawing AutoCAD I			
AET 152-Computer Aided Design-Graphics-II	1.2	Bachelor's degree in Industrial Technology, Architecture, Engineering, Engineering Technology, Construction or related field and 2,000 hours of work related experience.	Associate of Applied Science degree in Engineering or Architectural Technology and 4,000 hours of related work experience or 8,000 hours of CAD work experience.	AET 152 Technical Drawing AutoCAD II			
AET 153-Computer Aided Design-Graphics-III	1.2	Bachelor's degree in Industrial Technology, Architecture, Engineering, Engineering Technology, Construction or related field and 2,000 hours of work related experience.	Associate of Applied Science degree in Engineering or Architectural Technology and 4,000 hours of related work experience or 8,000 hours of CAD work experience.	AET 153 Technical Drawing AutoCAD III			
AET 154-Computer Aided Design-Graphics-IV	1.2	Bachelor's degree in Industrial Technology, Architecture, Engineering, Engineering Technology, Construction or related field and 2,000 hours of work related experience.	Associate of Applied Science degree in Engineering or Architectural Technology and 4,000 hours of related work experience or 8,000 hours of CAD work experience.	AET 154 Architectural Drawing AutoCAD			
				AET 165-Civil and Landscape Drawing AutoCAD	1.2	Bachelor's degree in Architecture, Engineering, Engineering Technology, Construction Management, Industrial Technology or related field and 2,000 hours of work-related experience.	Associate's degree in Architectural or Engineering or Industrial Technology, Construction Management or related field and 8,000 hours of work-related experience.
AET 158-Geometric Tolerancing	6-6	Bachelor's degree in Industrial Technology, Architecture, Engineering, Engineering Technology, Construction or related field and 2,000 hours of work-related experience.	Associate of Applied Science degree in Engineering or Architectural Technology and 4,000 hours of related work experience or 8,000 hours of CAD work experience.	AET 132- Geometric Tolerancing	1.2	Bachelor's degree in Architecture, Engineering, Engineering Technology, Construction Management, Industrial Technology or related field and 2,000 hours of work-related experience.	Associate's degree in Architectural or Engineering or Industrial Technology, Construction Management or related field and 8,000 hours of work-related experience.
AET 161-BIM Revit-I	1.2	Bachelor's degree in Industrial Technology, Architecture, Engineering, Engineering Technology, Construction or related field and 2,000 hours of work related experience.	Associate of Applied Science degree in Engineering or Architectural Technology and 4,000 hours of related work experience or 8,000 hours of CAD work experience.	AET 161 BIM Residential Arch Revit			
AET 162-BIM Revit-II	1.2	Bachelor's degree in Industrial Technology, Architecture, Engineering, Engineering Technology, Construction or related field and 2,000 hours of work related experience.	Associate of Applied Science degree in Engineering or Architectural Technology and 4,000 hours of related work experience or 8,000 hours of CAD work experience.	AET 162 BIM Commercial Arch Revit			
AET 165-BIM Navisworks-I	1.2	Bachelor's degree in Industrial Technology, Architecture, Engineering, Engineering Technology, Construction or related field and 2,000 hours of work related experience.	Associate of Applied Science degree in Engineering or Architectural Technology and 4,000 hours of related work experience or 8,000 hours of CAD work experience.	AET 165 BIM Coordination Navisworks			
				AET 167- BIM MEP Systems Revit	1.2	Bachelor's degree in Architecture, Engineering, Engineering Technology, Construction Management, Industrial Technology or related field and 2,000 hours of work-related experience.	Associate's degree in Architectural or Engineering or Industrial Technology, Construction Management or related field and 8,000 hours of work-related experience.
				AET 169- BIM Management Revit	1.2	Bachelor's degree in Architecture, Engineering, Engineering Technology, Construction Management, Industrial Technology or related field and 2,000 hours of work-related experience.	Associate's degree in Architectural or Engineering or Industrial Technology, Construction Management or related field and 8,000 hours of work-related experience.
AET 171-Parametric Modeling SolidWorks I	1.2	Bachelor's degree in Industrial Technology, Architecture, Engineering, Engineering Technology, Construction or related field and 2,000 hours of work related experience.	Associate of Applied Science degree in Engineering or Architectural Technology and 4,000 hours of related work experience; or 8,000 hours of CAD work experience.				
AET 172-Parametric Modeling SolidWorks II	1.2	Bachelor's degree in Industrial Technology, Architecture, Engineering, Engineering Technology, Construction or related field and 2,000 hours of work related experience.	Associate of Applied Science degree in Engineering or Architectural Technology and 4,000 hours of related work experience or 8,000 hours of CAD work experience.				
				AET 231- Engineering Project Analysis	1.2	Bachelor's degree in Architecture, Engineering, Engineering Technology, Construction Management, Industrial Technology or related field and 2,000 hours of work-related experience.	Associate's degree in Architectural or Engineering or Industrial Technology, Construction Management or related field and 8,000 hours of work-related experience.
AET 241-Interior Design 2	1.1	Master's degree in Architecture or Interior Design; OR a completed Masters degree with 18 credit hours in the discipline					
AET 251-Design Visualization	6-6	Bachelor's degree in Industrial Technology, Architecture, Engineering, Engineering Technology, Construction or related field and 2,000 hours of work-related experience.	Associate of Applied Science degree in Engineering or Architectural Technology and 4,000 hours of related work experience or 8,000 hours of CAD work experience.				
AET 261-Technical Portfolio Design-I	6-6	Bachelor's degree in Industrial Technology, Architecture, Engineering, Engineering Technology, Construction or related field and 2,000 hours of work-related experience.	Associate of Applied Science degree in Engineering or Architectural Technology and 4,000 hours of related work experience or 8,000 hours of CAD work experience.	AET 261- Technical Portfolio Capstone	1.2	Bachelor's degree in Architecture, Engineering, Engineering Technology, Construction Management, Industrial Technology or related field and 2,000 hours of work-related experience.	Associate's degree in Architectural or Engineering or Industrial Technology, Construction Management or related field and 8,000 hours of work-related experience.
AET 262-Technical Portfolio Design-II	6-6	Bachelor's degree in Industrial Technology, Architecture, Engineering, Engineering Technology, Construction or related field and 2,000 hours of work-related experience.	Associate of Applied Science degree in Engineering or Architectural Technology and 4,000 hours of related work experience or 8,000 hours of CAD work experience.				
AET 271-Applied Statics	6-6	Bachelor's degree in Industrial Technology, Architecture, Engineering, Engineering Technology, Construction or related field and 2,000 hours of work-related experience.	Associate of Applied Science degree in Engineering or Architectural Technology and 4,000 hours of related work experience or 8,000 hours of CAD work experience.				
AET 290-Topics in Architecture and Engineering	1.2	Bachelor's degree in Industrial Technology, Architecture, Engineering, Engineering Technology, Construction or related field and 2,000 hours of work related experience.	Associate of Applied Science degree in Engineering or Architectural Technology and 4,000 hours of related work experience or 8,000 hours of CAD work experience.				
AET 299-Independent Study in Drafting	1.2	Bachelor's degree in Industrial Technology, Architecture, Engineering, Engineering Technology, Construction or related field and 2,000 hours of work related experience.	Associate of Applied Science degree in Engineering or Architectural Technology and 4,000 hours of related work experience or 8,000 hours of CAD work experience.				
AUTOMOTIVE							
AMT 100-Introduction to Automotive Technology	1.2	Bachelor's degree in Automotive Technology or related field, and ASE G1, A6, A4 and A5 certification and 2,000 hours of related work experience	ASE Certifications G1, A6, A4 and A5 and 4,000 hours of automotive related work experience.				
AMT 110-Automotive Customer Service	1.2	Bachelor's degree in Automotive Technology or related field, and ASE Service Consultant certification	ASE Certifications as Service Consultant, and 4,000 hours of automotive related work experience.				

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AMT 260-Engine Performance/ Drivability	1.2	Bachelor's degree in Automotive Technology, Master certification by ASE in those areas related to courses to be taught including G1 and L1 Advanced and 18,000 hours / 9 years of automotive field work experience.	AAS degree in Automotive Technology, Master certification by ASE in those areas relating to courses to be taught, and 9,000 hours of automotive field related work experience. (Master ASE, including G1 and L1 Advanced certification and 5 years of automotive related field experience preferred); Or, Master Certification by ASE in those areas relating to courses to be taught, and 18,000 hours of automotive related field work experience. (Master ASE, including G1 and L2 Advanced certification preferred)				
AMT 265-Alternate Fuel Vehicles	1.2	Bachelor's degree in Automotive Technology, Master certification by ASE in those areas related to courses to be taught including G1 and L1 Advanced and 18,000 hours / 9 years of automotive field work experience.	AAS degree in Automotive Technology, Master certification by ASE in those areas relating to courses to be taught, and 9,000 hours of automotive field related work experience. (Master ASE, including G1 and L1 Advanced certification and 5 years of automotive related field experience preferred); Or, Master Certification by ASE in those areas relating to courses to be taught, and 18,000 hours of automotive related field work experience. (Master ASE, including G1 and L2 Advanced certification preferred)				
AMT 270-Automatic Transmission & Transaxles	1.2	Bachelor's degree in Automotive Technology, Master certification by ASE in those areas related to courses to be taught including G1 and L1 Advanced and 18,000 hours / 9 years of automotive field work experience.	AAS degree in Automotive Technology, Master certification by ASE in those areas relating to courses to be taught, and 9,000 hours of automotive field related work experience. (Master ASE, including G1 and L1 Advanced certification and 5 years of automotive related field experience preferred); Or, Master Certification by ASE in those areas relating to courses to be taught, and 18,000 hours of automotive related field work experience. (Master ASE, including G1 and L2 Advanced certification preferred)				
AMT 299-Automotive Independent Study	1.2	Bachelor's degree in Automotive Technology, Master certification by ASE in those areas related to courses to be taught including G1 and L1 Advanced and 18,000 hours / 9 years of automotive field work experience.	AAS degree in Automotive Technology, Master certification by ASE in those areas relating to courses to be taught, and 9,000 hours of automotive field related work experience. (Master ASE, including G1 and L1 Advanced certification and 5 years of automotive related field experience preferred); Or, Master Certification by ASE in those areas relating to courses to be taught, and 18,000 hours of automotive related field work experience. (Master ASE, including G1 and L2 Advanced certification preferred)				
ANIMATION							
ANI 100-2D Animation	1.2	Bachelor's degree in digital media, animation, computer art, media arts, film/video production, or a related discipline.	3 years of tested experience and competency in field specific technologies. (Teaching is not considered tested experience)				
ANI 103-Animation Techniques I	1.2	Bachelor's degree in digital media, animation, computer art, media arts, film/video production, or a related discipline.	3 years of tested experience and competency in field specific technologies. (Teaching is not considered tested experience)				
ANI 105-3D Modeling and Animation I	1.2	Bachelor's degree in digital media, animation, computer art, media arts, film/video production, or a related discipline.	3 years of tested experience and competency in field specific technologies. (Teaching is not considered tested experience)				
ANI 203-3D Animation Techniques II	1.2	Bachelor's degree in digital media, animation, computer art, media arts, film/video production, or a related discipline.	3 years of tested experience and competency in field specific technologies. (Teaching is not considered tested experience)				
ANI 205-3D Modeling and Animation 2	1.2	Bachelor's degree in digital media, animation, computer art, media arts, film/video production, or a related discipline.	3 years of tested experience and competency in field specific technologies. (Teaching is not considered tested experience)				
ANTHROPOLOGY							
ANT 151-Introduction to Anthropology	1.1	Master's degree in the discipline or Master's degree and 18 graduate credit hours in the discipline.					
ANT 155-Introduction to Archaeology	1.1	Master's degree in the discipline or Master's degree and 18 graduate credit hours in the discipline.					
ANT-160-Introduction-to-Physical-Anthropology		Master's degree in the discipline or Master's degree and 18 graduate credit hours in the discipline.		ANT 160 - Biological Anthropology			
ANT 170-Intro to Cultural Anthropology	1.1	Master's degree in the discipline or Master's degree and 18 graduate credit hours in the discipline.					
ANT 255-Archaeological Field School	1.1	Master's degree in the discipline or Master's degree and 18 graduate credit hours in the discipline.					
ANT 260-Archaeology of the Ancient Near East	1.1	Master's degree in the discipline or Master's degree and 18 graduate credit hours in the discipline.					
ANT 290-Topics in Anthropology	1.1	Master's degree in the discipline or Master's degree and 18 graduate credit hours in the discipline.					
ADMINISTRATIVE OFFICE TECHNOLOGIES							
AOT 101-Keyboarding I – Introduction	1.2	Bachelor's degree in Business, Business Education or related field and 2,000 hours of related work experience.					
AOT 105-Keyboarding Speed & Accuracy	1.2	Bachelor's degree in Business, Business Education or related field and 2,000 hours of related work experience.					
AGT-120-Word-Processing-I	1.2	Bachelor's degree in Business, Business Education or related field and 2,000 hours of related work experience.		AOT 120-Word Processing I for Windows			
AGT-122-Word-Processing-II	1.2	Bachelor's degree in Business, Business Education or related field and 2,000 hours of related work experience.		AOT 122-Word Processing II for Windows			
AGT-130-Presentation-Software	1.2	Bachelor's degree in Business, Business Education or related field and 2,000 hours of related work experience.		AOT 130-Presentation Software for Windows			
AGM-131-Spreadsheet-Applications-I	1.2	Bachelor's degree in Business, Business Education or related field and 2,000 hours of related work experience.		AOT 131-Spreadsheet Applications I for Windows			
AGT-132-Database-Systems-I	1.2	Bachelor's degree in Business, Business Education or related field and 2,000 hours of related work experience.		AOT 132-Database Systems I for Windows			
AGT-134-Introduction-to-Desktop-Publishing	1.2	Bachelor's degree in Business, Business Education or related field and 2,000 hours of related work experience.		AOT 134-Desktop Publishing I			
AOT 135-Medical Terminology	1.2	Bachelor's degree in Medical, Health, Biological Sciences or Registered Health Information Technician (RHIT), Certified Coding Specialist (CCS) or Certified Professional Coder (CPC) certification and 2,000 hours of related work experience.					
AGT-140-Integrated-Office-Applications	1.2	Bachelor's degree in Business, Business Education or related field and 2,000 hours of related work experience.		AOT 140-Integrated Office Applications for Windows			
AOT 145-Office Practice	1.2	Bachelor's degree in Business, Business Education or related field and 2,000 hours of related work experience.					
AGT-231-Spreadsheet-Applications-II	1.2	Bachelor's degree in Business, Business Education or related field and 2,000 hours of related work experience.		AOT 231-Spreadsheet Applications II for Windows			
AGT-234-Advanced-Desktop-Publishing	1.2	Bachelor's degree in Business, Business Education or related field and 2,000 hours of related work experience.		AOT 234-Desktop Publishing II			
AOT 250-Administrative Office Procedures	1.2	Bachelor's degree in Business, Business Education or related field and 2,000 hours of related work experience.					
AGT-255-Administrative-Office-Management-Internship	1.2	Bachelor's degree in Business, Business Education or related field and 2,000 hours of related work experience.		AOT 255-Administrative Office Technologies Internship			
AGT-299-Independent-Study-in-Administrative-Office-Management	1.2	Bachelor's degree in Business, Business Education or related field and 2,000 hours of related work experience.		AOT 299-Independent Study in Administrative Office Technologies			
Architectural Technology (ARC)							
				ARC 171 - Introduction to Design I	1.1	Master of Architecture or Master's degree and 18 graduate credit hours in architecture and a design portfolio review.	
				ARC 172 - Introduction to Design II	1.1	Master of Architecture or Master's degree and 18 graduate credit hours in architecture and a design portfolio review.	
				ARC 210 - History of World Architecture	1.1	Master of Architecture or Master's degree and 18 graduate credit hours in architecture or art history.	
				ARC 222 - Architectural Tech and Const I	1.1	Master of Architecture or Master's degree and 18 graduate credit hours in architecture and a design portfolio review.	
				ARC 224 - Architectural Tech and Const II	1.1	Master of Architecture or Master's degree and 18 graduate credit hours in architecture and a design portfolio review.	

				ARC 232 - Structural Fundamentals	1.1	Master of Architecture or Master's degree and 18 graduate credit hours in architecture or engineering or physics.	
				ARC 251 - Design Visualization and Portfolio	1.2	Bachelor's degree in Architecture, Engineering, Engineering Technology, Construction Management, Industrial Technology or related field and 2,000 hours of work-related experience.	Associate's degree in Architectural or Engineering or Industrial Technology, Construction Management or related field and 8,000 hours of work-related experience.
				ARC 273 - Fundamentals of Design I	1.1	Master of Architecture or Master's degree and 18 graduate credit hours in architecture and a design portfolio review.	
				ARC 274 - Fundamentals of Design I	1.1	Master of Architecture or Master's degree and 18 graduate credit hours in architecture and a design portfolio review.	
Automation, Robotics & Mechatronics (ARM)							
ARM - 151 Mechanical Assembly and Maintenance	1.2	Bachelor's degree in Industrial/Construction Management, Engineering or Engineering Technology or related field and 2,000 hours of related work experience.	Associate of Applied Science degree in Engineering Technology, Industrial/Construction Management or related field and 8,000 hours of related work experience.				
ARM - 161 Automation and Robotics I	1.2	Bachelor's degree in Industrial/Construction Management, Engineering or Engineering Technology or related field and 2,000 hours of related work experience.	Associate of Applied Science degree in Engineering Technology, Industrial/Construction Management or related field and 8,000 hours of related work experience.				
ARM - 210 Motor Controls and Troubleshooting	1.2	Bachelor's degree in Industrial/Construction Management, Engineering or Engineering Technology or related field and 2,000 hours of related work experience.	Associate of Applied Science degree in Engineering Technology, Industrial/Construction Management or related field and 8,000 hours of related work experience.				
ARM - 220 Automation and Robotics II	1.2	Bachelor's degree in Industrial/Construction Management, Engineering or Engineering Technology or related field and 2,000 hours of related work experience.	Associate of Applied Science degree in Engineering Technology, Industrial/Construction Management or related field and 8,000 hours of related work experience.				
ARM - 275 ARM Capstone I	1.2	Bachelor's degree in Industrial/Construction Management, Engineering or Engineering Technology or related field and 2,000 hours of related work experience.	Associate of Applied Science degree in Engineering Technology, Industrial/Construction Management or related field and 8,000 hours of related work experience.				
ARM - 276 ARM Capstone II	1.2	Bachelor's degree in Industrial/Construction Management, Engineering or Engineering Technology or related field and 2,000 hours of related work experience.	Associate of Applied Science degree in Engineering Technology, Industrial/Construction Management or related field and 8,000 hours of related work experience.				
ARM - 277 Joint Capstone I	1.2	Bachelor's degree in Industrial/Construction Management, Engineering or Engineering Technology or related field and 2,000 hours of related work experience.	Associate of Applied Science degree in Engineering Technology, Industrial/Construction Management or related field and 8,000 hours of related work experience.				
ARM 278 Joint Capstone II	1.2	Bachelor's degree in Industrial/Construction Management, Engineering or Engineering Technology or related field and 2,000 hours of related work experience.	Associate of Applied Science degree in Engineering Technology, Industrial/Construction Management or related field and 8,000 hours of related work experience.				
ARM - 140 Electrical I	1.2	Bachelor's degree in Industrial/Construction Management, Engineering or Engineering Technology or related field and 2,000 hours of related work experience.	Associate of Applied Science degree in Engineering Technology, Industrial/Construction Management or related field and 8,000 hours of related work experience.				
ARM - 141 Electrical II	1.2	Bachelor's degree in Industrial/Construction Management, Engineering or Engineering Technology or related field and 2,000 hours of related work experience.	Associate of Applied Science degree in Engineering Technology, Industrial/Construction Management or related field and 8,000 hours of related work experience.				
ARM - 145 Hydraulics and Pneumatics	1.2	Bachelor's degree in Industrial/Construction Management, Engineering or Engineering Technology or related field and 2,000 hours of related work experience.	Associate of Applied Science degree in Engineering Technology, Industrial/Construction Management or related field and 8,000 hours of related work experience.				
ARM - 150 PLC I	1.2	Bachelor's degree in Industrial/Construction Management, Engineering or Engineering Technology or related field and 2,000 hours of related work experience.	Associate of Applied Science degree in Engineering Technology, Industrial/Construction Management or related field and 8,000 hours of related work experience.				
ART							
ART 150-Humanities Through the Arts	1.1	Master's degree in the Humanities, Liberal Studies, Master of Fine Arts, or Master's degree and 18 graduate credit hours in the discipline.					
ART 151-Art Appreciation	1.1	Master's degree in Art History, Master of Fine Arts, or Master's degree and 18 graduate credit hours in the fine arts.					
ART 152-Intro to Studio Art	1.1	Master's in Art, Master of Fine Arts, or Master's degree and 18 graduate credit hours in the fine arts.					
ART 153-2D Design	1.1	Master's degree or Master of Fine Arts degree in 2D media or Master's degree and 18 graduate credit hours in 2D media (must be studio).					
ART 155-Non-Western Art	1.1	Master's degree in Art History or Master's degree and 18 graduate credit hours in Art History (must include courses with significant writing components)					
ART 156-Drawing I	1.1	Master's degree or Master of Fine Arts degree in Drawing, Painting, 2D media or Master's degree and 18 graduate credit hours in 2D media (must be studio).					
ART 157-Drawing II	1.1	Master's degree or Master of Fine Arts degree in Drawing, Painting, 2D media or Master's degree and 18 graduate credit hours in 2D media (must be studio).					
ART 158-Life Drawing	1.1	Master's degree or Master of Fine Arts degree in Drawing, Painting, 2D media or Master's degree and 18 graduate credit hours in 2D media (must be studio).					
ART 159-Introduction to Printmaking	1.1	Master's degree or Master of Fine Arts degree in Drawing, Painting, 2D media or Master's degree and 18 graduate credit hours in 2D media (must be studio).					
ART 160-Painting I	1.1	Master's degree or Master of Fine Arts degree in Drawing, Painting, 2D media or Master's degree and 18 graduate credit hours in 2D media (must be studio).					
ART 165-Ethnic Folk Art	1.1	Master's degree in Art History or Master's degree and 18 graduate credit hours in Art History (must include courses with significant writing components)					
ART 166-Digital Tools for Studio Artists	1.1	Master's in Art, Master of Fine Arts degree or Master's degree and 18 graduate credit hours in the fine arts (must be studio).					
ART 167-Graphic Design I	1.1	Master's degree in Art, design, illustration, Publishing or Master's degree and 18 graduate credit hours in Graphic Design.					
ART 168-Computer Art I	1.1	Master's degree in Art, design, illustration, Publishing or Master's degree and 18 graduate credit hours in Graphic Design.					
ART 170-Introduction to Art Education	1.1	Master's degree in Art History, Art Education or Master's degree and 18 graduate credit hours in Art, Art History, and Art Education (must include courses with significant writing components).					
ART 171-Art History I	1.1	Master's degree in Art History or Master's degree and 18 graduate credit hours in Art History (must include courses with significant writing components).					
ART 172-Art History II	1.1	Master's degree in Art History or Master's degree and 18 graduate credit hours in Art History (must include courses with significant writing components)					
ART 174-Studies in Contemporary Art	1.1	Master's degree in Art History or Master's degree and 18 graduate credit hours in Art History (must include courses with significant writing components)					
ART 175-History of Photography	1.1	Master's degree in Art History or Master's degree and 18 graduate credit hours in Art History (must include courses with significant writing components)					

ART 176-Fashion and Art	1.1	Master's degree in Art History or Master's degree and 18 graduate credit hours in Art History (must include courses with significant writing components)					
ART 180-Sculpture I	1.1	Master's degree or Master of Fine Arts degree in Sculpture, Ceramics, metals, 3D media or Master's degree and 18 graduate credit hours in 3D media (must be studio).					
ART 184-Jewelry/Metals I	1.1	Master's degree or Master of Fine Arts degree in Sculpture, metals, or Master's degree and 18 graduate credit hours in metals media (must be studio).	Demonstrated competency with the tools of the field.				
ART 185-Fibers I	1.1	Master's degree or Master of Fine Arts degree in Sculpture, fiber, 3D media or Master's degree and 18 graduate credit hours in 3D media including fibers (must be studio).					
ART 186-Jewelry/Metals II	1.1	Master's degree or Master of Fine Arts degree in Sculpture, metals, or Master's degree and 18 graduate credit hours in metals media (must be studio).	Demonstrated competency with the tools of the field.				
ART 190-Professional Practices	1.1	Master's degree in Art History, Master of Fine Arts, or Master's degree and 18 graduate credit hours in the fine arts.	Tested experience in displaying arts portfolio/website making and demonstrated competency with the tools of the field.		Bachelor's degree in a related creative/technical field and 3 years of tested experience in a creative field.	3 years of tested experience in creative fields (Teaching is not considered tested experience)	
ART 241-Darkroom Photography I	1.1	Master's degree or Master of Fine Arts degree in Photography or Master's degree and 18 graduate credit hours in photography (must be studio).	Demonstrated competency with the tools of the field.				
ART 242-Darkroom Photography II	1.1	Master's degree or Master of Fine Arts degree in Photography or Master's degree and 18 graduate credit hours in photography (must be studio).	Demonstrated competency with the tools of the field.				
ART 244-Color Photography	1.1	Master's degree or Master of Fine Arts degree in Photography or Master's degree and 18 graduate credit hours in photography (must be studio).	Demonstrated competency with the tools of the field.				
ART 245-Primitive Photography	1.1	Master's degree or Master of Fine Arts degree in Photography or Master's degree and 18 graduate credit hours in photography (must be studio).	Demonstrated competency with the tools of the field.				
ART 246-Alternative Photo Processing	1.1	Master's degree or Master of Fine Arts degree in Photography or Master's degree and 18 graduate credit hours in photography (must be studio).	Demonstrated competency with the tools of the field.				
ART 247-Large Format Photography	1.1	Master's degree or Master of Fine Arts degree in Photography or Master's degree and 18 graduate credit hours in photography (must be studio).	Demonstrated competency with the tools of the field.				
ART 248-Studio Lighting I	1.1	Master's degree or Master of Fine Arts degree in Photography or Master's degree and 18 graduate credit hours in photography (must be studio).	Demonstrated competency with the tools of the field.				
ART 249-Studio Lighting II	1.1	Master's degree or Master of Fine Arts degree in Photography or Master's degree and 18 graduate credit hours in photography (must be studio).	Demonstrated competency with the tools of the field.				
ART 250-Digital Photography I	1.1	Master's degree or Master of Fine Arts degree in Photography or Master's degree and 18 graduate credit hours in photography (must be studio).					
ART 251-Audio, Video, New Media I	1.1	Master's degree or Master of Fine Arts degree in Photography, Video, Digital Art Production or Master's degree and 18 graduate credit hours in photography/video (must be studio).	Demonstrated competency with the tools of the field.				
ART 252-Digital Photography II	1.1	Master's degree or Master of Fine Arts degree in Photography or Master's degree and 18 graduate credit hours in photography (must be studio).					
ART 253-3D Design	1.1	Master's degree or Master of Fine Arts degree in Sculpture, Ceramics, 3D media or Master's degree and 18 graduate credit hours in 3D media (must be studio).					
ART 254-Digital Photography III	1.1	Master's degree or Master of Fine Arts degree in Photography or Master's degree and 18 graduate credit hours in photography (must be studio).					
ART 255-Digital & Film Photo Exploration	1.1	Master's degree or Master of Fine Arts degree in Photography or Master's degree and 18 graduate credit hours in photography (must be studio).					
ART 257-Drawing III	1.1	Master's degree or Master of Fine Arts degree in Drawing, Painting, 2D media or Master's degree and 18 graduate credit hours in 2D media (must be studio).					
ART 258-Life Drawing II	1.1	Master's degree or Master of Fine Arts degree in Drawing, Painting, 2D media or Master's degree and 18 graduate credit hours in 2D media (must be studio).					
ART 261-Painting II	1.1	Master's degree or Master of Fine Arts degree in Drawing, Painting, 2D media or Master's degree and 18 graduate credit hours in 2D media (must be studio).					
ART 262-Painting III	1.1	Master's degree or Master of Fine Arts degree in Drawing, Painting, 2D media or Master's degree and 18 graduate credit hours in 2D media (must be studio).					
ART 263-Painting IV	1.1	Master's degree or Master of Fine Arts degree in Drawing, Painting, 2D media or Master's degree and 18 graduate credit hours in 2D media (must be studio).					
ART 264-Beginning Watercolor	1.1	Master's degree or Master of Fine Arts degree in Drawing, Painting, 2D media or Master's degree and 18 graduate credit hours in 2D media (must be studio).					
ART 265-Advanced Watercolor	1.1	Master's degree or Master of Fine Arts degree in Drawing, Painting, 2D media or Master's degree and 18 graduate credit hours in 2D media (must be studio).					
ART 266-Advanced Painting	1.1	Master's degree or Master of Fine Arts degree in Drawing, Painting, 2D media or Master's degree and 18 graduate credit hours in 2D media (must be studio).					
ART 271-Ceramics I	1.1	Master's degree or Master of Fine Arts degree in Sculpture, Ceramics, or Master's degree and 18 graduate credit hours in Ceramics (must be studio).					
ART 272-Ceramics II	1.1	Master's degree or Master of Fine Arts degree in Sculpture, Ceramics, or Master's degree and 18 graduate credit hours in Ceramics (must be studio).					
ART 273-Ceramics III	1.1	Master's degree or Master of Fine Arts degree in Sculpture, Ceramics, or Master's degree and 18 graduate credit hours in Ceramics (must be studio).					
ART 274-Ceramics IV	1.1	Master's degree or Master of Fine Arts degree in Sculpture, Ceramics, or Master's degree and 18 graduate credit hours in Ceramics (must be studio).					
ART 275-Ceramics Studio	1.1	Master's degree or Master of Fine Arts degree in Sculpture, Ceramics, or Master's degree and 18 graduate credit hours in Ceramics (must be studio).					
ART 280-Sculpture II	1.1	Master's degree or Master of Fine Arts degree in Sculpture, Ceramics, 3D media or Master's degree and 18 graduate credit hours in 3D media (must be studio).					
ART 290-Topics in Art	1.1	Master's degree in Art History, Master of Fine Arts, or Master's degree and 18 graduate credit hours in the fine arts.					
ART 299-Study in Art	1.1	Master's degree in Art History, Master of Fine Arts, or Master's degree and 18 graduate credit hours in the fine arts.					
Audio Video Production and Editing				AVD 105-Audio Video Pre-Production I	1.2	Bachelor's degree in film/video production, digital media, or a related discipline.	3 years of tested experience and competency in field specific technologies. (Teaching is not considered tested experience)
				AVD 150-Audio Video Production	1.2	Bachelor's degree in film/video production, digital media, or a related discipline.	3 years of tested experience and competency in field specific technologies. (Teaching is not considered tested experience)
				AVD 160-Audio Video Post Production I	1.2	Bachelor's degree in film/video production, digital media, or a related discipline.	3 years of tested experience and competency in field specific technologies. (Teaching is not considered tested experience)
				AVD 170-Motion Graphics I	1.2	Bachelor's degree in film/video production, digital media, or a related discipline.	3 years of tested experience and competency in field specific technologies. (Teaching is not considered tested experience)
				AVD 180-Sound Production	1.2	Bachelor's degree in film/video production, digital media, or a related discipline.	3 years of tested experience and competency in field specific technologies. (Teaching is not considered tested experience)
				AVD 250-Audio Video Production II	1.2	Bachelor's degree in film/video production, digital media, or a related discipline.	3 years of tested experience and competency in field specific technologies. (Teaching is not considered tested experience)
				AVD 251-Audio Video Production III	1.2	Bachelor's degree in film/video production, digital media, or a related discipline.	3 years of tested experience and competency in field specific technologies. (Teaching is not considered tested experience)
				AVD 260-Audio Video Post Production II	1.2	Bachelor's degree in film/video production, digital media, or a related discipline.	3 years of tested experience and competency in field specific technologies. (Teaching is not considered tested experience)

BIOLOGY							
BIO 110-Introduction to Human Biology	1.1	Master's degree in the discipline or Master's degree and 18 graduate credit hours in the discipline.					
BIO 130-Environmental Field Biology	1.1	Master's degree in the discipline or Master's degree and 18 graduate credit hours in the discipline.					
BIO 138-Heredity, Ethics and Society	1.1	Master's degree in the discipline or Master's degree and 18 graduate credit hours in the discipline.					
BIO 157-Fundamentals of Biology	1.1	Master's degree in the discipline or Master's degree and 18 graduate credit hours in the discipline.					
BIO 158-Evolution and Biodiversity	1.1	Master's degree in the discipline or Master's degree and 18 graduate credit hours in the discipline.					
BIO 255-Microbiology	1.1	Master's degree in the discipline or Master's degree and 18 graduate credit hours in the discipline.					
BIO 263-Human Anatomy and Physiology I	1.1	Master's degree in the discipline or Master's degree and 18 graduate credit hours in the discipline.					
BIO 264-Human Anatomy and Physiology II	1.1	Master's degree in the discipline or Master's degree and 18 graduate credit hours in the discipline.					
BUSINESS							
BUS 110-Business Career Skills I	1.2	Bachelor's degree in Business, Business Education or related field and 2,000 hours of related work experience.					
BUS 145-Business Applications of Mathematics	1.2	Bachelor's degree in Business, Business Education or related field and 2,000 hours of related work experience.					
BUS 150-Introduction to Business	1.1	Master's degree in Business Management, International Business, Management and Leadership, MBA, or related field with 18 graduate credit hours in the discipline.					
BUS 155-Business Communication	1.2	Bachelor's degree in Business, Business Education or related field and 2,000 hours of related work experience.					
BUS 160-Introduction to Entrepreneurship	1.2	Bachelor's degree in Business; Business Education or related field and 2,000 hours of related work experience.				Bachelor's degree in Business or related field, and 2,000 hours of small business ownership or management.	
BUS 162-Entrepreneurship Business Planning	1.2	Bachelor's degree in Business; Business Education or related field and 2,000 hours of related work experience.				Bachelor's degree in Business or related field, and 2,000 hours of small business ownership or management.	
BUS 175-Introduction to International Business	1.2	Bachelor's degree in Business, Business Education or related field and 2,000 hours of related work experience.					
BUS 220-Human Relations and Team Building	1.2	Bachelor's degree in Business, Business Education or related field and 2,000 hours of related work experience.					
BUS 235-Business Ethics	1.1	Master's degree in Business Management, International Business, Management and Leadership, MBA, or related field with 18 graduate credit hours in the discipline.					
BUS 241-Business Law	1.1	Master's degree in Business Management, International Business, Management and Leadership, MBA, or related field with 18 graduate credit hours in the discipline.					
BUS 255-Business Internship	1.1	Master's degree in Business Management, International Business, Management and Leadership, MBA, or related field with 18 graduate credit hours in the discipline.					
BUS 270-Principles of Exporting & Importing	1.2	Bachelor's degree in Business, Business Education or related field and 2,000 hours of related work experience.					
BUS 299-Topics/Issues in Business	1.1	Master's degree in Business Management; International Business; Management and Leadership; MBA; or related field with 18 graduate credit hours in the discipline.				Bachelor's degree in Business or related field, and 2,000 hours of work experience in course topic.	
COMPUTER INFORMATION SYSTEMS							
CDM 090-Introduction to Computer Applications	1.6	Bachelor's degree in Computer Science, Management Information Systems, Information Technology or a related bachelor's degree and 2,000 hours of related work experience.	Associate's degree in Computer Information Systems, Management Information Systems, Information Technology, or a related field with demonstrated skills in computer applications (teaching demonstration is required)				
CDM 110-Computer Literacy for Windows	1.2	Bachelor's degree in Computer Science, Management Information Systems, Information Technology or a related bachelor's degree and 2,000 hours of related work experience. Bachelors degree in Education with coursework in Microsoft Office Applications and completion of training for the CDM 110 course from MCC.	If no specific coursework in Microsoft Office and Web Development has been taken, the instructor must demonstrate knowledge of: Windows, Word, Excel, Access, PowerPoint, and HTML before teaching the course. Successfully completing the CDM 110 course will be accepted as training / testing in addition to a Bachelors degree and teaching certification.				
CDM 205-Technology in Education	1.1	Bachelor's degree in Computer Science, Management Information Systems, Information Technology or a related bachelor's degree and 2,000 hours of related work experience.					
CDM 240-Server + Certification Prep	1.2	Bachelor's degree in Computer Science, Management Information Systems, Information Technology or a related bachelor's degree and 2,000 hours of related work experience.	Associate's degree in Computer Information Systems, Computer Science, Information Technology and 8,000 hours of related experience.				
CDM 250-Internship in CDM	1.2	Bachelor's degree in Computer Science, Management Information Systems, Information Technology or a related bachelor's degree and 2,000 hours of related work experience.	Associate's degree in Computer Information Systems, Computer Science, Information Technology and 8,000 hours of related experience.				
CDM 290-Topics in Computers & Digital Media	1.2	Bachelor's degree in Computer Science, Management Information Systems, Information Technology or a related bachelor's degree and 2,000 hours of related work experience.	Associate's degree in Computer Information Systems, Computer Science, Information Technology and 8,000 hours of related experience.				
CHEMISTRY							
CHM 115-Chemistry and Society	1.1	Master's degree in the discipline or Master's degree and 18 graduate credit hours in the discipline.					
CHM 164-Elementary Chemistry	1.1	Master's degree in the discipline or Master's degree and 18 graduate credit hours in the discipline.					
CHM 165-General Chemistry I	1.1	Master's degree in the discipline or Master's degree and 18 graduate credit hours in the discipline.					
CHM 166-General Chemistry II	1.1	Master's degree in the discipline or Master's degree and 18 graduate credit hours in the discipline.					
CHM 170-Survey of Organic and Biochemistry	1.1	Master's degree in the discipline or Master's degree and 18 graduate credit hours in the discipline.					
CHM 265-Organic Chemistry I	1.1	Master's degree in the discipline or Master's degree and 18 graduate credit hours in the discipline.					
CHM 266-Organic Chemistry II	1.1	Master's degree in the discipline or Master's degree and 18 graduate credit hours in the discipline.					
CRIMINAL JUSTICE							
CJS 101-Introduction to Criminal Justice	1.2	Bachelor's degree in Criminal Justice (or related field) or 18 hours toward a Criminal Justice Master's degree or related field and 2,000 hours of work experience.					
CJS 106-Introduction to Corrections	1.2	Bachelor's degree in Criminal Justice (or related field) or 18 hours toward a Criminal Justice Master's degree or related field and 2,000 hours of work experience.					
CJS 110-Policing	1.2	Bachelor's degree in Criminal Justice (or related field) or 18 hours toward a Criminal Justice Master's degree or related field and 2,000 hours of work experience.					
CJS 115-Criminal Law	1.1	Master's degree in Criminal Justice or Sociology and 2,000 hours of related work experience.					
CJS 120-Juvenile Delinquency	1.2	Bachelor's degree in Criminal Justice (or related field) or 18 hours toward a Criminal Justice Master's degree or related field and 2,000 hours of work experience.					
CJS 125-Principles of Criminal Investigation	1.2	Bachelor's degree in Criminal Justice (or related field) or 18 hours toward a Criminal Justice Master's degree or related field and 2,000 hours of work experience.					
CJS 131-Emergency Dispatching	1.2	Bachelor's degree in Criminal Justice (or related field) or 18 hours toward a Criminal Justice Master's degree or related field and 2,000 hours of work experience.	Bachelor's degree in the criminal justice field or related fields and 10,000 hours work experience or 18 hours towards criminal justice Master's degree or related field and 10,000 hours work experience.				
CJS 140-Criminology	1.1	Master's degree in Criminal Justice or Sociology and 2,000 hours of related work experience.					
CJS 201-Laws of Criminal Evidence	1.2	Bachelor's degree in Criminal Justice (or related field) or 18 hours toward a Criminal Justice Master's degree or related field and 2,000 hours of work experience.					
CJS 206-Community Based Corrections	1.2	Bachelor's degree in Criminal Justice (or related field) or 18 hours toward a Criminal Justice Master's degree or related field and 2,000 hours of work experience.					
CJS 211-Terrorism and Homeland Security*	1.2	Master's degree in the criminal justice field or related fields to include: sociology, psychology, or management. And 10,000 hours work experience or Juris Doctorate in Law And 10,000 hours work experience.	Bachelor's degree in the criminal justice field or related fields and 10,000 hours work experience or 18 hours towards criminal justice Master's degree or related field and 10,000 hours work experience.				
CJS 215-Community Policing	1.2	Bachelor's degree in Criminal Justice (or related field) or 18 hours toward a Criminal Justice Master's degree or related field and 2,000 hours of work experience.					

CJS 220-Ethics in Criminal Justice	1.2	Bachelor's degree in Criminal Justice (or related field) or 18 hours toward a Criminal Justice Master's degree or related field and 2,000 hours of work experience.					
CJS 225-Criminal Justice Management	1.2	Bachelor's degree in Criminal Justice (or related field) or 18 hours toward a Criminal Justice Master's degree or related field and 2,000 hours of work experience.					
CJS 230-Student Police Academy	1.2	1. Master's degree in Criminal Justice or related fields to include: Sociology, Psychology or Management. Plus 10,000 hours of work experience. Or, Juris Doctorate in law and 10,000 hours of work experience. 2. Bachelor's degree in the Criminal Justice field or related fields and 10,000 hours work experience. Or 18 hours toward a Criminal Justice master's degree or related field and 10,000 hours work experience.					
CJS 250-Criminal Justice Internship	1.2	Bachelor's degree in Criminal Justice (or related field) or 18 hours toward a Criminal Justice Master's degree or related field and 2,000 hours of work experience.					
CJS 275-Criminal Procedures	1.1	Master's degree in Criminal Justice or Sociology and 2,000 hours of related work experience.					
CJS 290-Topics in Criminal Justice	1.2	Bachelor's degree in Criminal Justice (or related field) or 18 hours toward a Criminal Justice Master's degree or related field and 2,000 hours of work experience.					
CULINARY MANAGEMENT							
CLM 100-Intro to Professional Hospitality	1.2	Bachelor's degree in Hospitality, Culinary Arts or related field and 2,000 hours of related work experience.	Associate degree in Culinary, Hospitality or Pastry or related degree with 6000 hours work experience in Hospitality, travel/tourism or event planning field.				
CLM 101-Culinary Skills I	1.2	Bachelor's degree in Hospitality, Culinary Arts or related field and 2,000 hours of related work experience.	Associate degree in Culinary, Hospitality or Pastry or related degree with 6000 hours work experience or 8000 hours work experience and industry certified.				
CLM 102-Culinary Skills II	1.2	Bachelor's degree in Hospitality, Culinary Arts or related field and 2,000 hours of related work experience.	Associate degree in Culinary, Hospitality or Pastry or related degree with 6000 hours work experience or 8000 hours work experience and industry certified.				
CLM 103-Culinary Skills III	1.2	Bachelor's degree in Hospitality, Culinary Arts or related field and 2,000 hours of related work experience.	Associate degree in Culinary, Hospitality or Pastry or related degree with 6000 hours work experience or 8000 hours work experience and industry certified.				
CLM 105-Sanitation and Safety	1.2	Bachelor's degree in Hospitality, Culinary Arts, Consumer Science or Food Science related field. Illinois Food Service Certification Instructor level (FSSMC) and Servsafe™ certified instructor and proctor.	Associate degree in Culinary, Pastry, Hospitality or related field, 2,000 hours of work experience and Illinois Food Service Certification-Instructor level (FSSMC) and Servsafe™ certified instructor and proctor.				
CLM 106-Culinary Nutrition	1.2	Bachelor's degree in Hospitality or Nutrition or registered dietician and 2,000 hours of work experience.	Associate degree in Culinary, Hospitality or Pastry or related degree with 6000 hours work experience or 8000 hours work experience and industry certified.				
CLM 107-Culinary and Hospitality Supervision	1.2	Bachelor's degree in Hospitality, Culinary Arts or related field and 2,000 hours of related work experience.	Associate degree in Culinary, Hospitality or Pastry or related degree with 6000 hours work experience or 8000 hours work experience and industry certified.				
CLM 130-Inventory, Purchasing & Costing	1.2	Bachelor's degree in Hospitality, Culinary Arts or related field and 2,000 hours of related work experience.	Associate degree in Culinary, Hospitality or Pastry or related degree with 6000 hours work experience or 8000 hours work experience and industry certified.				
CLM 140-Garde Manger & InT Cuisine	1.2	Bachelor's degree in Hospitality, Culinary Arts or related field and 2,000 hours of related work experience.	Associate degree in Culinary, Hospitality or Pastry or related degree with 6000 hours work experience or 8000 hours work experience and industry certified.				
CLM 160-Menu Planning	1.2	Bachelor's degree in Hospitality, Culinary Arts or related field and 2,000 hours of related work experience.	Associate degree in Culinary, Hospitality or Pastry or related degree with 6000 hours work experience or 8000 hours work experience and industry certified.				
CLM 180-Bar and Beverage Management*	1.2	Bachelor's degree in Hospitality, Culinary Arts or related field and 2,000 hours of related work experience.	Associate degree in Culinary, Hospitality or Pastry or related degree with 6000 hours work experience or 8000 hours work experience in a position related to wine or beverage management.				
CLM 181-Introduction to Wine Culture*	1.2	Bachelor's degree in Hospitality, Culinary Arts or related field and 2,000 hours of related work experience.	Associate degree in Culinary, Hospitality or Pastry or related degree with 6000 hours work experience or 8000 hours work experience in a position related to wine or beverage management.				
CLM 208-Restaurant Operational Skills	1.2	Bachelor's degree in Hospitality, Culinary Arts or related field and 2,000 hours of related work experience.	Associate degree in Culinary, Hospitality or Pastry or related degree with 6000 hours work experience or 8000 hours work experience and industry certified.				
CLM 255-Culinary Internship	1.2	Bachelor's degree in Hospitality, Culinary Arts or related field and 2,000 hours of related work experience.	Associate's degree in Culinary, Hospitality or Pastry or related degree with 6000 hours work experience or 8000 hours work experience and industry certified.				
CLM 290-Topics in Culinary Management	1.2	Bachelor's degree in Hospitality, Culinary Arts or related field and 2,000 hours of related work experience.	Associate degree in Culinary, Hospitality or Pastry or related degree with 6000 hours work experience or 8000 hours work experience and industry certified.				
CONSTRUCTION MANAGEMENT							
CMT 102-Construction Documents	1.2	Bachelor's degree in Construction/Industrial Management, Architecture, Engineering, Engineering Technology or related field and 2,000 hours of work-related experience.	Associate degree in Construction Management, Architectural Engineering Technology or related field and 2,000 hours of work-related experience.				
CMT 105-Intro-To-Building Construction	1.2	Bachelor's degree in Construction/Industrial Management, Architecture, Engineering, Engineering Technology or related field and 2,000 hours of work related experience.	Associate degree in Construction Management, Architectural Engineering Technology or related field and 2,000 hours of work related experience.	CMT 105 Intro to Residential Construction			
				CMT 107-Intro to Commercial Construction	1.2	Bachelor's degree in Construction/Industrial Management, Architecture, Engineering, Engineering Technology or related field and 2,000 hours of work related experience.	Associate degree in Construction Management, Architectural Engineering Technology or related field and 2,000 hours of work related experience.
				CMT 109-Intro to MEP Building Systems	1.2	Bachelor's degree in Construction/Industrial Management, Architecture, Engineering, Engineering Technology or related field and 2,000 hours of work related experience.	Associate degree in Construction Management, Architectural Engineering Technology or related field and 2,000 hours of work related experience.
CMT 410-Mechanical Systems and Codes	1.2	Bachelor's degree in Construction/Industrial Management, Architecture, Engineering, Engineering Technology or related field and 2,000 hours of work-related experience.	Associate degree in Construction Management, Architectural Engineering Technology or related field and 2,000 hours of work-related experience.				

CMT-115-Electrical Systems and Codes	1-2	Bachelor's degree in Construction/Industrial Management, Architecture, Engineering, Engineering Technology or related field and 2,000 hours of work-related experience.	Associate degree in Construction Management, Architectural Engineering Technology or related field and 8,000 hours of work-related experience. Or, 15,000 hours of work-related experience.				
CMT-120-Building Codes and Enforcement	1-2	Bachelor's degree in Construction/Industrial Management, Architecture, Engineering, Engineering Technology or related field and 2,000 hours of work related experience.	Associate degree in Construction Management, Architectural Engineering Technology or related field and 8,000 hours of work related experience. Or, 18,000 hours of work related experience.				
CMT-125-Survey Layout and Measurement	1-2	Bachelor's degree in Construction/Industrial Management, Architecture, Engineering, Engineering Technology or related field and 2,000 hours of work related experience.	Associate degree in Construction Management, Architectural Engineering Technology or related field and 8,000 hours of work related experience. Or, 18,000 hours of work related experience.				
CMT-201-Construction Estimating	1-2	Bachelor's degree in Construction/Industrial Management, Architecture, Engineering, Engineering Technology or related field and 2,000 hours of work related experience.	Associate degree in Construction Management, Architectural Engineering Technology or related field and 8,000 hours of work related experience. Or, 18,000 hours of work related experience.				
CMT-203-Construction Planning and Schedule	1-2	Bachelor's degree in Construction/Industrial Management, Architecture, Engineering, Engineering Technology or related field and 2,000 hours of work related experience.	Associate degree in Construction Management, Architectural Engineering Technology or related field and 8,000 hours of work related experience. Or, 18,000 hours of work related experience.				
CMT-205-Construction Project Management	1-2	Bachelor's degree in Construction/Industrial Management, Architecture, Engineering, Engineering Technology or related field and 2,000 hours of work related experience.	Associate degree in Construction Management, Architectural Engineering Technology or related field and 8,000 hours of work related experience. Or, 18,000 hours of work related experience.				
CMT-250-Construction Management Internship	1-2	Bachelor's degree in Construction/Industrial Management, Architecture, Engineering, Engineering Technology or related field and 2,000 hours of work related experience.	Associate degree in Construction Management, Architectural Engineering Technology or related field and 8,000 hours of work related experience. Or, 18,000 hours of work related experience.				
CMT-261-Technical Portfolio Design-I	1-2	Bachelor's degree in Construction/Industrial Management, Architecture, Engineering, Engineering Technology or related field and 2,000 hours of work-related experience.	Associate degree in Construction Management, Architectural Engineering Technology or related field and 8,000 hours of work-related experience. Or, 15,000 hours of work-related experience.				
CMT-262-Technical Portfolio Design-II	1-2	Bachelor's degree in Construction/Industrial Management, Architecture, Engineering, Engineering Technology or related field and 2,000 hours of work-related experience.	Associate degree in Construction Management, Architectural Engineering Technology or related field and 8,000 hours of work-related experience. Or, 15,000 hours of work-related experience.				
CMT-290-Topics in Construction	1-2	Bachelor's degree in Construction/Industrial Management, Architecture, Engineering, Engineering Technology or related field and 2,000 hours of work related experience.	Associate degree in Construction Management, Architectural Engineering Technology or related field and 8,000 hours of work related experience. Or, 18,000 hours of work related experience.				
COMPUTER NUMERICAL CONTROL							
CNC-105 - Manual Machining I	1-2	Bachelor's degree in Industrial Technology, Engineering or Engineering Technology or related field and 2,000 hours of related work experience.	Associate of Applied Science degree in Engineering Technology, Industrial Technology or related field and 8,000 hours of related work experience. Or 18,000 hours of machining work experience. OR Bachelor's degree in Technology Education and 4 years of manufacturing or industrial technology teaching experience and 2,000 hours of work related experience AND an equivalent of 4,000 hours of practical work-related experience with manual milling machines and lathes and other equipment in a machining lab (e.g. drill press, surface grinders, band saws); experience setting up, operating, and programming CNC mills and lathes.				
CNC-106 - Precision Machining I	1-2	Bachelor's degree in Industrial Technology, Engineering or Engineering Technology or related field and 2,000 hours of related work experience. Required instruction must include the use of course-specific applicable technology and College approved Learning Management System (LMS).	Associate of Applied Science degree in Engineering Technology, Industrial Technology or related field and 8,000 hours of related work experience. Or 18,000 hours of machining work experience; OR Bachelor's degree in Technology Education and 4 years of manufacturing or industrial technology teaching experience and 2,000 hours of work related experience AND an equivalent of 4,000 hours of practical work-related experience with manual milling machines and lathes and other equipment in a machining lab (e.g. drill press, surface grinders, band saws); experience setting up, operating, and programming CNC mills and lathes. Required instruction must include the use of course-specific applicable technology and College approved Learning Management System (LMS).				
CNC-115 - Manual Machining II	1-2	Bachelor's degree in Industrial technology, Engineering or Engineering Technology or related field and 2,000 hours of related work experience. Required instruction must include the use of course-specific applicable technology and College approved Learning Management System (LMS).	Associate of Applied Science degree in Engineering Technology, Industrial Technology or related field and 8,000 hours of related work experience; OR Bachelor's degree in Technology Education and 4 years of manufacturing or industrial technology teaching experience and 2,000 hours of work related experience AND an equivalent of 4,000 hours of practical work-related experience with manual milling machines and lathes and other equipment in a machining lab (e.g. drill press, surface grinders, band saws); experience setting up, operating, and programming CNC mills and lathes. Required instruction must include the use of course-specific applicable technology and College approved Learning Management System (LMS).				
CNC-155 - Precision Machining II	1-2	Bachelor's degree in Industrial Technology, Engineering or Engineering Technology or related field and 2,000 hours of related work experience.	Associate of Applied Science degree in Engineering Technology, Industrial Technology or related field and 8,000 hours of related work experience; Or 18,000 hours of machining work experience; OR Bachelor's degree in Technology Education and 4 years of manufacturing or industrial technology teaching experience and 2,000 hours of work related experience AND an equivalent of 4,000 hours of practical work-related experience with manual milling machines and lathes and other equipment in a machining lab (e.g. drill press, surface grinders, band saws); experience setting up, operating, and programming CNC mills and lathes.				

CNC 278 - Precision Machining Capstone II	1.2	Bachelor's degree in industrial technology, Engineering or Engineering Technology or related field and 2,000 hours of related work experience. Required instruction must include the use of course-specific applicable technology and College-approved Learning Management System (LMS).	Associate of Applied Science degree in Engineering Technology, Industrial Technology or related field and 8,000 hours of related work experience; Or 18,000 hours of machining work experience; OR Bachelor's degree in Technology Education and 4 years of manufacturing or industrial technology teaching experience and 2,000 hours of work related experience AND an equivalent of 4,000 hours of practical work-related experience with manual milling machines and lathes and other equipment in a machining job (e.g. drill press, surface grinders, band saws); experience setting up, operating, and programming CNC mills and lathes. Required instruction must include the use of course-specific applicable technology and College-approved Learning Management System (LMS).				
CANCER REGISTRY MANAGEMENT							
CRM 225 - Cancer Registry Structure & Management	1.2	Associate degree, 2 yrs work related experience, and a CTR credential OR Bachelor's degree, 1 yr related experience and a CTR credential.	Associate degree, 2 yrs work related experience, and a CTR credential OR Bachelor's degree, 1 yr related experience and a CTR credential.				
CRM 245 - Cancer Registry Operations	1.2	Associate degree, 2 yrs work related experience, and a CTR credential OR Bachelor's degree, 1 yr related experience and a CTR credential.	Associate degree, 2 yrs work related experience, and a CTR credential OR Bachelor's degree, 1 yr related experience and a CTR credential.				
CRM 255 - Cancer Disease, Coding and Staging	1.2	Associate degree, 2 yrs work related experience, and a CTR credential OR Bachelor's degree, 1 yr related experience and a CTR credential.	Associate degree, 2 yrs work related experience, and a CTR credential OR Bachelor's degree, 1 yr related experience and a CTR credential.				
CRM 265 - Oncology Treatment and Coding	1.2	Associate degree, 2 yrs work related experience, and a CTR credential OR Bachelor's degree, 1 yr related experience and a CTR credential.	Associate degree, 2 yrs work related experience, and a CTR credential OR Bachelor's degree, 1 yr related experience and a CTR credential.				
CRM 275 - CRM Data Quality & Utilization	1.2	Associate degree, 2 yrs work related experience, and a CTR credential OR Bachelor's degree, 1 yr related experience and a CTR credential.	Associate degree, 2 yrs work related experience, and a CTR credential OR Bachelor's degree, 1 yr related experience and a CTR credential.				
CRM 285 - Abstracting Methods	1.2	Associate degree, 2 yrs work related experience, and a CTR credential OR Bachelor's degree, 1 yr related experience and a CTR credential.	Associate degree, 2 yrs work related experience, and a CTR credential OR Bachelor's degree, 1 yr related experience and a CTR credential.				
CRM 295 - Cancer Registry Clinical Practicum	1.2	Associate degree, 2 yrs work related experience, and a CTR credential OR Bachelor's degree, 1 yr related experience and a CTR credential.	Associate degree, 2 yrs work related experience, and a CTR credential OR Bachelor's degree, 1 yr related experience and a CTR credential.				
COMPUTER SCIENCE							
CSC 121-Computer Science I	1.1	Master's degree in the discipline or Master's degree and 18 graduate credit hours in the discipline.					
CSC 122-Computer Science II	1.1	Master's degree in the discipline or Master's degree and 18 graduate credit hours in the discipline.					
DATABASE MANAGEMENT							
DBM 100-Intro to MySQL Database Mgmt. Systems	1.2	Bachelor's degree in Computer Science, Management Information Systems, Information Technology or a related bachelor's degree and 2,000 hours of related work experience.					
DBM 110-SQL/Database Concepts	1.2	Bachelor's degree in Computer Science, Management Information Systems, Information Technology or a related bachelor's degree and 2,000 hours of related work experience.					
DIGITAL MEDIA							
DGM 107-Introduction to Digital Legalties	1.2	Bachelor's degree in Computer Science, Management Information Systems, Information Technology or a related bachelor's degree and 2,000 hours of related work experience.					
DGM 110-Game Design I	1.1	Bachelor's degree in digital media, gaming, animation, computer art, media arts, film/video production, or related discipline.	3 years of tested experience and competency in gaming field specific technologies. (Teaching is not considered tested experience)				
DGM 112-Interface Design	6-9	Bachelor's degree in a computer, design, or media related field with specific coursework and / or 2000 hours of experience in the gaming field					
DGM 113-Designing the User Experience	6-9	Bachelor's degree in a computer, design, or media related field with specific coursework and / or 2000 hours of experience in the gaming field					
DGM 170-Digital Video Production	1.2	Bachelor's degree in digital media, animation, computer art, media arts, film/video production, or related discipline.	3 years of tested experience and competency in gaming field specific technologies. (Teaching is not considered tested experience)				
DGM 210-Game Design 2	1.1	Bachelor's degree in digital media, gaming, animation, computer art, media arts, film/video production, or related discipline.	3 years of tested experience and competency in gaming field specific technologies. (Teaching is not considered tested experience)				
DGM 210-Digital Media Internship	6-9	Bachelor's degree in Art, Computer Science, or a related field, a minimum of 2,000 hours of related experience					
DGM 216-Digital Freelancing	6-9	Bachelor's degree in a field relating to Digital Media, coursework and 2,000 hours of related experience	4,000 hours of work experience relating to freelancing, business management, or running their own business				
DGM 260-3D Game Development 2	1.1	Bachelor's degree in digital media, gaming, animation, computer art, media arts, film/video production, or related discipline.	3 years of tested experience and competency in gaming field specific technologies. (Teaching is not considered tested experience)				
DGM 265-Agile Project Management	1.2	Bachelor's degree in a field relating to Computer Science, Project Management, or Business, 2,000 hours of work experience, or industry certifications relating to Project Management.					
GRA 275-Portfolio Design	1.2	Bachelor's degree in a computer, graphic, video or animation or a related area with coursework and 2,000 hours of related experience.					
DGM 290-Topics in Digital Media	1.1	Bachelor's degree in a computer, graphic, video or animation or a related area with coursework and 2,000 hours of related experience.					
EARTH SCIENCE							
EAS 101-Introduction to Earth Science*	1.1	Master's degree in the geoscience or Master's degree and 18 graduate credit hours in geoscience. Geoscience degrees include Astronomy, Atmospheric Science, Environmental Science, Geography, Geology, Meteorology, and Oceanography. Geoscience degrees do not include "Geoscience-Related Education" degrees.					
EAS 120-Introduction to Meteorology	1.1	Master's degree in the geoscience or Master's degree and 18 graduate credit hours in geoscience. Geoscience degrees include Astronomy, Atmospheric Science, Environmental Science, Geography, Geology, Meteorology, and Oceanography. Geoscience degrees do not include "Geoscience-Related Education" degrees.	Geoscience degrees include Astronomy, Atmospheric Science, Environmental Science, Geography, Geology, Meteorology, and Oceanography. Geoscience degrees do not include "Geoscience-Related Education" degrees.				
EAS 180-Introduction to Astronomy	1.1	Master's degree in the geoscience or Master's degree and 18 graduate credit hours in geoscience. Geoscience degrees include Astronomy, Atmospheric Science, Environmental Science, Geography, Geology, Meteorology, and Oceanography. Geoscience degrees do not include "Geoscience-Related Education" degrees.	Geoscience degrees include Astronomy, Atmospheric Science, Environmental Science, Geography, Geology, Meteorology, and Oceanography. Geoscience degrees do not include "Geoscience-Related Education" degrees.				
EAS 185-Natural Hazards and Disasters	1.1	Master's degree in the geoscience or Master's degree and 18 graduate credit hours in geoscience. Geoscience degrees include Astronomy, Atmospheric Science, Environmental Science, Geography, Geology, Meteorology, and Oceanography. Geoscience degrees do not include "Geoscience-Related Education" degrees.	Geoscience degrees include Astronomy, Atmospheric Science, Environmental Science, Geography, Geology, Meteorology, and Oceanography. Geoscience degrees do not include "Geoscience-Related Education" degrees.				
EARLY CHILDHOOD EDUCATION							
ECE 115-Early Childhood Education	1.1	Master's degree in Early Childhood Education, Education, Family and Child Studies, or Child Development and 2,000 hours of related work experience					
ECE 118-The Professional Child Care Provider	1.2	Master's degree in Early Childhood Education, Education, Family and Child Studies, or Child Development and 2,000 hours of related work experience					

ECE 120-Child Growth and Development	1.1	Master's degree in Early Childhood Education, Education, Family and Child Studies, or Child Development and 2,000 hours of related work experience					
ECE 121-Infant/Toddler Development & Care	1.2	Master's degree in Early Childhood Education, Education, Family and Child Studies, or Child Development and 2,000 hours of related work experience					
ECE 125-Nutrition, Health & Safety	1.2	Master's degree in Early Childhood Education, Education, Family and Child Studies, or Child Development and 2,000 hours of related work experience					
ECE 131-Early Childhood Guidance & Observation	1.2	Master's degree in Early Childhood Education, Education, Family and Child Studies, or Child Development and 2,000 hours of related work experience					
ECE 150-Child Study & Observation	1.2	Master's degree in Early Childhood Education, Education, Family and Child Studies, or Child Development and 2,000 hours of related work experience					
ECE 155-Child, Family & Community Relations	1.1	Master's degree in Early Childhood Education, Education, Family and Child Studies, or Child Development and 2,000 hours of related work experience					
ECE 204-Early Childhood Language Arts	1.2	Master's degree in Early Childhood Education, Education, Family and Child Studies, or Child Development and 2,000 hours of related work experience					
ECE 209-Early Childhood Music/Rhythmic Activity	1.2	Master's degree in Early Childhood Education, Education, Family and Child Studies, or Child Development and 2,000 hours of related work experience					
ECE 214-Early Childhood Art Activities	1.2	Master's degree in Early Childhood Education, Education, Family and Child Studies, or Child Development and 2,000 hours of related work experience					
ECE 219-Early Childhood Science and Math	1.2	Master's degree in Early Childhood Education, Education, Family and Child Studies, or Child Development and 2,000 hours of related work experience					
ECE 229-Early Childhood Curriculum & Activity	1.2	Master's degree in Early Childhood Education, Education, Family and Child Studies, or Child Development and 2,000 hours of related work experience					
ECE 234-Child Care Center Management	1.2	Master's degree in Early Childhood Education, Education, Family and Child Studies, or Child Development and 2,000 hours of related work experience					
ECE 250-Early Childhood Practicum	1.1	Master's degree in Early Childhood Education, Education, Family and Child Studies, or Child Development and 2,000 hours of related work experience					
ECE 290-Topics in Early Childhood Education	1.1	Master's degree in Early Childhood Education, Education, Family and Child Studies, or Child Development and 2,000 hours of related work experience					
ECONOMICS							
ECO 150-Introduction to Economics	1.1	Master's degree in the discipline or Master's degree and 18 graduate credit hours in the discipline.					
ECO 251-Microeconomics	1.1	Master's degree in the discipline or Master's degree and 18 graduate credit hours in the discipline.					
ECO 252-Macroeconomics	1.1	Master's degree in the discipline or Master's degree and 18 graduate credit hours in the discipline.					
ECO 261-Economic Development Dynamics	1.1	Master's degree in the discipline or Master's degree and 18 graduate credit hours in the discipline.					
EDUCATION							
EDU 251-Introduction to Education	1.1	Master's degree in Education, specific to K through Grade 12					
EDU 252-Children's Literature	1.1	Master's degree in Education, specific to K through Grade 12					
EDU 253-Children with Exceptionalities	1.1	Master's degree in Education or Special Education, specific to K through Grade 12					
EDU 255-Diversity of Schools	1.1	Master's degree in Education, specific to K through Grade 12					
EDU 257-Language Development	1.1	Master's degree in Education, specific to K through Grade 12					
EDU 261-Intro to Foundations of Reading	1.1	Master's degree in Education, specific to K through Grade 12					
EDU 275-Classroom Observation	1.1	Master's degree in Education, specific to K through Grade 12					
EDU 290-Topics in Education	1.1	Master's degree in Education, specific to K through Grade 12					
ENGINEERING							
EGR 151-Engineering Graphics	1.1	Master's degree in physics or engineering, or Master's degree with 18 graduate semester hours in the discipline.					
EGR 251-Statics	1.1	Master's degree in physics or engineering, or Master's degree with 18 graduate semester hours in the discipline.					
EGR 252-Dynamics	1.1	Master's degree in physics or engineering, or Master's degree with 18 graduate semester hours in the discipline.					
EGR 260-Electrical Circuits Analysis	1.1	Master's degree in physics or engineering, or Master's degree with 18 graduate semester hours in the discipline.					
EMERGENCY MEDICAL SERVICES							
EMS 105-First Responder Emergency Aid	1.2	Bachelor degree in Health Sciences or related field and 2,000 hours of related experience; Current Illinois licensure as an EMT-B, IDPH recognition as an EMS Lead Instructor.	AAS degree in EMS or Fire Science in Health Sciences; Current Illinois licensure as an EMT-B, IDPH recognition as an EMS Lead Instructor, 4,000 hours (2 years) of work related experience.				
EMS 110-Emergency Medical Technician-Basic	1.2	Bachelor degree in Health Sciences or related field and 2,000 hours of related experience; Current Illinois licensure as an EMT-B, IDPH recognition as an EMS Lead Instructor.	AAS degree in EMS or Fire Science; Current Illinois licensure as an EMT-B, IDPH recognition as an EMS Lead Instructor, 4,000 hours (2 years) of work related experience.				
EMS-120-EMT Paramedic Module I	6-8	BSN or Bachelor degree in Health Sciences or related field and 2,000 hours of related experience; Current Illinois licensure as an EMT-Paramedic or RN; IDPH recognition as an EMS Lead Instructor and 10,000 hours—5 years of ED/EMS related work experience.	AAS degree in EMS, Fire Science, Nursing; Current Illinois licensure as an EMT-Paramedic or RN; IDPH recognition as an EMS Lead Instructor and 10,000 hours—5 years of ED/EMS related work experience.				
EMS-121-EMT Paramedic Module II	6-8	BSN or Bachelor degree in Health Sciences or related field and 2,000 hours of related experience; Current Illinois licensure as an EMT-Paramedic or RN; IDPH recognition as an EMS Lead Instructor and 10,000 hours—5 years of ED/EMS related work experience.	AAS degree in EMS, Fire Science, Nursing; Current Illinois licensure as an EMT-Paramedic or RN; IDPH recognition as an EMS Lead Instructor and 10,000 hours—5 years of ED/EMS related work experience.				
EMS-122-EMT Paramedic Module III	6-8	BSN or Bachelor degree in Health Sciences or related field and 2,000 hours of related experience; Current Illinois licensure as an EMT-Paramedic or RN; IDPH recognition as an EMS Lead Instructor and 10,000 hours—5 years of ED/EMS related work experience.	AAS degree in EMS, Fire Science, Nursing; Current Illinois licensure as an EMT-Paramedic or RN; IDPH recognition as an EMS Lead Instructor and 10,000 hours—5 years of ED/EMS related work experience.				
EMS-123-EMT Paramedic Internship	6-8	BSN or Bachelor degree in Health Sciences or related field and 2,000 hours of related experience; Current Illinois licensure as an EMT-Paramedic or RN; IDPH recognition as an EMS Lead Instructor and 10,000 hours—5 years of ED/EMS related work experience.	AAS degree in EMS, Fire Science, Nursing; Current Illinois licensure as an EMT-Paramedic or RN; IDPH recognition as an EMS Lead Instructor and 10,000 hours—5 years of ED/EMS related work experience.				
			EMS 220 Paramedic Module I	1.2	BSN or Bachelor degree in Health Sciences or related field and 2,000 hours of related experience; Current Illinois licensure as an EMT-Paramedic or RN; IDPH recognition as an EMS Lead Instructor and 10,000 hours—5 years of ED/EMS related work experience.	AAS degree in EMS, Fire Science, Nursing; Current Illinois licensure as an EMT-Paramedic or RN; IDPH recognition as an EMS Lead Instructor and 10,000 hours—5 years of ED/EMS related work experience.	

				EMS 221 Paramedic Module II		1.2	BSN, or Bachelor degree in Health Sciences or related field and 2,000 hours of related experience; Current Illinois licensure as an EMT-Paramedic or RN; IDPH recognition as an EMS Lead Instructor and 10,000 hours - 5 years of ED/EMS related work experience.	AAS degree in EMS, Fire Science, Nursing; Current Illinois licensure as an EMT-Paramedic or RN IDPH recognition as an EMS Lead Instructor and 10,000 hours - 5 years of ED/EMS related work experience.
				EMS 222 Paramedic Module III		1.2	BSN, or Bachelor degree in Health Sciences or related field and 2,000 hours of related experience; Current Illinois licensure as an EMT-Paramedic or RN; IDPH recognition as an EMS Lead Instructor and 10,000 hours - 5 years of ED/EMS related work experience.	AAS degree in EMS, Fire Science, Nursing; Current Illinois licensure as an EMT-Paramedic or RN IDPH recognition as an EMS Lead Instructor and 10,000 hours - 5 years of ED/EMS related work experience.
				EMS 223 Paramedic Module IV		1.2	BSN, or Bachelor degree in Health Sciences or related field and 2,000 hours of related experience; Current Illinois licensure as an EMT-Paramedic or RN; IDPH recognition as an EMS Lead Instructor and 10,000 hours - 5 years of ED/EMS related work experience.	AAS degree in EMS, Fire Science, Nursing; Current Illinois licensure as an EMT-Paramedic or RN IDPH recognition as an EMS Lead Instructor and 10,000 hours - 5 years of ED/EMS related work experience.
				EMS 224 Paramedic Module V Internship		1.2	BSN, or Bachelor degree in Health Sciences or related field and 2,000 hours of related experience; Current Illinois licensure as an EMT-Paramedic or RN; IDPH recognition as an EMS Lead Instructor and 10,000 hours - 5 years of ED/EMS related work experience.	AAS degree in EMS, Fire Science, Nursing; Current Illinois licensure as an EMT-Paramedic or RN IDPH recognition as an EMS Lead Instructor and 10,000 hours - 5 years of ED/EMS related work experience.
ENGLISH								
ENG 088-Spelling	1.4	Bachelor's degree in English (preferably in English language instruction or related field.)						
ENG 089-Sentence Structure	1.4	Bachelor's degree in English (preferably in English language instruction or related field.)						
ENG 090-Foundations of Writing	1.4	Bachelor's degree in English (preferably in English language instruction or related field.)						
ENG 095-Introduction to College Writing	1.4	Bachelor's degree in English (preferably in English language instruction or related field.)						
ENG 097-Academic Reading and Writing for ELL	1.4	Bachelor's degree in English (preferably in English language instruction or related field.)						
ENG 099-Effective Writing	1.4	Bachelor's degree in English (preferably in English language instruction or related field.)						
ENG 105-Technical Communications	1.2	Master's degree in the discipline or Master's degree and 18 graduate credit hours in the discipline.						
ENG 108-Writing for the Web	1.1	Master's degree in the discipline or Master's degree and 18 graduate credit hours in the discipline.						
ENG 151-Composition I	1.1	Master's degree in the discipline or Master's degree and 18 graduate credit hours in the discipline.						
ENG 152-Composition II	1.1	Master's degree in the discipline or Master's degree and 18 graduate credit hours in the discipline.						
ENG 240-Introduction to Shakespeare	1.1	Master's degree in the discipline or Master's degree and 18 graduate credit hours in the discipline.						
ENG 250-Creative Writing	1.1	Master's degree in the discipline or Master's degree and 18 graduate credit hours in the discipline.						
ENG 251-Introduction to Literature	1.1	Master's degree in the discipline or Master's degree and 18 graduate credit hours in the discipline.						
ENG 252-Studies in Literature	1.1	Master's degree in the discipline or Master's degree and 18 graduate credit hours in the discipline.						
ENG 253-World Literature to 1650	1.1	Master's degree in the discipline or Master's degree and 18 graduate credit hours in the discipline.						
ENG 254-World Literature 1650 to Present	1.1	Master's degree in the discipline or Master's degree and 18 graduate credit hours in the discipline.						
ENG 255-British Literature to 1800	1.1	Master's degree in the discipline or Master's degree and 18 graduate credit hours in the discipline.						
ENG 256-British Literature 1800 to Present	1.1	Master's degree in the discipline or Master's degree and 18 graduate credit hours in the discipline.						
ENG 260-American Literature I	1.1	Master's degree in the discipline or Master's degree and 18 graduate credit hours in the discipline.						
ENG 261-American Literature II	1.1	Master's degree in the discipline or Master's degree and 18 graduate credit hours in the discipline.						
ENG 270-The Bible as Literature	1.1	Master's degree in the discipline or Master's degree and 18 graduate credit hours in the discipline.						
ENG 271-Greek and Roman Mythology	1.1	Master's degree in the discipline or Master's degree and 18 graduate credit hours in the discipline.						
ENG 272-Non-Western Mythologies	1.1	Master's degree in the discipline or Master's degree and 18 graduate credit hours in the discipline.						
ENG 275-Women's Literature	1.1	Master's degree in the discipline or Master's degree and 18 graduate credit hours in the discipline.						
ENG 276-Asian Literature	1.1	Master's degree in the discipline or Master's degree and 18 graduate credit hours in the discipline.						
ENG 277-Intro to Children's Literature	1.1	Master's degree in the discipline or Master's degree and 18 graduate credit hours in the discipline.						
FRENCH								
FRE 151-Beginner French I	1.1	Master's degree in the discipline or Master's degree and 18 graduate credit hours in the discipline or Master's degree and native fluency.					Master's degree in the discipline, or Master's degree and 18 graduate credit hours in the discipline.	Advanced linguistic certification through a government-sponsored agency where French is an official language of the country may be used by the hiring manager to determine equivalency to academic credentialing.
FRE 152-Beginner French II	1.1	Master's degree in the discipline or Master's degree and 18 graduate credit hours in the discipline or Master's degree and native fluency.					Master's degree in the discipline, or Master's degree and 18 graduate credit hours in the discipline.	Advanced linguistic certification through a government-sponsored agency where French is an official language of the country may be used by the hiring manager to determine equivalency to academic credentialing.
				FRE 155 - French for Conversation I		1.1	Master's degree in the discipline, or Master's degree and 18 graduate credit hours in the discipline.	Advanced linguistic certification through a government-sponsored agency where French is an official language of the country may be used by the hiring manager to determine equivalency to academic credentialing.
FRE 251-Intermediate French I	1.1	Master's degree in the discipline or Master's degree and 18 graduate credit hours in the discipline or Master's degree and native fluency.					Master's degree in the discipline, or Master's degree and 18 graduate credit hours in the discipline.	Advanced linguistic certification through a government-sponsored agency where French is an official language of the country may be used by the hiring manager to determine equivalency to academic credentialing.
FRE 252-Intermediate French II	1.1	Master's degree in the discipline or Master's degree and 18 graduate credit hours in the discipline or Master's degree and native fluency.					Master's degree in the discipline, or Master's degree and 18 graduate credit hours in the discipline.	Advanced linguistic certification through a government-sponsored agency where French is an official language of the country may be used by the hiring manager to determine equivalency to academic credentialing.
				FRE 255 - French for Conversation II		1.1	Master's degree in the discipline, or Master's degree and 18 graduate credit hours in the discipline.	Advanced linguistic certification through a government-sponsored agency where French is an official language of the country may be used by the hiring manager to determine equivalency to academic credentialing.
FRE 261-Advanced French Conv & Comp I	1.1	Master's degree in the discipline or Master's degree and 18 graduate credit hours in the discipline or Master's degree and native fluency.					Master's degree in the discipline, or Master's degree and 18 graduate credit hours in the discipline.	Advanced linguistic certification through a government-sponsored agency where French is an official language of the country may be used by the hiring manager to determine equivalency to academic credentialing.
FRE 262-Advanced French Conv & Comp II	1.1	Master's degree in the discipline or Master's degree and 18 graduate credit hours in the discipline or Master's degree and native fluency.					Master's degree in the discipline, or Master's degree and 18 graduate credit hours in the discipline.	Advanced linguistic certification through a government-sponsored agency where French is an official language of the country may be used by the hiring manager to determine equivalency to academic credentialing.
FIRE SCIENCE								

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FRS 290-Topics in Fire Science	1.2	Bachelors degree in Fire Science, or related field and 2,000 hours of related work experience	AAS degree in Fire Science or EMS or State Fire Marshal Certification in related field and 2,000 hours of related work experience; Office of the State Fire Marshal instructor II certification, 10,000 hours of Fire Service experience, Or, EMT-B Illinois licensure or previous EMT-B or EMT-P licensure and 2,000 hours of related work experience; or certification as an officer through a nationally accredited organization such as ProBoard or International Fire Service Accreditation Congress and 2,000 experience				
GEOGRAPHY							
GEG 107-Introduction to Physical Geography	1.1	Master's degree in geoscience, or any masters degree with 18 credit hours in geoscience. Geoscience degrees include Astronomy, Atmospheric Science, Environmental Science, Geography, Geology, Meteorology, and Oceanography. Geoscience degrees do not include "Geoscience-Related Education" degrees.	Geoscience degrees include Astronomy, Atmospheric Science, Environmental Science, Geography, Geology, Meteorology, and Oceanography. Geoscience degrees do not include "Geoscience-Related Education" degrees.				
GEG 123-Energy Resources	1.1	Master's degree in geoscience, or any masters degree with 18 credit hours in geoscience. Geoscience degrees include Astronomy, Atmospheric Science, Environmental Science, Geography, Geology, Meteorology, and Oceanography. Geoscience degrees do not include "Geoscience-Related Education" degrees.	Geoscience degrees include Astronomy, Atmospheric Science, Environmental Science, Geography, Geology, Meteorology, and Oceanography. Geoscience degrees do not include "Geoscience-Related Education" degrees.				
GEG 124-Energy Resources Lab	1.1	Master's degree in geoscience, or any masters degree with 18 credit hours in geoscience. Geoscience degrees include Astronomy, Atmospheric Science, Environmental Science, Geography, Geology, Meteorology, and Oceanography. Geoscience degrees do not include "Geoscience-Related Education" degrees.	Geoscience degrees include Astronomy, Atmospheric Science, Environmental Science, Geography, Geology, Meteorology, and Oceanography. Geoscience degrees do not include "Geoscience-Related Education" degrees.				
GEG 202-Geography of the Developed World	1.1	Master's degree in geoscience* or any master's degree with 18 credit hours in the discipline.	Geoscience degrees include Astronomy, Atmospheric Science, Environmental Science, Geography, Geology, Meteorology, and Oceanography. Geoscience degrees do not include "Geoscience-Related Education" degrees.				
GEG 203-Geography of the Developing World	1.1	Master's degree in geoscience* or any master's degree with 18 credit hours in the discipline.	Geoscience degrees include Astronomy, Atmospheric Science, Environmental Science, Geography, Geology, Meteorology, and Oceanography. Geoscience degrees do not include "Geoscience-Related Education" degrees.				
GEG 204-Economic Geography	1.1	Master's degree in geoscience, or any masters degree with 18 credit hours in geoscience. Geoscience degrees include Astronomy, Atmospheric Science, Environmental Science, Geography, Geology, Meteorology, and Oceanography. Geoscience degrees do not include "Geoscience-Related Education" degrees.	Geoscience degrees include Astronomy, Atmospheric Science, Environmental Science, Geography, Geology, Meteorology, and Oceanography. Geoscience degrees do not include "Geoscience-Related Education" degrees.				
GEG 220-The Global Environment	1.1	Master's degree in geoscience, or any masters degree with 18 credit hours in geoscience. Geoscience degrees include Astronomy, Atmospheric Science, Environmental Science, Geography, Geology, Meteorology, and Oceanography. Geoscience degrees do not include "Geoscience-Related Education" degrees.	Geoscience degrees include Astronomy, Atmospheric Science, Environmental Science, Geography, Geology, Meteorology, and Oceanography. Geoscience degrees do not include "Geoscience-Related Education" degrees.				
GEG 221-The Global Environment (Lab)	1.1	Master's degree in geoscience, or any masters degree with 18 credit hours in geoscience. Geoscience degrees include Astronomy, Atmospheric Science, Environmental Science, Geography, Geology, Meteorology, and Oceanography. Geoscience degrees do not include "Geoscience-Related Education" degrees.	Geoscience degrees include Astronomy, Atmospheric Science, Environmental Science, Geography, Geology, Meteorology, and Oceanography. Geoscience degrees do not include "Geoscience-Related Education" degrees.				
GEG 290-Topics in Geography	1.1	Master's degree in geoscience, or any master's degree with 18 credit hours in geoscience. Geoscience degrees include Astronomy, Atmospheric Science, Environmental Science, Geography, Geology, Meteorology, and Oceanography. Geoscience degrees do not include "Geoscience-Related Education" degrees.	Geoscience degrees include Astronomy, Atmospheric Science, Environmental Science, Geography, Geology, Meteorology, and Oceanography. Geoscience degrees do not include "Geoscience-Related Education" degrees.				
GEOLOGY							
GEL 105-Introduction to Physical Geology	1.1	Master's degree in geoscience, or any masters degree with 18 credit hours in geoscience. Geoscience degrees include Astronomy, Atmospheric Science, Environmental Science, Geography, Geology, Meteorology, and Oceanography. Geoscience degrees do not include "Geoscience-Related Education" degrees.	Geoscience degrees include Astronomy, Atmospheric Science, Environmental Science, Geography, Geology, Meteorology, and Oceanography. Geoscience degrees do not include "Geoscience-Related Education" degrees.				
GEL 110-Geology of the National Parks	1.1	Master's degree in geoscience, or any masters degree with 18 credit hours in geoscience. Geoscience degrees include Astronomy, Atmospheric Science, Environmental Science, Geography, Geology, Meteorology, and Oceanography. Geoscience degrees do not include "Geoscience-Related Education" degrees.	Geoscience degrees include Astronomy, Atmospheric Science, Environmental Science, Geography, Geology, Meteorology, and Oceanography. Geoscience degrees do not include "Geoscience-Related Education" degrees.				
GERMAN							
GER 151-Beginner German I	1.1	Master's degree in the discipline or Master's degree and 18 graduate credit hours in the discipline or Master's degree and native fluency.			Master's degree in the discipline, or Master's degree and 18 graduate credit hours in the discipline.	Advanced linguistic certification through a government-sponsored agency where German is an official language of the country may be used by the hiring manager to determine equivalency to academic credentialing.	
GER 152-Beginner German II	1.1	Master's degree in the discipline or Master's degree and 18 graduate credit hours in the discipline or Master's degree and native fluency.			Master's degree in the discipline, or Master's degree and 18 graduate credit hours in the discipline.	Advanced linguistic certification through a government-sponsored agency where German is an official language of the country may be used by the hiring manager to determine equivalency to academic credentialing.	
				GER 155 - German for Conversation I	1.1	Master's degree in the discipline, or Master's degree and 18 graduate credit hours in the discipline.	Advanced linguistic certification through a government-sponsored agency where German is an official language of the country may be used by the hiring manager to determine equivalency to academic credentialing.
GER 251-Intermediate German I	1.1	Master's degree in the discipline or Master's degree and 18 graduate credit hours in the discipline or Master's degree and native fluency.			Master's degree in the discipline, or Master's degree and 18 graduate credit hours in the discipline.	Advanced linguistic certification through a government-sponsored agency where German is an official language of the country may be used by the hiring manager to determine equivalency to academic credentialing.	
GER 252-Intermediate German II	1.1	Master's degree in the discipline or Master's degree and 18 graduate credit hours in the discipline or Master's degree and native fluency.			Master's degree in the discipline, or Master's degree and 18 graduate credit hours in the discipline.	Advanced linguistic certification through a government-sponsored agency where German is an official language of the country may be used by the hiring manager to determine equivalency to academic credentialing.	
				GER 255 - German for Conversation II	1.1	Master's degree in the discipline, or Master's degree and 18 graduate credit hours in the discipline.	Advanced linguistic certification through a government-sponsored agency where German is an official language of the country may be used by the hiring manager to determine equivalency to academic credentialing.

GER 261-Advanced German Conv & Comp I	1.1	Master's degree in the discipline or Master's degree and 18 graduate credit hours in the discipline or Master's degree and native fluency.				Master's degree in the discipline, or Master's degree and 18 graduate credit hours in the discipline.	Advanced linguistic certification through a government-sponsored agency where German is an official language of the country may be used by the hiring manager to determine equivalency to academic credentialing.
GER 262-Advanced German Conv & Comp II	1.1	Master's degree in the discipline or Master's degree and 18 graduate credit hours in the discipline or Master's degree and native fluency.				Master's degree in the discipline, or Master's degree and 18 graduate credit hours in the discipline.	Advanced linguistic certification through a government-sponsored agency where German is an official language of the country may be used by the hiring manager to determine equivalency to academic credentialing.
GRAPHIC ARTS							
GRA 100-Adobe Design Suite	1.2	Bachelor's degree in Graphic Arts, Multimedia, or a related creative/technical field and 3 years of tested experience in graphic arts, multimedia, or design.	3 years of tested experience in graphic arts, multimedia, or design (Teaching is not considered tested experience)				
GRA 123-Digital 2D Design	1.1	Master's degree in the discipline or Master's degree and 18 graduate credit hours in 2D Media Studio and Design Studio combined.					
GRA 125- Digital Illustration I	1.1	Master's degree in Art, Design, Animation, Illustration or Master's degree and 18 graduate credit hours in 2D Media Studio and Design Studio combined.					
GRA 167-Graphic Design I	1.1	Master's degree in Art, design, Illustration, Publishing or Master's degree and 18 graduate credit hours in Graphic Design.					
GRA 168-Computer Art I	1.1	Master's degree in Art, Design, Animation, Illustration or Master's degree and 18 graduate credit hours in 2D Media Studio and Design Studio combined.					
GRA 180-History of Graphic Design	1.2	Bachelor's degree in Graphic Arts, Multimedia, or a related creative/technical field and 3 years of tested experience in graphic arts, multimedia, or design.	3 years of tested experience in graphic arts, multimedia, or design (Teaching is not considered tested experience)				
GRA 183-Typography	1.2	Bachelor's degree in Graphic Arts, Multimedia, or a related creative/technical field and 3 years of tested experience in graphic arts, multimedia, or design.	3 years of tested experience in graphic arts, multimedia, or design (Teaching is not considered tested experience)				
GRA 185-Color Theory	1.2	Bachelor's degree in Graphic Arts, Multimedia, or a related creative/technical field and 3 years of tested experience in graphic arts, multimedia, or design.	3 years of tested experience in graphic arts, multimedia, or design (Teaching is not considered tested experience)				
GRA 267-Graphic Design 2	1.1	Master's degree in Art, design, Illustration, Publishing or Master's degree and 18 graduate credit hours in Graphic Design.					
				GRA 280 Graphic Design 3	1.1	Master's degree in Art, design, Illustration, Publishing or Master's degree and 18 graduate credit hours in Graphic Design.	
HEALTH SCIENCES							
HCE 100-Health Profession Career Exploration	1.2	Bachelor of Science /Bachelor of Art degree required.					
HCE 110-Medication Math	1.2	Bachelor's degree or higher in a related field in healthcare with 6,000 hours of related work experience. Current license as a professional health care provider in Illinois; Knowledge of the integration of technology in the classroom is expected.					
HCE 111-Evidence Based Practice	1.2	Bachelor's degree or higher in a related field in healthcare with 6,000 hours of related work experience. Current license as a professional health care provider in Illinois; Knowledge of the integration of technology in the classroom is expected.					
HEALTH AND FITNESS EDUCATION							
HFE 101-Volleyball I	1.1	Master's degree in Exercise Science/Physiology, Physical Education/Fitness, Kinesiology, Health Education, or 18 hours of graduate level health coursework. CPR/AED certified.	Bachelor's degree in Exercise Science/Physiology, Physical Education/Fitness and 2000 clock-hours of related work experience. Or, appropriate certification/licensure and 4,000 hours of experience. CPR/AED certified.				Bachelor's degree in Exercise Science/Physiology, Physical Education/Fitness and 2000 clock hours of related work experience. Or, appropriate certification/licensure and 4,000 hours of experience. CPR/AED certified.
HFE 103-Martial Arts/Self Defense	1.1	Master's degree in Exercise Science/Physiology, Physical Education/Fitness, Kinesiology, Health Education, or 18 hours of graduate level health coursework. CPR/AED certified.	Bachelor's degree in Exercise Science/Physiology, Physical Education/Fitness and 2000 clock-hours of related work experience. Or, appropriate certification/licensure and 4,000 hours of experience. CPR/AED certified.				Bachelor's degree in Exercise Science/Physiology, Physical Education/Fitness and 2000 clock hours of related work experience. Or, appropriate certification/licensure and 4,000 hours of experience. CPR/AED certified.
HFE 105-Yoga I	1.1	Master's degree in Exercise Science/Physiology, Physical Education/Fitness, Kinesiology, Health Education, or 18 hours of graduate level health coursework. CPR/AED certified.	Bachelor's degree in Exercise Science/Physiology, Physical Education/Fitness and 2000 clock-hours of related work experience. Or, appropriate certification/licensure and 4,000 hours of experience. CPR/AED certified.				Bachelor's degree in Exercise Science/Physiology, Physical Education/Fitness and 2000 clock hours of related work experience. Or, appropriate certification/licensure and 4,000 hours of experience. CPR/AED certified.
HFE 106-Tai Chi*	1.1	Master's degree in Exercise Science/Physiology, Physical Education/Fitness, Kinesiology, Health Education, or 18 hours of graduate level health coursework.	Bachelor's degree in Exercise Science/Physiology, Physical Education/Fitness and 2000 clock-hours of related work experience. Or, appropriate certification/licensure and 4,000 hours of experience. CPR/AED certified.				Bachelor's degree in Exercise Science/Physiology, Physical Education/Fitness and 2000 clock hours of related work experience. Or, appropriate certification/licensure and 4,000 hours of experience. CPR/AED certified.
HFE 110-Golf I	1.1	Master's degree in Exercise Science/Physiology, Physical Education/Fitness, Kinesiology, Health Education, or 18 hours of graduate level health coursework. CPR/AED certified.	Bachelor's degree in Exercise Science/Physiology, Physical Education/Fitness and 2000 clock-hours of related work experience. Or, appropriate certification/licensure and 4,000 hours of experience. CPR/AED certified.				Bachelor's degree in Exercise Science/Physiology, Physical Education/Fitness and 2000 clock hours of related work experience. Or, appropriate certification/licensure and 4,000 hours of experience. CPR/AED certified.
HFE 120-Physical Fitness	1.1	Master's degree in Exercise Science/Physiology, Physical Education/Fitness, Kinesiology, Health Education, or 18 hours of graduate level health coursework.	Bachelor's degree in Exercise Science/Physiology, Physical Education/Fitness. CPR/AED certified. 2000 clock hours of related work experience. One year of teaching experience.				
HFE 121-Strength Training I	1.1	Master's degree in Exercise Science/Physiology, Physical Education/Fitness, Kinesiology, Health Education, or 18 hours of graduate level health coursework.					
HFE 122 - Metabolic Conditioning	1.1	Master's degree in Exercise Science/Physiology, Physical Education/Fitness, Kinesiology, Health Education, or 18 hours of graduate level health coursework. CPR/AED certified.	Bachelor's degree in Exercise Science/Physiology, Physical Education/Fitness and 2000 clock-hours of related work experience. Or, appropriate certification/licensure and 4,000 hours of experience. CPR/AED certified.				Bachelor's degree in Exercise Science/Physiology, Physical Education/Fitness and 2000 clock hours of related work experience. Or, appropriate certification/licensure and 4,000 hours of experience. CPR/AED certified.
HFE 123-Fitness Walking	1.1	Master's degree in Exercise Science/Physiology, Physical Education/Fitness, Kinesiology, Health Education, or 18 hours of graduate level health coursework. CPR/AED certified.	Bachelor's degree in Exercise Science/Physiology, Physical Education/Fitness and 2000 clock-hours of related work experience. Or, appropriate certification/licensure and 4,000 hours of experience. CPR/AED certified.				Bachelor's degree in Exercise Science/Physiology, Physical Education/Fitness and 2000 clock hours of related work experience. Or, appropriate certification/licensure and 4,000 hours of experience. CPR/AED certified.
HFE 125-Fencing I	1.1	Master's degree in Exercise Science/Physiology, Physical Education/Fitness, Kinesiology, Health Education, or 18 hours of graduate level health coursework. CPR/AED certified.	Bachelor's degree in Exercise Science/Physiology, Physical Education/Fitness and 2000 clock-hours of related work experience. Or, appropriate certification/licensure and 4,000 hours of experience. CPR/AED certified.				Bachelor's degree in Exercise Science/Physiology, Physical Education/Fitness and 2000 clock hours of related work experience. Or, appropriate certification/licensure and 4,000 hours of experience. CPR/AED certified.
HFE 140-Theories of Baseball and Softball	1.1	Master's degree in Exercise Science/Physiology, Physical Education/Fitness, Kinesiology, Health Education, or 18 hours of graduate level health coursework.					
HFE 141-Theory of Basketball	1.1	Master's degree in Exercise Science/Physiology, Physical Education/Fitness, Kinesiology, Health Education, or 18 hours of graduate level health coursework.					
HFE 150-Contemporary Health Issues	1.1	Master's degree in Exercise Science/Physiology, Physical Education/Fitness, Kinesiology, Health Education, or 18 hours of graduate level health coursework.					

HFE 151-First Aid and CPR	1.1	Master's degree in Exercise Science/Physiology, Physical Education/Fitness, Kinesiology, Health Education, or 18 hours of graduate level health coursework. Current instructor's certification through American Red Cross.					
HFE 152-Women's Health Issues	1.1	Master's degree in Exercise Science/Physiology, Physical Education/Fitness, Kinesiology, Health Education, or 18 hours of graduate level health coursework.					
HFE 161-Personal Fitness	1.1	Master's degree in Exercise Science/Physiology, Physical Education/Fitness, Kinesiology, Health Education, or 18 hours of graduate level health coursework.					
HFE 170-Fitness and Human Performance Professions	1.1	Master's degree in Exercise Science/Physiology, Physical Education/Fitness, Kinesiology, Health Education, or 18 hours of graduate level health coursework.					
HFE 171-Exercise Science I	1.1	Master's degree in Exercise Science/Physiology, Physical Education/Fitness, Kinesiology, Health Education, or 18 hours of graduate level health coursework.					
HFE 175-Group Exercise Principles	1.1	Master's degree in Exercise Science/Physiology, Physical Education/Fitness, Kinesiology, Health Education, or 18 hours of graduate level health coursework.					
HFE 176-Strength and Conditioning Principles	1.1	Master's degree in Exercise Science/Physiology, Physical Education/Fitness, Kinesiology, Health Education, or 18 hours of graduate level health coursework.					Certified Strength & Conditioning Specialist (CSCS) or industry equivalent
HFE 202-Lifeguard Training	1.1	Master's degree in Exercise Science/Physiology, Physical Education/Fitness, Kinesiology, Health Education, or 18 hours of graduate level health coursework. Current instructor's certification through American Red Cross.					
HFE 210-Golf II	1.1	Master's degree in Exercise Science/Physiology, Physical Education/Fitness, Kinesiology, Health Education, or 18 hours of graduate level health coursework. CPR/AED certified.	Bachelor's degree in Exercise Science/Physiology, Physical Education/Fitness and 2000 clock hours of related work experience. Or, appropriate certification/licensure and 6,000 hours of experience. CPR/AED certified.				Bachelor's degree in Exercise Science/Physiology, Physical Education/Fitness and 2000 clock hours of related work experience. Or, appropriate certification/licensure and 4,000 hours of experience. CPR/AED certified.
HFE 221-Strength Training II	1.1	Master's degree in Exercise Science/Physiology, Physical Education/Fitness, Kinesiology, Health Education, or 18 hours of graduate level health coursework. CPR/AED certified.					
HFE 250-Nutrition for Wellness	1.1	Master's degree in Exercise Science/Physiology, Physical Education/Fitness, Kinesiology, Health Education, or 18 hours of graduate level health coursework.	Current licensed Registered Dietician. One year of teaching experience				
HFE 251-Drugs in a Contemporary Society	1.1	Master's degree in Exercise Science/Physiology, Physical Education/Fitness, Kinesiology, Health Education, or 18 hours of graduate level health coursework.					
HFE 252-Issues in Family Violence	1.1	Master's degree in Health Education, Social Work, Criminal Justice, or related field. 2,000 hours of related work experience. Completion of the 80-hour Domestic Violence class at Turning Point.					
HFE 255-Stress Management	1.1	Master's degree in Exercise Science/Physiology, Physical Education/Fitness, Kinesiology, Health Education, or 18 hours of graduate level health coursework.					
HFE 260-Exercise Psychology and Motivation	1.1	Master's degree in Exercise Science/Physiology, Physical Education/Fitness, Kinesiology, Health Education, or 18 hours of graduate level health coursework.					
HFE 270-Exercise Program Design	1.1	Master's degree in Exercise Science/Physiology, Physical Education/Fitness, Kinesiology, Health Education, or 18 hours of graduate level health coursework. 2,000 hours of related work experience. CPR/AED certified.					
HFE 271-Exercise Science II	1.1	Master's degree in Exercise Science/Physiology, Physical Education/Fitness, Kinesiology, Health Education, or 18 hours of graduate level health coursework. CPR/AED certified.					
HFE 278-Application of Fitness Instruction	1.1	Master's degree in Exercise Science/Physiology, Physical Education/Fitness, Kinesiology, Health Education, or 18 hours of graduate level health coursework. 2,000 hours of related work experience.					
HFE 279-HFE Internship	1.1	Master's degree in Exercise Science/Physiology, Physical Education/Fitness, Kinesiology, Health Education, or 18 hours of graduate level health coursework.					
HFE 280-Health Coaching	1.2	Master's degree in Exercise Science/Physiology, Physical Education/Fitness, Kinesiology, Health Education, or 18 hours of graduate level health coursework.					
HFE 290-Topics in Health and Fitness Education	1.1	Master's degree in Exercise Science/Physiology, Physical Education/Fitness, Kinesiology, Health Education, or 18 hours of graduate level health coursework.	Bachelor's degree in Exercise Science/Physiology, Physical Education/Fitness. CPR/AED certified. 2000 clock hours of related work experience. One year teaching experience.				
HISTORY							
HS 132-Western Civilization II (from 1500 CE to present)	1.1	Master's degree in the discipline or Master's degree and 18 graduate credit hours in the discipline.					
HS 141-Women's History	1.1	Master's degree in the discipline or Master's degree and 18 graduate credit hours in the discipline.					
HS 165-History of Latin America	1.1	Master's degree in the discipline or Master's degree and 18 graduate credit hours in the discipline.					
HS 170-United States History I	1.1	Master's degree in the discipline or Master's degree and 18 graduate credit hours in the discipline.					
HS 172-United States History II	1.1	Master's degree in the discipline or Master's degree and 18 graduate credit hours in the discipline.					
HS 180-History of Illinois	1.1	Master's degree in the discipline or Master's degree and 18 graduate credit hours in the discipline.					
HS 290-Topics in History	1.1	Master's degree in the discipline or Master's degree and 18 graduate credit hours in the discipline.					
HEALTH INFORMATION TECHNOLOGY							
HT 137-Basic CPT Coding	1.2	Bachelor's degree in a health related field and 2,000 hours related work experience. Must hold a credential from AHIMA.					
HT 138-ICD Coding	1.2	Bachelor's degree in a health related field and 2,000 hours related work experience. Must hold a credential from AHIMA.					
HT 139-Healthcare Reimbursement	1.2	Bachelor's degree in a health related field. Must hold a credential from AHIMA.					
HT 160-Intro to Health Information Management	1.2	Bachelor's degree in a health related field and 2,000 hours related work experience. Must hold a credential from AHIMA.					
HT 180-Healthcare Delivery Systems	1.2	Bachelor's degree in a health related field and 2,000 hours related work experience. Must hold a credential from AHIMA.					
HT 210-Healthcare Law and Ethics	1.2	Bachelor's degree in a health related field and 2,000 hours related work experience. Must hold a credential from AHIMA.					
HT 220-Quality & Performance Improvement	1.2	Bachelor's degree in a health related field and 2,000 hours related work experience. Must hold a credential from AHIMA.					
HT 235-HT Pathophysiology & Pharmacology	1.2	Bachelor's degree in a health related field and 2,000 hours related work experience. Must hold a credential from AHIMA.					
HT 237-Advanced CPT and ICD Coding	1.2	Bachelor's degree in a health related field and 2,000 hours related work experience. Must hold a credential from AHIMA.					
HT 240-Electronic Health Records	1.2	Bachelor's degree in a health related field and 2,000 hours related work experience. Must hold a credential from AHIMA.					
HT 260-Healthcare Management	1.2	Bachelor's degree in a health related field and 2,000 hours related work experience. Must hold a credential from AHIMA.					
HT 270-Healthcare Statistic and Research	1.2	Bachelor's degree in a health related field and 2,000 hours related work experience. Must hold a credential from AHIMA.					
HT 280-HT Practicum	1.2	Bachelor's degree in a health related field and 2,000 hours related work experience. Must hold a credential from AHIMA.					
HORTICULTURE							
HRT 100-Introduction to Horticulture	1.2	Bachelor of Science degree in the horticultural area + 2,000 hours of related work experience. Working knowledge of the fundamentals of horticulture science and the industry.	Associate in Applied Science degree in the Horticultural area + 8,000 hours of related work experience. Working knowledge of the fundamentals of horticulture science and the industry.				
HRT 103-Introduction to Plant Science	1.1	Master's degree in plant sciences or closely related field (Agronomy, Biology, Botany, Crop Science, Forestry, Horticulture, Plant Science), 18 graduate credit hours in plant science related courses. Knowledge in the fundamentals of plant structure, function, and growth processes; and impact of plants on society.					

HRT 105-Introduction to Soil Science	1.1	Master's degree in soil and plant sciences or closely related field (Agronomy, Crop Science, Forestry, Horticulture, Soil Science); 18 graduate credit hours in soil and plant science related courses. Knowledge in the fundamentals of soil characteristics, development, and management.				
			HRT 107-Woody and Herbaceous Plants	1.2	Bachelor of Science in the horticultural area + 2,000 hours of related work experience. Working knowledge of woody and herbaceous perennials suitable for northern Illinois landscapes, including plant identification, culture, and use.	Associate in Applied Science degree in the Horticultural area + 6,000 hours of related work experience; Or, 18,000 hours of related work experience. Working knowledge of woody and herbaceous perennials suitable for northern Illinois landscapes, including plant identification, culture, and use.
HRT 112-Horticultural Mechanics	1.2	Bachelor of Science degree in the horticultural area + 2,000 hours of related work experience; Working knowledge of basic structures and supporting systems, equipment, and tools of the horticulture industry.	Associate in Applied Science degree in the Horticultural area + 8,000 hours of related work experience; Or, 18,000 hours of related work experience. Working knowledge of basic structures and supporting systems, equipment, and tools of the horticulture industry.			
HRT-220-Basic Floral Design	1.2	Bachelor of Science degree in the horticultural area + 2,000 hours of related work experience; ICPF (Illinois Certified Professional Florist); or AIFD (national) Practical experience in retail floral shop; working knowledge of basic fresh floral designing techniques	Associate in Applied Science degree in the Horticultural area + 8,000 hours of related work experience; Or, 18,000 hours of related work experience. ICPF (Illinois Certified Professional Florist); or AIFD (national) Practical experience in retail floral shop; working knowledge of basic fresh floral designing techniques	HRT 120 - Introduction to Floral Design		
HRT-225-Intermediate Floral Design	1.2	Bachelor of Science degree in the horticultural area + 2,000 hours of related work experience; ICPF (Illinois Certified Professional Florist); or AIFD (national) Practical experience in retail floral shop; working knowledge of intermediate-fresh floral designing techniques	Associate in Applied Science degree in the Horticultural area + 8,000 hours of related work experience; Or, 18,000 hours of related work experience; ICPF (Illinois Certified Professional Florist); or AIFD (national) Practical experience in retail floral shop; working knowledge of intermediate-fresh floral designing techniques			
HRT-230-Fall Greenhouse Production	1.2	Bachelor of Science degree in the horticultural area + 2,000 hours of related work experience; Working knowledge of greenhouse structures and systems operation, along with fall greenhouse crop production, including poinsettias.	Or, Associate in Applied Science degree in the Horticultural area + 8,000 hours of related work experience; Or, 18,000 hours of related work experience. Working knowledge of greenhouse structures and systems operation, along with fall greenhouse crop production, including poinsettias.	HRT 130-Introduction to Greenhouse Management		
HRT 135-Fruit and Vegetable Crops	1.2	Bachelor of Science degree in the horticultural area + 2,000 hours of related work experience; Working knowledge of fruit and vegetable crop production specifically in northern Illinois.	Or, Associate in Applied Science degree in the Horticultural area + 8,000 hours of related work experience; Or, 18,000 hours of related work experience. Working knowledge of fruit and vegetable crop production specifically in northern Illinois.			
HRT 150-Plant Problem Diagnosis & Management	1.2	Bachelor of Science degree in the horticultural area + 2,000 hours of related work experience; Working knowledge of major plant problems facing horticulture plantings and crops in northern Illinois; along with current appropriate management practices.	Or, Associate in Applied Science degree in the Horticultural area + 8,000 hours of related work experience; Or, 18,000 hours of related work experience. Pesticide Applicator Training; Working knowledge of major plant problems facing horticulture plantings and crops in northern Illinois; along with current appropriate management practices.			
HRT-250-Landscape Perennials	6-9	Bachelor of Science degree in the horticultural area + 2,000 hours of related work experience; Working knowledge of herbaceous perennials suitable for northern Illinois landscapes, including plant identification, culture and use.	Associate in Applied Science degree in the Horticultural area + 8,000 hours of related work experience; Or, 18,000 hours of related work experience; Working knowledge of herbaceous perennials suitable for northern Illinois landscapes, including plant identification, culture and use.			
HRT-260-Trees and Shrubs in the Landscape	6-9	Bachelor of Science degree in the horticultural area + 2,000 hours of related work experience; Working knowledge of trees and shrubs suitable for northern Illinois landscapes, including plant identification, culture and use.	Associate in Applied Science degree in the Horticultural area + 8,000 hours of related work experience; Or, 18,000 hours of related work experience; Working knowledge of trees and shrubs suitable for northern Illinois landscapes, including plant identification, culture and use.			
HRT 161-Landscape Design	1.2	Bachelor of Science degree in the horticultural area + 2,000 hours of related work experience; Working knowledge of landscape design concepts and practices.	Or, Associate in Applied Science degree in the Horticultural area + 8,000 hours of related work experience; Or, 18,000 hours of related work experience; Certified Landscape Architect.			
HRT-181-Turf Management	6-9	Bachelor of Science degree in the horticultural area + 2,000 hours of related work experience; Working knowledge of turfgrass culture and use, with emphasis on home lawns, in northern Illinois.	Associate in Applied Science degree in the Horticultural area + 8,000 hours of related work experience; Or, 18,000 hours of related work experience.			
HRT 203-Introduction to Hydroponics	1.2	Bachelor of Science degree in the horticultural area + 2,000 hours of related work experience; Working knowledge of the design, implementation, and culture of hydroponic and aquaponic crop and plant systems.	Associate in Applied Science degree in the Horticultural area + 8,000 hours of related work experience; Or, 18,000 hours of related work experience. Working knowledge of the design implementation, and culture of hydroponic and aquaponic crop and plant systems.			
HRT-205-Organic and Sustainable Practices	6-9	Bachelor of Science degree in the horticultural area + 2,000 hours of related work experience; Working knowledge of organic systems and practices for growing fruit and vegetable crops in northern Illinois.	Associate in Applied Science degree in the Horticultural area + 8,000 hours of related work experience; Or, 18,000 hours of related work experience; Certified Organic Grower; Working knowledge of organic systems and practices for growing fruit and vegetable crops in northern Illinois.			
HRT 221-Advanced Floral Design	1.2	Bachelor of Science degree in the horticultural area + 2,000 hours of related work experience; Practical experience in retail floral shop; working knowledge of wedding and sympathy design and planning	Associate in Applied Science degree in the Horticultural area + 8,000 hours of related work experience; Or, 18,000 hours of related work experience. ICPF (Illinois Certified Professional Florist); or AIFD (national) Practical experience in retail floral shop; working knowledge of wedding and sympathy design and planning			
HRT-222-Flower Shop Management	1.2	Bachelor of Science degree in the horticultural area + 2,000 hours of related work experience; Practical experience in retail floral shop; working knowledge of floral shop business practices	Associate in Applied Science degree in the Horticultural area + 8,000 hours of related work experience; Or, 18,000 hours of related work experience. ICPF (Illinois Certified Professional Florist); or AIFD (national) Practical experience in retail floral shop; working knowledge of floral shop business practices	HRT 222-Floral Shop Operations		
HRT-223 - Floral Art		Bachelor of Science degree in the horticultural area + 2,000 hours of related work experience; ICPF (Illinois Certified Professional Florist); or AIFD (national) Practical experience in retail floral shop; working knowledge of fresh and everlasting floral designing techniques.	Associate in Applied Science degree in the Horticultural area + 8,000 hours of related work experience; Or, 18,000 hours of related work experience; ICPF (Illinois Certified Professional Florist); or AIFD (national) Practical experience in retail floral shop; working knowledge of fresh and everlasting floral designing techniques.			
HRT-225-Gilt and Dried Floral Design	1.2	Bachelor of Science degree in the horticultural area + 2,000 hours of related work experience; Practical experience in retail floral shop; working knowledge of designing with dry and artificial floral materials.	Associate in Applied Science degree in the Horticultural area + 8,000 hours of related work experience; Or, 18,000 hours of related work experience; ICPF (Illinois Certified Professional Florist); or AIFD (national) Practical experience in retail floral shop; working knowledge of designing with dry and artificial floral materials.			
HRT-235-Spring Greenhouse Production	1.2	Bachelor of Science degree in the horticultural area + 2,000 hours of related work experience; Working knowledge of greenhouse structures and systems operation, along with spring bedding plant production practices.	Associate in Applied Science degree in the Horticultural area + 8,000 hours of related work experience; Or, 18,000 hours of related work experience. Working knowledge of greenhouse structures and systems operation, along with spring bedding plant production practices.	HRT 231-Greenhouse Production and Scheduling		

HRT 250-Horticulture Internship	1.2	Bachelor of Science degree in the horticultural area + 2,000 hours of related work experience; Working knowledge of the horticulture industry in northern Illinois.	Associate in Applied Science degree in the Horticultural area + 8,000 hours of related work experience; Or, 18,000 hours of related work experience. Working knowledge of the horticulture industry in northern Illinois.				
HRT 254-Integrated Pest Management	6-9	Bachelor of Science degree in the horticultural area + 2,000 hours of related work experience; Working knowledge of the latest integrated pest management techniques appropriate for northern Illinois horticultural crops and plantings, along with indoor plants and greenhouse crops.	Associate in Applied Science degree in the horticultural area + 8,000 hours of related work experience; Or, 18,000 hours of related work experience. Working knowledge of the latest integrated pest management techniques appropriate for northern Illinois horticultural crops and plantings, along with indoor plants and greenhouse crops.				
HRT 264-Arbiculture	1.2	Bachelor of Science degree in the horticultural area + 2,000 hours of related work experience; Working knowledge of tree care and arborist techniques	Associate in Applied Science degree in the Horticultural area + 8,000 hours of related work experience; Or, 18,000 hours of related work experience. Illinois Certified Arborist (ISA); Working knowledge of tree care and arborist techniques				
HRT 265-Landscape CAD	6-9	Bachelor of Science degree in the horticultural area + 2,000 hours of related work experience; Working knowledge of CAD techniques related to landscape design	Associate in Applied Science degree in the Horticultural area + 8,000 hours of related work experience; Or, 18,000 hours of related work experience. Certified Landscape Architect. Working knowledge of CAD techniques related to landscape design				
HRT 266-Landscape Construction	1.2	Bachelor of Science degree in the horticultural area + 2,000 hours of related work experience; Working knowledge of landscape design, landscape installation, and care.	Associate in Applied Science degree in the Horticultural area + 8,000 hours of related work experience; Or, 18,000 hours of related work experience. Working knowledge of landscape design, landscape installation, and care.				
HRT 283-Golf Course & Sports Turf Management	6-9	Bachelor of Science degree in the horticultural area + 2,000 hours of related work experience; Working knowledge of turfgrass culture and use, with emphasis on golf courses and athletic fields, in northern Illinois	Associate in Applied Science degree in the Horticultural area + 8,000 hours of related work experience; Or, 18,000 hours of related work experience. Certified Golf Course Superintendent. Working knowledge of turfgrass culture and use, with emphasis on golf courses and athletic fields, in northern Illinois				
HRT 290-Topics and Issues in Horticulture	1.2	Bachelor of Science degree in the horticultural area + 2,000 hours of related work experience; Working knowledge of the specific topic addressed in the specific section designed within the parameters of this course.	Associate in Applied Science degree in the Horticultural area + 8,000 hours of related work experience; Or, 18,000 hours of related work experience. Working knowledge of the specific topic addressed in the specific section designed within the parameters of this course.				
HRT 299-Horticulture Independent Study	1.2	Bachelor of Science degree in the horticultural area + 2,000 hours of related work experience; Working knowledge of the specific independent study topic the student is pursuing in the section taught.	Associate in Applied Science degree in the Horticultural area + 8,000 hours of related work experience; Or, 18,000 hours of related work experience. Working knowledge of the specific independent study topic the student is pursuing in the section taught.				
HVAC							
HVA - 101 - Introduction to Refrigeration	1.2	Bachelor's degree in HVAC or related field and 8,000 hours of related work experience with EPA Section 608 Certification and qualified to proctor the exam.	Associate of Applied Science degree in HVAC and 10,000 hours of HVAC work experience with EPA Section 608 Certification and qualified to proctor the exam; or 12,000 hours of HVAC work experience with EPA Section 608 Certification and qualified to proctor the exam; or appropriate US military MOS with 5,000 hours of military or work experience in the HVAC industry with EPA Section 608 Certification and qualified to proctor the exam.				
HVA - 102 - HVAC Electrical I	1.2	Bachelor's degree in HVAC or related field and 8,000 hours of related work experience with EPA Section 608 Certification and qualified to proctor the exam.	Associate of Applied Science degree in HVAC and 10,000 hours of HVAC work experience with EPA Section 608 Certification and qualified to proctor the exam; or 12,000 hours of HVAC work experience with EPA Section 608 Certification and qualified to proctor the exam; or appropriate US military MOS with 5,000 hours of military or work experience in the HVAC industry with EPA Section 608 Certification and qualified to proctor the exam.				
HVA - 103 - Residential Heating Systems	1.2	Bachelor's degree in HVAC or related field and 8,000 hours of related work experience with EPA Section 608 Certification and qualified to proctor the exam.	Associate of Applied Science degree in HVAC and 10,000 hours of HVAC work experience with EPA Section 608 Certification and qualified to proctor the exam; or 12,000 hours of HVAC work experience with EPA Section 608 Certification and qualified to proctor the exam; or appropriate US military MOS with 5,000 hours of military or work experience in the HVAC industry with EPA Section 608 Certification and qualified to proctor the exam.				
HVA - 104 - Residential Air Conditioning Systems	1.2	Bachelor's degree in HVAC or related field and 8,000 hours of related work experience with EPA Section 608 Certification and qualified to proctor the exam.	Associate of Applied Science degree in HVAC and 10,000 hours of HVAC work experience with EPA Section 608 Certification and qualified to proctor the exam; or 12,000 hours of HVAC work experience with EPA Section 608 Certification and qualified to proctor the exam; or appropriate US military MOS with 5,000 hours of military or work experience in the HVAC industry with EPA Section 608 Certification and qualified to proctor the exam.				
HVA - 106 - Residential Service and Installation	1.2	Bachelor's degree in HVAC or related field and 8,000 hours of related work experience with EPA Section 608 Certification and qualified to proctor the exam.	Associate of Applied Science degree in HVAC and 10,000 hours of HVAC work experience with EPA Section 608 Certification and qualified to proctor the exam; or 12,000 hours of HVAC work experience with EPA Section 608 Certification and qualified to proctor the exam; or appropriate US military MOS with 5,000 hours of military or work experience in the HVAC industry with EPA Section 608 Certification and qualified to proctor the exam.				
HVA - 107 - Electrical II	1.2	Bachelor's degree in HVAC or related field and 8,000 hours of related work experience with EPA Section 608 Certification and qualified to proctor the exam.	Associate of Applied Science degree in HVAC and 10,000 hours of HVAC work experience with EPA Section 608 Certification and qualified to proctor the exam; or 12,000 hours of HVAC work experience with EPA Section 608 Certification and qualified to proctor the exam; or appropriate US military MOS with 5,000 hours of military or work experience in the HVAC industry with EPA Section 608 Certification and qualified to proctor the exam.				
HVA - 108 - Commercial Refrigeration Systems	1.2	Bachelor's degree in HVAC or related field and 8,000 hours of related work experience with EPA Section 608 Certification and qualified to proctor the exam.	Associate of Applied Science degree in HVAC and 10,000 hours of HVAC work experience with EPA Section 608 Certification and qualified to proctor the exam; or 12,000 hours of HVAC work experience with EPA Section 608 Certification and qualified to proctor the exam; or appropriate US military MOS with 5,000 hours of military or work experience in the HVAC industry with EPA Section 608 Certification and qualified to proctor the exam.				

HVA - 118 - Air Movement and Ventilation	1.2	Bachelor's degree in HVAC or related field and 8,000 hours of related work experience with EPA Section 608 Certification and qualified to proctor the exam.	Associate of Applied Science degree in HVAC and 10,000 hours of HVAC work experience with EPA Section 608 Certification and qualified to proctor the exam; or 12,000 hours of HVAC work experience with EPA Section 608 Certification and qualified to proctor the exam; or appropriate US military MOS with 5,000 hours of military or work experience in the HVAC industry with EPA Section 608 Certification and qualified to proctor the exam.				
HVA - 119 - Hydronic Heating Systems	1.2	Bachelor's degree in HVAC or related field and 8,000 hours of related work experience with EPA Section 608 Certification and qualified to proctor the exam.	Associate of Applied Science degree in HVAC and 10,000 hours of HVAC work experience with EPA Section 608 Certification and qualified to proctor the exam; or 12,000 hours of HVAC work experience with EPA Section 608 Certification and qualified to proctor the exam; or appropriate US military MOS with 5,000 hours of military or work experience in the HVAC industry with EPA Section 608 Certification and qualified to proctor the exam.				
HVA - 120 - Building Insulation	1.2	Bachelor's degree in HVAC or related field and 8,000 hours of related work experience with EPA Section 608 Certification and qualified to proctor the exam.	Associate of Applied Science degree in HVAC and 10,000 hours of HVAC work experience with EPA Section 608 Certification and qualified to proctor the exam; or 12,000 hours of HVAC work experience with EPA Section 608 Certification and qualified to proctor the exam; or appropriate US military MOS with 5,000 hours of military or work experience in the HVAC industry with EPA Section 608 Certification and qualified to proctor the exam.				
MANUFACTURING MANAGEMENT							
IMT 100-Introduction to Manufacturing	1.2	Bachelor's degree in Industrial/Construction Management, Architecture, Engineering or Engineering Technology or related field and 2,000 hours of related work experience.	Associate of Applied Science degree in Engineering Technology, Industrial/Construction Management or related field and 8,000 hours of related work experience; Or, For IMT 100 and IMT 104; 10,000 hours of industrial management work experience.				
IMT 102-Manufacturing Processes	1.2	Bachelor's degree in Industrial/Construction Management, Architecture, Engineering or Engineering Technology or related field and 2,000 hours of related work experience.	Associate of Applied Science degree in Engineering Technology, Industrial/Construction Management or related field and 8,000 hours of related work experience; Or, Bachelor's degree in Technology Education and 4 years of manufacturing or industrial technology teaching experience and 2,000 hours of work related experience.				
IMT 103-Materials of Industry	1.2	Bachelor's degree in Industrial/Construction Management, Architecture, Engineering or Engineering Technology or related field and 2,000 hours of related work experience.	Associate of Applied Science degree in Engineering Technology, Industrial/Construction Management or related field and 8,000 hours of related work experience; Or, Bachelor's degree in Technology Education and 4 years of manufacturing or industrial technology teaching experience and 2,000 hours of work related experience.				
IMT 104-Bioprime Reading for Manufacturing	1.2	Bachelor's degree in Industrial/Construction Management, Architecture, Engineering or Engineering Technology or related field and 2,000 hours of related work experience. Required instruction must include the use of course-specific applicable technology and College approved Learning Management System (LMS).	Bachelor's degree in Technology Education and 4 years of manufacturing or industrial technology teaching experience and 2,000 hours of work-related experience; Or, Associate of Applied Science degree in Engineering Technology, Industrial/Construction Management or related field and 8,000 hours of related work experience; Or, For IMT 100 and IMT 104; 10,000 hours of industrial management work experience. Required instruction must include the use of course-specific applicable technology and College approved Learning Management System (LMS).	AET 131 - Engineering Print Reading	1.2	Bachelor's degree in Architecture, Engineering, Engineering Technology, Construction Management, Industrial Technology or related field and 2,000 hours of work-related experience.	Associate's degree in Architectural or Engineering or Industrial Technology, Construction Management or related field and 8,000 hours of work-related experience.
IMT 109-Mechanics of Materials	1.2	Bachelor's degree in Industrial/Construction Management, Architecture, Engineering or Engineering Technology or related field and 2,000 hours of related work experience. Required instruction must include the use of course-specific applicable technology and College approved Learning Management System (LMS).	Associate of Applied Science degree in Engineering Technology, Industrial/Construction Management or related field and 8,000 hours of related work experience; Or, Bachelor's degree in Technology Education and 4 years of manufacturing or industrial technology teaching experience and 2,000 hours of work related experience. Required instruction must include the use of course-specific applicable technology and College approved Learning Management System (LMS).				
IMT 110-Supervisory Responsibility	1.2	Bachelor's degree in Industrial/Construction Management, Architecture, Engineering or Engineering Technology or related field and 2,000 hours of related work experience.	Associate of Applied Science degree in Engineering Technology, Industrial/Construction Management or related field and 8,000 hours of related work experience; Or, Bachelor's degree in Technology Education and 4 years of manufacturing or industrial technology teaching experience and 2,000 hours of work related experience.				
IMT 112-Training the Trainer	1.2	Bachelor's degree in Industrial/Construction Management, Architecture, Engineering or Engineering Technology or related field and 2,000 hours of related work experience.	Associate of Applied Science degree in Engineering Technology, Industrial/Construction Management or related field and 8,000 hours of related work experience; Or, Bachelor's degree in Technology Education and 4 years of manufacturing or industrial technology teaching experience and 2,000 hours of work related experience.				
IMT 116-Industrial Safety Management	1.2	Bachelor's degree in Industrial/Construction Management, Architecture, Engineering or Engineering Technology or related field and 2,000 hours of related work experience.	Associate of Applied Science degree in Engineering Technology, Industrial/Construction Management or related field and 8,000 hours of related work experience; Or, Bachelor's degree in Technology Education and 4 years of manufacturing or industrial technology teaching experience and 2,000 hours of work related experience.				
IMT 117- Supply Chain Management I	1.2	Bachelor's degree in Industrial/Construction Management, Architecture, Engineering or Engineering Technology or related field and 2,000 hours of related work experience.	Associate of Applied Science degree in Engineering Technology, Industrial/Construction Management or related field and 8,000 hours of related work experience; Or, Bachelor's degree in Technology Education and 4 years of manufacturing or industrial technology teaching experience and 2,000 hours of work related experience.				
IMT 120-Metrology for Quality	1.2	Bachelor's degree in Industrial/Construction Management, Architecture, Engineering or Engineering Technology or related field and 2,000 hours of related work experience.	Associate of Applied Science degree in Engineering Technology, Industrial/Construction Management or related field and 8,000 hours of related work experience; Or, Bachelor's degree in Technology Education and 4 years of manufacturing or industrial technology teaching experience and 2,000 hours of work-related experience.	AET 133 - Metrology for Quality	1.2	Bachelor's degree in Architecture, Engineering, Engineering Technology, Construction Management, Industrial Technology or related field and 2,000 hours of work-related experience.	Associate's degree in Architectural or Engineering or Industrial Technology, Construction Management or related field and 8,000 hours of work-related experience.

IMT 121-Quality Practices and Management	1.2	Bachelor's degree in Industrial/Construction Management, Architecture, Engineering or Engineering Technology or related field and 2,000 hours of related work experience.	Associate of Applied Science degree in Engineering Technology, Industrial/Construction Management or related field and 8,000 hours of related work experience; Or, Bachelor's degree in Technology Education and 4 years of manufacturing or industrial technology teaching experience and 2,000 hours of work related experience.				
IMT 125-Principles of Personnel and Industrial Relations	1.2	Bachelor's degree in Industrial/Construction Management, Architecture, Engineering or Engineering Technology or related field and 2,000 hours of related work experience.	Associate of Applied Science degree in Engineering Technology, Industrial/Construction Management or related field and 8,000 hours of related work experience; Or, Bachelor's degree in Technology Education and 4 years of manufacturing or industrial technology teaching experience and 2,000 hours of work related experience.				
IMT 130-Facilities Planning and Design	1.2	Bachelor's degree in Industrial/Construction Management, Architecture, Engineering or Engineering Technology or related field and 2,000 hours of related work experience.	Associate of Applied Science degree in Engineering Technology, Industrial/Construction Management or related field and 8,000 hours of related work experience; Or, Bachelor's degree in Technology Education and 4 years of manufacturing or industrial technology teaching experience and 2,000 hours of work related experience.				
IMT 135-Maintenance Management	1.2	Bachelor's degree in Industrial/Construction Management, Architecture, Engineering or Engineering Technology or related field and 2,000 hours of related work experience.	Associate of Applied Science degree in Engineering Technology, Industrial/Construction Management or related field and 8,000 hours of related work experience; Or, Bachelor's degree in Technology Education and 4 years of manufacturing or industrial technology teaching experience and 2,000 hours of work related experience.				
IMT 140-Electrical I	1.2	Bachelor's degree in Industrial Technology, Engineering or Engineering Technology or related field and 2,000 hours of related work experience.	Associate of Applied Science degree in Engineering Technology, Industrial/Construction Management or related field and 8,000 hours of related work experience; Or, Bachelor's degree in Technology Education and 4 years of manufacturing or industrial technology teaching experience and 2,000 hours of work related experience.				
IMT 141-Electrical II	1.2	Bachelor's degree in Industrial Technology, Engineering or Engineering Technology or related field and 2,000 hours of related work experience.	Associate of Applied Science degree in Engineering Technology, Industrial/Construction Management or related field and 8,000 hours of related work experience; Or, Bachelor's degree in Technology Education and 4 years of manufacturing or industrial technology teaching experience and 2,000 hours of work related experience.				
IMT 145-Hydraulics and Pneumatics	1.2	Bachelor's degree in Industrial Technology, Engineering or Engineering Technology or related field and 2,000 hours of related work experience.	Associate of Applied Science degree in Engineering Technology, Industrial/Construction Management or related field and 8,000 hours of related work experience; Or, Bachelor's degree in Technology Education and 4 years of manufacturing or industrial technology teaching experience and 2,000 hours of work related experience.				
IMT 150-PLC I	1.2	Bachelor's degree in Industrial Technology, Engineering or Engineering Technology or related field and 2,000 hours of related work experience.	Associate of Applied Science degree in Engineering Technology, Industrial/Construction Management or related field and 8,000 hours of related work experience; Or, Bachelor's degree in Technology Education and 4 years of manufacturing or industrial technology teaching experience and 2,000 hours of work related experience.				
IMT 151-PLC II	1.2	Bachelor's degree in Industrial Technology, Engineering or Engineering Technology or related field and 2,000 hours of related work experience.	Associate of Applied Science degree in Engineering Technology, Industrial/Construction Management or related field and 8,000 hours of related work experience; Or, Bachelor's degree in Technology Education and 4 years of manufacturing or industrial technology teaching experience and 2,000 hours of work related experience.				
IMT 200-Computer Integrated Manufacturing I	1.2	Bachelor's degree in Industrial Technology, Engineering or Engineering Technology or related field and 2,000 hours of related work experience. Required instruction must include the use of course-specific applicable technology and College approved Learning Management System (LMS).	Associate of Applied Science degree in Engineering Technology, Industrial Technology or related field and 8,000 hours of related work experience; Or 18,000 hours of machining work experience; OR Bachelor's degree in Technology Education and 4 years of manufacturing or industrial technology teaching experience and 2,000 hours of work related experience AND an equivalent of 4,000 hours of practical work-related experience with manual milling machines and lathes and other equipment in a machining lab (e.g. drill press, surface grinders, band saws); experience setting up, operating, and programming CNC mills and lathes.				
IMT 205-Computer Integrated Manufacturing II	1.2	Bachelor's degree in Industrial Technology, Engineering or Engineering Technology or related field and 2,000 hours of related work experience.	Associate of Applied Science degree in Engineering Technology, Industrial Technology or related field and 8,000 hours of related work experience; Or 18,000 hours of machining work experience; OR Bachelor's degree in Technology Education and 4 years of manufacturing or industrial technology teaching experience and 2,000 hours of work related experience AND an equivalent of 4,000 hours of practical work-related experience with manual milling machines and lathes and other equipment in a machining lab (e.g. drill press, surface grinders, band saws); experience setting up, operating, and programming CNC mills and lathes.				
IMT 210-Continuous Improvement Practices	1.2	Bachelor's degree in Industrial/Construction Management, Architecture, Engineering or Engineering Technology or related field and 2,000 hours of related work experience.	Associate of Applied Science degree in Engineering Technology, Industrial/Construction Management or related field and 8,000 hours of related work experience; Or, Bachelor's degree in Technology Education and 4 years of manufacturing or industrial technology teaching experience and 2,000 hours of work related experience.				
IMT 215- Supply Chain Management II	1.2	Bachelor's degree in Industrial/Construction Management, Architecture, Engineering or Engineering Technology, Supply Chain Management or related field and 2,000 hours of related work experience. Required instruction must include the use of course-specific applicable technology and College approved Learning Management System (LMS).	Associate of Applied Science degree in Engineering Technology, Industrial/Construction Management or related field and 8,000 hours of related work experience; Or, Bachelor's degree in Technology Education and 4 years of manufacturing or industrial technology teaching experience and 2,000 hours of work related experience.				

IMT 263-Technical Portfolio Design I	1.2	Bachelor's degree in Industrial/Construction Management, Architecture, Engineering or Engineering Technology or related field and 2,000 hours of related work experience.	Associate of Applied Science degree in Engineering Technology, Industrial/Construction Management or related field and 8,000 hours of related work experience; Or, Bachelor's degree in Technology Education and 4 years of manufacturing or industrial technology teaching experience and 2,000 hours of work related experience.				
IMT 263-Technical Portfolio Design II	1.2	Bachelor's degree in Industrial/Construction Management, Architecture, Engineering or Engineering Technology or related field and 2,000 hours of related work experience. Required instruction must include the use of course-specific applicable technology and College approved Learning Management System (LMS).	Associate of Applied Science degree in Engineering Technology, Industrial/Construction Management or related field and 8,000 hours of related work experience; Or, Bachelor's degree in Technology Education and 4 years of manufacturing or industrial technology teaching experience and 2,000 hours of work related experience.				
IMT 290-Topics in Manufacturing	1.2	Bachelor's degree in Industrial/Construction Management, Architecture, Engineering or Engineering Technology or related field and 2,000 hours of related work experience.	Associate of Applied Science degree in Engineering Technology, Industrial/Construction Management or related field and 8,000 hours of related work experience; Or, Bachelor's degree in Technology Education and 4 years of manufacturing or industrial technology teaching experience and 2,000 hours of work related experience.				
IMT 299-Independent Study in Manufacturing	1.2	Bachelor's degree in Industrial/Construction Management, Architecture, Engineering or Engineering Technology or related field and 2,000 hours of related work experience.	Associate of Applied Science degree in Engineering Technology, Industrial/Construction Management or related field and 8,000 hours of related work experience; Or, Bachelor's degree in Technology Education and 4 years of manufacturing or industrial technology teaching experience and 2,000 hours of work related experience.				
JOURNALISM							
JRN 152-Introduction to Mass Communication	1.1	Master's degree in the discipline or Master's degree and 18 graduate credit hours in the discipline.					
JRN 155-Media News Writing	1.1	Master's degree in the discipline or Master's degree and 18 graduate credit hours in the discipline.					
JRN 165-Introduction to Broadcasting	1.1	Master's degree in the discipline or Master's degree and 18 graduate credit hours in the discipline.					
JRN 170-Media Feature Writing	1.1	Master's degree in the discipline or Master's degree and 18 graduate credit hours in the discipline.					
JRN 180-Introduction to Film	1.1	Master's degree in the discipline or Master's degree and 18 graduate credit hours in the discipline or a masters degree in theatre, film or film studies.					
JRN 290-Topics in Journalism	1.1	Master's degree in the discipline or Master's degree and 18 graduate credit hours in the discipline.					
INTERDISCIPLINARY STUDIES							
LAS 290-Topics in Interdisciplinary Studies	1.1						
LAS 250-Leadership Development	1.1	Master's degree in a discipline taught at MCC and Phi Theta Kappa certification.					
LIBRARY							
LIB 110-Information Literacy and Research	1.1	Master's degree from an American Library Association-accredited library and information studies program.					
MOBILE APPLICATION DEVELOPMENT							
MAD 105-Programming for Android I	1.2	Bachelor's degree in a computer related field with specific coursework in app development, or a degree in a computer related field and a published App.					
MAD 107-Programming for iOS I	1.2	Bachelor's degree in a computer related field with specific coursework in app development, or a degree in a computer related field and a published App.					
MAD 155-Programming for Android II	1.2	Bachelor's degree in a computer related field with specific coursework in app development, or a degree in a computer related field and a published App.					
MAD 157-Programming for iOS II	1.2	Bachelor's degree in a computer related field with specific course work in mobile development, or a degree in a computer related field and a published iOS app.					
MAD 255-Programming for Android III	1.2	Bachelor's degree in a computer related field with specific coursework in app development, or a degree in a computer related field and a published App.					
MAD 257-Programming for iOS III	1.2	Bachelor's degree in a computer related field with specific course work in mobile development, or a degree in a computer related field and a published iOS app.					
MATH							
MAT 020-G6 Stats Support*	1.4	Master's degree in Mathematics or related course.					
MAT 050-Elements of Math Support*	1.4	Master's degree in Mathematics or related course.					
MAT 061-College Algebra Support	1.4	Master's degree in discipline or Master's degree with a minimum of 18 graduate-level semester credits in Mathematics.					
MAT 090-Essentials of Mathematics	1.4	Bachelor's degree in Mathematics, or Mathematics Education; Or, Bachelor's degree in Special Education or Learning Disabilities, or related field including calculus; or a bachelor's degree with at least 10 years grade 9-12 math teaching experience.					
MAT 095-Elementary Algebra	1.4	Bachelor's degree in Mathematics, or Mathematics Education; Or, Bachelor's degree in Special Education or Learning Disabilities, or related field including calculus; or a bachelor's degree with at least 10 years grade 9-12 math teaching experience.					
MAT 096-Elementary Geometry	1.4	Bachelor's degree in Mathematics, or Mathematics Education; Or, Bachelor's degree in Special Education or Learning Disabilities, or related field including calculus; or a bachelor's degree with at least 10 years grade 9-12 math teaching experience.					
MAT 097-Technical Mathematics I	1.2	Bachelor's degree in Mathematics, Science, or Engineering, Architecture or related field and 2,000 hours of work related experience.					
MAT 098-Mathematics for Electronics I	1.2	Bachelor's degree in Mathematics, Science, or Engineering, Architecture or related field and 2,000 hours of work related experience.					
MAT 099-Intermediate Algebra	1.4	Bachelor's degree in Mathematics, or Mathematics Education; Or, Bachelor's degree in Special Education or Learning Disabilities, or related field including calculus; or a bachelor's degree with at least 10 years grade 9-12 math teaching experience.					
MAT 106-Technical Mathematics II	1.2	Bachelor's degree in Mathematics, Science, or Engineering, Architecture or related field and 2,000 hours of work related experience.					
MAT 107-Mathematics for Electronics II	1.2	Bachelor's degree in Mathematics, Science, or Engineering, Architecture or related field and 2,000 hours of work related experience.					
MAT 120-General Education Statistics	1.1	Master's degree in discipline or Master's degree with a minimum of 18 graduate-level semester credits in Mathematics.					
MAT 140-Concepts in Mathematics	1.2	Minimums not set by Mathematics Department					
MAT 150-Elements of Mathematics	1.1	Master's degree in discipline or Master's degree with a minimum of 18 graduate-level semester credits in Mathematics.					
MAT 158-Technical Mathematics III	1.2	Bachelor's degree in Mathematics, Science, or Engineering, Architecture or related field and 2,000 hours of work related experience.					

MAT 159-Mathematics for Electronics III	1.2	Bachelor's degree in Mathematics, Science, or Engineering, Architecture or related field and 2,000 hours of work related experience.					
MAT 161-College Algebra	1.1	Master's degree in discipline or Master's degree with a minimum of 18 graduate level semester credits in Mathematics.					
MAT 165-College Algebra and Trigonometry	1.1	Master's degree in discipline or Master's degree with a minimum of 18 graduate level semester credits in Mathematics.					
MAT 166-Trigonometry*	1.1	Master's degree in Mathematics or Master's degree in a related field with at least 18 semester hours in graduate level mathematics.					
MAT 170-Finite Mathematics	1.1	Master's degree in discipline or Master's degree with a minimum of 18 graduate level semester credits in Mathematics.					
MAT 171-Calculus for Business and Social Sciences	1.1	Master's degree in discipline or Master's degree with a minimum of 18 graduate level semester credits in Mathematics.					
MAT 175-Calculus with Analytic Geometry I	1.1	Master's degree in discipline or Master's degree with a minimum of 18 graduate level semester credits in Mathematics.					
MAT 201-Mathematical Foundations for Elementary Education	1.1	Master's degree in Mathematics or at least five years 6-12 math teaching experience and a Master's Degree.					
MAT 202-Mathematical Foundations for Elementary Education II	1.1	Master's degree in Mathematics or at least five years grades 9-12 math teaching experience and a Master's degree.					
MAT 220-Statistics	1.1	Master's degree in discipline or Master's degree with a minimum of 18 graduate level semester credits in Mathematics.					
MAT 245-Calculus with Analytic Geometry II	1.1	Master's degree in discipline or Master's degree with a minimum of 18 graduate level semester credits in Mathematics.					
MAT 253-Linear Algebra	1.1	Master's degree in discipline or Master's degree with a minimum of 18 graduate level semester credits in Mathematics.					
MAT 255-Calculus with Analytic Geometry III	1.1	Master's degree in discipline or Master's degree with a minimum of 18 graduate level semester credits in Mathematics.					
MAT 260-Differential Equations	1.1	Master's degree in discipline or Master's degree with a minimum of 18 graduate level semester credits in Mathematics.					
THE COLLEGE EXPERIENCE							
MCC 101-College Experience	1.1	Master's degree in any subject area.					
MCC 102-College Success Seminar	1.1	Master's degree in any subject area.					
MANAGEMENT							
MGT 110-Supervisory Responsibility	1.2	Bachelor's degree in Business, Management, or related field and 2,000 hours of related work experience. Bachelor's degree in Industrial/Construction Management, Architecture, Engineering or Engineering Technology or related field and 2,000 hours of related work experience.	Associate of Applied Science degree in Engineering Technology, Industrial/Construction Management or related field and 8,000 hours of related work experience; Or, Bachelor's degree in Technology Education and 4 years of manufacturing or industrial technology teaching experience and 2,000 hours of work related experience.				
MGT 150-Principles of Management	1.2	Bachelor's degree in Business, Management, or related field and 2,000 hours of related work experience.				Master's degree in Business Management, International Business, Management and Leadership, MBA, or related field with 18 graduate credit hours in the discipline.	
MGT 205-Creative Leadership	1.2	Bachelor's degree in Business, Management, or related field and 2,000 hours of related work experience.					
MGT 210-Human Resources Management	1.2	Bachelor's degree in Business, Management, or related field and 2,000 hours of related work experience.					
MGT 225-Cross Cultural Management	1.2	Bachelor's degree in Business, Management, or related field and 2,000 hours of related work experience.					
MGT 230-Experiencing Management Decisions	1.2	Bachelor's degree in Business, Management, or related field and 2,000 hours of related work experience.					
MARKETING							
MKT 110-Principles of Marketing	1.1	Master's degree in Marketing or MBA or Master's in related field with 18 graduate hours in the discipline.				Master's degree in Marketing; or MBA with 18 graduate credit hours in marketing; or Master's in related field with 18 graduate credit hours in marketing.	
MKT 120-Principles of Advertising	1.2	Bachelor's degree in Marketing or related field and 2,000 hours of related work experience.					
MKT 130-Professional Selling	1.2	Bachelor's degree in Marketing or related field and 2,000 hours of related work experience.					
MKT 140-Principles of Retailing	1.2	Bachelor's degree in Marketing or related field and 2,000 hours of related work experience.					
MKT 155-Electronic Commerce (E-Commerce)	1.2	Bachelor's degree in Marketing or related field and 2,000 hours of related work experience.					
MKT 160-Social Media Marketing*	1.2	Bachelor's degree in Marketing or related field and 2,000 hours of related work experience, with 8 hours of continuing education in Social Media Marketing annually and/or actively managing social media marketing campaign(s) that is/are verified.	MKT 160 Introduction to Social Media Marketing				
MKT 225-Consumer Behavior	1.2	Bachelor's degree in Marketing or related field and 2,000 hours of related work experience.					
MKT 240-Regional Agriculture Marketing	1.2	Bachelor's degree in the agricultural, business or marketing areas+ 2,000 hours of related work experience; Working knowledge of the fundamentals of agriculture marketing and the industry.	Associate degree in the agricultural, business or marketing areas+ 8,000 hours of related work experience; Or, 18,000 hours of related work experience. Working knowledge of the fundamentals of agriculture marketing and the industry.				
MKT 249-Marketing Internship	1.2	Bachelor's degree in Marketing or related field and 2,000 hours of related work experience.					
MKT 264-International Marketing	1.2	Bachelor's degree in Marketing or related field and 2,000 hours of related work experience.					
MKT 290-Topics & Issues in Marketing	1.2	Bachelor's degree in Marketing or related field and 2,000 hours of related work experience.					
MUSIC							
MUS 100-Chorus	1.1	Master's degree in Music or Music Education.					
MUS 101-Fundamentals of Music	1.1	Master's degree in Music or Music Education.					
MUS 104-Intro to Electronic Music Processing	1.1	Master's degree in Music or Music Education.					
MUS 111-Class Piano I	1.1	Master's degree in Music or Music Education.					
MUS 140-Music Theory I	1.1	Master's degree in Music or Music Education.					
MUS 141-Musicianship I	1.1	Master's degree in Music or Music Education.					
MUS 145-Music Theory II	1.1	Master's degree in Music or Music Education.					
MUS 146-Musicianship II	1.1	Master's degree in Music or Music Education.					
MUS 151-Music Appreciation	1.1	Master's degree in Music or Music Education.					
MUS 153-Introduction to World Music	1.1	Master's degree in Music or Music Education.					
MUS 154-Introduction to American Music	1.1	Master's degree in Music or Music Education.					
MUS 180-Jazz Ensemble	1.1	Bachelor's degree in Music or Music Education and considerable experience in teaching or conducting.					
MUS 161-Chamber Ensemble	1.1	Master's degree in Music or Music Education.	Bachelor's degree in Music or Music Education. Three years of professional teaching or conducting in choral or instrumental music.				
MUS 162-Concert Band	1.1	Master's degree in Music or Music Education.					
MUS 163-New Orleans Jazz Band	1.1	Master's degree in Music or Music Education.					
MUS 164-Guitar Ensemble	1.1	Master's degree in Music or Music Education.					
MUS 165-Chamber Singers	1.1	Master's degree in Music or Music Education.					
MUS 171-Music History I	1.1	Master's degree in Music or Music Education.					
MUS 172-Music History II	1.1	Master's degree in Music or Music Education.					
MUS 201 to 219-Applied Music	1.1	Bachelor's degree in Music or Music Education and considerable experience in teaching or conducting.					
MUS 240-Music Theory III	1.1	Master's degree in Music or Music Education.					
MUS 241-Musicianship III	1.1	Master's degree in Music or Music Education.					
MUS 245-Music Theory IV	1.1	Master's degree in Music or Music Education.					
MUS 246-Musicianship IV	1.1	Master's degree in Music or Music Education.					
NURSING ASSISTANT EDUCATION							

NAE 100-Basic Nursing Assistant	1.2	BS/BA in a health related field; Registered Nurse with current Illinois license. 2 years' experience as a licensed nurse; one year of experience as a Registered nurse in one or both of the following areas: teaching theory in an accredited nurse training program or providing nursing care; Train the Trainer certificate from the Illinois Dept. of Public Health and or instructor approval from IDPH; current Basic Life Support CPR certification.	Associate of Applied Science in Nursing; Registered Nurse with current Illinois license. 2 years' experience as a licensed nurse; one year of experience as a Registered nurse in one or both of the following areas: teaching theory in an accredited nurse training program or providing nursing care; Train the Trainer certificate from the Illinois Dept. of Public Health and instructor approval; current Basic Life Support and CPR certification.				
NETWORK SECURITY							
NET 100-Computer Ethics	1.2	Bachelor's degree in Computer Science, Management Information Systems, Information Technology or a related bachelor's degree and 2,000 hours of related work experience.	Associate's degree in Computer Information Systems, Computer Science, Information Technology and 8,000 hours of related experience.				
NET 105-IT Fundamentals	1.2	Bachelor's degree in Computer Science, Management Information Systems, Information Technology or a related bachelor's degree and 2,000 hours of related work experience. In addition: For NET 105, IT+ Certification, or TestOut IT Fundamentals Pro Certification (or 2000 hours of equivalent work-related experience) is required.	Associate's degree in Computer Information Systems, Computer Science, Information Technology, or a related associate's degree and 8,000 hours of related experience. In addition: For NET 105, IT+ Certification, or TestOut IT Fundamentals Pro Certification (or 2000 hours of equivalent work-related experience) is required.				
NET 110-Network+ Certification Prep	1.2	Bachelor's degree in Computer Science, Management Information Systems, Information Technology or a related bachelor's degree and 2,000 hours of related work experience. In addition: For NET 110, Network+ Certification, or TestOut Network Pro Certification (or 2000 hours of equivalent work-related experience) is required.	Associate's degree in Computer Information Systems, Computer Science, Information Technology, or a related associate's degree and 8,000 hours of related experience. In addition: For NET 110, Network+ Certification, or TestOut Network Pro Certification (or 2000 hours of equivalent work-related experience) is required.				
NET 120-Computer Hardware Basics	1.2	Bachelor's degree in Computer Science, Management Information Systems, Information Technology or a related bachelor's degree and 2,000 hours of related work experience.	Associate's degree in Computer Information Systems, Computer Science, Information Technology and 8,000 hours of related experience.				
NET 140-Introduction to LINUX	1.2	Bachelor's degree in Computer Science, Management Information Systems, Information Technology or a related bachelor's degree and 2,000 hours of related work experience.	Associate's degree in Computer Information Systems, Computer Science, Information Technology, or a related associate's degree and 8,000 hours of related experience.				
NET 145-Linux+ Certification Prep	1.2	Bachelor's degree in Computer Science, Management Information Systems, Information Technology or a related bachelor's degree and 2,000 hours of related work experience. In addition: For NET 145, Linux+ Certification, or TestOut Linux Pro Certification (or 2000 hours of equivalent work-related experience) is required.	Associate's degree in Computer Information Systems, Computer Science, Information Technology, or a related associate's degree and 8,000 hours of related experience. In addition: For NET 145, Linux+ Certification, or TestOut Linux Pro Certification (or 2000 hours of equivalent work-related experience) is required.				
NET 160-Windows Operating Systems	1.2	Bachelor's degree in Computer Science, Management Information Systems, Information Technology or a related bachelor's degree and 2,000 hours of related work experience.	Associate's degree in Computer Information Systems, Computer Science, Information Technology and 8,000 hours of related experience.				
NET 151- Windows Client	1.2	Bachelor's degree in Computer Science, Management Information Systems, Information Technology or a related bachelor's degree and 2,000 hours of related work experience. In addition: For NET 151, passing of Microsoft Certification Exam MD-100, and Exam MD-101, or TestOut Client Pro Certification Exam (or 2,000 hours of equivalent of work-related experience) is required.	Associate's degree in Computer Information Systems, Computer Science, Information Technology, or a related associate's degree and 8,000 hours of related experience. In addition: For NET 151, passing of Microsoft Certification Exam MD-100, and Exam MD-101, or TestOut Client Pro Certification Exam (or 2,000 hours of equivalent of work-related experience) is required.				
NET 152-Windows Server I	1.2	Bachelor's degree in Computer Science, Management Information Systems, Information Technology or a related bachelor's degree and 2,000 hours of related work experience. In addition: For NET 152, passing of Microsoft Certification Exam AZ-800, or TestOut Hybrid Server Pro: Core Certification Exam (or 2,000 hours of equivalent of work-related experience) is required.	Associate's degree in Computer Information Systems, Computer Science, Information Technology, or a related associate's degree and 8,000 hours of related experience. In addition: For NET 152, passing of Microsoft Certification Exam AZ-800, or TestOut Hybrid Server Pro: Core Certification Exam (or 2,000 hours of equivalent of work-related experience) is required.				
NET 170-Cisco Certification Prep I	1.2	Bachelor's degree in Computer Science, Management Information Systems, Information Technology or a related bachelor's degree and 2,000 hours of related work experience. In addition-Completion of Cisco's train-the-trainer training with a Cisco-certified center.	Associate's degree in Computer Information Systems, Computer Science, Information Technology, or a related associate's degree and 8,000 hours of related experience. For NET 170, Cisco CCNA Certification and Completion of Cisco's train-the-trainer training with a Cisco-certified center (or 2,000 hours of equivalent work-related experience) is required.				
NET 171-Cisco Certification Prep II	1.2	Bachelor's degree in Computer Science, Management Information Systems, Information Technology or a related bachelor's degree and 2,000 hours of related work experience. In addition-Completion of Cisco's train-the-trainer training with a Cisco-certified center.	Associate's degree in Computer Information Systems, Computer Science, Information Technology, or a related associate's degree and 8,000 hours of related experience. For NET 171, Cisco CCNA Certification and Completion of Cisco's train-the-trainer training with a Cisco-certified center (or 2,000 hours of equivalent work-related experience) is required.				
NET 173-Cisco Certification Prep III	1.2	Bachelor's degree in Computer Science, Management Information Systems, Information Technology or a related bachelor's degree and 2,000 hours of related work experience. In addition-Completion of Cisco's train-the-trainer training with a Cisco-certified center.	Associate's degree in Computer Information Systems, Computer Science, Information Technology, or a related associate's degree and 8,000 hours of related experience. For NET 173, Cisco CCNA Certification and Completion of Cisco's train-the-trainer training with a Cisco-certified center (or 2,000 hours of equivalent work-related experience) is required.				
NET 175-CCNA Certification Prep	1.2	Bachelor's degree in Computer Science, Management Information Systems, Information Technology or a related bachelor's degree and 2,000 hours of related work experience. In addition: For NET 175, passing of Cisco's CCNA Certification Exam, or TestOut Routing and Switching Certification Exam (or 2,000 hours of equivalent of work-related experience) is required.	Associate's degree in Computer Information Systems, Computer Science, Information Technology, or a related associate's degree and 8,000 hours of related experience. In addition: For NET 175, passing of Cisco's CCNA Certification Exam, or TestOut Routing and Switching Certification Exam (or 2,000 hours of equivalent of work-related experience) is required.				
NET 180-Computer Security Awareness	1.2	Bachelor's degree in Computer Science, Management Information Systems, Information Technology or a related bachelor's degree and 2,000 hours of related work experience.	Associate's degree in Computer Information Systems, Computer Science, Information Technology, or a related associate's degree and 8,000 hours of related experience.				
NET 183-Security+ Certification Prep	1.2	Bachelor's degree in Computer Science, Management Information Systems, Information Technology or a related bachelor's degree and 2,000 hours of related work experience. In addition: For NET 185, Security+ Certification or TestOut Security Pro Certification Exam (or 2000 hours of equivalent work-related experience) is required.	Associate's degree in Computer Information Systems, Computer Science, Information Technology, or a related associate's degree and 8,000 hours of related experience. In addition: For NET 185, Security+ Certification or TestOut Security Pro Certification (or 2000 hours of equivalent work-related experience) is required.				

NET 185-Ethical Hacking	1.2	Bachelor's degree in Computer Science, Management Information Systems, Information Technology or a related bachelor's degree and 2,000 hours of related work experience. In addition: For NET 185, EC-Council Certified Ethical Hacker V12 Certification or TestOut Ethical Hacker Pro Certification (or 2,000 hours of equivalent work-related experience) is required.	Associate's degree in Computer Information Systems, Computer Science, Information Technology, or a related associate's degree and 8,000 hours of related experience. In addition: For NET 185, EC-Council Certified Ethical Hacker V12 Certification or TestOut Ethical Hacker Pro Certification (or 2,000 hours of equivalent work-related experience) is required.				
NET 251-Windows Server II	1.2	Bachelor's degree in Computer Science, Management Information Systems, Information Technology or a related bachelor's degree and 2,000 hours of related work experience. In addition: For NET 251, passing of Microsoft Certification Exam AZ-801, or TestOut Hybrid Server Pro: Advanced Certification Exam (or 2,000 hours of equivalent work-related experience) is required.	Associate's degree in Computer Information Systems, Computer Science, Information Technology, or a related associate's degree and 8,000 hours of related experience. In addition: For NET 251, passing of Microsoft Certification Exam AZ-801, or TestOut Hybrid Server Pro: Advanced Certification Exam (or 2,000 hours of equivalent work-related experience) is required.				
NET 252-Windows Server III	6-8	Bachelor's degree in Computer Science, Management Information Systems, Information Technology or a related bachelor's degree and 2,000 hours of related work experience. In addition: For NET 252, passing of Microsoft Certification Exam 70-242 on TestOut Server Pro 2016 Identity Certification Exam (or 2,000 hours of equivalent work-related experience) is required.	Associate's degree in Computer Information Systems, Computer Science, Information Technology, or a related associate's degree and 8,000 hours of related experience. In addition: For NET 252, passing of Microsoft Certification Exam 70-242 on TestOut Server Pro 2016 Identity Certification Exam (or 2,000 hours of equivalent work-related experience) is required.				
NET 260-Cloud+ Certification Prep	1.2	Bachelor's degree in Computer Science, Management Information Systems, Information Technology or a related bachelor's degree and 2,000 hours of related work experience. In addition: For NET 260, Cloud+ Certification (or 2,000 hours of equivalent work-related experience) is required.	Associate's degree in Computer Information Systems, Computer Science, Information Technology, or a related associate's degree and 8,000 hours of related experience. In addition: For NET 260, Cloud+ Certification (or 2,000 hours of equivalent work-related experience) is required.				
NET 280-CySA+ Certification Prep	1.2	Bachelor's degree in Computer Science, Management Information Systems, Information Technology or a related bachelor's degree and 2,000 hours of related work experience. In addition: For NET 280, CySA+ Certification or TestOut CyberDefense Pro Certification Exam (or 2,000 hours of equivalent work-related experience) is required.	Associate's degree in Computer Information Systems, Computer Science, Information Technology, or a related associate's degree and 8,000 hours of related experience. In addition: For NET 280, CySA+ Certification or TestOut CyberDefense Pro Certification Exam (or 2,000 hours of equivalent work-related experience) is required.				
NURSING							
NUR 095-Directed Study in Nursing	1.6	Master's degree in Nursing. Currently licensed as a registered professional nurse (or eligibility for licensure) in Illinois with at least 4,000 hours of experience in clinical nursing practice. Work experience in an acute care setting within the last 2 years.	Per Illinois Nursing Act				
NUR 112-Fundamentals of Nursing Theory	1.2	Master's degree in Nursing. Currently licensed as a registered professional nurse (or eligibility for licensure) in Illinois with at least 4,000 hours of experience in clinical nursing practice. Work experience in an acute care setting within the last 2 years.	Per Illinois Nurse Practice Act				
NUR 115-Fundamentals of Nursing Practice	1.2	Master's degree in Nursing. Currently licensed as a registered professional nurse (or eligibility for licensure) in Illinois with at least 4,000 hours of experience in clinical nursing practice. Work experience in an acute care setting within the last 2 years.	Per Illinois Nurse Practice Act				
NUR 125-UPN to ADN Transition	1.2	Master's degree in Nursing. Currently licensed as a registered professional nurse (or eligibility for licensure) in Illinois with at least 4,000 hours of experience in clinical nursing practice. Work experience in an acute care setting within the last 2 years.	Per Illinois Nurse Practice Act				
NUR 130-Concepts of Nursing Practice I	1.2	Master's degree in Nursing. Currently licensed as a registered professional nurse (or eligibility for licensure) in Illinois with at least 4,000 hours of experience in clinical nursing practice. Work experience in an acute care setting within the last 2 years.	Per Illinois Nurse Practice Act				
NUR 135-Concepts of Nursing Practice II	1.2	Master's degree in Nursing. Currently licensed as a registered professional nurse (or eligibility for licensure) in Illinois with at least 4,000 hours of experience in clinical nursing practice. Work experience in an acute care setting within the last 2 years.	Per Illinois Nurse Practice Act				
NUR 212-Concepts of Nursing Practice III	1.2	Master's degree in Nursing. Currently licensed as a registered professional nurse (or eligibility for licensure) in Illinois with at least 4,000 hours of experience in clinical nursing practice. Work experience in an acute care setting within the last 2 years.	Per Illinois Nurse Practice Act				
NUR 215-Concepts of Psychiatric Nursing	1.2	Master's degree in Nursing. Currently licensed as a registered professional nurse (or eligibility for licensure) in Illinois with at least 4,000 hours of experience in clinical nursing practice. Work experience in an acute care setting within the last 2 years.	Per Illinois Nurse Practice Act				
NUR 222-Concepts of Family Nursing	1.2	Master's degree in Nursing. Currently licensed as a registered professional nurse (or eligibility for licensure) in Illinois with at least 4,000 hours of experience in clinical nursing practice. Work experience in an acute care setting within the last 2 years.	Per Illinois Nurse Practice Act				
NUR 225-Complex Issues in Healthcare	1.2	Master's degree in Nursing. Currently licensed as a registered professional nurse (or eligibility for licensure) in Illinois with at least 4,000 hours of experience in clinical nursing practice. Work experience in an acute care setting within the last 2 years.	Per Illinois Nurse Practice Act				
NUR 240-Nursing Leadership	1.2	Master's degree in Nursing. Currently licensed as a registered professional nurse (or eligibility for licensure) in Illinois with at least 4,000 hours of experience in clinical nursing practice. Work experience in an acute care setting within the last 2 years.	Per Illinois Nurse Practice Act				
OCCUPATIONAL THERAPY ASSISTANT							
				OTA 100- Disability in U.S. Society	1.2	Bachelor's degree in Occupational Therapy, Rehabilitation & Disability Services, or Special Education or Learning Disabilities	
OTA 110- Foundations of Occupational Therapy	1.2	Bachelor's degree from an accredited institution, and current state license as an OT or OTA with 4,000 hours of related work experience with NBCOT certification.	Current Illinois License and certification as an occupational therapy practitioner with a degree from an accredited institution. Must have 4,000 hours of related work experience.				
OTA 120-Therapeutic Methods I	1.2	Bachelor's degree from an accredited institution, and current state license as an OT or OTA with 4,000 hours of related work experience, with NBCOT certification.	Current Illinois License and certification as an occupational therapy practitioner with a degree from an accredited institution. Must have 4,000 hours of related work experience.				
OTA 130-Occupations Across the Lifespan	1.2	Bachelor's degree from an accredited institution, and current state license as an OT or OTA with 4,000 hours of related work experience, with NBCOT certification.	Current Illinois License and certification as an occupational therapy practitioner with a degree from an accredited institution. Must have 4,000 hours of related work experience.				

OTA 140-Dynamics of Human Movement	1.2	Bachelor's degree from an accredited institution, and current state license as an OT or OTA with 4,000 hours of related work experience, with NBCOT certification.	Current Illinois License and certification as an occupational therapy practitioner with a degree from an accredited institution. Must have 4,000 hours of related work experience.				
OTA 150-Conditions Disrupting Participation	1.2	Bachelor's degree from an accredited institution, and current state license as an OT or OTA with 4,000 hours of related work experience with NBCOT certification.	Current Illinois License and certification as an occupational therapy practitioner with a degree from an accredited institution. Must have 4,000 hours of related work experience.				
OTA 160-Psychosocial Rehab Theory & Methods	1.2	Bachelor's degree from an accredited institution, and current state license as an OT or OTA with 4,000 hours of related work experience with NBCOT certification.	Current Illinois License and certification as an occupational therapy practitioner with a degree from an accredited institution. Must have 4,000 hours of related work experience.				
OTA 170-Therapeutic Methods II	1.2	Bachelor's degree from an accredited institution, and current state license as an OT or OTA with 4,000 hours of related work experience with NBCOT certification.	Current Illinois License and certification as an occupational therapy practitioner with a degree from an accredited institution. Must have 4,000 hours of related work experience.				
OTA 210-Physical Theory and Rehab Methods	1.2	Bachelor's degree from an accredited institution, and current state license as an OT or OTA with 4,000 hours of related work experience with NBCOT certification.	Current Illinois License and certification as an occupational therapy practitioner with a degree from an accredited institution. Must have 4,000 hours of related work experience.				
OTA 220-Therapeutic Methods III	1.2	Bachelor's degree from an accredited institution, and current state license as an OT or OTA with 4,000 hours of related work experience with NBCOT certification.	Current Illinois License and certification as an occupational therapy practitioner with a degree from an accredited institution. Must have 4,000 hours of related work experience.				
OTA 230-Professional Analysis in Practice	1.2	Bachelor's degree from an accredited institution, and current state license as an OT or OTA with 4,000 hours of related work experience with NBCOT certification.	Current Illinois License and certification as an occupational therapy practitioner with a degree from an accredited institution. Must have 4,000 hours of related work experience.				
OTA 240-Health Services Management	1.2	Bachelor's degree from an accredited institution, and current state license as an OT or OTA with 4,000 hours of related work experience with NBCOT certification.	Current Illinois License and certification as an occupational therapy practitioner with a degree from an accredited institution. Must have 4,000 hours of related work experience.				
OTA 250-Professional Practice Seminar	1.2	Bachelor's degree from an accredited institution, and current state license as an OT or OTA with 4,000 hours of related work experience with NBCOT certification.	Current Illinois License and certification as an occupational therapy practitioner with a degree from an accredited institution. Must have 4,000 hours of related work experience.				
OTA 260-Fieldwork Level IIA	1.2	Bachelor's degree from an accredited institution, and current state license as an OT or OTA with 4,000 hours of related work experience with NBCOT certification.	Current Illinois License and certification as an occupational therapy practitioner with a degree from an accredited institution. Must have 4,000 hours of related work experience.				
OTA 265-Fieldwork Level IIB	1.2	Bachelor's degree from an accredited institution, and current state license as an OT or OTA with 4,000 hours of related work experience with NBCOT certification.	Current Illinois License and certification as an occupational therapy practitioner with a degree from an accredited institution. Must have 4,000 hours of related work experience.				
OTA 200-Topics in Occupational Therapy	0-3	Bachelor's degree from an accredited institution, and current state license as an OT or OTA with 4,000 hours of related work experience with NBCOT certification--	Current Illinois License and certification as an occupational therapy practitioner with a degree from an accredited institution--Must have 4,000 hours of related work experience--				
PARALEGAL							
PAR 101-Introduction to Paralegal Studies	1.2	Bachelor's degree in Paralegal Studies or related degree with at least 2,000 hours of related work experience.					
PAR 102-Legal Research and Writing	1.2	Bachelor's degree in Paralegal Studies or related degree with at least 2,000 hours of related work experience.					
PAR 103-Civil Litigation and Discovery	1.2	Bachelor's degree in Paralegal Studies or related degree with at least 2,000 hours of related work experience.					
PAR 110-Law Office Technology	1.2	Bachelor's degree in Paralegal Studies or related degree with at least 2,000 hours of related work experience.					
PAR 120-Tort and Insurance Law	1.2	Bachelor's degree in Paralegal Studies or related degree with at least 2,000 hours of related work experience.					
PAR 121-Contract Law	1.2	Bachelor's degree in Paralegal Studies or related degree with at least 2,000 hours of related work experience.					
PAR 122-Real Property	1.2	Bachelor's degree in Paralegal Studies or related degree with at least 2,000 hours of related work experience.					
PAR 123-Family Law	1.2	Bachelor's degree in Paralegal Studies or related degree with at least 2,000 hours of related work experience.					
PAR 124-Intellectual Property Law	1.2	Bachelor's degree in Paralegal Studies or related degree with at least 2,000 hours of related work experience.					
PAR 125-Estate Planning and Probate Law	1.2	Bachelor's degree in Paralegal Studies or related degree with at least 2,000 hours of related work experience.					
PAR 255-Paralegal Studies Internship	1.2	Bachelor's degree in Paralegal Studies or related degree with at least 2,000 hours of related work experience.					
PASTRY							
PAS 101-Pastry Skills I	1.2	Bachelor's degree in Hospitality, Culinary Arts or related field and 2,000 hours of related work experience	Associate degree in Culinary, Hospitality or Pastry or related degree with 6000 hours work experience or 8000 hours work experience and industry certified				
PAS 102-Pastry Skills II	1.2	Bachelor's degree in Hospitality, Culinary Arts or related field and 2,000 hours of related work experience	Associate degree in Culinary, Hospitality or Pastry or related degree with 6000 hours work experience or 8000 hours work experience and industry certified				
PAS 103-Pastry Skills II	1.2	Bachelor's degree in Hospitality, Culinary Arts or related field and 2,000 hours of related work experience	Associate degree in Culinary, Hospitality or Pastry or related degree with 6000 hours work experience or 8000 hours work experience and industry certified				
PAS 208-Bakery Operations	1.2	Bachelor's degree in Hospitality, Culinary Arts or related field and 2,000 hours of related work experience	Associate degree in Culinary, Hospitality or Pastry or related degree with 6000 hours work experience with direct supervisory experience or 8000 hours work experience and industry certified				
PAS 240-Decorative Pastry Skills	1.2	Bachelor's degree in Hospitality, Culinary Arts or related field and 2,000 hours of related work experience	Associate degree in Culinary, Hospitality or Pastry or related degree with 6000 hours work experience or 8000 hours work experience and industry certified				
PAS 250-Confections & Chocolates	1.2	Bachelor's degree in Hospitality, Culinary Arts or related field and 2,000 hours of related work experience	Associate degree in Culinary, Hospitality or Pastry or related degree with 6000 hours work experience or 8000 hours work experience and industry certified				
PAS 255-Pastry Business Internship	1.2	Bachelor's degree in Hospitality, Culinary Arts or related field and 2,000 hours of related work experience	Associate degree in Culinary, Hospitality or Pastry or related degree with 6000 hours work experience with direct supervisory experience or 8000 hours work experience and industry certified				
PAS 260-Baking for Restricted Diets	1.2	Bachelor's degree in Hospitality, Culinary Arts or related field and 2,000 hours of related work experience	Associate degree in Culinary, Hospitality or Pastry or related degree with 6000 hours work experience or 8000 hours work experience and industry certified				
PERSONAL DEVELOPMENT							
PDV 100-Personal Development	1.1	Master's degree in Counseling to include 15 hours of counseling theories, career counseling, testing, group counseling and a supervised practicum. 2,000 hours of counseling experience.					
PDV 105-Lifelong Learning Skills	1.1	Master's degree in Counseling to include 15 hours of counseling theories, career counseling, testing, group counseling and a supervised practicum. 2,000 hours of counseling experience.					
PDV 110-Career Development	1.1	Master's degree in Counseling to include 15 hours of counseling theories, career counseling, testing, group counseling and a supervised practicum. 2,000 hours of counseling experience.					
PHILOSOPHY							

PHI 151-Introduction to Philosophy	1.1	Master's degree in the discipline or Master's degree and 18 graduate credit hours in the discipline.					
PHI 155-Introduction to Logic	1.1	Master's degree in the discipline or Master's degree and 18 graduate credit hours in the discipline.					
PHI 158- Feminist Philosophy	1.1	Master's degree in the discipline or Master's degree and 18 graduate credit hours in the discipline.					
PHI 160- Eastern Philosophy	1.1	Master's degree in the discipline or Master's degree and 18 graduate credit hours in the discipline.					
PHI 240-Philosophy of Religion	1.1	Master's degree in the discipline or Master's degree and 18 graduate credit hours in the discipline.					
PHI 251-Introduction to Ethics	1.1	Master's degree in the discipline or Master's degree and 18 graduate credit hours in the discipline.					
PHI 252- Medical Ethics	1.1	Master's degree in the discipline or Master's degree and 18 graduate credit hours in the discipline.					
PHI 255-Living with Death	1.1	Master's degree in the discipline or Master's degree and 18 graduate credit hours in the discipline.					
PHI 261-Religions of the World	1.1	Master's degree in the discipline or Master's degree and 18 graduate credit hours in the discipline.					
PHI 262- Religious Texts	1.1	Master's degree in the discipline or Master's degree and 18 graduate credit hours in the discipline.					
PHI 290-Topics in Philosophy	1.1	Master's degree in the discipline or Master's degree and 18 graduate credit hours in the discipline.					
PHYSICS							
PHY 280-General Physics I	1.1	Master of Science degree in Physics, Engineering, or any master's with 18 graduate hours in Physics or Engineering.					
PHY 281-General Physics II	1.1	Master of Science degree in Physics, Engineering, or any master's with 18 graduate hours in Physics or Engineering.					
PHY 291-Principles of Physics I	1.1	Master of Science degree in Physics, Engineering, or any master's with 18 graduate hours in Physics or Engineering.					
PHY 292-Principles of Physics II	1.1	Master of Science degree in Physics, Engineering, or any master's with 18 graduate hours in Physics or Engineering.					
PHY 293-Principles of Physics III	1.1	Master of Science degree in Physics, Engineering, or any master's with 18 graduate hours in Physics or Engineering.					
PHY 294-Thermal Physics	1.1	Master of Science degree in Physics, Engineering, or any master's with 18 graduate hours in Physics or Engineering.					
POLITICAL SCIENCE							
PLT 150-Introduction to Political Science	1.1	Master's degree in the discipline or Master's degree and 18 graduate credit hours in the discipline.					
PLT 151-United States Government	1.1	Master's degree in the discipline or Master's degree and 18 graduate credit hours in the discipline.					
PLT 155-State and Local Government	1.1	Master's degree in the discipline or Master's degree and 18 graduate credit hours in the discipline.					
PLT 160-The Constitution: That Delicate Balance	1.1	Master's degree in the discipline or Master's degree and 18 graduate credit hours in the discipline.					
PLT 252-International Relations	1.1	Master's degree in the discipline or Master's degree and 18 graduate credit hours in the discipline.					
PLT 255-Comparative Government	1.1	Master's degree in the discipline or Master's degree and 18 graduate credit hours in the discipline.					
PLT 261-Modern Latin America	1.1	Master's degree in the discipline or Master's degree and 18 graduate credit hours in the discipline.					
PLT 281-Introduction to Asia	1.1	Master's degree in the discipline or Master's degree and 18 graduate credit hours in the discipline.					
PSYCHOLOGY							
PSY 151-Introduction to Psychology	1.1	Master's degree in Psychology or Master's degree and 18 graduate credit hours in Psychology.					
PSY 175-Human Sexuality	1.1	Master's degree in Psychology or Master's degree and 18 graduate credit hours in Psychology.					
PSY 250-Human Development Over the Life Span	1.1	Master's degree in Psychology or Master's degree and 18 graduate credit hours in Psychology.					
PSY 251-Child Psychology	1.1	Master's degree in Psychology or Master's degree and 18 graduate credit hours in Psychology.					
PSY 260-Introduction to Gerontology	1.1	Master's degree in Psychology or Master's degree and 18 graduate credit hours in Psychology.					
PSY 265-Social Psychology	1.1	Master's degree in Psychology or Master's degree and 18 graduate credit hours in Psychology.					
PSY 270-Introduction to Forensic Psychology	1.1	Master's degree in Psychology or Master's degree and 18 graduate credit hours in Psychology.					
PSY 271-Educational Psychology	1.1	Master's degree in Psychology or Master's degree and 18 graduate credit hours in Psychology.					
PSY 275-Abnormal Psychology	1.1	Master's degree in Psychology or Master's degree and 18 graduate credit hours in Psychology.					
PSY 280-Theories of Personality	1.1	Master's degree in Psychology or Master's degree and 18 graduate credit hours in Psychology.					
PSY 290-Topics in Psychology	1.1	Master's degree in Psychology or Master's degree and 18 graduate credit hours in Psychology.					
PHYSICAL THERAPY ASSISTANT							
PTA 101-Introduction to PTA	1.2	Bachelor degree in Physical Therapy or related healthcare or science field; Licensed Physical Therapists (PTs) or Physical Therapist Assistants (PTAs) with at least 3,600 hours of full-time, post-licensure clinical experience in physical therapy. Contemporary expertise in assigned teaching areas. Demonstrated effectiveness in teaching and student evaluation.	Associate of Applied Science in Physical Therapy Assistant; Physical Therapists (PTs) or Physical Therapist Assistants (PTAs) who are licensed with at least 3,600 hours of full-time, post-licensure clinical experience in physical therapy. Contemporary expertise in assigned teaching areas. Demonstrated effectiveness in teaching and student evaluation.				
PTA 120-Patient Interventions I	1.2	Bachelor degree in Physical Therapy or related healthcare or science field; Licensed Physical Therapists (PTs) or Physical Therapist Assistants (PTAs) with at least 3,600 hours of full-time, post-licensure clinical experience in physical therapy. Contemporary expertise in assigned teaching areas. Demonstrated effectiveness in teaching and student evaluation.	Associate of Applied Science in Physical Therapy Assistant; Physical Therapists (PTs) or Physical Therapist Assistants (PTAs) who are licensed with at least 3,600 hours of full-time, post-licensure clinical experience in physical therapy. Contemporary expertise in assigned teaching areas. Demonstrated effectiveness in teaching and student evaluation.				
PTA 130-Patient Assessment I	1.2	Bachelor degree in Physical Therapy or related healthcare or science field; Licensed Physical Therapists (PTs) or Physical Therapist Assistants (PTAs) with at least 3,600 hours of full-time, post-licensure clinical experience in physical therapy. Contemporary expertise in assigned teaching areas. Demonstrated effectiveness in teaching and student evaluation.	Associate of Applied Science in Physical Therapy Assistant; Physical Therapists (PTs) or Physical Therapist Assistants (PTAs) who are licensed with at least 3,600 hours of full-time, post-licensure clinical experience in physical therapy. Contemporary expertise in assigned teaching areas. Demonstrated effectiveness in teaching and student evaluation.				

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				RAD 290-Radiologic Clinical Practicum V	Bachelor's degree, valid American Registry of Radiologic Technologists (ARRT) certification in radiography, minimum of three years' clinical experience as a radiology technician, minimum two years' experience in a Joint Review Committee on Education in Radiologic Technology (JRCERT) accredited program.	
Respiratory Therapy	1.2					
				RSP 101-Introduction to Respiratory therapy	Bachelor's degree, valid Registered Respiratory Therapist (RRT) credential, current state license, minimum of four years' experience as a RRT of which at least two years include clinical respiratory care, minimum two years' experience teaching in a CoARC accredited respiratory care program or as a clinical instructor/preceptor for students in such programs.	
				RSP 103-Respiratory Therapy Procedures	Bachelor's degree, valid Registered Respiratory Therapist (RRT) credential, current state license, minimum of four years' experience as a RRT of which at least two years include clinical respiratory care, minimum two years' experience teaching in a CoARC accredited respiratory care program or as a clinical instructor/preceptor for students in such programs.	
				RSP 105-Harmacology for Respiratory Therapy	Bachelor's degree, valid Registered Respiratory Therapist (RRT) credential, current state license, minimum of four years' experience as a RRT of which at least two years include clinical respiratory care, minimum two years' experience teaching in a CoARC accredited respiratory care program or as a clinical instructor/preceptor for students in such programs.	
				RSP 107-Advanced Respiratory Procedures	Bachelor's degree, valid Registered Respiratory Therapist (RRT) credential, current state license, minimum of four years' experience as a RRT of which at least two years include clinical respiratory care, minimum two years' experience teaching in a CoARC accredited respiratory care program or as a clinical instructor/preceptor for students in such programs.	
				RSP 109-Respiratory Disease and Diagnostic I	Bachelor's degree, valid Registered Respiratory Therapist (RRT) credential, current state license, minimum of four years' experience as a RRT of which at least two years include clinical respiratory care, minimum two years' experience teaching in a CoARC accredited respiratory care program or as a clinical instructor/preceptor for students in such programs.	
				RSP 111-Respiratory Therapy Clinical Practice I	Bachelor's degree, valid Registered Respiratory Therapist (RRT) credential, current state license, minimum of four years' experience as a RRT of which at least two years include clinical respiratory care, minimum two years' experience teaching in a CoARC accredited respiratory care program or as a clinical instructor/preceptor for students in such programs.	
				RSP 201-Respiratory Therapy Clinical Practice II	Bachelor's degree, valid Registered Respiratory Therapist (RRT) credential, current state license, minimum of four years' experience as a RRT of which at least two years include clinical respiratory care, minimum two years' experience teaching in a CoARC accredited respiratory care program or as a clinical instructor/preceptor for students in such programs.	
				RSP 203-Respiratory Disease and Diagnostic II	Bachelor's degree, valid Registered Respiratory Therapist (RRT) credential, current state license, minimum of four years' experience as a RRT of which at least two years include clinical respiratory care, minimum two years' experience teaching in a CoARC accredited respiratory care program or as a clinical instructor/preceptor for students in such programs.	
				RSP 205-Intensive Respiratory Care	Bachelor's degree, valid Registered Respiratory Therapist (RRT) credential, current state license, minimum of four years' experience as a RRT of which at least two years include clinical respiratory care, minimum two years' experience teaching in a CoARC accredited respiratory care program or as a clinical instructor/preceptor for students in such programs.	
				RSP 207-Pulmonary Function Testing	Bachelor's degree, valid Registered Respiratory Therapist (RRT) credential, current state license, minimum of four years' experience as a RRT of which at least two years include clinical respiratory care, minimum two years' experience teaching in a CoARC accredited respiratory care program or as a clinical instructor/preceptor for students in such programs.	
				RSP 209-Hemodynamic Monitoring	Bachelor's degree, valid Registered Respiratory Therapist (RRT) credential, current state license, minimum of four years' experience as a RRT of which at least two years include clinical respiratory care, minimum two years' experience teaching in a CoARC accredited respiratory care program or as a clinical instructor/preceptor for students in such programs.	
				RSP 211-Respiratory Therapy Clinical Practice III	Bachelor's degree, valid Registered Respiratory Therapist (RRT) credential, current state license, minimum of four years' experience as a RRT of which at least two years include clinical respiratory care, minimum two years' experience teaching in a CoARC accredited respiratory care program or as a clinical instructor/preceptor for students in such programs.	
				RSP 213-Neonatal and Pediatric Respiratory Care	Bachelor's degree, valid Registered Respiratory Therapist (RRT) credential, current state license, minimum of four years' experience as a RRT of which at least two years include clinical respiratory care, minimum two years' experience teaching in a CoARC accredited respiratory care program or as a clinical instructor/preceptor for students in such programs.	
				RSP 215-Critical Care and Emergency Respiratory Therapy	Bachelor's degree, valid Registered Respiratory Therapist (RRT) credential, current state license, minimum of four years' experience as a RRT of which at least two years include clinical respiratory care, minimum two years' experience teaching in a CoARC accredited respiratory care program or as a clinical instructor/preceptor for students in such programs.	
				RSP 217-Respiratory Therapy Clinical Practice IV	Bachelor's degree, valid Registered Respiratory Therapist (RRT) credential, current state license, minimum of four years' experience as a RRT of which at least two years include clinical respiratory care, minimum two years' experience teaching in a CoARC accredited respiratory care program or as a clinical instructor/preceptor for students in such programs.	
				RSP 219-Respiratory Therapy Board Review	Bachelor's degree, valid Registered Respiratory Therapist (RRT) credential, current state license, minimum of four years' experience as a RRT of which at least two years include clinical respiratory care, minimum two years' experience teaching in a CoARC accredited respiratory care program or as a clinical instructor/preceptor for students in such programs.	
READING						
RDG 089-Basic Reading Skills	1.4	Bachelor's degree in Reading or English; Master's degree in Reading or related field (e.g., Linguistics), or Master's degree with at least 18 graduate Reading hours preferred.				

RDG 090-Reading Improvement	1.4	Bachelor's degree in Reading or English; Master's degree in Reading or related field (e.g., Linguistics), or Master's degree with at least 18 graduate Reading hours preferred.					
RDG 092-Concentration and Note-Taking	1.4	Bachelor's degree in Reading or English; Master's degree in Reading or related field (e.g., Linguistics), or Master's degree with at least 18 graduate Reading hours preferred.					
RDG 093-Test-Taking	1.4	Bachelor's degree in Reading or English; Master's degree in Reading or related field (e.g., Linguistics), or Master's degree with at least 18 graduate Reading hours preferred.					
RDG 110-Critical Reading Skills	1.1	Master's degree in Reading or related field (e.g., Linguistics), or Master's degree with at least 18 graduate Reading hours.					
ROBOTICS							
ROB 110- Introduction to Robotics	1.2	Bachelor's degree with at least 12 credits in Programming or Robotics, Bachelor of Science degree in Computer Science, or a related field with 2,000 hours of related experience.					
ROB 200-Cyber-Physical Systems	1.2	Bachelor's degree with at least 12 credits in Programming or Robotics, Bachelor of Science degree in Computer Science, or a related field with 2,000 hours of related experience.					
ROB 211-Distributed Robotic Systems	1.2	Bachelor's degree with at least 12 credits in Programming or Robotics, Bachelor of Science degree in Computer Science, or a related field with 2,000 hours of related experience.					
ROB 220-Artificial Intelligence	1.2	Bachelor's degree with at least 12 credits in Programming or Robotics, Bachelor of Science degree in Computer Science, or a related field with 2,000 hours of related experience.					
SOCIOLOGY							
SOC 151-Introduction to Sociology	1.1	Master's degree in the discipline or Master's degree and 18 graduate credit hours in the discipline.				Master's degree in the discipline, or Master's degree and 18 graduate credit hours in the discipline of Sociology or Anthropology.	
SOC 175- Sociology of Families	1.1	Master's degree in the discipline or Master's degree and 18 graduate credit hours in the discipline.					
SOC 251-Social Problems	1.1	Master's degree in the discipline or Master's degree and 18 graduate credit hours in the discipline.					
SOC 256-Sociology of Deviance	1.1	Master's degree in the discipline or Master's degree and 18 graduate credit hours in the discipline.					
SOC 260-Sociology of Race and Ethnicity	1.1	Master's degree in the discipline or Master's degree and 18 graduate credit hours in the discipline.					
SOC 261-Sex and Gender	1.1	Master's degree in the discipline or Master's degree and 18 graduate credit hours in the discipline.					
SONOGRAPHY							
			SON 100 - Intro to Sonography & Patient Care		Master's degree +Bachelor's degree in Diagnostic Medical Sonography (JRCODMS). ARDMS certification in abdomen, ob/gyn, breast, vascular technology. Minimum three years' of clinca experience as a registered sonographer, experience as faculty member/clinical instructor or preceptor	Associated degree in related field from a CAAHEP accredited program, minimum three years' of related practica work experience, ARDMS certification in abdomen, ob/gyn, breast, vascular technology, minimum three years' of clinical experience as a registered sonographer,	
			SON 120 - Ultrasound Physics & Instrumentation 1		Master's degree +Bachelor's degree in Diagnostic Medical Sonography (JRCODMS). ARDMS certification in abdomen, ob/gyn, breast, vascular technology. Minimum three years' of clinca experience as a registered sonographer, experience as faculty member/clinical instructor or preceptor	Associated degree in related field from a CAAHEP accredited program, minimum three years' of related practica work experience, ARDMS certification in abdomen, ob/gyn, breast, vascular technology, minimum three years' of clinical experience as a registered sonographer,	
			SON 125 - Ultrasound Physics & Instrumentation 2		Master's degree +Bachelor's degree in Diagnostic Medical Sonography (JRCODMS). ARDMS certification in abdomen, ob/gyn, breast, vascular technology. Minimum three years' of clinca experience as a registered sonographer, experience as faculty member/clinical instructor or preceptor	Associated degree in related field from a CAAHEP accredited program, minimum three years' of related practica work experience, ARDMS certification in abdomen, ob/gyn, breast, vascular technology, minimum three years' of clinical experience as a registered sonographer,	
			SON 130 - Sonography Sectional Anatomy		Master's degree +Bachelor's degree in Diagnostic Medical Sonography (JRCODMS). ARDMS certification in abdomen, ob/gyn, breast, vascular technology. Minimum three years' of clinca experience as a registered sonographer, experience as faculty member/clinical instructor or preceptor	Associated degree in related field from a CAAHEP accredited program, minimum three years' of related practica work experience, ARDMS certification in abdomen, ob/gyn, breast, vascular technology, minimum three years' of clinical experience as a registered sonographer,	
			SON 140 - Abdominal Sonography 1		Master's degree +Bachelor's degree in Diagnostic Medical Sonography (JRCODMS). ARDMS certification in abdomen, ob/gyn, breast, vascular technology. Minimum three years' of clinca experience as a registered sonographer, experience as faculty member/clinical instructor or preceptor	Associated degree in related field from a CAAHEP accredited program, minimum three years' of related practica work experience, ARDMS certification in abdomen, ob/gyn, breast, vascular technology, minimum three years' of clinical experience as a registered sonographer,	
			SON 145 - Abdominal Sonography 2		Master's degree +Bachelor's degree in Diagnostic Medical Sonography (JRCODMS). ARDMS certification in abdomen, ob/gyn, breast, vascular technology. Minimum three years' of clinca experience as a registered sonographer, experience as faculty member/clinical instructor or preceptor	Associated degree in related field from a CAAHEP accredited program, minimum three years' of related practica work experience, ARDMS certification in abdomen, ob/gyn, breast, vascular technology, minimum three years' of clinical experience as a registered sonographer,	
			SON 150 - OB/GYN Sonography 1		Master's degree +Bachelor's degree in Diagnostic Medical Sonography (JRCODMS). ARDMS certification in abdomen, ob/gyn, breast, vascular technology. Minimum three years' of clinca experience as a registered sonographer, experience as faculty member/clinical instructor or preceptor	Associated degree in related field from a CAAHEP accredited program, minimum three years' of related practica work experience, ARDMS certification in abdomen, ob/gyn, breast, vascular technology, minimum three years' of clinical experience as a registered sonographer,	
			SON 155 - OB/GYN Sonography 2		Master's degree +Bachelor's degree in Diagnostic Medical Sonography (JRCODMS). ARDMS certification in abdomen, ob/gyn, breast, vascular technology. Minimum three years' of clinca experience as a registered sonographer, experience as faculty member/clinical instructor or preceptor	Associated degree in related field from a CAAHEP accredited program, minimum three years' of related practica work experience, ARDMS certification in abdomen, ob/gyn, breast, vascular technology, minimum three years' of clinical experience as a registered sonographer,	
			SON 160 - Vascular Sonography 1		Master's degree +Bachelor's degree in Diagnostic Medical Sonography (JRCODMS). ARDMS certification in abdomen, ob/gyn, breast, vascular technology. Minimum three years' of clinca experience as a registered sonographer, experience as faculty member/clinical instructor or preceptor	Associated degree in related field from a CAAHEP accredited program, minimum three years' of related practica work experience, ARDMS certification in abdomen, ob/gyn, breast, vascular technology, minimum three years' of clinical experience as a registered sonographer,	
			SON 165 - Vascular Sonography 2		Master's degree +Bachelor's degree in Diagnostic Medical Sonography (JRCODMS). ARDMS certification in abdomen, ob/gyn, breast, vascular technology. Minimum three years' of clinca experience as a registered sonographer, experience as faculty member/clinical instructor or preceptor	Associated degree in related field from a CAAHEP accredited program, minimum three years' of related practica work experience, ARDMS certification in abdomen, ob/gyn, breast, vascular technology, minimum three years' of clinical experience as a registered sonographer,	
			SON 170 - Sonography of Superficial Structures		Master's degree +Bachelor's degree in Diagnostic Medical Sonography (JRCODMS). ARDMS certification in abdomen, ob/gyn, breast, vascular technology. Minimum three years' of clinca experience as a registered sonographer, experience as faculty member/clinical instructor or preceptor	Associated degree in related field from a CAAHEP accredited program, minimum three years' of related practica work experience, ARDMS certification in abdomen, ob/gyn, breast, vascular technology, minimum three years' of clinical experience as a registered sonographer,	
			SON 180 - DMS Professional Issues		Master's degree +Bachelor's degree in Diagnostic Medical Sonography (JRCODMS). ARDMS certification in abdomen, ob/gyn, breast, vascular technology. Minimum three years' of clinca experience as a registered sonographer, experience as faculty member/clinical instructor or preceptor	Associated degree in related field from a CAAHEP accredited program, minimum three years' of related practica work experience, ARDMS certification in abdomen, ob/gyn, breast, vascular technology, minimum three years' of clinical experience as a registered sonographer,	

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Approval of Course Fees for FY 2025-2026 – Amended

Information

The attached list identifies additional fees for credit courses offered at McHenry County College. Courses with changes are identified in red text and include a brief rationale for the changes occurring. Courses in black text are unchanged.

Recommendation

It is recommended that the Board of Trustees approves the attached list of course fees and that these fees be assessed, effective Summer 2025.



Clinton E. Gabbard
President

COURSE FEES - 2025-2026

COURSE #	COURSE TITLE	CURRENT FEE \$ 2024-2025	New Fee \$ 2025-2026	Comments (Justification)	What Fee Covers
ACC - 220	COMPUTERIZED APPLICATIONS FOR ACCOUNTING	\$115.00			QuickBooks Online Exam Fee, 1 Re-take, Study guide
ADD - 100	Programming Logic	\$0.00			Now using Open Education Resource textbook
ADD - 103	Fundamental Web Development	\$0.00			
ADD - 105	Programming for Android I	\$100.00	\$0.00	Changing to a laptop rental program	Laptop-rental
ADD - 107	Programming for iOS I	\$100.00	\$0.00	Changing to a laptop rental program	Laptop-rental
ADD - 109	Database Fundamentals	\$0.00			
ADD - 140	User Interface and Experience Design	\$0.00			
ADD - 147	JavaScript Programming	\$0.00			
ADD - 153	Advanced Web Development	\$0.00			
ADD - 155	Programming for Android II	\$100.00	\$0.00	Changing to a laptop rental program	Laptop-rental
ADD - 157	Programming for iOS II	\$100.00	\$0.00	Changing to a laptop rental program	Laptop-rental
ADD - 160	Intermediate Python	\$60.00	\$0.00	removed materials	Practice-Certification-Exams
ADD - 175	Content Management Systems for the Web	\$0.00			
ADD - 212	Content Management Systems for the Web	\$0.00			
ADD - 212	PHP and MySQL	\$0.00			
ADD - 215	Amazon Web Services	\$0.00			
ADD - 245	Machine Learning with Python	\$0.00			
ADD - 247	Application Development in JavaScript	\$0.00			
ADD - 280	Software Application Design and Development Capstone	\$100.00	\$0.00	Changing to a laptop rental program	Laptop-rental
AET-123	ASC PROJECT DELIVERY		\$25.00	New course to department moved from CMT	Technology and lab supplies
AET-125	ASC PRODUCTIVITY SOFTWARE		\$25.00	New course.	Technology and lab supplies
AET-141	INTERIOR DESIGN I	\$25.00			Technology and lab supplies
AET-142	HISTORY OF INTERIORS	\$25.00			Technology and lab supplies
AET-151	TECHNICAL DRAWING AUTOCAD I	\$25.00			Technology and lab supplies
AET-152	TECHNICAL DRAWING AUTOCAD II	\$25.00			Technology and lab supplies
AET-153	TECHNICAL DRAWING AUTOCAD III	\$25.00			Technology and lab supplies
AET-154	ARCHITECTURAL DRAWING AUTOCAD	\$25.00			Technology and lab supplies
AET-161	BIM RESIDENTIAL ARCH REVIT	\$25.00			Technology and lab supplies
AET-162	BIM COMMERCIAL ARCH REVIT	\$25.00			Technology and lab supplies
AET-165	BIM COORDINATION NAVISWORKS	\$25.00			Technology and lab supplies
AET-167	BIM MEP SYSTEMS REVIT		\$25.00	New course.	Technology and lab supplies
AET-169	BIM MANAGEMENT REVIT		\$25.00	New course.	Technology and lab supplies
AET-171	PARAMETRIC MODELING SOLIDWORKS I	\$25.00			Technology and lab supplies
AET-172	PARAMETRIC MODELING SOLIDWORKS II	\$25.00			Technology and lab supplies
AET-181	MASTERCAM I	\$25.00			Technology and lab supplies
AET-182	MASTERCAM II	\$25.00			Technology and lab supplies
AET-241	INTERIOR DESIGN II	\$25.00			Technology and lab supplies
AET-251	DESIGN-VISUALIZATION	\$25.00		Course deleted as part of Program of Study	Technology and lab supplies
AET-271	APPLIED STATISTICS	\$25.00		Course deleted as part of Program of Study	Technology and lab supplies
AET-290	TOPICS IN ARCHITECTURE/ENGINEERING	\$25.00			Technology and lab supplies
AET-299	INDEP STUDY IN DESIGN TECH	\$30.00			Technology and lab supplies
AGR-107	INTRO AGRICULTURE PRACTICUM	\$30.00			Greenhouse Supplies
AMT-100	PRINCIPLES OF AUTOMOTIVE TECHNOLOGY	\$60.00			Lab Supplies
AMT-120	AUTOMOTIVE ELECTRICITY FUNDAMENTALS	\$120.00	\$140.00	Change in price of digital multimeter provided to the students in the course.	Lab Supplies/ Digital Multimeter
AMT-140	AUTOMOTIVE ENGINE TECHNOLOGY	\$60.00			Lab Supplies
AMT-160	AUTOMOTIVE ELECTRONIC FUNDAMENTALS	\$60.00			Lab Supplies
AMT-170	MANUAL DRIVE TRAIN AND AXLES	\$60.00			Lab Supplies
AMT-180	AUTO STEERING-CHASSIS-SUSPENSION	\$60.00			Lab Supplies
AMT-200	COMPUTERIZED AUTOMOTIVE SYSTEMS	\$60.00			Lab Supplies
AMT-220	AUTOMOTIVE BRAKE SYSTEMS	\$60.00			Lab Supplies
AMT-230	HIGH PERFORMANCE ENGINE FUNDAMENTALS	\$60.00			Lab Supplies
AMT-240	AUTOMOTIVE CLIMATE CONTROL SYSTEMS	\$60.00			Lab Supplies
AMT-260	ADVANCED DIAGNOSTICS & DRIVEABILITY	\$60.00			Lab Supplies
AMT-270	AUTOMATIC TRANSMISSIONS & TRANSAXLES	\$60.00			Lab Supplies
ANI-100	2D ANIMATION	\$75.00			
ANI-103	ANIMATION TECHNIQUES 1	\$75.00			
ANI-105	3D MODELING AND ANIMATION 1	\$75.00			
ANI-203	ANIMATION TECHNIQUES 2	\$75.00			
ANI-205	3D MODELING AND ANIMATION 2	\$75.00			
ANT-160	INTRO TO PHYSICAL ANTHROPOLOGY	\$10.00			Lab Supplies
ANT-255	ARCHAEOLOGICAL FIELD SCHOOL	\$450.00	\$10.00	No longer using third party provider. New fee covers lab supply cost.	Lab Supplies
AOT-110	OUTLOOK	\$99.00			MOS Exam at new Certiport rate
AOT-120	WORD PROCESSING I	\$20.00			Skyepack
AOT-122	WORD PROCESSING II	\$119.00			Skyepack & MOS exam
AOT-130	PRESENTATION SOFTWARE	\$99.00			MOS exam
AOT-134	INTRODUCTION TO DESKTOP PUBLISHING	\$0.00			
AOT-231	SPREADSHEET APPLICATIONS II	\$99.00			MOS exam
AOT-234	ADVANCED DESKTOP PUBLISHING	\$0.00			
ARC-171	INTRODUCTION TO DESIGN I		\$80.00	New course.	Technology and lab supplies
ARC-172	INTRODUCTION TO DESIGN II		\$80.00	New course.	Technology and lab supplies
ARC-210	HISTORY OF WORLD ARCHITECTURE		\$25.00	New course.	Technology and lab supplies
ARC-222	ARCHITECTURAL TECH AND CONST I		\$25.00	New course.	Technology and lab supplies
ARC-224	ARCHITECTURAL TECH AND CONST II		\$25.00	New course.	Technology and lab supplies
ARC-232	STRUCTURAL FUNDAMENTALS		\$25.00	New course.	Technology and lab supplies
ARC-251	DESIGN VISUALIZATION AND PORTFOLIO		\$25.00	New course to department moved from AET.	Technology and lab supplies
ARC-273	FUNDAMENTALS OF DESIGN I		\$80.00	New course.	Technology and lab supplies
ARC-274	FUNDAMENTALS OF DESIGN II		\$80.00	New course.	Technology and lab supplies
ARM-151	Mechanical Assembly and Maintenance	\$85.00			Lab Supplies
ARM-275	ARM Capstone I	\$25.00			Lab Supplies
ARM-276	ARM Capstone II	\$25.00			Lab Supplies
ARM-277	Joint Capstone I	\$25.00			Lab Supplies
ARM-278	Joint Capstone II	\$25.00			Lab Supplies
ARM-250	ARM Internship I	\$25.00			Lab Supplies
ARM-161	Automation and Robotics I	\$25.00			Lab Supplies
ARM-220	Automation and Robotics II	\$25.00			Lab Supplies
ART-150	HUMANITIES THROUGH THE ARTS	\$10.00			
ART-151	ART APPRECIATION	\$10.00			
ART-152	INTRODUCTION TO STUDIO ART	\$25.00			Lab supplies
ART-153	2D DESIGN	\$25.00			Lab supplies
ART-155	NON-WESTERN ART	\$10.00			
ART-156	DRAWING I	\$25.00			Lab supplies
ART-157	DRAWING II	\$25.00			Lab supplies
ART-158	LIFE DRAWING	\$50.00			Lab supplies
ART-160	PAINTING I	\$25.00			Lab supplies
ART-165	ETHNIC FOLK ART	\$10.00			
ART-166	INTRODUCTION TO DIGITAL TOOLS	\$50.00			Lab supplies, including technology (software subscription)
ART-170	INTRODUCTION TO ART EDUCATION	\$10.00			
ART-171	ART HISTORY I	\$10.00			
ART-172	ART HISTORY II	\$10.00			
ART-174	STUDIES IN CONTEMPORARY ART	\$10.00			
ART-175	HISTORY OF PHOTOGRAPHY	\$10.00			
ART-176	FASHION AND ART	\$10.00			
ART-180	SCULPTURE I	\$45.00			Lab supplies
ART-184	JEWELRY/METALS I	\$75.00			Lab supplies
ART-185	FIBERS I	\$45.00			Lab supplies
ART-186	JEWELRY/METALS II	\$75.00			Lab supplies
ART-190	PROFESSIONAL PRACTICES	\$15.00			
ART-241	DARKROOM-PHOTOGRAPHY I	\$60.00			Lab supplies including chemicals
ART-242	DARKROOM PHOTOGRAPHY II	\$60.00			Lab supplies including chemicals
ART-244	COLOR PHOTOGRAPHY	\$50.00			Lab supplies including chemicals
ART-245	PRIMITIVE PHOTOGRAPHY	\$20.00			Lab supplies
ART-246	ALTERNATIVE PHOTO PROCESSING	\$50.00			Lab supplies including chemicals
ART-247	LARGE FORMAT PHOTOGRAPHY	\$50.00			Lab supplies including chemicals
ART-248	STUDIO LIGHTING I	\$45.00			Lab supplies
ART-249	STUDIO LIGHTING II	\$45.00			Lab supplies
ART-250	DIGITAL PHOTOGRAPHY I	\$60.00			Lab supplies including technology (software subscription)
ART-251	Audio, Video, New Media I	\$60.00			Lab Supplies including technology (software subscription)
ART-252	DIGITAL PHOTOGRAPHY II	\$60.00			Lab supplies including technology (software subscription)
ART-253	3D DESIGN	\$45.00			Lab supplies
ART-254	DIGITAL PHOTOGRAPHY III	\$60.00			Lab supplies including technology (software subscription)
ART-255	DIGITAL & FILM PHOTO EXPLORATION	\$60.00			Lab supplies including technology and chemicals
ART-257	DRAWING III	\$25.00			Lab supplies
ART-258	LIFE DRAWING II	\$50.00			Lab supplies
ART-261	PAINTING II	\$25.00			Lab supplies
ART-262	PAINTING III	\$25.00			Lab supplies
ART-263	PAINTING IV	\$25.00			Lab supplies
ART-264	BEGINNING WATERCOLOR	\$25.00			Lab supplies
ART-265	ADVANCED WATERCOLOR	\$25.00			Lab supplies
ART-266	ADVANCED PAINTING	\$34.00			Lab supplies
ART-271	CERAMICS I	\$60.00			Lab supplies including clay
ART-272	CERAMICS II	\$60.00			Lab supplies including clay
ART-273	CERAMICS III	\$60.00			Lab supplies including clay
ART-274	CERAMICS IV	\$60.00			Lab supplies including clay
ART-275	CERAMICS STUDIO	\$60.00			Lab supplies including clay
ART-280	SCULPTURE II	\$45.00			Lab supplies
ART-290	TOPICS IN ART	\$25.00			
ART-299	INDEP STUDY IN ART	\$25.00			Lab supplies
AVD-105	Audio Video Pre-Production I		\$25.00	Lab supplies including technology (software subscription)	Lab supplies including technology (software subscription)
AVD-150	Audio Video Production I		\$50.00	Lab supplies including technology (software subscription)	Lab supplies including technology (software subscription)
AVD-160	Audio Video Post-Production I		\$50.00	Lab supplies including technology (software subscription)	Lab supplies including technology (software subscription)
AVD-170	Motion Graphics I		\$50.00	Lab supplies including technology (software subscription)	Lab supplies including technology (software subscription)

McHenry County College
Course Fees 2022-2023

COURSE #	COURSE TITLE	CURRENT FEE \$ 2024-2025	New Fee \$ 2025-2026	Comments (Justification)	What Fee Covers
AVD-180	Sound Production I		\$50.00	Lab supplies including technology (software subscription)	Lab supplies including technology (software subscription)
AVD-250	Audio Video Production II		\$50.00	Lab supplies including technology (software subscription)	Lab supplies including technology (software subscription)
AVD-251	Audio Video Production III		\$50.00	Lab supplies including technology (software subscription)	Lab supplies including technology (software subscription)
AVD-260	Audio Video Post Production II		\$50.00	Lab supplies including technology (software subscription)	Lab supplies including technology (software subscription)
AVD-270	Motion Graphics II		\$50.00	Lab supplies including technology (software subscription)	Lab supplies including technology (software subscription)
AVD-280	Sound Production II		\$50.00	Lab supplies including technology (software subscription)	Lab supplies including technology (software subscription)
BIO-110	INTRODUCTION TO HUMAN BIOLOGY	\$40.00			Lab supplies
BIO-130	ENVIRONMENTAL FIELD BIOLOGY	\$40.00			Lab supplies
BIO-157	FUNDAMENTALS OF BIOLOGY	\$40.00			Lab supplies
BIO-158	EVOLUTION AND BIODIVERSITY	\$40.00			Lab supplies
BIO-230	HUMAN STRUCTURE AND FUNCTION	\$53.00			Lab supplies
BIO-255	MICROBIOLOGY	\$53.00			Lab supplies
BIO-263	HUMAN ANATOMY AND PHYSIOLOGY I	\$53.00			Lab supplies
BIO-264	HUMAN ANATOMY AND PHYSIOLOGY II	\$53.00			Lab supplies
BUS-145	BUSINESS APPLICATIONS OF MATH	\$20.00	\$0.00		
BUS-155	BUSINESS COMMUNICATIONS		\$35.00	Lumen Learning Course Material/Access	Access to course materials
BUS-175	INTERNATIONAL BUSINESS	\$32.95	33.95	Vendor Price Increase	Access to e-book
CDM-090	INTRODUCTION TO COMPUTER APPLICATION	\$26.00	\$0.00		
CDM-110	COMPUTER LITERACY FOR WINDOWS	\$0.00	\$110.00	CompTIA software	CompTIA software
CDM-290	TOPICS IN COMPUTERS & DIGITAL MEDIA	\$36.00	\$0.00		
CHM-115	CHEMISTRY AND SOCIETY	\$40.00			Lab supplies
CHM-164	INTRODUCTORY CHEMISTRY	\$40.00			Lab supplies
CHM-165	GENERAL CHEMISTRY I	\$40.00			Lab supplies
CHM-166	GENERAL CHEMISTRY II	\$40.00			Lab supplies
CHM-170	SURVEY OF ORGANIC AND BIOCHEMISTRY	\$40.00			Lab supplies
CHM-265	ORGANIC CHEMISTRY I	\$53.00			Lab supplies
CHM-266	ORGANIC CHEMISTRY II	\$53.00			Lab supplies
CIS-131	EMERGENCY DISPATCHER	\$25.00	\$0.00	No longer needed.	Biopatcher Simulator
CIS-230	STUDENT POLICE ACADEMY	\$25.00			Uniform shirts
CLM-101	CULINARY SKILLS I	\$150.00	\$175.00	Increase in supply cost	Lab Supplies
CLM-102	CULINARY SKILLS II	\$150.00	\$175.00	Increase in supply cost	Lab Supplies
CLM-103	CULINARY SKILLS III	\$150.00	\$175.00	Increase in supply cost	Lab Supplies
CLM-105	SANITATION AND SAFETY	\$76.50			ServSafe Book
CLM-180	BAR AND BEVERAGE MANAGEMENT	\$100.00	\$175.00	Increase in supply cost	Tasting supplies for class
CLM-208	RESTAURANT OPERATIONAL SKILLS	\$200.00			Lab supplies and ServSafe Alcohol Book
CLM-290	TOPICS IN CULINARY MANAGEMENT	\$100.00			Lab Supplies
CMT-120	BUILDING CODES AND ENFORCEMENT	\$25.00			ICC membership and industry certificate
CNC-105	Manual Machining I	\$50.00			Lab Supplies
CNC-106	Precision Machining I	\$50.00			Lab Supplies
CNC-115	Manual Machining II	\$50.00			Lab Supplies
CNC-155	Precision Machining II	\$50.00			Lab Supplies
CNC-156	Precision Machining III	\$50.00			Lab Supplies
CNC-157	Precision Machining IV	\$50.00			Lab Supplies
CNC-250	Precision Machining Internship				Lab Supplies
CNC-277	Precision Machining Capstone I	\$50.00			Lab Supplies
CNC-278	Precision Machining Capstone II	\$50.00			Lab Supplies
DBM-100	INTRO TO MYSQL DATABASE MGMT SYSTEMS	\$50.00			
DBM-110	SQL/DATABASE CONCEPTS	\$36.00			
DGM-107	INTRODUCTION TO DIGITAL LEGALITIES	\$25.00			
DGM-110	GAME DESIGN 1	\$25.00			
DGM-152	INTERFACE DESIGN	\$25.00			
DGM-153	DESIGNING THE USER EXPERIENCE	\$25.00			
DGM-160	3D GAME DEVELOPMENT 1	\$25.00			
DGM-168	COMPUTER ART I	\$50.00			
DGM-170	DIGITAL VIDEO PRODUCTION	\$100.00			
DGM-210	GAME DESIGN 2	\$25.00			
DGM-250	DIGITAL MEDIA INTERNSHIP	\$75.00			
DGM-256	DIGITAL FREELANCING	\$25.00			
DGM-260	3D GAME DEVELOPMENT 2	\$25.00			
DGM-265	AGILE PROJECT MANAGEMENT	\$25.00			
DGM-290	TOPICS IN DIGITAL MEDIA	\$25.00			
EAS-101	INTRODUCTION TO EARTH SCIENCE	\$10.00			Lab supplies
EAS-120	INTRODUCTION TO METEOROLOGY	\$28.00			Lab supplies
EAS-180	INTRO ASTRONOMY	\$28.00			Lab supplies
ECE-115	EARLY CHILDHOOD EDUCATION	\$25.00			Lab supplies
ECE-120	CHILD GROWTH AND DEVELOPMENT	\$25.00			Lab supplies
ECE-121	INFANT/TODDLER DEVELOPMENT AND CARE	\$25.00			Lab supplies
ECE-131	EARLY CHILD GUIDANCE & OBSERVATION	\$25.00			Lab supplies
ECE-150	CHILD STUDY AND OBSERVATION	\$35.00			Lab supplies, SD cards and flash drives for observations
ECE-204	EARLY CHILDHOOD LANGUAGE ARTS	\$30.00			Lab supplies
ECE-209	EARLY CHILD MUSIC/RHYTHMIC ACTIV	\$30.00			Lab supplies
ECE-214	EARLY CHILDHOOD ART ACTIVITIES	\$30.00			Lab supplies
ECE-219	EARLY CHILDHOOD SCIENCE AND MATH	\$30.00			Lab supplies
ECE-229	EARLY CHILD CURRICULUM & ACTIVITIES	\$35.00			Lab supplies
ECE-250	EARLY CHILDHOOD PRACTICUM	\$60.00			Lab supplies, t-shirts
ECE-290	TOPICS IN EARLY CHILDHOOD EDUCATION	\$35.00	\$0.00	All materials are now OER.	
EDU-257	LANGUAGE DEVELOPMENT	\$40.00	\$0.00	Language assessment tool is now free.	
EGR-151	ENGINEERING GRAPHICS	\$25.00			Supplies and online resources
EGR-251	STATICS	\$25.00			Equipment and supplies
EGR-252	DYNAMICS	\$25.00			Equipment and supplies
EGR-260	ELECTRICAL CIRCUITS ANALYSIS	\$25.00			Equipment and supplies
EMS-105	FIRST RESPONDER EMERGENCY AID	\$35.00			Medical Supplies used in Skills Labs
EMS-110	EMERGENCY MEDICAL TECHNICIAN-BASIC	\$225.00			Medical Supplies used in Skills Labs, EMT Polo
EMS-120	EMT-PARAMEDIC-MODULE-I	\$420.00			Medical Supplies used in Skills Labs; ACLS Fee
EMS-121	EMT-PARAMEDIC-MODULE-II	\$290.00			Medical Supplies used in Skills Labs; PALS Fee
EMS-122	EMT-PARAMEDIC-MODULE-III	\$490.00			Medical Supplies used in Skills Labs; ITLS Fee
EMS-123	EMT-PARAMEDIC-INTERNSHIP	\$9.00			
EMS-220	PARAMEDIC MODULE I		\$250.00	EMS Testing, Platinum Planner, Medical Supplies, Required Clinical Shirts	Software, medical supplies used in skills labs, shirts
EMS-221	PARAMEDIC MODULE II		\$200.00	Heartcode Advanced Cardiovascular Life Support (ACLS) Registration & Credentialing Fee, Medical Supplies	Heartcode ACLS, medical supplies used in skills labs
EMS-222	PARAMEDIC MODULE III		\$200.00	International Trauma Life Support (ITLS) Registration & Credentialing Fee, Medical Supplies	ITLS, Medical supplies used in skills labs
EMS-223	PARAMEDIC MODULE IV		\$200.00	Heartcode Pediatric Advanced Life Support (PALS) Registration & Credentialing Fee, Medical Supplies	Heartcode PALS, Medical supplies used in skills labs
EMS-224	PARAMEDIC MODULE V INTERNSHIP		\$0.00		
ENG-095	INTRODUCTION TO COLLEGE WRITING	\$10.00			Lab/technology fee
ENG-097	ACADEMIC READING AND WRITING FOR ELL	\$10.00			Lab/technology fee
ENG-105	TECHNICAL COMMUNICATIONS	\$10.00			Lab/technology fee
ENG-108	WRITING FOR THE WEB	\$10.00			Lab/technology fee
ENG-151	COMPOSITION I	\$10.00			Lab/technology fee
ENG-152	COMPOSITION II	\$10.00			Lab/technology fee
FRS-101	INTRODUCTION TO FIRE SCIENCE	\$52.00			Background check
FRS-150	BASIC OPERATIONS FIREFIGHTER	\$225.00			Equipment and supplies
FRS-250	FIRE SCIENCE PRACTICUM	\$52.00			Background check
FRS-252	HAZ-MAT FIRST RESPONDER-OPERATIONS	\$25.00			Specialized lab equipment
FRS-253	FIRE APPARATUS ENGINEER	\$100.00			Specialized lab equipment
GEG-107	INTRODUCTION TO PHYSICAL GEOGRAPHY	\$28.00			Lab supplies
GEG-124	ENERGY RESOURCES LAB	\$10.00			Lab supplies
GEG-221	THE GLOBAL ENVIRONMENT LAB	\$25.00			Lab supplies
GEG-290	***TOPICS IN GEOGRAPHY**	\$10.00			Lab supplies
GEL-105	INTRODUCTION TO PHYSICAL GEOLOGY	\$28.00			Lab supplies
GRA-123	DIGITAL 2D DESIGN	\$25.00			Lab supplies including technology (software subscription)
GRA-125	DIGITAL ILLUSTRATION	\$50.00			Lab supplies including technology (software subscription)
GRA-100	ADOBE DESIGN SUITE	\$25.00			Lab supplies including technology (software subscription)
GRA-167	GRAPHIC DESIGN I	\$60.00			Lab supplies including technology (software subscription)
GRA-180	HISTORY OF GRAPHIC DESIGN	\$10.00			
GRA-183	TYPOGRAPHY I	\$50.00			Lab supplies including technology (software subscription)
GRA-185	COLOR THEORY	\$50.00			Lab supplies including technology (software subscription)
GRA-267	GRAPHIC DESIGN II	\$60.00			Lab supplies including technology (software subscription)
GRA-275	PORTFOLIO DESIGN	\$50.00			Lab supplies including technology (software subscription)
HCE-100	INTRODUCTION TO HEALTH CAREERS	\$15.00			
HCE-110	MEDICATION MATH	\$25.00			
HCE-111	EVIDENCE BASED PRACTICE	\$25.00			
HFE-110	GOLF I	\$80.00			Fee for Golf Balls paid to Terra Cotta Golf
HFE-125	FENCING I	\$12.00			Sterilization for fencing masks
HFE-151	FIRST AID AND CPR	\$50.00			CPR Supplies (gloves, wipes, disposable masks, etc.)
HFE-161	PERSONAL FITNESS	\$20.00			Specialized sanitization supplies
HFE-175	GROUP EXERCISE PRINCIPLES	\$20.00			Specialized sanitization supplies
HFE-202	LIFEGUARD TRAINING	\$0.00			
HFE-210	GOLF II	\$80.00			Fee for Golf Balls paid to Terra Cotta Golf
HFE-270	EXERCISE TESTING & PROGRAM DESIGN	\$20.00			Specialized sanitization supplies
HIT-137	BASIC CPT CODING	\$25.00			medical record software
HIT-138	ICD CODING	\$25.00			medical record software
HIT-139	HEALTHCARE REIMBURSEMENT	\$25.00			medical record software
HIT-160	HEALTH INFORMATION MANAGEMENT	\$25.00			medical record software
HIT-180	HEALTHCARE DELIVERY SYSTEMS	\$25.00			medical record software
HIT-210	HEALTHCARE LAW AND ETHICS	\$25.00			medical record software
HIT-220	QUALITY & PERFORMANCE IMPROVEMENT	\$25.00			medical record software
HIT-235	HIT PATHOPHYSIOLOGY & PHARMACOLOGY	\$25.00			medical record software
HIT-237	ADVANCED CPT AND ICD CODING	\$25.00			medical record software
HIT-240	ELECTRONIC HEALTH RECORDS	\$25.00			medical record software
HIT-260	HEALTHCARE MANAGEMENT	\$25.00			medical record software
HIT-270	HEALTHCARE STATISTICS AND RESEARCH	\$25.00			medical record software
HIT-280	Practicum	\$50.00			Background check + drug screen
HRT-100	INTRODUCTION TO HORTICULTURE	\$15.00			Greenhouse Supplies
HRT-103	INTRODUCTION TO PLANT SCIENCE	\$30.00			Greenhouse and Lab Supplies
HRT-105	INTRODUCTION TO SOIL SCIENCE	\$30.00			Lab Supplies
HRT-107	WOODY AND HERBACEOUS PLANTS	n/a	\$30.00	Plant Materials and Greenhouse Supplies	
HRT-112	HORTICULTURAL MECHANICS	\$15.00			Lab Supplies

McHenry County College
Course Fees 2022-2023

COURSE #	COURSE TITLE	CURRENT FEE \$ 2024-2025	New Fee \$ 2025-2026	Comments (Justification)	What Fee Covers
HRT-120	INTRODUCTION TO FLORAL DESIGN	\$100.00		New Course title	Flowers and Floral Supplies
HRT-125	INTERMEDIATE-FLORAL-DESIGN	\$150.00		Course inactivated	Flowers-and-Floral-Supplies
HRT-130	INTRODUCTION TO GREENHOUSE MANAGEMENT	\$45.00		New Course title	Greenhouse Supplies
HRT-135	FRUIT AND VEGETABLE CROPS	\$30.00			Greenhouse Supplies and Plants
HRT-150	PLANT PROBLEM DIAGNOSIS & MANAGEMENT	\$30.00			Greenhouse and Lab Supplies
HRT-159	LANDSCAPE-PERENNIALS	\$50.00		Course inactivated	Plant-Materials
HRT-160	TREES & SHRUBS IN THE LANDSCAPE	\$15.00		Course inactivated	Lab-Supplies
HRT-161	LANDSCAPE DESIGN	\$200.00			Drawing Supplies
HRT-181	TURF & LAWN MANAGEMENT	\$15.00		Course inactivated	Greenhouse-and-Lab-Supplies
HRT-203	INTRODUCTION TO HYDROPONICS	\$30.00			Greenhouse and Lab Supplies
HRT-205	ORGANIC-AND-SUSTAINABLE-PRACTICES	\$15.00		Course inactivated	Greenhouse-Supplies
HRT-221	ADVANCED FLORAL DESIGN	\$195.00			Flowers and Floral Supplies
HRT-223	FLORAL ART	n/a	\$150.00	New Course with lab	Flowers and Floral Supplies
HRT-231	GREENHOUSE PRODUCTION AND SCHEDULING	\$45.00		New Course title	Greenhouse Supplies
HRT-264	ARBORICULTURE	\$15.00			Lab Supplies
HRT-265	LANDSCAPE-CAD	\$20.00		Course inactivated	Computer-Programming
HRT-266	LANDSCAPE CONSTRUCTION	\$15.00			Landscape Materials
HRT-282	GOLF-COURSE & SPORTS-TURF-MANAGEMENT	\$15.00		Course inactivated	Lab-Supplies
HVA-101	Introduction to Refrigeration	\$85.00	\$95.00	Increase to cover cost of Employment Ready Exam	Equipment and supplies (copper, refrigerant, solder, etc.)
HVA-102	HVAC Electrical I	\$85.00	\$95.00	Increase to cover cost of Employment Ready Exam	Equipment and supplies (wire, electrical componets, etc.)
HVA-103	Residential Heating Systems	\$85.00	\$95.00	Increase to cover cost of Employment Ready Exam	Equipment and supplies (copper, refrigerant, solder, etc.)
HVA-104	Residential Air Conditioning Systems	\$85.00	\$95.00	Increase to cover cost of Employment Ready Exam	Equipment and supplies (copper, refrigerant, solder, etc.)
HVA-106	Residential Service and Installation	\$85.00	\$95.00	Increase to cover cost of Employment Ready Exam	Equipment and supplies (copper, refrigerant, solder, etc.)
HVA-107	Electrical II	\$85.00	\$95.00	Increase to cover cost of Employment Ready Exam	Equipment and supplies (wire, electrical componets, etc.)
HVA-108	Commercial Refrigeration Systems	\$85.00	\$95.00	Increase to cover cost of Employment Ready Exam	Equipment and supplies (copper, refrigerant, solder, etc.)
HVA-109	Commercial Refrigeration Service	\$85.00	\$95.00	Increase to cover cost of Employment Ready Exam	Equipment and supplies (copper, refrigerant, solder, etc.)
HVA-110	Commercial Heating and Air Condition	\$85.00	\$95.00	Increase to cover cost of Employment Ready Exam	Equipment and supplies (copper, refrigerant, solder, etc.)
HVA-111	Sheet Metal I	\$85.00	\$95.00	Increase in the cost of sheet metal	Equipment and supplies (sheet metal, etc.)
HVA-112	EPA Section 608 Certification	\$85.00	\$95.00	New class with lab / Covers the cost of refrigerant and EPA Exam	EPA Exam
HVA-113	Domestic Refrigeration Systems	\$85.00	\$95.00	Covers the cost of copper, refrigerant, and Employment Ready Exam	Equipment and supplies
HVA-114	HVAC-Codes	\$85.00	\$0.00	This class is being retired to make room for the new EPA class	
HVA-115	Energy Audit	\$85.00	\$90.00	Increase to cover cost of Employment Ready Exam	Equipment and supplies
HVA-116	Sheet Metal II	\$85.00	\$95.00	Covers the cost of sheet metal	Equipment and supplies
HVA-117	Direct Digital Controls	\$85.00	\$90.00	Increase to cover cost of Employment Ready Exam	Equipment and supplies
HVA-118	Air Movement and Ventilation	\$85.00	\$90.00	Increase to cover cost of Employment Ready Exam	Equipment and supplies
HVA-119	Hydronic Heating Systems	\$85.00	\$90.00	Increase to cover cost of Employment Ready Exam	Equipment and supplies
HVA-120	Building Insulation	\$85.00	\$90.00	Increase to cover cost of Employment Ready Exam	Equipment and supplies
IMT-104	BLUEPRINT READING FOR MANUFACTURING Engineering				
AET-131	Print Reading	\$25.00		Change course number and name - no change in fee	Spatial Vis App
IMT-145	Hydraulics and Pneumatics	\$25.00			Lab Supplies
IMT-150	PLC I	\$25.00			Lab Supplies
MAD-105	PROGRAMMING FOR ANDROID I	\$100.00			laptop rental
MAD-107	PROGRAMMING FOR IOS I	\$100.00			laptop rental
MAD-155	PROGRAMMING FOR ANDROID II	\$100.00			laptop rental
MAD-157	PROGRAMMING FOR IOS II	\$100.00			laptop rental
MAT-161	COLLEGE ALGEBRA	\$25.00			
MGT-150	PRINCIPLES OF MANAGEMENT	\$0.00			
MGT-225	CROSS CULTURAL MANAGEMENT	\$22.95	\$33.95	Vendor price increase	Access to e-book
MGT-230	EXPERIENCING MANAGEMENT DECISIONS	\$54.00			
MKT-110	PRINCIPLES OF MARKETING	\$22.95	\$0.00	e-book is now free	Access to e-book
MKT-120	PRINCIPLES OF ADVERTISING	\$22.95	\$33.95	Vendor price increase	Access to e-book
MKT-130	PROFESSIONAL SELLING	\$22.95	\$33.95	Vendor price increase	Access to e-book
MKT-160	SOCIAL MEDIA MARKETING	\$10.00			
MKT-225	CONSUMER BEHAVIOR	\$22.95	\$33.95	Vendor price increase	Access to e-book
MUS-104	INTRO TO ELECTRONIC MUSIC PROCESSING	\$20.00			
MUS-201	APPLIED MUSIC - OBOE	\$210.00			Individual instruction
MUS-202	APPLIED MUSIC - ORGAN	\$210.00			Individual instruction
MUS-203	APPLIED MUSIC - PIANO	\$210.00			Individual instruction
MUS-204	APPLIED MUSIC - FRENCH HORN	\$210.00			Individual instruction
MUS-205	APPLIED MUSIC - VOICE	\$210.00			Individual instruction
MUS-206	APPLIED MUSIC - VIOLIN	\$210.00			Individual instruction
MUS-207	APPLIED MUSIC - SAXOPHONE	\$210.00			Individual instruction
MUS-208	APPLIED MUSIC - CLARINET	\$210.00			Individual instruction
MUS-209	APPLIED MUSIC - STRING & ELECTRIC BASS	\$210.00			Individual instruction
MUS-210	APPLIED MUSIC - TRUMPET	\$210.00			Individual instruction
MUS-211	APPLIED MUSIC - TROMBONE	\$210.00			Individual instruction
MUS-212	APPLIED MUSIC - BARITONE HORN	\$210.00			Individual instruction
MUS-213	APPLIED MUSIC - GUITAR	\$210.00			Individual instruction
MUS-214	APPLIED MUSIC - FLUTE	\$210.00			Individual instruction
MUS-215	APPLIED MUSIC - VIOLA	\$210.00			Individual instruction
MUS-216	APPLIED MUSIC - CELLO	\$210.00			Individual instruction
MUS-217	APPLIED MUSIC - PERCUSSION	\$210.00			Individual instruction
MUS-218	APPLIED MUSIC - BASSOON	\$210.00			Individual instruction
MUS-219	APPLIED MUSIC-TUBA	\$210.00			Individual instruction
NAE-100	BASIC NURSING ASSISTANT	\$100.00			
NET-100	Computer Ethics				
NET-105	IT Fundamentals	\$136.00	\$155.00	Updated price list from CompTIA	TestOut License / New Course
NET-110	Network+ Certification Prep	\$136.00	\$185.00	Updated price list from CompTIA	TestOut License / New Course
NET-125	A+ Certification Prep	\$136.00	\$185.00	Updated price list from CompTIA	TestOut License
NET-145	Linux+ Certification Prep	\$136.00	\$185.00	Updated price list from CompTIA	TestOut License
NET-151	Windows Client I	\$136.00	\$185.00	Updated price list from CompTIA	TestOut License
NET-152	Windows Server I	\$136.00	\$185.00	Updated price list from CompTIA	TestOut License
NET-175	CCNA Certification Prep	\$136.00	\$185.00	Updated price list from CompTIA	TestOut License / New Course
NET-183	Security+ Certification Prep	\$136.00	\$185.00	Updated price list from CompTIA	TestOut License
NET-185	Ethical Hacking	\$185.00			TestOut License
NET-251	Windows Server II	\$136.00	\$185.00	Updated price list from CompTIA	TestOut License
NET-260	Cloud+ Certification Prep	\$185.00			TestOut License / New Course
NET-280	CySA+ Certification Prep	\$185.00			TestOut License / New Course
NUR-095	DIRECTED STUDY IN NURSING	\$25.00			
NUR-112	FUNDAMENTALS OF NURSING THEORY	\$140.00			
NUR-115	FUNDAMENTALS OF NURSING PRACTICE	\$75.00			simulated medications, foley catheter (\$16 x 2-4 per student)
NUR-125	LPN TO ADN TRANSITION	\$110.00			
NUR-130	NURSING PRACTICE I	\$100.00			
NUR-135	NURSING PRACTICE II	\$100.00			Angiocaths (\$7 x 4-5), IV lines (\$14 x 3-5), IV fluids and Demo Meds
NUR-212	NURSING PRACTICE III	\$100.00			Tracheostomy and central line supplies
NUR-215	PSYCHIATRIC NURSING	\$50.00			IV supplies, simulated medications, catheter supplies, simulation meds, IV fluids
NUR-222	FAMILY NURSING CONCEPTS	\$50.00			
NUR-225	COMPLEX ISSUES IN HEALTHCARE	\$50.00			
NUR-240	NURSING LEADERSHIP	\$50.00			
OTA-120	THERAPEUTIC METHODS I	\$52.00			Cost of Background Check
OTA-130	OCCUPATIONS ACROSS THE LIFESPAN	\$10.00			
OTA-140	DYNAMICS OF HUMAN MOVEMENT	\$25.00			
OTA-160	PSYCHOSOCIAL REHAB THEORY & METHODS	\$100.00			
OTA-170	THERAPEUTIC METHODS II	\$60.00			
OTA-210	PHYSICAL THEORY AND REHAB METHODS	\$75.00			
OTA-220	THERAPEUTIC METHODS III	\$85.00			
OTA-250	PROFESSIONAL PRACTICE SEMINAR	\$57.00			OTKE exam & Drug Screen
PAR-101	INTRO TO PARALEGAL STUDIES	\$120.00			WestLaw Subscription Fee
PAS-101	PASTRY SKILLS I	\$150.00	\$175.00	Increase in supply cost	Lab Supplies
PAS-102	PASTRY SKILLS II	\$150.00	\$175.00	Increase in supply cost	Lab Supplies
PAS-103	ADVANCED PASTRY SKILLS	\$150.00	\$175.00	Increase in supply cost	Lab Supplies
PAS-208	BAKERY OPERATIONS	\$200.00			Lab Supplies
PAS-250	CONFECTIONS AND CHOCOLATES	\$200.00			Lab Supplies
PDV-100	PERSONAL DEVELOPMENT	\$3.00			
PDV-105	LIFELONG LEARNING SKILLS	\$3.00			
PDV-110	CAREER DEVELOPMENT	\$20.00			
PHY-280	GENERAL PHYSICS I	\$25.00			Lab supplies
PHY-281	GENERAL PHYSICS II	\$25.00			Lab supplies
PHY-291	PRINCIPLES OF PHYSICS I	\$25.00			Lab supplies
PHY-292	PRINCIPLES OF PHYSICS II	\$25.00			Lab supplies
PHY-293	PRINCIPLES OF PHYSICS III	\$25.00			Lab supplies
PRG-105	PROGRAMMING LOGIC	\$45.00			
PTA-101	INTRODUCTION TO PTA (was PTA 140)	\$115.00			
PTA-120	PTA PATIENT INTERVENTIONS I	\$136.00			
PTA-130	PTA PATIENT ASSESSMENT I (was PTA 110)	\$20.00			
PTA-141	PTA KINESIOLOGY	\$35.00			
PTA-142	PTA PATHOPHYSIOLOGY	\$20.00			
PTA-145	INTRO CLINICAL EDUCATION	\$20.00			
PTA-151	PTA CLINICAL EXPERIENCE I	\$20.00			
PTA-210	PTA PATIENT ASSESSMENT II	\$20.00			
PTA-220	PTA PATIENT INTERVENTIONS II	\$35.00			
PTA-240	PTA ADMINISTRATION	\$115.00			
PTA-242	PTA REHABILITATION STRATEGIES	\$35.00			
PTA-250	PTA CLINICAL EXPERIENCE II	\$20.00			
PTA-251	PTA CLINICAL EXPERIENCE III	\$20.00			
PTA-252	PTA CLINICAL SEMINAR	\$100.00	\$175.00	To cover the purchase of the Licensure exam text book. Unable to purchase through the book store with the 25% discount. Also with the lost of the \$20 from PTA 151 Clinical Exp I, they are only increasing \$55 total over the program.	
RAD-100	Radiologic Patient Care		\$25.00	New course	Consumable lab supplies
RAD-102	Radiologic Procedures I		\$25.00	New course	Consumable lab supplies
RAD-103	Radiologic Imaging I		\$25.00	New course	Consumable lab supplies
RAD-104	Radiobiology		\$25.00	New course	Consumable lab supplies
RAD-112	Radiologic Procedures II		\$25.00	New course	Consumable lab supplies
RAD-113	Radiologic Imaging II		\$25.00	New course	Consumable lab supplies
RAD-114	Radiation Protection		\$25.00	New course	Consumable lab supplies

McHenry County College
Course Fees 2022-2023

COURSE #	COURSE TITLE	CURRENT FEE \$ 2024-2025	New Fee \$ 2025-2026	Comments (Justification)	What Fee Covers
RAD-117	Fundamentals of Radiation Physics		\$25.00	New course	Consumable lab supplies
RAD-150	Radiologic Clinical Practicum I		\$25.00	New course	Background check, drug screen
RAD-160	Radiologic Clinical Practicum II		\$25.00	New course	Background check, drug screen
RAD-170	Radiologic Clinical Practicum III		\$25.00	New course	Background check, drug screen
RAD-222	Radiologic Procedures III		\$25.00	New course	Consumable lab supplies
RAD-242	Radiologic Procedures IV		\$25.00	New course	Consumable lab supplies
RAD-243	Radiologic Pathology		\$25.00	New course	Consumable lab supplies
RAD-253	Digital Radiography		\$25.00	New course	Consumable lab supplies
RAD-263	Radiologic Special Procedures		\$25.00	New course	Consumable lab supplies
RAD-273	Radiologic Seminar		\$25.00	New course	Consumable lab supplies
RAD-280	Radiologic Clinical Practicum IV		\$25.00	New course	Background check, drug screen
RAD-290	Radiologic Clinical Practicum V		\$25.00	New course	Background check, drug screen
RSP-101	Intro Respiratory Therapy		\$25.00	New course	Consumable lab supplies
RSP-103	Respiratory Therapy Procedures		\$25.00	New course	Consumable lab supplies
RSP-105	Pharmacology for Respiratory Therapy		\$25.00	New course	Consumable lab supplies
RSP-107	Advanced Respiratory Procedures		\$25.00	New course	Consumable lab supplies
RSP-109	Respiratory Disease and Diagnostics I		\$25.00	New course	Consumable lab supplies
RSP-111	Respiratory Therapy Clinical Practice II		\$25.00	New course	Background check, drug screen
RSP-201	Respiratory Therapy Clinical Practice II		\$25.00	New course	Background check, drug screen
RSP-203	Respiratory Disease & Diagnostics II		\$25.00	New course	Consumable lab supplies
RSP-205	Intensive Respiratory Care		\$25.00	New course	Consumable lab supplies
RSP-207	Pulmonary Function Testing		\$25.00	New course	Consumable lab supplies
RSP-209	Hemodynamic Monitoring		\$25.00	New course	Consumable lab supplies
RSP-211	Respiratory Therapy Clinical Practice III		\$25.00	New course	Background check, drug screen
RSP-213	Neonatal and Pediatric Respiratory Care		\$25.00	New course	Consumable lab supplies
RSP-215	Critical Care & Emergency Respiratory Therapy		\$25.00	New course	Consumable lab supplies
RSP-217	Respiratory Therapy Clinical Practice IV		\$25.00	New course	Background check, drug screen
RSP-219	Respiratory Therapy Board Review		\$0.00	New course	
SON-100	Intro to Sonography & Patient Care		\$25.00		Consumable lab supplies
SON-120	Ultrasound Physics & Instrumentation I		\$25.00		Consumable lab supplies
SON-125	Ultrasound Physics & Instrumentation II		\$25.00		Consumable lab supplies
SON-130	Sonography Sectional Anatomy		\$25.00		Consumable lab supplies
SON-140	Abdominal Sonography II		\$25.00		Consumable lab supplies
SON-145	Abdominal Sonography II		\$25.00		Consumable lab supplies
SON-150	OB/GYN Sonography I		\$25.00		Consumable lab supplies
SON-155	OB/GYN Sonography II		\$25.00		Consumable lab supplies
SON-160	Vascular Sonography II		\$25.00		Consumable lab supplies
SON-165	Vascular Sonography II		\$25.00		Consumable lab supplies
SON-170	Sonography of Superficial Structures		\$25.00		Consumable lab supplies
SON-180	DMS Professional Issues		\$0.00		---
SON-195	Clinical I		\$25.00		Background check, drug screen
SON-197	Clinical II		\$25.00		Background check, drug screen
SON-199	Clinical III		\$25.00		Background check, drug screen
WLD-121	SMAW Flat and Horizontal	\$80.00			Lab supplies and materials
WLD-122	SMAW Vertical and Overhead	\$80.00			Lab supplies and materials
WLD-124	SMAW Basic Pipe	\$100.00			Lab supplies and materials
WLD-131	GMAW Flat and Horizontal	\$80.00			Lab supplies and materials
WLD-132	GMAW Vertical and Overhead	\$80.00			Lab supplies and materials
WLD-133	FCAW, Spray and Pulse Spray	\$80.00			Lab supplies and materials
WLD-141	GTAW Ferrous	\$80.00			Lab supplies and materials
WLD-142	GTAW Non-Ferrous	\$80.00			Lab supplies and materials
WLD-151	Introduction to Steel Fabrication	\$80.00			Lab supplies and materials
WLD-152	Advanced Steel Fabrication	\$80.00			Lab supplies and materials
WLD-250	Weld Internship I	\$0.00			
WLD-251	Weld Internship II	\$0.00			
WLD-275	Weld Capstone I	\$80.00			Lab supplies and materials
WLD-276	Weld Capstone II	\$80.00			Lab supplies and materials

Appointment of Replacement and New Administrators

Information

The retirement of Marla Garrison has created a vacancy for the full-time position of Director of Innovation – Liebman Science Center. Ami Thompson has been recommended to fill this position, effective August 4th, 2025. Dr Thompson earned her doctorate in Conservation Biology from the University of Minnesota, and a bachelor's degree in Conservation from the University of Wisconsin-River Falls, from which she graduated Cum Laude. Dr. Thompson 's experience is as follows:

2020–Present

Assistant Professor of Biology

North Carolina Wesleyan University - Rocky Mount, NC

2008–Present

STEM Educational Design and Science Community Engagement

Ami Thompson Consulting LLC - Red Oak, NC

2019–2020

Teaching Assistant, Fisheries and Wildlife

University of Minnesota: Fisheries, Wildlife and Conservation Biology - St. Paul, MN

2014–2019

Research Assistant, Citizen Science Curriculum and Professional Development

University of Minnesota: Fisheries, Wildlife, and Conservation Biology - St. Paul, MN

2009–2010

Projects Coordinator, Museum Exhibits

Split Rock Studios - Arden Hills, MN

2004–2008

National Park Ranger (GS-9)

National Park Service: Mississippi National River and Recreation Area - St. Paul, MN

2003

Communications Specialist

Minnesota Conservation Corps - St. Paul, MN

2002–2003

Adopt-a-River Program Assistant

Minnesota Department of Natural Resources; Minnesota Conservation Corps; AmeriCorps, St. Paul, MN

One application was received, one met the position's minimum requirements, and the search committee interviewed one candidate.

Below is a summary of the position: Director of Innovation – Liebman Science Center

Pay Grade	Minimum Salary	Midpoint Salary	Maximum Salary	Benefit Value	Salary of Replaced Employee	Salary Offer
A4	\$87,796.80	\$114,025.60	\$140,254.40	\$26,435.64	\$104,048.36	\$102,600.00

Classification: Administrator | Full-Time, Pay Grade A4, Exempt

Position Summary: The Director of Innovation for the Liebman Science Center (LSC) drives future inquiry, endeavors, and innovation in science throughout the community. This aspirational and inspirational position develops, grows, and sustains the LSC as the connection center/hub for scientific inquiry, innovation, learning, and progress throughout McHenry County's community and the region. Key responsibilities include public engagement, event programming, and cross-disciplinary comprehensive integration of relevant science topics into everyday life, focusing on current and future advances in all content areas. The Director of Innovation for the Liebman Science Center creates a culture of innovation, encouraging campus and community members to engage and contribute to a better, healthier, and happier future.

Qualifications:

- Master's Degree in a science-related field from a regionally accredited institution
- 10+ years relevant experience in a science-related field
- Experience in program development and implementation
- Experience in research and teaching within a science-related program area
- Experience in budgeting and expense projection

Desired Qualifications:

- Community college teaching or research experience

Information

The departure of David Dammon created the vacancy for the full-time Assistant Vice President of Facilities, Safety and Security. Michael Pieper has been recommended to fill that role. Mr. Pieper graduated with his BBA in General Management from the University of Wisconsin – Whitewater, and went on to earn his MSE in School Business Management, also from UW – Whitewater. His experience is as follows:

2024-present

Senior Strategy Officer

OSS Planning, LLC

2016-2024

Associate Vice President for Facilities

University of North Dakota

2014-2016

Associate Vice President for Facilities

Winona State University

2008-2014

Vice President of Finance and Operations
Western Technical College (WI)

2005-2008
Global Solutions Account Executive
Johnson Controls, Inc.

1994-2005
Chief Financial/Operations Officer
PreK-12 Public School Districts (WI and MN)

One hundred and four applications were received, 92 met the position's minimum requirements, 9 were interviewed.

Below is a summary of the position: Assistant Vice President of Facilities, Safety and Security

Pay Grade	Minimum Salary	Midpoint Salary	Maximum Salary	Benefit Value	Salary of Replaced Employee	Salary Offer
A7	\$114,025.60	\$152,027.20	\$190,028.80	\$26,435.64	DNA	\$148,000

Classification: Administrator | Full-Time, Pay Grade A7, Exempt

POSITION SUMMARY: The Assistant Vice President (AVP) is responsible for the day-to-day, as well as strategic direction and leadership for facilities services, all trades, building services, environmental health and safety, grounds, and oversight of MCC's police force. This individual's duties include management of operations, trades, event support, custodial services, the College's work order system and response, fleet and driver scheduling, inventory control, facility construction and renovation, and campus sustainability. The AVP must provide 24-hour contact availability for the resolution of emergencies related to facilities management, safety and security.

Reporting to the AVP are the Director of Capital Projects and Improvement, Director of Campus Police, Manager of Sustainability, Groundskeeper, Lead Groundskeeper, Coordinator of Facilities, and Administrative Assistant II.

Qualifications:

- Bachelor's Degree from an accredited institution
- Eight (8) or more years of experience in a related field, with a minimum of five (5) of those years as a supervisor or director

Desired Qualifications:

- Master's Degree from an accredited institution
- Minimum five years' experience in construction management, architectural or engineering design
- Certification in Essentials of Facilities Management
- Certification in Project Management Professional (PMP)
- Certification in Certified Plant Maintenance Manager (CPMM)
- National Incident Management System ICS for Higher Education Training
- Experience supervising within a union environment, preferably in an academic setting

Information

A new full-time, exempt Administrator position has been created in the department of Academic Affairs: the Director of Academic Operations. A current MCC Staff employee, Jessica Whitcomb, the current Coordinator of Curriculum and Academic Operations, has been recommended to fill this position. Ms. Whitcomb graduated with her BA in Spanish and Business from Western Illinois University and went on to earn her MA in Spanish Transatlantic Cultural Studies from Illinois State University. In addition, she received a certificate in Spanish to English Translation from New York University's School of Professional and Continuing Studies. Ms. Whitcomb's experience is as follows:

March 2023-present

Coordinator of Curriculum and Academic Operations

McHenry County College – Crystal Lake, IL

August 2022-March 2023

Administrative Assistant II – Arts and Humanities

McHenry County College – Crystal Lake, IL

August 2011-May 2012

Full-Time (Temporary) Instructor of Spanish

McHenry County College – Crystal Lake, IL

January 2010-August 2017

Instructor of Spanish

Harper College – Palatine, IL

August 2009-July 2022

Adjunct Instructor of Spanish

McHenry County College – Crystal Lake, IL

August 2009-January 2013

Instructor of Spanish

Waubensee Community College – Sugar Grove, IL

One application was received, one met the position's minimum requirements, and the search committee interviewed one candidate.

Below is a summary of the position: Director of Academic Operations

Pay Grade	Minimum Salary	Midpoint Salary	Maximum Salary	Benefit Value	Salary of Replaced Employee	Salary Offer
A2	\$75,067.20	\$95,014.40	\$114,961.60	\$26,435.64	DNA	\$87,888.32

Classification: Administrator | Full-Time, Pay Grade A2, Exempt

Position Summary: The Director of Academic Operations works closely with administrators, faculty, and staff on the creation, implementation and maintenance of all processes related to Academic Affairs, including class scheduling instructional databases including the college catalog, Enterprise Resource

Planning (ERP) curriculum workflow applications, and accreditation documents. The ideal candidate possesses strong communication, problem solving, and collaboration skills, and takes initiative, working well independently and in groups.

Qualifications:

- Bachelor's degree from a regionally accredited institution
- A minimum of two years related work experience
- Knowledge and ability to use multiple software programs and technologies, including Microsoft Office suite, Student Information Systems, and workflow management systems.
- Must possess excellent problem resolution, organizational, interpersonal, communication, computer, and project management skills
- Appropriate commensurate experience in data processing and information systems and records management

Desired Qualifications:

- Colleague experience
- Experience working at a community college

Recommendation

It is recommended that the Board of Trustees approves the full-time administrative appointments as listed above.



Clinton E. Gabbard
President

Approval of New and Replacement Faculty Appointments

Information

The following is a new full-time tenure-track faculty position created within the Accounting department in the division of Business, Social Sciences & Public Services.

Instructor of Accounting - Tenure Track:

Ian Harr has been approved to fill this position effective August 14, 2025. Mr. Harr earned a Master of Accounting and a Bachelor of Accounting, both from DePaul University in Chicago, IL. Mr. Harr is currently pursuing his Doctorate in Accounting at University of Wisconsin – Whitewater, with his anticipated degree completion being summer of 2025. Mr. Harr is a Certified Public Accountant (CPA). He is also a member of the Association of International Certified Professional Accountants (AICPA), the Illinois CPA Society, the Institute of Management Accountants (IMA), and the American Accounting Association (AAA). His experience is as follows:

2024 – 2025 Millikin University

Tenure-Track Assistant Professor, Accounting

2023 – 2024 McHenry County College

Adjunct Professor, Accounting

2023 – 2024 Aurora University

Adjunct Professor, Accounting

2019 – 2023 College of DuPage

Adjunct Professor, Accounting

2017 – 2022 Protiviti/Robert Half Management Resources

Senior Consultant – Accounting & Finance

2014 – 2017 Fidelity Life Association

General Ledger Manager

2013 – 2014 Language Stars, LLC

Director of Finance / Controller

2010 – 2013 Des Moines Area Community College

Adjunct Professor, Accounting

2010 – 2013 Toy Network, LLC

Controller / HR Director

2007 – 2009 Sodick, Inc.

Accounting Manager/HR Director

2005 – 2007 Alliant Credit Union

Accounting Manager

1999 – 2004 Jones Lang LaSalle Americas, Inc.

Vice President/Controller - Capital Markets Business Unit

1997 – 1999 Grubb and Ellis Company, Inc.

Accounting Supervisor

1993 – 1997 Old Republic International Corporation

Accounting Manager

1990 – 1993 Topel Forman LLC CPAs

Staff Accountant

Twenty-nine applications were received; three met the position's minimum requirements. The search committee interviewed three candidates and selected Mr. Harr.

Contract Placement	Benefit Value	Contract Salary of Previous Employee	Contractual 9-month Salary
Lane VI, Step 16	\$26,233.14	N/A	\$115,807.30

Classification: Faculty/Full-time, 9-month, Exempt

Position Summary: MCC instructors are higher education professionals who champion student learning. They engage and inspire students, applying innovative teaching and learning pedagogies to reach a variety of learners. They assess student learning to ensure student success, staying abreast of current and emerging trends in the discipline. Our instructors collaborate within the College as discipline experts, helping the College to reach its strategic goals through active participation in college committees and by promoting the College to future students throughout our community.

MINIMUM POSITION QUALIFICATIONS:

- Master's degree in accounting or master's degree in business with 18 graduate credit hours in accounting
- 2,000 hours of experience in the field of accounting
- Demonstrated experience in technology enhanced instruction
- The ability to interact with the students and peers in a positive manner
- Demonstrated commitment to professional growth
- Commitment to the mission of the community college and to teaching and motivating community college students in ways appropriate to their diverse backgrounds and learning styles
- Commitment to working with beginning students

DESIRED POSITION QUALIFICATIONS:

- Current Certified Public Accountant (CPA) license or similar
- Master's degree in accounting or bachelor's degree plus CPA or master's degree in a related field (tax, finance, etc.) with a bachelor's degree in accounting
- Previous community college teaching experience
- Auditing, Payroll, and Tax experience

Information

The following is a new full-time faculty, non-tenure track, one-year position created within the Accounting department in the division of Business, Social Sciences & Public Services.

Instructor of Accounting – Non-Tenure Track:

Salvatore Bondi has been approved to fill this position effective August 14, 2025. Mr. Bondi has a Master of Accounting from the University of Illinois at Urbana-Champaign, IL. He also holds a Bachelor of Accounting from DePaul University in Chicago, IL. Mr. Bondi is licensed as a Certified Public Accountant. His experience is as follows:

2022 – Present Depaul University

Line Manager, Senior Accountant

2019 – 2021 University of Colorado Boulder

Teaching Assistant Professor

2017 – 2019 Loyola University, Northern Illinois University, and College of DuPage

Adjunct Accounting/ Tax Instructor

2014 – 2017 Edgewater Beach Apartments Corporation

Principal Executive Officer and Board President

2014 – 2015 Ryan, LLC

Tax Director

2007 – 2011 Deloitte Tax, LLP

Senior Manager

2004 – 2007 The Guardian Life Insurance Company of America

2nd Vice President – Head of Tax

2002 – 2004 Deloitte Tax LLP

Senior Manager

1999 – 2001 PricewaterhouseCoopers LLP

Manager

1993 – 1999 KPKG LLP

Manager

Twenty-nine applications were received for the position of Instructor of Accounting, Tenure-Track, among them, Mr. Bondi; three met the position's minimum requirements and were interviewed for the Tenure-Track position, including Mr. Bondi. The Tenure-Track position was offered to Ian Harr and accepted by him. The committee decided to offer Mr. Bondi the newly created one-year non-tenure track position. Mr. Bondi accepted.

Contract Placement	Benefit Value	Contract Salary of Previous Employee	Contractual 9-month Salary
Lane IV, Step 16	\$26,233.14	N/A	\$102,244.28

Classification: Faculty/Full-time, 9-month, Exempt

Position Summary: MCC instructors are higher education professionals who champion student learning. They engage and inspire students, applying innovative teaching and learning pedagogies to reach a variety of learners. They assess student learning to ensure student success, staying abreast of current and emerging trends in the discipline. Our instructors collaborate within the College as discipline experts, helping the College to reach its strategic goals through active participation in college committees and by promoting the College to future students throughout our community.

MINIMUM POSITION QUALIFICATIONS:

- Master's degree in accounting or master's degree in business with 18 graduate credit hours in accounting
- 2,000 hours of experience in the field of accounting
- Demonstrated experience in technology enhanced instruction
- The ability to interact with the students and peers in a positive manner
- Demonstrated commitment to professional growth
- Commitment to the mission of the community college and to teaching and motivating community college students in ways appropriate to their diverse backgrounds and learning styles
- Commitment to working with beginning students

DESIRED POSITION QUALIFICATIONS:

- Current Certified Public Accountant (CPA) license or similar
- Master's degree in accounting or bachelor's degree plus CPA or master's degree in a related field (tax, finance, etc.) with a bachelor's degree in accounting
- Previous community college teaching experience
- Auditing, Payroll, and Tax experience

Information

The following is a new full-time, tenure-track position created within the Fine Arts department in the Division of Arts and Humanities.

Instructor of Art History/Art Appreciation

Lee Stanton has been approved to fill this position effective August 14, 2025. Ms. Stanton has earned three Masters degrees: the first, her Master of Fine Arts degree in Painting and Drawing, Critique, Art History from Northern Illinois University; the second, her Master of Art History from the University of Illinois at Chicago; the third, her Master of Education: Human Resource Education: e-Learning from the University of Illinois at Champaign-Urbana. Ms. Stanton also has a Bachelor of Science in Painting and Graphic Art from Illinois State University. Her experience is as follows:

2023-Present McHenry County College – Crystal Lake, IL

Interim Full-Time Art History Instructor

2018-Present College of Lake County – Grayslake, IL

Adjunct Faculty

2018-Present Oakton Community College – Des Plaines, IL
Adjunct Faculty

2001-Present Online Campus, Columbia College of Missouri – Columbia, MO
Adjunct Faculty

2021-2022 Columbia College of Missouri – Columbia, MO
Adjunct Faculty

1999-2001 Nationwide Campus, Columbia College of Missouri (Crystal Lake campus) - Crystal Lake, IL
Adjunct Faculty

1999-2012 University of St. Francis – Joliet, IL
Adjunct Faculty

1998-2023 McHenry County College – Crystal Lake, IL
Adjunct Faculty

30 applications were received, 28 met the position minimum requirements, and the search committee interviewed 4 candidates.

Contract Placement	Benefit Value	Contract Salary of Previous Employee	Contractual 9-month Salary
Lane VI, Step 16	\$26,233.14	N/A	\$115,807.30

Position Summary: MCC instructors are higher-education professionals who champion student learning. They engage and inspire students, applying innovative teaching and learning pedagogies in instruction. They assess student learning to ensure students success, staying abreast of trends in the discipline. Our instructors collaborate within the College as discipline experts, helping the College reach its strategic goals through active participation in college committees and by promoting the College to future students throughout our community.

Qualifications (Education/Certification/ Experience):

- A master's degree in the discipline or a master's degree and 18 graduate credit hours in the discipline and demonstrated experience teaching Art History and/or Art Appreciation at the foundations level, preferably in a community college setting.
- Coursework in a variety of Art History topics
- Understanding of and commitment to community college mission and students.

Recommendation

It is recommended that the Board of Trustees approves the full-time faculty personnel appointment as listed above.



Clinton E. Gabbard
President

AMENDMENT TO PRESIDENT’S EMPLOYMENT AGREEMENT

This Amendment to the President’s Employment Agreement is executed on this 29th day of May 2025, by and between the **BOARD OF TRUSTEES OF McHENRY COUNTY COLLEGE NO. 528, McHENRY COUNTY, ILLINOIS** (the “Board”), and **DR. CLINTON E. GABBARD** (the “President”). The Board and the President are referred collectively as the “Parties.”

WITNESSETH

WHEREAS, the President is currently employed under a multi-year contract extending from January 1, 2025, until December 31, 2028 (the “Agreement”);

WHEREAS, the Parties desire to modify the terms of the Agreement with the amendment stated herein, effective upon execution by the Parties.

NOW, THEREFORE, the Board and the President agree to amend the Agreement as follows:

1. Paragraph F.3 of the Agreement is amended to read:

In the event this Agreement is terminated, the Board will not grant the President severance payment in excess of twenty (20) weeks of compensation, pursuant to the Illinois Government Severance Pay Act (5 ILCS 415/10). The President shall not be entitled to severance payment if the Board terminates this Agreement based on the President’s misconduct, as the term misconduct is defined in the Illinois Government Severance Pay Act. (5 ILCS 415/5). The Board’s decision to terminate this Agreement is accordance with Paragraph F does not obligate the Board to pay any severance compensation to the President upon termination.

2. All other terms and conditions of the Agreement shall remain in full force and effect.

IN WITNESS WHEREOF, the President and Board have executed this Amendment to the President’s Employment Agreement on this 29th day of May 2025.

PRESIDENT

**THE BOARD OF TRUSTEES OF
McHENRY COUNTY COLLEGE NO. 528,
McHENRY COUNTY, ILLINOIS**

By: _____
Clinton E. Gabbard

By: _____
Board Chair

ATTEST:

Board Secretary

New Employees

Information

The following list identifies new employees or those who have transferred to another position at McHenry County College.

Classification	Start Date	Employee Name	Primary Position	Position Status
STA	5/19/2025	Trevor Bryan	Coordinator of Student Life	T
CON	5/28/2025	Rubi Gonzalez	Upward Bound Classroom Assistant	S
CON	5/28/2025	Shantal Urbina	Upward Bound Classroom Assistant	S
CON	5/28/2025	Taylor Blake	Upward Bound Classroom Assistant	S
CON	5/28/2025	Abigail Howell	Upward Bound Classroom Assistant	S
CON	5/29/2025	Leah Demetzensky	Kids and College Camp Counselor	S
CON	5/29/2025	Alexander Demetzensky III	Kids and College Camp Counselor	S
CON	5/29/2025	Daisy Campos	Kids and College Camp Counselor	S
CON	5/29/2025	Mary Beth Mihevc	Kids and College Camp Counselor	S
STA	6/2/2025	Angela Johnson	Academic Advisor	R
STA	6/2/2025	Olivia Ishak	Academic Advisor	R
STA	6/2/2025	Brian Burr	Campus Police Officer	R
ADJ	6/12/2025	Yoandy Cabrera	Adjunct – Instructor, Arts & Humanities	R
ADJ	6/12/2025	Debra Hartman	Adjunct – Instructor of Speech	R
ADJ	6/12/2025	Marisol Cervantes	Adjunct – Instructor, Arts & Humanities	R
ADM	6/16/2025	Michael Pieper	AVP of Facilities, Safety and Security	R
ADM	8/4/2025	Ami Thompson	Director of Innovation - Liebman	R
FAC	8/14/2025	Ian Harr	Instructor of Accounting	R
FAC	8/14/2025	Salvatore Bondi	Instructor of Accounting – Non - Tenure	R
ADJ	8/14/2025	Trevor Johnson	Adjunct – Business, Social Sciences, and Public Services	R
ADJ	8/14/2025	Michael Benedetto	Adjunct – Arts and Humanities Graphic Design and Motion Graphics	R
ADJ	8/14/2025	Allison Deputy	Adjunct – Instructor of Tai Chi	R
FAC	8/14/2025	Lee Stanton	Instructor of Art History/Art Appreciation	R

Position Status Key: R=Replacement; N=New; RC=Retitled/Reclassified; T=Transfer to New Position; A=Additional Position; S=Seasonal

Employee Resignations and Retirement Notifications

Information

The following list identifies employees who have served their last day of employment, have retired, or resigned from their position at McHenry County College.

Classification	End Date	Employee Name	Primary Position
STA	5/2/2025	Danielle Miller	Development Specialist
STA	5/15/2025	Jackie Moore	Cashier/Food Preparation
FAC	5/16/2025	Tom Pleuger	Instructor of Precision Machining
FAC	5/16/2025	Allen Levandowski	Instructor of Heating, Ventilation, & Air Conditioning
FAC	5/16/2025	Becky Smith	Instructor, Occupational Therapy Assistant Program
ADJ	5/21/2025	Laura King	Adjunct
STA	7/28/2025	Kruti Parikh	Academic Advisor

The following list identifies employees who have submitted their intent to retire from their position at McHenry County College.

Classification	Retirement Date	Employee Name	Primary Position
ADM	5/31/2025	Alma Wilhelm	Director of the Bookstore
STA	7/31/2025	Patty Domin	Administrative Assistant II (Athletics)
FAC	8/11/2025	Bonnie Gabel	Instructor of Speech

Through May 20, 2025

Friends of MCC Foundation Update

Fall 2025 Scholarship Update

Scholarship applications for the Fall 2025 semester closed on April 3 with a record number of 725 submitted applications. All applications have been reviewed, and the Foundation team will be awarding over 400 scholarships. Thank you to the over 100 volunteers who helped review scholarship applications. MCC students will be notified of scholarship awards in June.

NEW! University Center at MCC Scholarships

The Friends of MCC Foundation opened its first scholarship application period for MCC graduates who plan to attend the University Center at MCC. Scholarship applications for the Fall 2025 semester at the University Center are open from May 7 through June 11. Over 120 students visited the site in the first week. The Foundation is excited to offer these new University Center scholarships:

- The Ervin J. LeCoque University Center Scholarship is a new opportunity that will annually award a full-tuition scholarship, currently up to \$28,000, to an MCC graduate who plans to complete their bachelor's degree through the University Center at MCC in Woodstock. This scholarship will help retain the best and brightest to build and lead our local community. The scholarship will cover the tuition and fees for most bachelor's programs at the University Center.
- The new American Association of University Women (AAUW) of Crystal Lake Branch Betty Schmidt Scholarship will award two \$500 scholarships to students pursuing a business-related field at the University Center.
- The Friends of MCC Foundation University Center at MCC Scholarship will provide a minimum \$500 scholarship to over 50 MCC graduates attending the University Center at MCC. These scholarships were made possible through the generous donations made at Foundation events.

New Friends of MCC Foundation Board Member

On April 9, 2025, the Friends of MCC Foundation Board of Directors elected Andy Goll to serve on the Foundation Board. Andy is the President of Weiler Engineering, Inc. He has nearly 30 years of experience with Blow-Fill-Seal technology and has worked in a wide variety of technical roles, including research and development, design engineering, contract and generic manufacturing, plant operations, and global technical support. Mr. Goll is an MCC Alumnus and holds a Bachelor of Science degree in business administration with a minor in marketing and a Master of Business Administration from Webster University. He was named MCC's Distinguished Alumnus in 2022.

MCC Distinguished Alumnus of the Year

A special reception was held on Friday, May 2 at Crystal Lake Country Club to honor MCC's 2024-2025 Distinguished Alumnus, Kristina Whitmore. Guests included Kristina's family, friends, and colleagues as well as MCC Board of Trustees, President's Cabinet members, Foundation Directors, and Foundation staff. Nine prior MCC Distinguished Alumni honorees were also in attendance. It was a wonderful evening celebrating Kristina and the impact our MCC Alumni have in the community.

Education to Empowerment

Education to Empowerment (E2E) held its Spring Member and Sponsor meeting on Tuesday, April 22 in the MCC Scot Room. Fifty members, sponsors, and E2E scholarship recipients enjoyed an evening that included appetizers and drinks, a plated meal, a warm welcome from Dr. Clint Gabbard, reports from E2E, and inspiring updates from our E2E scholarship recipients. Lively and meaningful conversations continued long into the evening. The positive energy and gratitude from our E2E recipients continue to reinforce why this scholarship program is so meaningful and important.

On Tuesday, May 13, the Foundation team had the honor of notifying ten new students of their selection as an E2E scholarship recipient for the coming academic year. Hearing genuine appreciation in the voices of these students when receiving this news is motivation to live our mission every day. The ten new E2E scholarship recipients will be announced at the Summer E2E Scholarship Event on Thursday, July 31 at the Courthouse Square in Woodstock. Members, sponsors, and guests will be invited to attend this very special evening.

Annual Golf Invitational

The Friends of MCC Foundation Golf Invitational will be held on Monday, June 9, 2025 at Bull Valley Golf Club. This year's Invitational sold out in record time with 124 golfers registered. The day includes 18 holes with cart along with all-inclusive food and drink. There will also be a silent auction, mystery boxes, and the Champion's Trophy presentation.

Sponsors for the Golf Invitational include: Foglia Family Foundation, Old National Bank, Pepper Construction/365 Supply, Robbins Schwartz, Demonica Kemper Architects, Aptar Group, Scot Forge, TC Industries, Associated Electrical Contractors, Coilcraft, Crystal Lake Bank & Trust, Home State Bank, HR Green, LeCoque Family Foundation, Miller Verchota CPAs, Snap-on, The Harvard State Bank, AptarGroup Charitable Foundation, American Community Bank & Trust, Eccezion, Harvard Ford, Lo Destro Construction, and Sikich.

The Foundation continues to seek unique donations for the silent auction. Items could include travel packages or destinations, personal services, tickets (concert or sporting event), beer or spirits, or VIP connections. If you have access to any of these items and would like to contribute to this fun event, please contact Sarah Meyer at smeyer143@mchenry.edu or (815) 479-7803.

Save the Date – MCC Community Block Party

MCC's 3rd annual Community Block Party will be held on Sunday, July 27 on MCC's Crystal Lake main campus. The event will focus on MCC alumni in the community and will also feature fundraising opportunities and many other surprises. A band lineup has been established featuring local bands The Double Standard, HILLBILLY ROCKSTARZ, and Mock Star. Several food trucks will also be available, including Del Toro Street Taco, Midwest Smoke BBQ, Tievoli Pizza, and Kona Ice. Cold beverages from local breweries will also be available. A special thank you to Comcast, Regal Rexnord, Foglia Family Foundation, and Snap-on for sponsoring this event. If you are interested in sponsoring or helping with this event, please contact Sarah Meyer at smeyer143@mchenry.edu or (815) 479-7803.

Save the Date – IRON 7 Ride for Student Success

A date has been established for the annual IRON 7 Ride for Student Success. This fundraiser, organized by IRON 7 motorcycle club, will take place on Saturday, August 23, 2025. All proceeds from this event will support MCC student scholarships.

This report highlights recent MCC Grants Office activity, including grant awards or denials, submitted applications pending a decision from the funder, and planned future submissions.

GRANTS AWARDED

Funding Source	Brief Description	Amount Funded	Project Director
ICCB Noncredit Strategies at Work (NSAW) Supplemental Funds	MCC received a supplemental award to support the NSAW initiatives, including programs in Community Enrichment, Career Spark, Talent Impact Center, and the Illinois Small Business Development Center. The award will fund supplies, curriculum development, and additional consulting services.	\$35,000	Catherine Jones, Associate Vice President of Workforce Development

PENDING APPLICATIONS

Funding Source	Brief Description	Amount Requested	Status	Expected Notification
Arts Midwest The Big Read	The Big Read provides matching funds to bring the community together around the shared activity of reading and discussing the same book. MCC's application focuses on the book <i>Bite by Bite: Nourishments and Jamborees</i> by Aimee Nezhukumatathil and includes activities about the interrelatedness of food and culture.	\$14,450	Pending	June
Illinois Small Business Development Center	This grant provides operating support for the Illinois Small Business Development Center. The ISBDC offers no-cost counseling and noncredit courses to help small business owners in McHenry County succeed.	\$80,000	Pending	June
U.S. Department of Education Student Support Services	The Student Support Services program provides academic and other support to help increase the number of low-income college students, first-generation college students, and college students with disabilities who successfully complete a postsecondary program of study.	\$273,000 per year for five years	Pending	June
U.S. Department of Education - Title III and	Eligibility for Title III/V is required for certain grant applications through the Department of Education, including Title V Developing	N/A	Pending	June

Funding Source	Brief Description	Amount Requested	Status	Expected Notification
Title V Eligibility Waiver	Hispanic-Serving Institutions. Because MCC is not automatically eligible to apply for Title V based on our percentage of Pell recipients, a waiver application is necessary.			
Adult Volunteer Literacy	The Adult Volunteer Literacy program provides high-quality literacy services to students throughout the county. Trained volunteer tutors assist students with English, reading, or math skills, positively impacting their quality of life and ability to find gainful employment.	\$82,478	Pending	June
Mexican Consulate of Chicago – IME Becas	This program provides matching funds for scholarships awarded by the Friends of MCC Foundation to students of Mexican origin. Scholarships will be based on financial need, with preference given to students who are previous Adult Education or Upward Bound participants.	\$10,000	Pending	June
ICCB Perkins/Career and Technical Education Postsecondary Grant	The Perkins Career and Technical Education Improvement Act improves the academic performance of CTE students by funding program development, tutoring, training equipment, and supplies.	\$334,821	Pending	June
Illinois DCEO – Illinois Digital Equity Capacity Grant	MCC requested funding to expand the laptop lending program, ensuring that all students have access to the technology necessary to succeed in higher education. In addition, MCC requested support for software and curriculum development to help Adult Education students develop strong digital literacy skills.	\$370,876 over three years	Pending	July
Motorola Solutions Foundation	MCC applied for a fifth year of funding to provide scholarships for marginalized students in MCC's Criminal Justice, Fire Science, and Emergency Medical Services programs.	\$40,000	Pending	August

APPLICATIONS IN DEVELOPMENT

Funding Source	Brief Description	Estimated Request	Status	Application Due Date
ICCB Adult Education	This grant provides operational support for MCC's Adult Education	\$608,770	In	May 30, 2025

Funding Source	Brief Description	Estimated Request	Status	Application Due Date
and Family Literacy (AEFLA)	program, including classes in Adult Basic Education, Adult Secondary Education, High School Equivalency, and English as a Second Language classes.		development	
ICCB Integrated English Literacy and Civics Education (IELCE)	This grant provides operational support for contextualized English language courses leading to citizenship and is designed to support successful entry into the United States workforce.	\$50,000	In development	May 30, 2025
IRS Volunteer Income Tax Assistance (VITA) Program	The VITA grant provides funding to run a clinic to prepare tax returns for low-income or limited English proficient county residents, ensuring county taxpayers receive the refunds to which they are entitled.	\$50,231	In progress	May 31, 2025
ICCB Pipeline for the Advancement of the Healthcare Pathway (PATH)	This project is designed to support and expand healthcare training opportunities by helping marginalized individuals enroll in and successfully complete training, while also addressing the shortage of healthcare workers caused by the COVID-19 pandemic.	\$376,194	In progress	June 2, 2025
Illinois Green Economy Network (IGEN)	Each spring, IGEN offers a supplemental round of reimbursement funding for previously completed energy efficiency projects. MCC is considering options for submitting a proposal.	\$7,000	Planned	June 2, 2025
IBHE Illinois Cooperative Work Study Program	The Illinois Cooperative Work Study program helps underwrite the cost of wages for students completing internships. Funding allows a broad range of employers to participate, providing students with the opportunity for career-based work experience.	\$50,000	Planned	June 2025

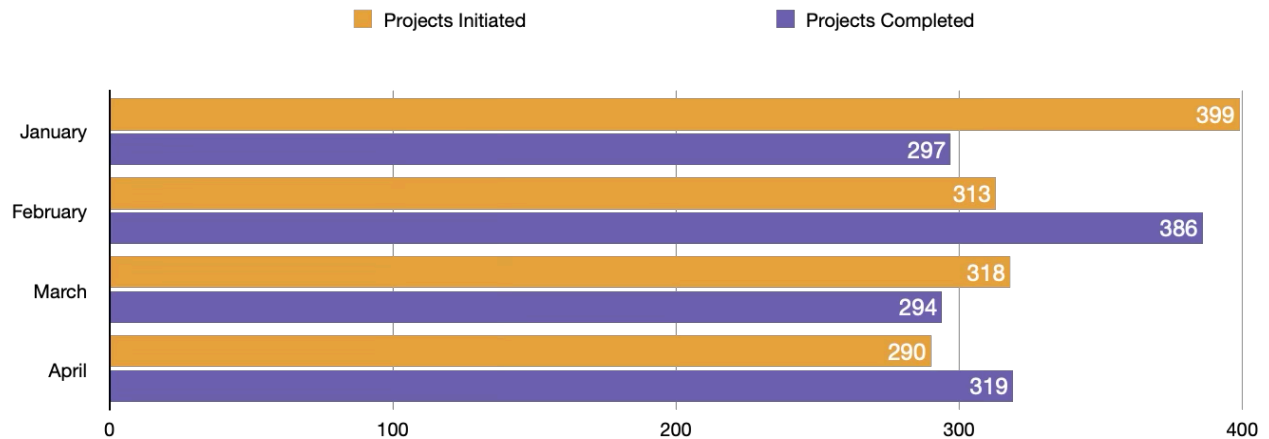
APPLICATIONS DENIED: None.

Office of Marketing and Public Relations Update

Information

The goal of MCC's Office of Marketing and Public Relations (OMPR) is to grow MCC's student enrollment, strengthen MCC's identity in the community, and share MCC's stories. Services that OMPR provides to the College:

- Brand development
- Copywriting and editing
- Event marketing and support
- Graphic Design
- Illustration
- Information campaigns
- Interactive content
- Photography
- Video production and motion graphics
- Publicity
- Script development
- Social media
- Web design and programming

Marketing Project Statistics**Current High-level College Marketing Initiatives:**

- Summer and Fall 2025 registration communications
- Creative and launch of new 2025 tagline and promotional campaign
- University Center at MCC promotional efforts for Fall 2025
- New Health Professions program materials development – Radiologic Technician, Respiratory Therapy, and Sonography
- Foglia Center for Advanced Technology and Innovation (CATI) recruitment efforts and support; virtual tour efforts
- Make It in Illinois/Manufacturing Matters State Grant promotional efforts
- Wayfinding and map updates across campus
- Commencement preparation and support

- Foundation efforts and promotion: Education to Empowerment, Golf Invitational, and Community Block Party
- MCC website refresh project – coming early Fall 2025

Monthly Releases and Features*

The following releases and feature stories were submitted to local and regional media outlets from April 21 —May 21, 2025.

- McHenry County College Concert Band to Perform at Woodstock High School April 27
- McHenry County's Official 2025 Green Guide Now Available
- Registration Open for MCC's ScotStars Sports Camps
- McHenry County College Speech and Debate Team Takes Home Wins at National Tournament
- MCC's Chi Upsilon Chapter of Phi Theta Kappa Honor Society Wins International Awards
- McHenry County College to Keep Tuition Flat for FY 2026
- MCC's Prehospital Emergency Care Program Earns CAAHEP Accreditation, Demonstrating Quality in Education
- McHenry County College Art Gallery to Feature Student Art Exhibit Now – June 5
- University Center at MCC Hosts Public Safety Management Open House
- MCC Announces Kristina Whitmore as 2024-2025 Distinguished Alumni
- McHenry County College Hosts 5th Annual Healthcare Industry Forum
- McHenry County College Recognizes Spring 2025 Graduates in Commencement Ceremony
- McHenry County College, University of Illinois Extension Master Gardeners to Host Annual Garden Walk on July 12
- McHenry County College Launches Pilot Program in Partnership with JB Aviation

**Note: The above list does not include all interviews/stories initiated by the press, or sponsored content stories. Press clippings about McHenry County College can be found at the following link:*

www.mchenry.edu/press.

Sustainability Center Update

Current Initiatives

IGEN conducted its annual conference in early April at Kankakee Community College. IGEN liaisons from over 25 colleges gathered, networked, and enjoyed a variety of presentations on multiple resources for energy efficiency, local business partnerships, Rev Up updates, international experiences for students. Attendees were also given a tour of Kankakee's LEED Gold Advanced Technology Building.

Dr. Hankins participated in the Community Colleges and Climate Futures Webinar Series on April 8, hosted by the Foundation for California Community Colleges, Community College Research Center, and other organizations whose work centers around the unique role community colleges play in climate adaptation and mitigation. This webinar was targeted to bring together educators, administrators, policymakers, and community leaders to strengthen local ecosystems of education, economy, and resilience.

MCC Sustainability Center and the Environmental Defenders of McHenry County co-sponsored McHenry County's first Repair Fair on April 15, 2025, at MCC. The event connected local experts who specialize in repairing and reusing everyday items with MCC students, employees, and the community. Experts were available onsite to help repair lamps and light fixtures, small household appliances, clothing, and bicycles for no cost. There were 34 families who attended, and over 45 items were repaired and/or diagnosed. This effort extends product life cycles, minimizes waste generation, and reduces strain on resources. Gratitude to all the experts from the community (including several MCC Facilities staff) who volunteered their time and exceptional skills.

Earth Month Activities

McHenry County celebrated Earth Day on April 19 at the McHenry County Conservation District Prairieview Education Center. The Sustainability Center joined many other area businesses and organizations with table displays, giveaways, activities, and information including the 2025 Green Guide Recycling Directory.

Sustainability Earth Month Outreach tabling events:

- MCC Spring Health and Wellness Fair – April 7
- Meet MCC – April 9
- First Congregational Church Eco-Fair – April 13

MCC student clubs, Environmental Action, and Business, cohosted a spirit wear swap on April 22 in the MCC Commons. Students and employees were encouraged to bring MCC spirit wear and swap for something new, or purchase one of the donated items for ten cents.

On April 23, the IL Green Alliance Building Resources Hub held a webinar for all the IGEN Colleges titled: *Energy Benchmarking Tips and Tricks*. This webinar provided helpful information on how to use the building benchmarking tool, ENERGY STAR Portfolio Manager, and showed how to create accurate building profiles, gather and enter monthly energy, water, and/or waste data, and how to interpret performance over time in the tool.

MCC sponsored a table at the annual Environmental Defenders of McHenry County dinner on April 27 at Red Tail Golf Club in Crystal Lake, at which seven MCC students participated.

The Sustainability Center began the Earth Month pilot “Fill It Forward” initiative at several tabling events in April. Customized MCC stickers were created for use with a personal water bottle. Every time the water bottle is filled for consumption, the user scans the QR code on the sticker. This generates a donation from the Fill It Forward Foundation to water scarce areas around the world. Over 80 stickers were distributed, and data is being collected on the number of fills and donations.

Community Engagement and Information

The 2025 Green Guide Recycling Directory is complete and has been distributed to every municipality and library in McHenry County and by request. English and Spanish copies are also available by emailing sustainability@mchenry.edu or visiting www.mchenry.edu/recycling to download a copy.

The MCC/MCRide Program had 612 trips in April 2025 – the highest ridership to date.

The ReUse It Corner repurposed approximately \$1,556.03 worth of gently used office and school supplies in April 2025. Ninety-two visitors found uses for over 1032 items this month.

With Appreciation

Sustainability Center Student Assistant, Paris Lotito, was one of the finalists for the MCC Student Service Award for her exceptional work with the community with the Green Guide and countless tabling events. Paris recently graduated from MCC and transferred to the University of Iowa for the fall. We are very grateful for all her hard work and wish her all the best!

Workforce Development Update

This month's Workforce Development Update provides an overview of recent Career Spark successes, resources to remove barriers to participation for learners, and new programs under development that will be launched this fall. The Career Spark Center is a component of MCC's Workforce Development division and provides training and support for career entry. The demand for Career Spark training programs has continued to increase, surpassing FY 2025 enrollment and revenue goals. The Center works closely with internal and external partners to align with workforce needs by adding sections, revising programs, and adding new offerings. Alex Benn serves as the Coordinator of the Career Spark Center.

Police Department Collaboration

This spring, the Career Spark Center collaborated with the Criminal Justice Department and local Police agencies to begin offering entry-level testing for law enforcement officers. The first phase of the testing process involves the POWER (Peace Officer Wellness Evaluation Report) Test. This test measures physical agility to determine a candidate's physical capacity for duty. MCC is proud to have successfully hosted the first local POWER Test at MCC on Saturday, March 15. This test hosted participants from McHenry County and the greater Chicagoland area. On Saturday, May 10, the second phase of testing was held. The written exam was hosted at the MCC Catalyst Campus with 29 participants testing for five area agencies: Marengo PD, Huntley PD, Cary PD, Lakemoor PD, and Woodstock PD. Consortium testing is a win-win for students, the community, and local police agencies. It allows participants to take one test and become eligible for hire for multiple agencies. Previously, individuals interested in applying to more than one department had to sit for the test with each agency. The joint testing site saved applicants time and money. For police agencies, collaborative testing provides them with a shared pool of applicants.



Career Spark-Partnership with JB Aviation to Offer PAC

Career Spark is thrilled to announce a new partnership with JB Aviation, based out of Galt Airport in Wonder Lake, to offer the Professional

Aeronautics Certificate (PAC)! This fast-track pilot training program is designed to help students achieve the essential FAA certifications in as few as 16 months. Students will split their training time between MCC's Catalyst Campus and JB Aviation at Galt Airport. Weekly instruction includes 15–20 hours of classroom learning, paired with one-on-one instruction as well as flight simulator and aircraft-based flight time. This training prepares students to advance through all of the requisite FAA certifications required to become professional aviators.

The FAA certifications include:

- Private Pilot License (PPL)
- Instrument Flight Rating (IFR)
- Commercial Pilot License (CPL)
- Certified Flight Instructor (CFI)
- Certified Flight Instructor Instrument (CFII)
- Multi-Engine Instructor (MEI)

An open house was held at JB Aviation on Thursday, May 15 from 5:30–7 p.m. Program Manager, Chris Johnson, Ph.D., CFI, CFII, MEI, presented a safety seminar, emphasizing the importance of highly trained pilots and addressing the career opportunities that come with technological advancements in aviation, as well as a PAC program overview. Over 50 participants attended the open house, engaging in conversation and showing enthusiasm for this new partnership. Learn more about the program at <https://www.flywithjb.com/pac/>



Additional New Programs for Fall 2025

The Career Spark Center continues to advance its mission of providing accessible, high-quality career training programs that align with regional workforce demands. In response to evolving industry needs and student interests, two additional new programs are being introduced:

- Freight Broker/Agent Training
 - This course was formerly offered fully online through a 3rd party partner, Ed2go. It will now be offered in-person at MCC's campus, providing a more personalized and relevant learning experience for students. The course is being developed and will be instructed by Jim Wilbrandt, President of JA Group. Jim brings over 25 years of extensive experience in the transportation and freight brokerage industry to the classroom. The program will provide students with the knowledge and resources they need to enter the transportation and logistics industry.
- Sterile Processing Technician Training
 - In response to workforce needs expressed by local hospitals, we are excited to announce the addition of a new Sterile Processing Technician Training program. This program is being developed and instructed by Lizette Vazquez, Sterile Processing Educator at Northwestern Medicine Huntley. The training will prepare students to sit for the HSPA Certified Registered Central Service Technician (CRCST) exam, which is a hospital-preferred credential. Students will participate in a 400-hour clinical to gain real world knowledge and experience.

Scholarships, Grants, and Payment Plans

We would like to thank the Friends of MCC Foundation for its generous support of Career Spark programs. The Foundation's ongoing commitment to student success has significantly benefited individuals seeking short-term, skill-based training that leads directly to employment. Because these noncredit career-entry programs are not eligible for federal financial aid, students rely on these scholarships in order to pursue these training programs. Connecting with local rotary clubs, employers, and private donors, the Foundation has expanded the funds specifically available for Career Spark Center programs.

In addition to scholarship support from the Foundation, over the past two years, the Pipeline for the Advancement of the Healthcare Workforce (PATH) grant has also provided funding assistance for Career Spark healthcare-related programs. The PATH grant is funded by the Illinois Community College Board (ICCB) and is intended to increase the number of individuals entering the healthcare field in Illinois. In addition to scholarships and grant support, student payment plans were introduced this fiscal year. To date, 17 students have utilized a payment plan. As a result, 17 barriers to participation have been removed and these 17 individuals were able to earn a career-entry credential or license.