

**BOARD OF TRUSTEES  
McHENRY COUNTY COLLEGE DISTRICT #528**

Thursday, June 26, 2025  
Regular Board of Trustees Meeting  
6:00pm



MCC Board Room, A217  
8900 U.S. Highway 14  
Crystal Lake, IL 60012

**AGENDA**

1. CALL TO ORDER
2. ROLL CALL
3. PLEDGE OF ALLEGIANCE
4. COLLEGE MISSION STATEMENT
5. ACCEPTANCE OF AGENDA
6. ACCEPTANCE OF MINUTES: Regular Board of Trustees Meeting, May 29, 2025
7. OPEN FOR RECOGNITION OF VISITORS

***Three (3) minutes per person or less.***

8. PRESIDENT'S REPORT: Dr. Clinton Gabbard
9. COMMUNICATIONS
  - A. Faculty Report: Ms. Sarah Sullivan
  - B. Adjunct Faculty Report: Mr. Matt Hamater
  - C. Staff Council Report: Mr. David Behrens
  - D. Attorney Report

10. APPROVAL OF CONSENT AGENDA

**For Approval**

- A. Executive Summary and Financial Statements
  1. Executive Summary, Board Report #25-76
  2. Treasurer's Report, Board Report #25-77
  3. Ratification for Accounts Payable May Check Register, Board Report #25-78
- B. Request to Approve/Implement/Lease/Purchase/Renew/Replace/Upgrade
  1. Continuation of Employment of Probationary Non-Tenured Faculty, Board Report #25-79
  2. Open Enrollment and Contract Training Instructional Materials, Board Report #25-80
  3. Traffic Safety School Instructional Materials, Board Report #25-81
  4. Ferrilli Support Services, Board Report #25-82
  5. Annual Microsoft Consortia Enterprise Agreement, Board Report #25-83
  6. Destruction of Closed Session Minutes Recordings, Board Report #25-84
  7. Outdoor Billboard Advertising, Board Report #25-85
  8. VmWare Licensing and Support, Board Report #25-86
  9. Security Camera and Access System, Board Report #25-87
  10. Audio-Visual Equipment for Architectural Technology and Construction Management Lab, Board Report #25-88
  11. Emergency Medical Services (EMS) Training, Board Report #25-89
  12. Culinary/Pastry Department Purchases from Gordon Food Service, Board Report #25-90
  13. Turnitin Software and Support Agreement, Board Report #25-91
  14. Dell Computers, Board Report #25-92
  15. YuJa Panorama Software and Support Services, Board Report #25-93
  16. Instructional Design Consultant Service Agreement, Board Report #25-94
  17. Overages On Past Board Actions, Board Report #25-95

C. Personnel

1. Authorization for Personnel Appointments, Board Report #25-96
2. New and Replacement Administrative and Faculty Appointments, Board Report #25-97

11. ACTION ON ITEMS REMOVED FROM CONSENT AGENDA

12. APPROVAL OF FISCAL YEAR 2026 TENTATIVE BUDGET, Board Report #25-98

13. APPROVAL OF FISCAL YEAR 2027 RESOURCE ALLOCATION MANAGEMENT PROGRAM (RAMP), Board Report #25-99

14. COMPENSATION ADJUSTMENT FOR CONTINGENT EMPLOYEES FOR ACADEMIC YEAR 2025-2026, Board Report #25-100

15. ADMINISTRATIVE COMPENSATION ADJUSTMENT FOR ACADEMIC YEAR 2025-2026, Board Report #25-101

16. APPROVAL OF BID FOR MCC ENGAGEMENT HALL CONSTRUCTION, Board Report #25-102

17. APPROVAL OF ENGAGEMENT HALL TRANE ROOF TOP UNIT AND CONTROLS PURCHASE, Board Report #25-103

18. SECOND AUTHORIZATION OF FY 2025 NON-MANDATORY TRANSFERS OF FUNDS, Board Report #25-104

19. FOR INFORMATION

- A. New Employees
- B. Employee Resignations and Retirement Notifications
- C. Friends of McHenry County College Foundation Update
- D. Grants Office Update
- E. Office of Marketing and Public Relations Update
- F. Sustainability Update
- G. Workforce Development Update

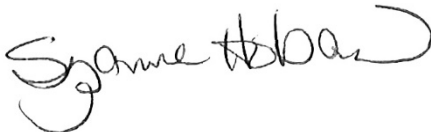
20. FUTURE AGENDA ITEMS/SUMMARY COMMENTS BY BOARD MEMBERS

21. CLOSED SESSION

- A. 120/2(c), Exception #2, Collective Negotiating
- B. 120/2(c), Exception #21, Review of Closed Session Minutes
- C. Other matters as pertain to the exceptions of the Open Meetings Act

22. ACCEPTANCE OF CLOSED SESSION MINUTES: Regular Board Meeting of April 24, 2025

23. ADJOURNMENT

A handwritten signature in black ink, appearing to read "Suzanne Hoban", written in a cursive style.

Suzanne Hoban  
Chair

## Executive Summary

### Information

Attached is the Executive Summary of financial information with year-to-date results for FY 2025 through the month of May.

### Recommendation

It is recommended that the Board of Trustees accepts the Executive Summary as presented.

A handwritten signature in black ink, appearing to read 'C. Gabbard', is positioned above the printed name.

Clinton E. Gabbard  
President

## Executive Summary

Fiscal Year 2025 is currently 91.4% complete with the year-to-date results ending May 31, 2025 being reported. In the Operating Funds, total revenue is 71.6% of budget, as compared with 67.8% at the same time last year. Total expenditures are 68.8% of budget, as compared with 63.1% of budget at the same time last year. The Operating Funds include both the Education Fund and the Operations and Maintenance Fund, and together comprise most of the instruction and instructional support activities of the College. The following items relate to the Operating Funds (Fund 01 and Fund 02) as a whole:

### Revenue

- Local governmental is 92.0% of budget and up \$25,156 (0.1%) from last year at this time. FY 2025 revenue is \$26,383,671 vs. FY 2024 revenue of \$26,358,515. For FY 2025, this revenue is derived from 50% of the 2023 tax levy (as approved by the Board in November 2023) and 50% of the 2024 tax levy (as approved by the Board in November 2024).
- State government is 91.4% of budget and up \$4,464,410 (49.5%) from last year at this time. FY 2025 revenue is \$13,474,693 vs. FY 2024 revenue of \$9,010,283.
- Federal government is 0.0% of budget and up \$448 (25.2%) from last year at this time. FY 2025 revenue is \$2,224 vs. FY 2024 revenue of \$1,776.
- Student tuition and fees is 101.1% of budget and up \$1,012,288 (7.2%) from last year at this time. FY 2025 revenue is \$15,013,052 vs. FY 2024 revenue of \$14,000,765. Budgeted tuition and fees revenue is calculated based on a calculated net billable credit hours and not total reported credit hours, which includes dual credit. Dual credit only generates tuition revenue if these classes are held on campus with our instructors.
- Sales and service fee is 130.9% of budget and up \$69,154 (37.6%) from last year at this time. FY 2025 revenue is \$253,267 vs. FY 2024 revenue of \$184,113. Activity in this area is comprised primarily from the Kids and College, Fitness Center, Horticulture Sales, and Sweet Scots.
- Facilities is 96.8% of budget and even \$0 (0.0%) from last year at this time. FY 2025 revenue is \$18,366 vs. FY 2024 revenue of \$18,366. Revenue in this category is comprised of the leasing of the land owned by the College to the radio station and as farmland.
- Investment is 231.6% of budget and up \$35,827 (3.5%) from last year at this time. FY 2025 revenue is \$1,054,321 vs. FY 2024 revenue of \$1,018,494.
- Nongovernmental gifts, scholarships, grants & bequests is 100% of budget and up \$416,942 (100%) from last year at this time. FY 2025 revenue is \$435,128 vs. FY 2024 revenue of \$18,186. Activity is due to contributions from the Foundation for faculty requested needs (travel, software, etc.).
- Other is 21.3% of budget and up \$651,116 (11.9%) from last year at this time. FY 2025 revenue is \$6,116,202 vs. FY 2024 revenue of \$5,465,086. The main items in this category consists largely of Employee Health Insurance Contributions, which account for \$5,985,685, Retiree Health contributions, which account for \$651, Other Misc. Income, which account for \$77,355 with the remaining balance being made up of smaller accounts such as NSF charges, assorted fines, fees, and miscellaneous income all of which total \$52,511. The large variance to budget is the result of the "On-Behalf Payment" for the employer's pension contribution for employees made by the State. For FY 2024 that "On-Behalf Payment" was \$11,055,180.

## Expenditures

- Salaries expenditures are 98.4% of budget and up \$3,720,538 (13.7%) from last year at this time. FY 2025 expenditures are \$30,920,647 vs. FY 2024 expenditures of \$27,200,108.
- Employee benefit expenditures are 34.6% of budget and up \$1,456,320 (14.8%) from last year at this time. FY 2025 expenditures are \$11,309,427 vs. FY 2024 expenditures of \$9,853,106. ***This line item is dependent on the health experience or the use of benefits by the employee group and their own independent choice of coverage. Therefore, it will always be difficult to budget in advance to any degree of certainty and will experience good years and bad years as a result.*** This account group will always be significantly below budget until year-end adjustments are made for SURS contributions paid by the State on behalf of the employees. The amount expensed for SURS contributions have ranged from \$11-22 million annually depending on the actuarial tables maintained by the State and the present value interest rate used. However, this expense is offset by an equal amount in “other revenue” and therefore has no effect on the operating performance of the College.
- Contractual services expenditures are 88.0% of budget and up \$322,599 (7.3%) from last year at this time. FY 2025 expenditures are \$4,746,352 vs. FY 2024 expenditures of \$4,423,752. The account includes contractual services for custodial services, legal services, construction management, roads and grounds, and architectural type services.
- Materials and supplies expenditures are 90.6% of budget and up \$264,329 (8.7%) from last year at this time. FY 2025 expenditures are \$3,310,639 vs. FY 2024 expenditures of \$3,046,311.
- Travel and meeting expenditures are 84.7% of budget and up \$104,375 (31.8%) from last year at this time. FY 2025 expenditures are \$433,031 vs. FY 2024 expenditures of \$328,656.
- Fixed charges expenditures are 76.5% of budget and down \$329,347 (-20.2%) from last year at this time. FY 2025 expenditures are \$1,300,333 vs. FY 2024 expenditures of \$1,629,681. Included in this category are bond principal, interest payments, lease payments, and general insurance.
- Utilities expenditures are 99.5% of budget and up \$244,294 (26.0%) from last year at this time. FY 2025 expenditures are \$1,183,058 vs. FY 2024 expenditures of 938,763.
- Capital Outlay expenditures are 30.6% of budget and up \$189,048 (48.0%) from last year at this time. FY 2025 expenditures are \$583,282 vs. FY 2024 expenditures of \$394,233. ***Please be aware that large projects started in one fiscal year may cross into a new fiscal year and will therefore have an impact on two fiscal years (i.e. one year under budget and the next over budget).***
- Other expenditures are 96.5% of budget and up \$135,109 (16.9%) from last year at this time. FY 2025 expenditures are \$936,038 vs. FY 2024 expenditures of \$800,929. The main category of expenses includes tuition waivers, tuition related refunds, and miscellaneous expense.
- Contingency expenditures are 0.0% of budget and even \$0 (0.0%) from last year at this time. FY 2025 expenditures are \$0 vs. FY 2024 expenditures of \$0.



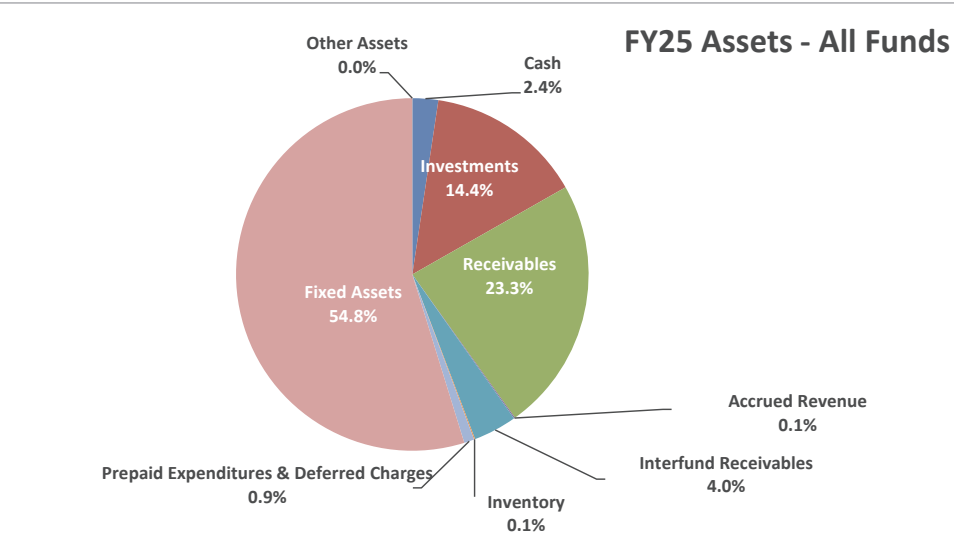
Clinton E. Gabbard  
President

All Funds Statement of Net Position (Balance Sheet)  
May 31, 2025

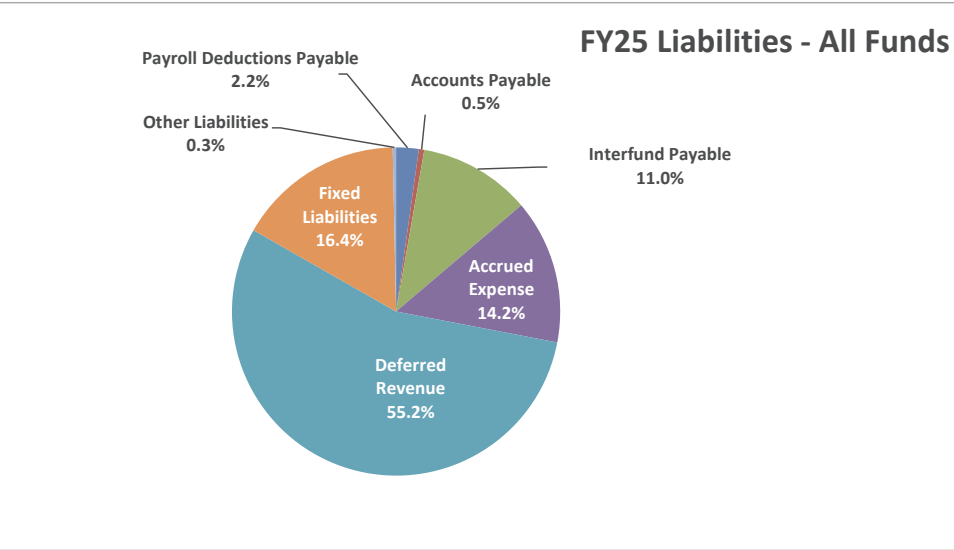
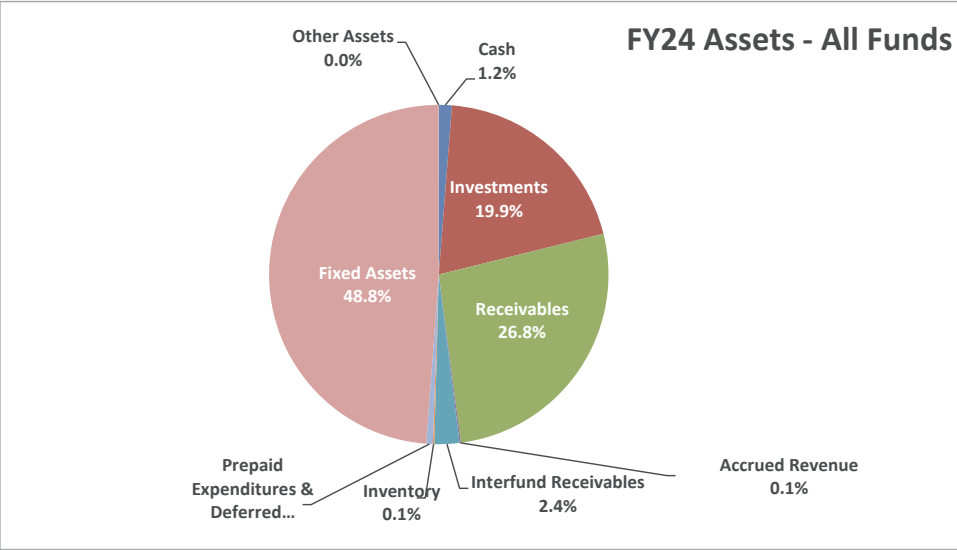
Funds Statement of Net Position (Balance Sheet)														
May 31, 2025														
	01	02	03	04	05	06	07	08	09	10	11	12	17	
	All Funds	Education Fund	Operations & Maintenance Fund	Operations & Maintenance (Restricted) Fund	Bond & Interest Fund	Auxilliary Entrerprises Fund	Restricted Purposes Fund	Working Cash Fund	General Fixed Asset Fund	General Long-Debt Fund	Trust & Agency Fund	Audit Fund	Liability Protection & Settlement Fund	OPEB Fund
Assets														
Cash	4,437,353	(0.00)	(0)	480,219	927,028.00	936,261	1,687,440	-	-	-	399,229	7,176	-	-
Investments	27,009,851	10,950,348	5,901,494	4,480,105	-	-	-	3,318,917	-	-	-	-	2,358,987	-
Receivables	43,775,184	38,794,902	2,375,389	900,000	-	10,253	926,356	-	-	-	-	84,850	683,434	-
Accrued Revenue	187,739	84,770	24,367	44,893	-	-	-	18,514	-	-	-	-	15,194	-
Interfund Receivables	7,489,248	1,032,278	417,923	6,789,827	0	0	(1,696,032)	-	-	-	45,253	0	-	900,000
Inventory	190,571	-	-	-	-	190,571	-	-	-	-	-	-	-	-
Prepaid Expenditures & Deferred Charges	1,743,910	756,328	20,210	-	-	4,176	58,350	-	-	183,588	-	-	26,248	695,009
Fixed Assets	102,694,336	-	-	-	-	-	-	-	102,694,336	-	-	-	-	-
Other Assets	12,179	-	-	-	-	-	-	-	-	12,179	-	-	-	-
Total Assets	187,540,371	51,618,626	8,739,383	12,695,044	927,028	1,141,261	976,115	3,337,431	102,694,336	195,767	444,482	92,026	3,083,863	1,595,009
Liabilities														
Payroll Deductions Payable	1,507,495	1,303,111	45,418	-	-	154,360	4,606	-	-	-	-	-	-	-
Accounts Payable	360,277	150,599	-	194,130	-	4,234	11,314	-	-	-	-	-	-	-
Interfund Payable	7,489,248	3,978,807	219,587	-	-	-	-	1,187,847	-	-	-	-	2,103,008	-
Accrued Expense	9,649,859	597,457	-	-	-	-	-	-	-	15,670	-	-	-	9,036,731
Deferred Revenue	37,456,582	22,813,919	1,531,658	29,400	274,404	173,820	-	-	-	-	-	52,500	422,851	12,158,030
Fixed Liabilities	11,140,610	-	-	-	-	-	-	-	-	11,140,610	-	-	-	-
Other Liabilities	224,594	59,488	-	-	-	165,106	-	-	-	-	-	-	-	-
Total Liabilities	67,828,666	28,903,381	1,796,663	223,530	274,404	497,521	15,920	1,187,847	-	11,156,281	-	52,500	2,525,859	21,194,761
Designated Fund Balance	119,711,705	22,715,245	6,942,720	12,471,514	652,625	643,740	960,194	2,149,584	102,694,336	(10,960,513)	444,482	39,526	558,004	(19,599,752)
Assigned Fund Balance														
33% Unassigned for annual budgeted expenditures	20,831,764	18,810,977	2,020,787											
Other Designated Reserves	0													
Capital Improvement/Investment in Capital Assets	115,165,850			12,471,514	0				102,694,336					
Liabilities, Protection, and Settlement	-30,182,359									-11,140,610			558,004	-19,599,752
Working Cash/Other Restricted	3,194,203						960,194	1,750,000			444,482	39,526		
Remaining Unassigned Balance	10,702,248	3,904,268	4,921,933	0	652,625	643,740	0	399,584	0	180,097	0	0	0	0

All Funds Statement of Net Position (Balance Sheet)  
May 31, 2025

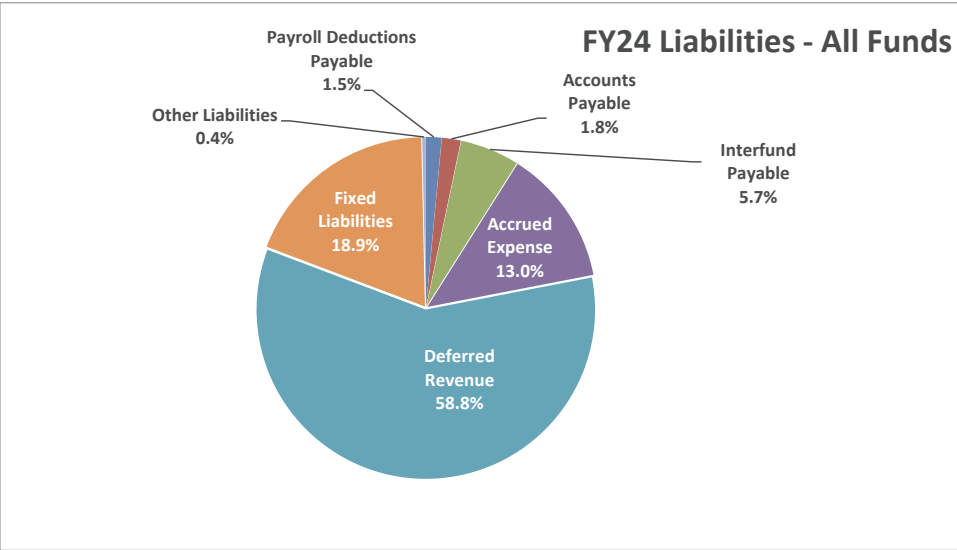
Total Assets = \$ 187,540,371



Total Assets = \$ 159,007,489



Total Liabilities = \$ 67,828,666



Total Liabilities = \$ 66,511,449

**All Funds Statement of Activities (Income Statement)**  
**May 31, 2025**

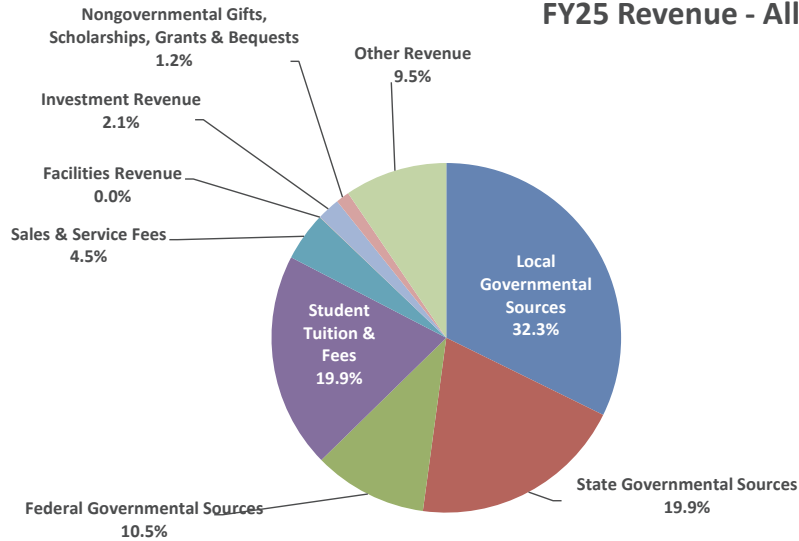
		01	02	03	04	05	06	07	08	09	10	11	12	17
	All Funds	Education Fund	Operations & Maintenance Fund	Operations & Maintenance (Restricted) Fund	Bond and Interest	Auxiliary Enterprises Fund	Restricted Purposes Fund	Working Cash Fund	General Fixed Asset Fund	General Long-Debt Fund	Trust & Agency Fund	Audit Fund	Liability Protection & Settlement Fund	OPEB Fund
<b>Revenue</b>														
Local Governmental Sources	27,114,827	24,021,356	2,362,315	-	-	-	5,516	-	-	-	-	74,756	650,884	-
State Governmental Sources	16,695,785	12,228,857	1,245,836	-	-	-	3,221,092	-	-	-	-	-	-	-
Federal Governmental Sources	8,850,711	2,224	-	-	-	-	8,848,487	-	-	-	-	-	-	-
Student Tuition & Fees	16,749,914	13,220,589	1,792,463	79,674	743,638	913,550	-	-	-	-	-	-	-	-
Sales & Service Fees	3,782,341	253,267	-	-	-	3,529,074	-	-	-	-	-	-	-	-
Facilities Revenue	19,116	18,366	-	-	-	750	-	-	-	-	-	-	-	-
Investment Revenue	1,785,349	709,820	344,501	398,983	-	-	-	194,022	-	-	-	-	138,023	-
Nongovernmental Gifts, Scholarships, Grants & Bequests	1,043,891	435,128	-	-	-	-	492,518	-	-	-	116,245	-	-	-
Other Revenue	7,979,339	6,115,759	443	1,788,992	-	-	-	-	-	-	74,146	-	-	-
<b>Total Revenue</b>	<b>84,021,273</b>	<b>57,005,366</b>	<b>5,745,558</b>	<b>2,267,649</b>	<b>743,638</b>	<b>4,443,373</b>	<b>12,567,613</b>	<b>194,022</b>	<b>-</b>	<b>-</b>	<b>190,391</b>	<b>74,756</b>	<b>788,908</b>	<b>-</b>
<b>Expenditures</b>														
Salaries	34,736,201	30,171,300	749,346	-	-	2,256,504	1,559,050	-	-	-	-	-	-	-
Employee Benefits	12,640,042	11,123,635	185,792	-	-	283,266	307,196	-	-	-	-	-	740,154	-
Contractual Services	6,198,742	2,536,544	2,209,807	31,959	-	747,800	603,231	-	-	-	-	69,400	-	-
General Materials & Supplies	6,265,971	2,668,644	641,995	1,003,164	-	1,462,639	489,529	-	-	-	-	-	-	-
Travel & Conference/Meeting	574,512	414,589	18,442	-	-	79,313	62,168	-	-	-	-	-	-	-
Fixed Charges	675,936	1,245,973	54,360	10,144	624,600	12,734	57,600	-	-	(1,444,356)	-	-	114,881	-
Utilities	1,185,484	195,452	987,606	-	-	2,426	-	-	-	-	-	-	-	-
Capital Outlay	7,604,731	388,627	194,655	10,121,017	-	-	799,095	-	(3,898,663)	-	-	-	-	-
Other Expenditures	8,819,964	936,038	-	-	-	1,254	7,702,717	-	-	-	179,955	-	-	-
Contingency	-	-	-	-	-	-	-	-	-	-	-	-	-	-
<b>Total Expenditures</b>	<b>78,701,582</b>	<b>49,680,802</b>	<b>5,042,004</b>	<b>11,166,284</b>	<b>624,600</b>	<b>4,845,936</b>	<b>11,580,586</b>	<b>-</b>	<b>(3,898,663)</b>	<b>(1,444,356)</b>	<b>179,955</b>	<b>69,400</b>	<b>855,034</b>	<b>-</b>
<b>Excess/(deficit) of revenues over expenditures</b>	<b>5,319,690</b>	<b>7,324,564</b>	<b>703,554</b>	<b>(8,898,636)</b>	<b>119,038</b>	<b>(402,563)</b>	<b>987,027</b>	<b>194,022</b>	<b>3,898,663</b>	<b>1,444,356</b>	<b>10,436</b>	<b>5,356</b>	<b>(66,127)</b>	<b>-</b>
Operating transfers in	6,728,137	-	-	5,998,137	-	730,000	-	-	-	-	-	-	-	-
Operating transfers out	6,728,137	6,728,137	-	-	-	-	-	-	-	-	-	-	-	-
Beginning Fund Balance	114,186,103	22,419,627	5,939,166	15,372,012	533,586	316,303	(47,392)	1,955,562	98,803,448	(12,598,804)	434,046	34,170	624,131	(19,599,752)
Ending Fund Balance	119,505,793	23,016,054	6,642,720	12,471,513	652,624	643,740	939,635	2,149,584	102,702,111	(11,154,448)	444,482	39,526	558,004	(19,599,752)



All Funds Statement of Activities (Income Statement)  
May 31, 2025

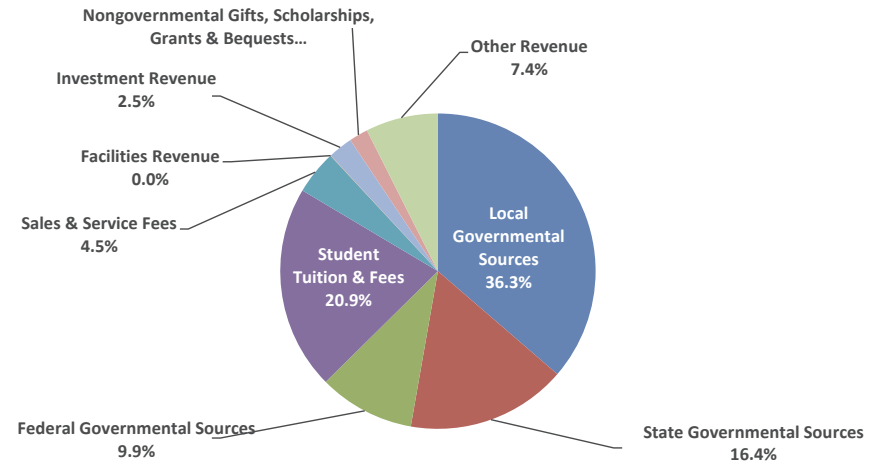
Total Revenue = \$ 84,021,273

FY25 Revenue - All Funds

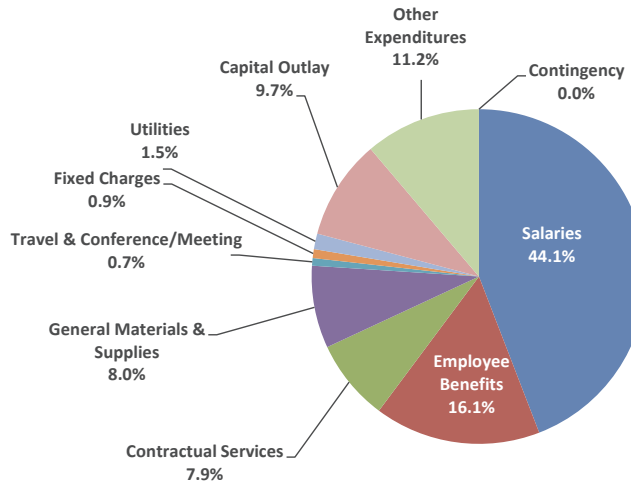


Total Revenue = \$ 74,538,676

FY24 Revenue - All Funds

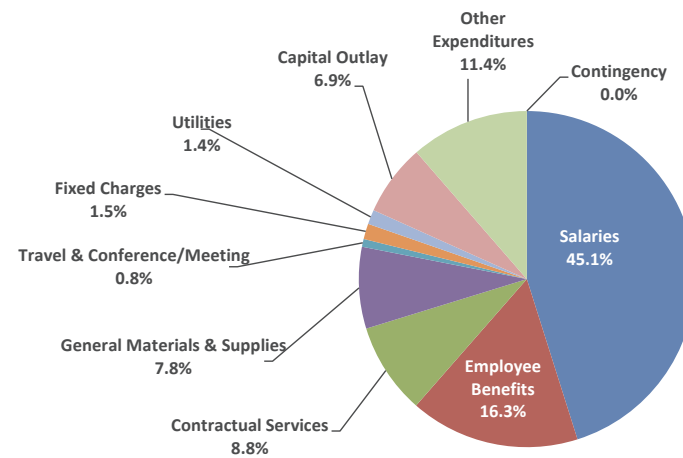


FY25 Expenditures - All Funds



Total Expense = \$ 78,701,582

FY24 Expenditures - All Funds



Total Expense = \$ 67,394,385

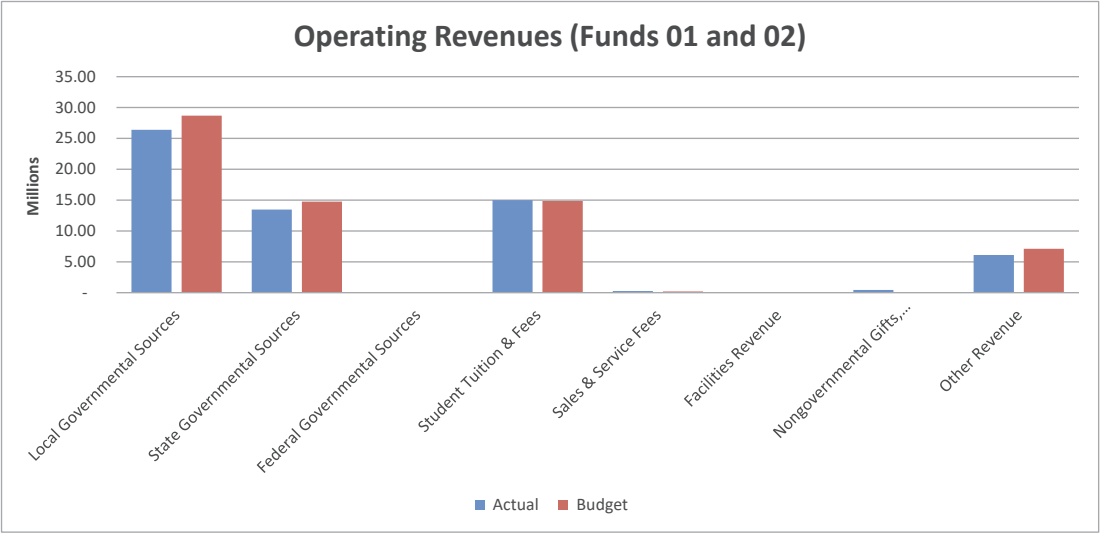
Operating Funds  
Net of SURS/Investments

**Operating (Funds 01 & 02) Statement of Activities (Net of SURS/Investments)**  
**May 31, 2025**

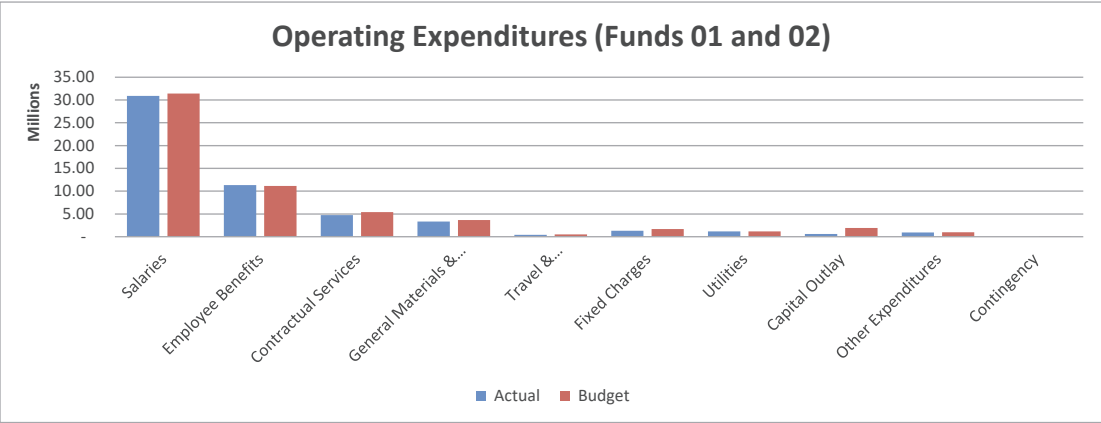
	FY25			FY24		FY24			FY25 Act.	
	YTD Actual	YTD Budget	Full Budget	YTD Actual to:		YTD Actual	Budget	% Chng	Change Over FY24 Act.	% Chng
<b>Revenue</b>										
Local Governmental Sources	\$ 26,383,671	\$ 26,231,423	\$ 28,685,710	100.6%	92.0%	\$ 26,358,515	\$ 28,700,710	91.8%	\$ 25,156	0.1%
State Governmental Sources	13,474,693	13,477,926	14,738,960	100.0%	91.4%	9,010,283	10,509,134	85.7%	\$ 4,464,410	49.5%
Federal Governmental Sources	2,224	-	-	0.0%	0.0%	1,776	-	0.0%	\$ 448	25.2%
Student Tuition & Fees	15,013,052	14,814,624	14,850,663	101.3%	101.1%	14,000,765	14,360,846	97.5%	\$ 1,012,288	7.2%
Sales & Service Fees	253,267	176,945	193,500	143.1%	130.9%	184,113	175,000	105.2%	\$ 69,154	37.6%
Facilities Revenue	18,366	17,343	18,966	105.9%	96.8%	18,366	18,966	96.8%	\$ -	0.0%
Nongovernmental Gifts	435,128	10,059	11,000	4325.8%	3955.7%	18,186	11,000	165.3%	\$ 416,942	2292.7%
Other Revenue	6,116,202	6,512,475	7,121,801	93.9%	85.9%	5,465,086	11,669,393	46.8%	\$ 651,116	11.9%
<b>Total Revenue</b>	<b>\$ 61,696,603</b>	<b>\$ 61,240,795</b>	<b>\$ 65,620,600</b>	<b>100.7%</b>	<b>94.0%</b>	<b>\$ 55,057,090</b>	<b>\$ 65,445,049</b>	<b>84.1%</b>	<b>\$ 6,639,513</b>	<b>12.1%</b>
<b>Expenditures</b>										
Salaries	\$ 30,920,647	\$ 28,726,090	\$ 31,413,785	107.6%	98.4%	\$ 27,200,108	\$ 29,280,648	92.9%	\$ 3,720,538	13.7%
Employee Benefits	11,309,427	9,324,413	10,196,832	121.3%	110.9%	9,853,106	10,837,800	90.9%	\$ 1,456,320	14.8%
Contractual Services	4,746,352	4,930,722	5,392,055	96.3%	88.0%	4,423,752	5,055,087	87.5%	\$ 322,599	7.3%
General Materials & Supplies	3,310,639	3,342,456	3,655,186	99.0%	90.6%	3,046,311	3,497,994	87.1%	\$ 264,329	8.7%
Travel & Conference/Meeting	433,031	467,313	511,036	92.7%	84.7%	328,656	434,056	75.7%	\$ 104,375	31.8%
Fixed Charges	1,300,333	1,553,653	1,699,017	83.7%	76.5%	1,629,681	1,619,985	100.6%	\$ (329,347)	-20.2%
Utilities	1,183,058	1,087,528	1,189,280	108.8%	99.5%	938,763	1,197,780	78.4%	\$ 244,294	26.0%
Capital Outlay	583,282	1,740,737	1,903,605	33.5%	30.6%	394,233	1,553,805	25.4%	\$ 189,048	48.0%
Other Expenditures	936,038	886,917	969,900	105.5%	96.5%	800,929	965,000	83.0%	\$ 135,109	16.9%
Contingency	-	84,088	91,955	0.0%	0.0%	-	67,225	0.0%	\$ -	0.0%
<b>Total Expenditures</b>	<b>\$ 54,722,806</b>	<b>\$ 52,143,916</b>	<b>\$ 57,022,651</b>	<b>104.9%</b>	<b>96.0%</b>	<b>\$ 48,615,541</b>	<b>\$ 54,509,380</b>	<b>89.2%</b>	<b>\$ 6,107,265</b>	<b>12.6%</b>
<b>Surplus/(deficit)</b>	<b>\$ 6,973,797</b>	<b>\$ 9,096,879</b>	<b>\$ 8,597,949</b>			<b>\$ 6,441,549</b>	<b>\$ 5,660,136</b>		<b>\$ 532,248</b>	<b>8.3%</b>
Net Transfers Out/(In)	\$ 6,728,137		\$ 11,059,267			\$ 5,131,883	\$ 850,000		\$ 1,596,254	31.1%
<b>Net Operating Funds Surplus/(Deficit)</b>	<b>\$ 245,660</b>	<b>\$ 9,096,879</b>	<b>\$ (2,461,318)</b>			<b>\$ 1,309,666</b>	<b>\$ 4,810,136</b>		<b>\$ (1,064,006)</b>	<b>-81.2%</b>
<i>Beginning Fund Balance</i>	<i>28,358,793</i>	<i>28,358,793</i>	<i>28,358,793</i>			<i>30,873,031</i>				
<i>Net Operating Funds Surplus/(Deficit)</i>	<i>245,660</i>	<i>9,096,879</i>	<i>(2,461,318)</i>			<i>1,309,666</i>				
<i>Add: Contingency (assumption is it is not used)</i>			<i>91,955</i>							
<b>Calculated YTD Ending Fund Balance (b)</b>	<b>\$ 28,604,453</b>	<b>\$ 37,455,672</b>	<b>\$ 25,989,430</b>			<b>\$ 32,182,697</b>				

Operating Funds - Statement of Activities  
May 31, 2025

	Actual	Budget
<b>Revenue</b>		
Local Governmental Sources	26,383,670.83	28,685,710.00
State Governmental Sources	13,474,693.36	14,738,960.00
Federal Governmental Sources	2,224.00	-
Student Tuition & Fees	15,013,052.21	14,850,663.00
Sales & Service Fees	253,267.03	193,500.00
Facilities Revenue	18,366.00	18,966.00
Nongovernmental Gifts, Scholarships, Grants & Bequests	435,127.50	11,000.00
Other Revenue	6,116,201.84	7,121,801.00
<b>Total Revenue</b>	<b>61,696,602.77</b>	<b>65,620,600.00</b>



<b>Expenditures</b>		
Salaries	30,920,646.72	31,413,785.00
Employee Benefits	11,309,426.62	11,139,811.00
Contractual Services	4,746,351.90	5,392,054.95
General Materials & Supplies	3,310,639.43	3,655,186.00
Travel & Conference/Meeting	433,030.99	511,036.05
Fixed Charges	1,300,333.20	1,699,017.00
Utilities	1,183,057.61	1,189,280.00
Capital Outlay	583,281.63	1,903,605.00
Other Expenditures	936,037.71	969,900.00
Contingency	-	91,955.00
<b>Total Expenditures</b>	<b>54,722,805.81</b>	<b>57,965,630.00</b>
<b>Excess/(deficit) of revenues over expenditures</b>	<b>6,973,796.96</b>	<b>7,654,970.00</b>



\*#N/A or "-" indicates that there is no activity to record for this category in Fund 01 or 02.

Treasurer's Report

Information

Attached is the Treasurer's Report for the month of May including details regarding the College's investments.

Recommendation

It is recommended that the Board of Trustees approves the Treasurer's Report as presented.

A handwritten signature in black ink, appearing to read 'C. Gabbard', is written over a horizontal line.

Clinton E. Gabbard  
President

**McHenry County College  
Treasurer's Report  
For the Month of May 2025**

<b>Bank Name Account</b>	<b>Beginning Balance</b>	<b>Deposits (+) Other Additions</b>	<b>Disbursements (-) Other Subtractions</b>	<b>Ending Balance</b>
Crystal Lake Bank & Trust <b>Credit Cards</b>	\$308,093.53	\$1,214,499.32	\$1,299,166.39	\$223,426.46
Crystal Lake Bank & Trust <b>Direct Pay</b>	\$303,598.86	\$1,420,851.20	\$1,146,897.63	\$577,552.43
Crystal Lake Bank & Trust <b>Employee Benefits</b>	(\$53,052.62)	\$95,533.83	\$48,786.57	(\$6,305.36)
Crystal Lake Bank & Trust <b>Federal Student Loan</b>	\$10,000.00	\$448,545.58	\$448,545.58	\$10,000.00
Crystal Lake Bank & Trust <b>Funds Holding</b>	(\$93,767.10)	\$9,408,260.69	\$6,603,127.90	\$2,711,365.69
Crystal Lake Bank & Trust <b>Operations</b>	\$1,105,386.19	\$2,010,854.10	\$2,209,531.27	\$906,709.02
Crystal Lake Bank & Trust <b>Payroll</b>	\$6,258.09	\$2,860,944.53	\$2,856,756.22	\$10,446.40

McHenry County College  
May 31, 2025

Investments

College Fund	Financial Institution	05/31/25 Investments	04/30/25 Investments	05/31/25 % of Total Investments	Interest	No. of Days	Maturity
Education	Illinois Funds	\$1,328,984	\$71,610	5%	see below	N/A	On Demand
Education	PFM Investments	9,706,134	15,210,949	36%	see below	N/A	Various
Operations & Maintenance	PFM Investments	5,925,861	5,928,483	22%	see below	N/A	Various
Operations & Maintenance (Restricted)	PFM Investments	1,806,312	1,807,112	7%	see below	N/A	Various
Operations & Maintenance (Restricted CDB Project-810-066-019)	PFM Investments	2,172,402	2,747,044	8%	see below	N/A	Various
Operations & Maintenance (Restricted CDB Project-810-066-018)	Home State Bank	141,902	141,902	1%	variable	N/A	On Demand
Operations & Maintenance (Restricted CDB Project-810-066-020)	PFM Investments	404,383	402,973	1%	see below	N/A	Various
Working Cash	PFM Investments	3,337,431	3,338,907	12%	see below	N/A	Various
Liability, Protection and Settlement	PFM Investments	2,374,181	2,375,231	9%	see below	N/A	Various
	<b>Total</b>	<b>\$27,197,590</b>	<b>\$32,024,211</b>	<b>100%</b>			

Investment Revenue

Investment Revenue

College Fund	May-25	Fiscal YTD
Education	(\$902)	\$709,279
Operations & Maintenance	(\$2,155)	348,962
Operations & Maintenance (Restricted)	(\$657)	106,370
Operations & Maintenance (Restricted CDB Projects)	\$14,520	288,728
Working Cash	(\$1,214)	196,535
Liability, Protection and Settlement	(\$863)	139,811
<b>Total</b>	<b>\$8,728</b>	<b>\$1,789,687</b>

Illinois Fund Rates - May 31, 2025

Annualized rate - Money Market	
Low	4.394%
High	4.442%
Average	4.415%

PFM Investment Rates - May 31, 2025

Range of CD Rates				
	Short Term*	Long Term*	CDB Trust 019*	CDB Trust 020*
Low	-	-	-	-
High	-	-	-	-
Yield to Maturity of Notes				
	Short Term	Long Term	CDB Trust 019*	CDB Trust 020*
At Cost	4.440%	4.360%	-	-
At Market	4.350%	4.180%	-	-

\*Currently there are no investments in these categories.

Ratification for Accounts Payable Check Register

Information

The attached accounts payable check register identifies the vendors that have been paid in the past month in the amount of \$2,095,920.70. Please note that the expenses are not segregated into the respective funds.

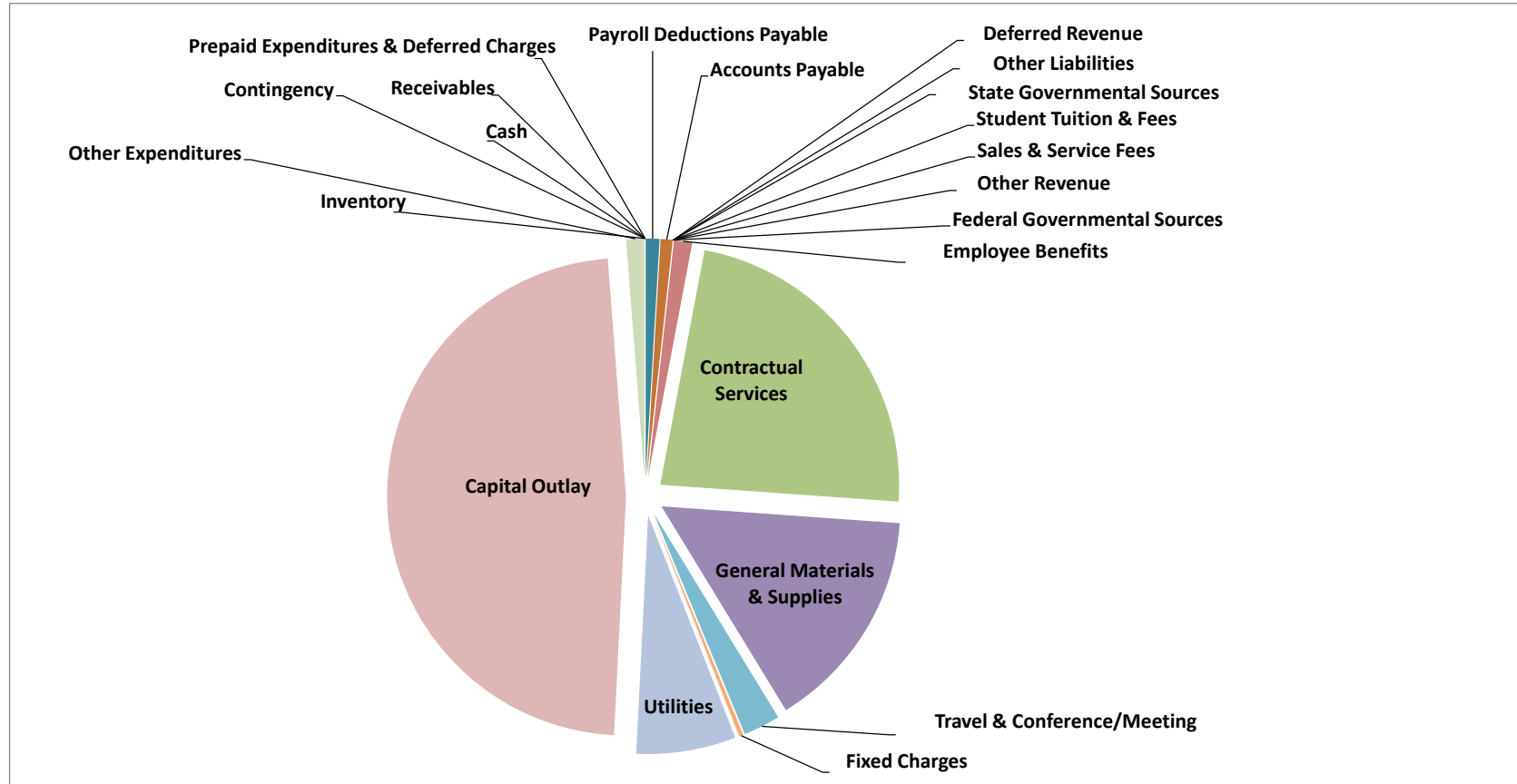
Recommendation

It is recommended that the Board of Trustees ratifies payment of the accounts payable check register, for the period of May 1 – May 31, 2025 totaling \$2,095,920.70.

A handwritten signature in black ink, appearing to read 'C. Gabbard', is positioned above the printed name.

Clinton E. Gabbard  
President

## Distribution of Monthly Check Register Payments 5/1/25 through 5/31/25



Category	Amount	Percent	Category	Amount	Percent
Cash	0.00	0.00%	Sales & Service Fees	0.00	0.00%
Receivables	0.00	0.00%	Other Revenue	0.00	0.00%
Inventory	0.00	0.00%	Employee Benefits	25,841.37	1.23%
Prepaid Expenditures & Deferred Charges	0.00	0.00%	Contractual Services	485,228.59	23.15%
Payroll Deductions Payable	19,480.31	0.93%	General Materials & Supplies	317,593.54	15.15%
Accounts Payable	17,000.00	0.81%	Travel & Conference/Meeting	52,273.89	2.49%
Deferred Revenue	0.00	0.00%	Fixed Charges	6,125.61	0.29%
Other Liabilities	0.00	0.00%	Utilities	141,128.28	6.73%
State Governmental Sources	0.00	0.00%	Capital Outlay	1,005,724.90	47.98%
Federal Governmental Sources	0.00	0.00%	Other Expenditures	25,524.21	1.22%
Student Tuition & Fees	0.00	0.00%	Contingency	0.00	0.00%
			<b>Total All Categories</b>	<b>2,095,920.70</b>	<b>100.00%</b>



# Six Month Select Vendor History Report

						Six (6) Calendar Months					
SubClass	Cat	CatDesc	PayeeID	Payee	Total Voucher	FY25: (12-Dec)	FY25: (1-Jan)	FY25: (2-Feb)	FY25: (3-Mar)	FY25: (4-Apr)	FY25: (5-May)
Engineering	53	Contractual Services	0418836	2010 Engineering Gr	\$15,500.00					15,500.00	
Engineering	53	Contractual Services	0420293	LionHeart Engineeri	\$12,311.74			491.00		11,820.74	
<b>Engineering Total</b>					\$ 27,811.74	-	-	491.00	-	27,320.74	-
Food Vendor	54	General Materials & Supplies	0395138	TURANO BAKING CO.	\$4,734.98	804.44	329.38	830.64	752.69	1,133.02	884.81
Food Vendor	54	General Materials & Supplies	0396456	RIVERSIDE BAKE SHOP	\$3,616.49	1,130.69	340.11	414.36	587.01	587.01	557.31
Food Vendor	54	General Materials & Supplies	0396759	3 CHEFS CATERING SE	\$10,372.00		333.00	30.00	1,858.50	8,150.50	
Food Vendor	54	General Materials & Supplies	0414865	Quality Catering fo	\$5,683.41	1,503.47	459.45	857.45	2,383.16	479.88	
Food Vendor	55	Travel & Conference/Meeting	0396759	3 CHEFS CATERING SE	\$3,019.50				385.00	2,233.00	401.50
Food Vendor	59	Other Expenditures	0396759	3 CHEFS CATERING SE	\$7,050.00						7,050.00
<b>Food Vendor Total</b>					\$ 34,476.38	3,438.60	1,461.94	2,132.45	5,966.36	12,583.41	8,893.62
Landscaping	54	General Materials & Supplies	0394808	COUNTRYSIDE GARDEN	\$658.19						658.19
<b>Landscaping Total</b>					\$ 658.19	-	-	-	-	-	658.19
Legal	53	Contractual Services	0396460	ROBBINS SCHWARTZ	\$31,348.32					31,348.32	
<b>Legal Total</b>					\$ 31,348.32	-	-	-	-	31,348.32	-
Temporary Staffing	53	Contractual Services	0396989	WORKING WORLD INC	\$30,365.36	15,838.84	8,788.01	5,738.51			
<b>Temporary Staffing Total</b>					\$ 30,365.36	15,838.84	8,788.01	5,738.51	-	-	-
<b>Grand Total</b>					\$ 124,659.99	\$ 19,277.44	\$ 10,249.95	\$ 8,361.96	\$ 5,966.36	\$ 71,252.47	\$ 9,551.81

## Approval of Continuation of Employment of Probationary Non-Tenured Faculty

Information

The continuation of employment of non-tenured faculty signifies that both the MCC faculty and the administration endorse each candidate as having the professional skills and personal qualities to contribute to student learning. The Illinois Public Community College Act (the "Act") authorizes the MCC Board of Trustees to award tenure to a faculty member after three consecutive academic years. McHenry County College has a non-tenured faculty evaluation process during these three consecutive academic years.

The administration has met with the following faculty members to notify them of the administration's recommendation to continue their probationary period to the next academic year.

Name	Department	Status
Lee Stanton	Art History	2 <sup>nd</sup> Year

Recommendation

It is recommended that the Board of Trustees approves a continuation of employment of probationary non-tenured MCC faculty members through the academic year 2025-2026.



Clinton E. Gabbard  
President

Request to Purchase  
Open Enrollment and Contract Training Instructional Materials

Information

MCC's Talent Impact Center offers a variety of leadership training courses for individuals and local companies. These courses are designed to help individuals remain competitive and current in the changing business environment. These courses also provide local companies with customized training tailored to improve their workforce.

The curriculum and participants materials for these programs are purchased from Development Dimensions International, Incorporated (DDI). The College selected DDI curriculum and materials based on the quality and reputation of the company. DDI's Center for Analytics and Behavioral Research conducts research to advance thinking and uncover trends and issues in areas such as hiring, leadership development and innovation, which keeps the curriculum up to date. DDI provides an education sales channel, which allows the College discounted access to state-of-the-art training resources otherwise available only to DDI's corporate clients.

Each fiscal year, a number of programs are offered through Open Enrollment and Contract Training and materials are purchased for those programs. The anticipated costs of these materials will be \$50,000.00 per year through June 2028, serving approximately 1,000 students.

This purchase is exempt from bidding requirements as stated in the Illinois Public Community College Act Chapter 110 ILCS 805/3-27.1, exemption (1) which reads, "contracts for goods or services which are economically procurable from only one source, such as for the purchase of magazines, books, periodicals, pamphlets and reports, and for utility services such as water, light, heat, telephone or telegraph."

The funds to pay for this expense are budgeted in the Talent Impact account in the Auxiliary Enterprises Fund and are offset by revenues collected from the students and company sponsors.

Recommendation

It is recommended that the Board of Trustees approves the purchase of open enrollment and contract training instructional materials each year for the next three fiscal years through June 2028, from Development Dimensions International, Inc. of Bridgeville, PA for an annual amount not to exceed \$50,000.00.



Clinton E. Gabbard  
President

Request to Purchase  
Traffic Safety School Instructional Materials

Information

In 1998, McHenry County College entered into an agreement with the Chief Judge of the Circuit Court of the Twenty-Second Judicial Circuit to operate a Traffic Safety School, which offers court-mandated programs as an alternative to traditional sentences for offenders of traffic laws. The Traffic Safety School also offers courses for individuals interested in improving their defensive driving skills. These programs enroll approximately 10,000 students annually.

In order to offer the programs within the Traffic Safety School, MCC provides students with traditional workbooks and online content. It is anticipated that the costs of these materials will be \$85,000.00 for online codes, \$15,000.00 for workbooks, and \$1,000.00 for instructor certification renewal for a total cost of \$101,000.00 per year for the next three years. The College is reimbursed for these costs either through the court or directly from the participants.

This purchase is exempt from bidding requirements as stated in the Illinois Public Community College Act Chapter 110 ILCS 805/3-27.1, exemption (1) which reads, "contracts for goods or services which are economically procurable from only one source, such as for the purchase of magazines, books, periodicals, pamphlets and reports, and for utility services such as water, light, heat, telephone or telegraph."

The funds to pay for this expense are budgeted in the Traffic Safety School account in the Auxiliary Enterprises Fund and are offset by revenues collected from the participants.

Recommendation

It is recommended that the Board of Trustees approves the purchase of Traffic Safety School instructional materials, including traditional workbooks, online codes, and instructor recertification, for the next three fiscal years through the end of June 2028, from the National Safety Council of Itasca, IL for an annual amount not to exceed \$101,000.00.



Clinton E. Gabbard  
President

Request to Renew  
Ferrilli Support Services

Information

Ferrilli, LLC has provided specialized support, monitoring, and software services for the College's Ellucian Colleague Enterprise Resource Planning (ERP) ecosystem for the past several years. These specialized services supplement the standard annual support service provided by Ellucian, ensuring that critical tasks are addressed in a timely manner. Specialized support services include:

- Colleague software and database updates, cloning, tuning, and maintenance
- User Interface and Student Self-Service upgrades and performance tuning
- Business Intelligence (WebI) server support and performance tuning
- Server security certificate management
- SQL database maintenance, tuning, auditing, and related upgrade tasks
- 24 x 7 uptime monitoring
- 16 hours of additional phone support each month

Total Cost: \$149,400.00

Timeframe: August 1, 2025–July 31, 2026

This purchase is exempt from bidding requirements as stated in the Illinois Public Community College Act Chapter 110 ILCS 805/3-27.1, exemption (f) which reads, "purchase and contracts for the use, purchase, delivery, movement or installation of data processing equipment, software, or services and telecommunications and inter-connect equipment, software and services."

This expense is budgeted in the IT Enterprise Applications account in the Education Fund.

Recommendation

It is recommended that the Board of Trustees approves the renewal of Ferrilli Support Services from Ferrilli, LLC of Haddonfield, NJ covering the period August 1, 2025 through July 31, 2026 for \$149,400.00.



Clinton E. Gabbard  
President

Request to Renew  
Annual Microsoft Consortia Enterprise Agreement

Information

McHenry County College has relied on Microsoft-based technologies for many years and continues to leverage Microsoft products to deliver superior technology services for students, faculty, and staff. These services support a wide array of technologies such as desktop computing, servers, database, and security systems.

Microsoft products are typically licensed to organizations based on organizational size and usage. As higher volumes of licenses are needed, the greater the discount offered by Microsoft. The College leverages its participation in the Illinois Public Higher Education Cooperative using an Enterprise Agreement to receive advantageous pricing and larger discounts. Further, each year we modify license amounts to ensure that we purchase only what we need. We request approval to renew the Microsoft Consortia Enterprise Agreement for another year.

Total cost for Microsoft Consortia Enterprise Agreement: \$208,701.64  
Renewal term: September 1, 2025–August 31, 2026

These services and supplies are exempt from bidding requirements as stated in the Illinois Public Community College Act Chapter 110 ILCS 805/3-27.1, exemption (f) which reads, “purchase and contracts for the use, purchase, delivery, movement or installation of data processing equipment, software, or services and telecommunications and inter-connect equipment, software and services.”

This expense is budgeted in the FY 2026 IT Infrastructure and Security account in the Education Fund.

Recommendation

It is recommended that the Board of Trustees approves the annual renewal of the Microsoft Consortia Enterprise Agreement through IPHEC (Illinois Public Higher Education Cooperative) with CDW-G, Inc. of Vernon Hills, IL for \$208,701.64.



Clinton E. Gabbard  
President

### Destruction of Closed Session Recordings

#### Information

Public Act 93-523 amended the Open Meetings Act to require public bodies in Illinois to keep “verbatim records” of their closed (executive) sessions. The verbatim record needs to be in the form of an audio or video recording. The law provides for the following regarding destruction of the recording:

- At least 18 months must have passed since the date of the meeting
- The public body approves the destruction of the particular recording
- The public body approves properly detailed minutes of the closed session

The recordings identified below will be physically destroyed; paper copies of the Closed Session minutes will be retained.

- Committee of the Whole Meeting, November 8, 2022
- Regular Board Meeting, November 17, 2022
- Committee of the Whole Meeting, January 17, 2023
- Regular Board Meeting, January 26, 2023
- Committee of the Whole Meeting, February 14, 2023
- Committee of the Whole Meeting, March 14, 2023
- Committee of the Whole Meeting, May 16, 2023
- Committee of the Whole Meeting, August 15, 2023
- Committee of the Whole Meeting, October 17, 2023
- Committee of the Whole Meeting, November 14, 2023

#### Recommendation

It is recommended that the Board of Trustees approves the destruction of the recordings of the following Closed Session meetings: Committee of the Whole Meeting, November 8, 2022; Regular Board Meeting, November 17, 2022; Committee of the Whole Meeting, January 17, 2023; Regular Board Meeting, January 26, 2023; Committee of the Whole Meeting, February 14, 2023; Committee of the Whole Meeting, March 14, 2023; Committee of the Whole Meeting, May 16, 2023; Committee of the Whole Meeting, August 15, 2023; Committee of the Whole Meeting, October 17, 2023; Committee of the Whole Meeting, November 14, 2023.



Clinton E. Gabbard  
President

Request to Purchase  
Outdoor Billboard Advertising

Information

To increase awareness and support its ongoing brand management campaign, the College seeks approval to secure strategically located outdoor advertising on several billboards throughout McHenry County for FY 2026, not to exceed \$55,000.00. These advertising billboards will increase awareness of new and existing programming to align with the College's strategic goals.

This expense is budgeted in the Office of Marketing and Public Relations-Advertising account in the Education Fund.

Recommendation

It is recommended that the Board of Trustees approves outdoor billboard advertising for FY 2026 from Phil Hellyer (sign owner) of Crystal Lake, IL for an amount not to exceed \$55,000.00.



Clinton E. Gabbard  
President



Request to Renew  
VMware Licensing and Support

Information

The College has embraced technology virtualization in recent years and leveraged it to deliver services that were once only possible for large, global organizations. Computer server virtualization reduces hardware and power costs while improving administrative tasks, such as server updates. MCC uses VMware to host and manage its virtual server environment, which hosts over 100 servers that provide critical services, like Self Service, to the MCC community.

We are requesting to renew VMware licensing and support services, with an estimated three-year renewal cost of \$450,000.00. By selecting a three-year renewal versus a one-year option, the College will save an estimated \$100,000.00. The vendor for the renewal has not yet been selected.

These services and supplies are exempt from bidding requirements as stated in the Illinois Public Community College Act, Chapter 110 ILCS 805/3-27.1, under exemption (f), which reads: “purchases and contracts for the use, purchase, delivery, movement, or installation of data processing equipment, software, or services and telecommunications and inter-connect equipment, software, and services.”

This expense is budgeted in the IT Infrastructure and Security account in the Education Fund.

Recommendation

It is recommended that the Board of Trustees approves the renewal of VMware licensing and support through the IPHEC (Illinois Public Higher Education Cooperative) contract for \$450,000.00.



Clinton E. Gabbard  
President

Request to Lease  
Security Camera and Access System

Information

MCC's Crystal Lake main campus security access and camera system has reached its expected end of utility and needs replacement. An extension of the system recently installed at the Catalyst Campus in Woodstock would best meet the institution's needs. Adding on to the current system, rather than purchasing a different system, will ensure ease of use for both system administrators and users. Continuing the relationship with the installation and support vendor, Modern Media Tech, will help simplify installation and support services.

The proposed access and camera system would include 197 cameras, 59 door card readers, 1 intercom, 16 door controllers, licensing for 5 years, installation and system configuration services. The yearly lease cost will be \$143,529.68 for a 5-year total cost of \$717,648.40.

Though exempt from bidding requirements as stated in the Illinois Public Community College Act Chapter 110 ILCS 805/3-27.1, exemption (f) which reads, "purchase and contracts for the use, purchase, delivery, movement or installation of data processing equipment, software, or services and telecommunications and inter-connect equipment, software and services," five lease quotes were obtained and the lowest bidder was chosen.

This expense is budgeted in the Operations and Maintenance Fund 03.

Recommendation

It is recommended that the Board of Trustees approves the lease of a security camera and access system from Verdant Commercial Capital for \$717,648.40.



Clinton E. Gabbard  
President

Request to Purchase  
Audio-Visual Equipment for Architectural Technology and Construction Management Lab

Information

The MCC Architectural Technology program has been expanded from a certificate to an AAS degree, and has moved to the Foglia Center for Advanced Technology and Innovation. Given this program expansion, the College is seeking to purchase additional audio-visual equipment in the lab used for Architectural Technology and Construction Management programs (Room G223).

The equipment needed consists of four projectors, four screens, cameras for Teams/Zoom meetings, an audio system, and a Touch Panel based around a matrix switch. This Touch Panel will allow content to be pushed to the screen(s) that the instructor sees fit. The system was crafted to enhance engagement for both in-person and remote learners, creating a dynamic and immersive classroom experience. The cost for audio-visual equipment is \$101,136.05 to be provided by Midwest Computer Products, Inc. of West Chicago, IL.

This expense is budgeted in the Perkins Grant.

Recommendation

It is recommended that the Board of Trustees approves the purchase of audio-visual equipment for the Architectural Technology and Construction Management Lab from Midwest Computer Products, Inc. of West Chicago, IL for \$101,136.05.



Clinton E. Gabbard  
President

Request to Approve  
Emergency Medical Services (EMS) Training

Information

Northwestern Medicine (NM), formerly known as Centegra Northern Illinois Medical Center (NIMC), is approved by the Illinois Department of Public Health, Division of Emergency Medical Services (EMS) to provide Emergency Medical Technician (EMT) training. For more than 20 years, MCC has collaborated with Centegra NIMC and NM to provide college credit for EMT training. This is done by having the medical center furnish curriculum and clinical training for MCC students on a contracted basis for a fee and MCC granting the college credit. The estimated fee for training in FY 2026 is \$65,000.00. Students pay tuition and fees to MCC, which cover the fee charged by Northwestern Medicine-McHenry. Each semester, Northwestern Medicine-McHenry bills MCC for instructional services provided.

These services are exempt from the bid process as stated in the Illinois Public Community College Act Chapter 110 ILCS 805/3-27.1, exemption (a) which reads, "Contracts for goods or services of individuals possessing a high degree of professional skill where the ability or fitness of the individual plays an important part."

This expense is budgeted in the Emergency Medical Technician account in the Education Fund.

Recommendation

It is recommended that the Board of Trustees approves Emergency Medical Technician (EMT) training from Northwestern Medicine-McHenry of McHenry, IL for an amount not to exceed \$65,000.00 for FY 2026.



Clinton E. Gabbard  
President

Request to Purchase  
Food and Beverage Supplies from Gordon Food Service  
for Culinary Management/Baking and Pastry Management

Information

Since April 2007, the College has participated in the Entegra Procurement Services group purchasing program made available through McHenry County College's participation with the Illinois Community College System Procurement Consortium (ICCSPC), now known as National IPA. Gordon Food Service (GFS) has been Entegra's approved primary distributor of food and supplies for food service operations. The MCC Culinary Management/Baking and Pastry Management programs obtain much of the food and beverages used in the labs, restaurant, and bake shop from GFS.

These purchases are exempt from bidding requirements as stated in the Illinois Public Community College Act Chapter 110 ILCS 805/3-27.1, exemption (n) which reads, "contracts for the purchase of perishable foods and perishable beverages."

The estimated FY 2026 cost of food purchased from Gordon Food for use within the MCC culinary and pastry departments is \$70,000.00. These expenses are budgeted in the Culinary: Food Purchases account.

Recommendation

It is recommended that the Board of Trustees approves the continued non-binding purchase of Food and Beverage Supplies for Culinary Management and Baking and Pastry Management programs from Gordon Food Service of Grand Rapids, MI and the Entegra Procurement Program for an annual cost not to exceed \$70,000.00.



Clinton E. Gabbard  
President

Request to Renew  
Turnitin Software and Support Agreement

Information

Turnitin is an online plagiarism detection service that checks student work for potential plagiarism by comparing submissions against a vast database of academic papers, web pages, and content repositories. It offers several key features, including:

- **Originality Reports:** These reports provide detailed analysis of potential plagiarism by highlighting text matches between student work and existing content in the Turnitin database. This helps instructors to quickly identify potential instances of plagiarism.
- **Feedback Studio:** A platform for instructors to provide rich, timely feedback on student work, fostering improvement in writing skills and academic standards.
- **AI Detection Tools:** Turnitin also has AI-based tools that help in identifying potential AI-generated content, ensuring the authenticity of student submissions.
- **Integration with Learning Management Systems (LMS):** Turnitin integrates seamlessly with MCC's Canvas LMS, streamlining the submission and review process for both students and faculty.

To continue uninterrupted service with Turnitin, a renewal is requested for July 15, 2025–July 14, 2026 at a cost of \$29,369.27.

These services and supplies are exempt from bidding requirements as stated in the Illinois Public Community College Act, Chapter 110 ILCS 805/3-27.1, under exemption (f), which reads: “purchases and contracts for the use, purchase, delivery, movement, or installation of data processing equipment, software, or services and telecommunications and inter-connect equipment, software, and services.”

This software and support expense is budgeted in the IT budget.

Recommendation

It is recommended that the Board of Trustees approves the renewal of Turnitin software and support from Turnitin of Oakland, CA for \$29,369.27.



Clinton E. Gabbard  
President

Request to Lease  
Dell Computers

Information

As part of the College's scheduled computer replacement program, it is time to acquire computers to replace old computers. Dell desktops and laptops are our standard supported computer for classrooms and offices. We propose to lease 375 computers from Dell, which features a \$1 buyout option allowing MCC to either return the computers at the end of the lease or keep them permanently upon payment of \$1. This gives the College more flexibility to extend the useful life of the computers, thereby reducing overall computer acquisition costs.

Lease term: 4 years (starts upon receipt of computers)  
Total cost of 4-year lease of 375 computers: \$456,658.08

These services and supplies are exempt from bidding requirements as stated in the Illinois Public Community College Act, Chapter 110 ILCS 805/3-27.1, under exemption (f), which reads: "purchases and contracts for the use, purchase, delivery, movement, or installation of data processing equipment, software, or services and telecommunications and inter-connect equipment, software, and services."

This expense is budgeted in the General Institutional account in the Education Fund.

Recommendation

It is recommended that the Board of Trustees approves the lease of computers from Dell, Inc. of Round Rock, TX for \$456,658.08.



Clinton E. Gabbard  
President

Request to Purchase  
YuJa Panorama Software and Support Services

Information

YuJa Panorama is an accessibility and content enhancement platform that integrates seamlessly with the College's Canvas Learning Management System (LMS). This solution advances college goals of inclusive teaching, student success, and compliance with accessibility standards, particularly as they relate to digital course materials.

YuJa Panorama automatically scans digital content uploaded to the LMS and provides real-time accessibility feedback to faculty, making it easier for instructors to identify and address issues. The platform also offers students access to alternative file formats—including audio, ePub, and tagged PDFs—enabling diverse learners to engage with course content in ways that best support their individual learning needs.

This investment is especially timely considering new Title II ruling from the U.S. Department of Justice, which requires public entities—including community colleges—to ensure that all digital content (websites, mobile applications, and LMS-based instructional materials) is accessible by April 24, 2026. Implementing YuJa Panorama now will help position us for compliance ahead of the federal deadline.

This platform was reviewed by the Continuous Curriculum and Technology Improvement (CCTI) Committee, along with staff from the Center for Teaching and Learning (CTL) and Accessibility and Disability Services (ADS). It received a unanimous recommendation. This Board Report requests a purchase of YuJa Panorama from July 15, 2025–July 15, 2026 for \$31,545.87.

These services and supplies are exempt from bidding requirements as stated in the Illinois Public Community College Act, Chapter 110 ILCS 805/3-27.1, under exemption (f), which reads: “purchases and contracts for the use, purchase, delivery, movement, or installation of data processing equipment, software, or services and telecommunications and inter-connect equipment, software, and services.”

This software and support expense is budgeted in the Education Fund.

Recommendation

It is recommended that the Board of Trustees approves the purchase of YuJa Panorama software and support from YuJa of Delaware for \$31,545.87.



Clinton E. Gabbard  
President



Request to Renew  
Instructional Design Consultant Service Agreement

Information

In an academic institution, the role of an instructional designer is critical for aligning learning objectives with assessments, enhancing course design, and improving student outcomes across various modalities.

During Fall 2024 and Spring 2025, our Instructional Design consultant has demonstrated exceptional expertise in course enhancement, pedagogical best practices, and Universal Design for Learning (UDL). The Instructional Designer's consultation on integrating High-Impact Practices and gateway course initiative has elevated the quality of instruction and learning experiences across our institution.

We are requesting continued funding for their services. For a total cost not to exceed \$80,000.00, the consultant will work no more than 15-25 hours a week in Summer 2025, Fall 2025, and Spring 2026. The College's Center for Teaching and Learning will collaborate closely with the consultant to offer faculty one-on-one and small group consultations, training, and workshops on instructional design, effective teaching, and technology integration.

This initiative is directly linked to the objectives of the Title III grant, Pathways to Persistence and Graduation, Gateways, and the Online Teaching and Learning initiative the college will undertake during the 2025-2026 academic year. The grant outlines that the Instructional Designer will help faculty in redesigning gateway courses, incorporating co-requisite curriculum, and developing co-curricular activities to support classroom learning, especially work-based learning.

This expense is budgeted in the following accounts: Title III Grant – not to exceed \$45,000.00; Education Fund – not to exceed \$35,000.00.

Recommendation

It is recommended that the Board of Trustees approves the renewal of instructional design consulting services for a total cost not to exceed \$80,000.00.



Clinton E. Gabbard  
President

## Approval of Overages on Past Board Actions

Information

While carrying out the mission of the College, every effort is made to provide the Board with complete information regarding the cost of actions brought forth for approval. However, due to conditions outside of the control of the College, final costs can come in higher than the approved amount. The following are the reasons for the increased costs:

## Food Service

- Inflationary impacts
- Increased demand than originally projected for the year

## Video Wall

- Change orders may have occurred that were warranted but not initially anticipated when project was submitted for approval – this was the case with the video wall display in Foglia CATI

## Software

- Increased demand and increased number of student users in use of application

## Comcast Increases (due to be exceeded in April 2026):

- New taxes that did not previously apply to MCC
- Service for new MCC Planetarium projector in our primary agreement
- Costs due to the closure of Shah Center and new service at the Catalyst Campus

Previous Board Action (Overages)			
Company	Orig. Board Report	Approved Amt.	Overage
Gordon Food Services	August #24-128	\$440,000.00	\$25,000.00
Coca-Cola	August #24-128	\$45,000.00	\$10,000.00
ACP CreativIT Video Wall Only	January #24-08	\$267,225.95	\$1,466.00
CompTia Software	August #24-123	\$60,000.00	\$20,000.00
Comcast (36 months \$4,295 ea.)	November #23-156	\$154,620.00	\$30,736.92

Recommendation

It is recommended that the Board of Trustees approves the overages as listed in the table above, to amend previous Board approvals.



Clinton E. Gabbard  
President

Authorization for Personnel Appointments

Information

The Board of Trustees has no regularly scheduled meetings in the month of July 2025. Since the College continues to be open and operating during this time, it is critical that employee appointments for full-time administrators and faculty can continue, as the next Board of Trustees meeting will not be held until Thursday, August 28, 2025.

Recommendation

It is recommended that the Board of Trustees authorizes Dr. Gabbard to approve full-time administrative and faculty personnel appointments prior to the August 28, 2025 regular Board meeting.

A handwritten signature in black ink, appearing to read 'C. Gabbard', is positioned above the printed name.

Clinton E. Gabbard  
President

## New and Replacement Faculty Appointments

**Information**

The following is a new full-time faculty position created within the Mathematics, Sciences and Health Services division.

**Instructor, Respiratory Care – Program Chair:**

Trent Brass has been approved to fill this position effective July 1, 2025. Mr. Brass has a Master's degree in Public Health – Environment Health from the University of Illinois at Springfield, a Bachelor's degree in Assets Protection, an Associate's degree in Respiratory Care from Rock Valley College, and is working towards completing a Bachelor's degree in Computer Science from Taylor University. He was issued his Registered Respiratory Therapist, Emergency Medical Technician (Paramedic), and Emergency Medical Services Lead Instructor license from the Illinois Department of Public Health. His experience is as follows:

July 2010 - Present	Registered Respiratory Therapist & EMS Educator Swedish American Hospital Rockford, IL
November 2024 – Present	Fire Chief Village of Maple Bluff Fire Department Madison, WI
October 2023 – November 2024	Emergency Management Coordinator Winnebago County Sheriff's Department Rockford, IL
March 2001 – November 2023	District Chief Rockford Fire Department Rockford, IL

Four applications were received; four met the position's minimum requirements. The search committee interviewed these four candidates and selected Mr. Brass.

Contract Placement	Benefit Value	Contract Salary of Previous Employee	Contractual 9-month Salary
Lane IV, Step 12	\$26,233.14	N/A	\$93,897.81

**Classification:** Faculty/Full-time, 9-month, Exempt

**Position Summary:** MCC instructors are higher education professionals who champion student learning. They engage and inspire students, applying innovative teaching and learning pedagogies to reach a variety of learners. They assess student learning to ensure student success, staying abreast of current and emerging trends in the discipline. Our instructors collaborate within the College as discipline experts, helping the College to reach its strategic goals through active participation in college committees and by promoting the College to future students throughout our community.

**Qualifications (Education, Certification, Experience)**

- Bachelor's degree from an accredited institution recognized by the US Department of Education
- Valid Registered Respiratory Therapist (RRT) credential
- Current state license (If not an Illinois license, the ability to obtain an IL license within the first three months of employment)
- Minimum of four years of experience as a RRT of which at least two years include clinical respiratory care
- Minimum of two years of experience teaching either as an appointed faculty member in a CoArc accredited respiratory care program or as a clinical instructor/preceptor for students of such programs

**Desired Qualifications:**

- Master's degree from an accredited institution recognized by the US Department of Education

**Information**

The following is a new full-time faculty position created within the Mathematics, Sciences and Health Services division.

**Instructor, Nursing:**

Jennifer Kucan has been approved to fill this position effective August 14, 2025. Ms. Kucan has a Master of Science in Nursing Education from Purdue University, a Bachelor of Science in Nursing (BSN) from Chamberlain College of Nursing, and an Associate's degree in Nursing from Olympic College. Her experience is as follows:

August 2023 - Present	Lead Instructor: Paramedic Program Northwestern Medicine – McHenry County College Crystal Lake, IL
June 2017 – Present	Flight Nurse Air Methods McHenry, IL
2007 – 2017	Registered Nurse, Charge Nurse, and In-Hospital Multiple Locations Washington/Illinois

Thirty-eight applications were received; twenty met the position's minimum requirements. The search committee interviewed five candidates and selected Ms. Kucan.

Contract Placement	Benefit Value	Contract Salary of Previous Employee	Contractual 9-month Salary
Lane IV, Step 12	\$26,233.14	N/A	\$93,897.81

**Classification:** Faculty/Full-time, 9-month, Exempt

**Position Summary:** MCC instructors are higher education professionals who champion student learning. They engage and inspire students, applying innovative teaching and learning pedagogies to reach a variety of learners. They assess student learning to ensure student success, staying abreast of current and emerging trends in the discipline. Our instructors collaborate within the College as discipline

experts, helping the College to reach its strategic goals through active participation in college committees and by promoting the College to future students throughout our community.

**Qualifications (Education, Certification, Experience)**

- Bachelor's degree from an accredited institution recognized by the US Department of Education
- American Registry of Radiologic Technologists (ARRT) certification in Radiography
- Minimum of two years of clinical experience as a radiology
- Two years' experience as an instructor in a Joint Review Committee on Education in Radiologic Technology (JRCERT)

**Information**

The following is a new full-time faculty position created within the Mathematics, Sciences and Health Services division.

**Instructor, Radiologic Technology, and Clinical Education Coordinator:**

Adriana Salazar has been approved to fill this position effective July 1, 2025. Ms. Salazar has a Bachelor's degree in Biomedical Sciences from the University of Wisconsin-Milwaukee and an Associate's degree in Applied Sciences from Rock Valley College. In addition to her degrees, she also holds a certificate of Radiologic Technology from Aurora St. Luke's School of Radiologic Technology. Her experience is as follows:

August 2023 - Present	Multimodality Imaging Technologist Mercy Health Crystal Lake and Physicians Clinic Crystal Lake, IL
June 2020 – December 2023	Radiologic Technologist Northshore University Health System Round Lake Beach, IL
August 2017 – April 2020	Multimodality Imaging Technologist Aurora Sinai Medical Center Milwaukee, WI
April 2016 – April 2017	Representative Aurora West Allis Medical Center West Allis, WI
August 2014 – April 2016	Imaging Assistant Aurora West Allis Medical Center West Allis, WI

Eight applications were received; three met the position's minimum requirements. The search committee interviewed three candidates and selected Ms. Salazar.

Contract Placement	Benefit Value	Contract Salary of Previous Employee	Contractual 9-month Salary
Lane II, Step 10	\$26,233.14	N/A	\$81,378.10

**Classification:** Faculty/Full-time, 9-month, Exempt

**Position Summary:** MCC instructors are higher education professionals who champion student learning. They engage and inspire students, applying innovative teaching and learning pedagogies to reach a variety of learners. They assess student learning to ensure student success, staying abreast of current and emerging trends in the discipline. Our instructors collaborate within the College as discipline experts, helping the College to reach its strategic goals through active participation in college committees and by promoting the College to future students throughout our community.

**Qualifications (Education, Certification, Experience)**

- Master's Degree in Nursing from a regionally accredited institution
- Experience in medical surgical nursing
- Recent work experience in an acute care setting
- Current licensure as a registered nurse (or eligibility for licensure) in Illinois
- CPR certified by the American Heart Association
- Willingness to use educational technology, to include SimMan and other simulation equipment
- Demonstrated commitment to professional growth
- Commitment to the mission of the community college and to teaching and motivating community college students in ways appropriate to their diverse backgrounds and learning styles.

**Classification:** Faculty/Full-time, 9-month, Exempt

**Information**

The following is a full-time faculty position within the Manufacturing and Advanced Technology Department.

**Instructor of Precision Machining:**

Austen Luedtke has been approved to fill this position, effective August 14, 2025. Mr. Luedtke is pursuing a Bachelor of Science in Career, Technical Education and Training from the University of Wisconsin - Stout. He currently has an Associate of Applied Science degree in Manufacturing Management. His experience is as follows:

2020-Present Woodstock High School Woodstock, IL	Machine Shop Instructor
2013–2020 2007–2009	Machinist Scot Forge Spring Grove, IL
2009 - 2013	Shipping and Receiving Clerk Colbert Packaging Corporation Kenosha, WI

Thirteen applications were received; three met the position's minimum requirements. The search committee interviewed three candidates and selected Mr. Luedtke.

Contract Placement	Benefit Value	Contract Salary of Previous Employee	Contractual 9-month Salary
Lane, I Step 15	\$26,233.14	\$100,181.95	\$88,159.61

**Classification:** Faculty/Full-time, 9-month, Exempt

**Position Summary:**

Share your work experience in manual and CNC lathes and mills with the future workforce of the manufacturing and machining industry. MCC instructors are higher education professionals who champion student learning. They engage and inspire students, applying innovative teaching and learning pedagogies to reach a variety of learners. They assess student learning to ensure student success, staying abreast of current and emerging trends in the discipline. Our instructors collaborate within the College as discipline experts, helping the College to reach its strategic goals through active participation in college committees and by promoting the College to future students throughout our community.

**Qualifications (Education, Certification, Experience)**

- Nine (9) years demonstrated work experience in the machining industry using manual and CNC lathes and mills (multi-axis preferred) **OR**
- Bachelor's degree in technology education and 4 years of manufacturing or industrial technology teaching experience, and 2,000 hours of work-related experience.

**Desired Qualifications:**

- Demonstrated experience in technology enhanced instruction.
- Ability to teach Precision Machining courses.
- The ability to interact with students and peers in a positive manner.
- Demonstrated commitment to professional growth.
- Commitment to the mission of the community college and to teaching and motivating community college students in ways appropriate to their diverse backgrounds and learning styles.
- Commitment to working with beginning students.

**Recommendation**

It is recommended that the Board of Trustees ratifies the full-time faculty personnel appointments as listed above.



Clinton E. Gabbard  
President



Approval of Fiscal Year 2026 Tentative Budget

Information

The FY 2026 Tentative Budget is being presented to the Board of Trustees. Upon its approval, the tentative budget will be available for public display no less than 30 days prior to the adoption of the final FY 2026 Budget currently planned for Thursday, September 25, 2025.

The tentative budget establishes a working budget for FY 2026, which provides the College the ability and authority to continue with the ongoing operations of the College prior to when the final budget is adopted.

The College will advertise the 30-day availability of the tentative budget for public display and the date of the public hearing in the Northwest Herald, in accordance with Chapter 110 Section 805/3-20.1 of the Illinois Public Community College Act which states, "Notice of availability for public inspection and of such public hearing shall be given by publication in a newspaper published in such district, at least 30 days prior to the time of such hearing."

Recommendation

It is recommended that the Board of Trustees approves the Fiscal Year 2026 Tentative Budget and schedule a public hearing to be held at 6:00 p.m. on Thursday, September 25, 2025.



Clinton E. Gabbard  
President

STATE OF ILLINOIS  
COMMUNITY COLLEGE DISTRICT NO. 528

**TENTATIVE**  
**FISCAL YEAR 2026 BUDGET**

McHENRY COUNTY COLLEGE  
8900 U.S. HWY 14  
CRYSTAL LAKE, IL 60012

FISCAL YEAR 2026  
ALL FUNDS BUDGET COMBINED

## FY26 Combined Budget Summary of All Funds

<i>Object Group</i>	YTD Thru: 5/31/2025	<i>FY25 YTD</i>	<i>FY25 Budget</i>	<i>FY26 Budget</i>	<i>Change</i>
<b>Beginning Fund Balance</b>		\$126,012,814	\$126,012,814	\$123,440,904	
<b>Revenue</b>					
Local Government		\$27,114,827	\$29,478,154	\$30,813,160	4.5%
State Government		\$16,695,785	\$41,249,637	\$34,835,032	-15.6%
Federal Government		\$8,850,711	\$8,175,051	\$8,196,696	0.3%
Student Tuition and Fees		\$16,749,914	\$16,531,611	\$16,936,664	2.5%
Sales and Service Fees		\$3,782,341	\$3,327,460	\$3,465,113	4.1%
Facilities Revenue		\$19,116	\$43,966	\$44,466	1.1%
Investment Revenue		\$1,785,349	\$694,188	\$1,216,855	75.3%
Non Governmental Gifts		\$1,043,891	\$6,124,882	\$470,209	-92.3%
Other Sources		\$7,979,339	\$33,734,369	\$32,396,941	-4.0%
Sum of all Revenue		\$84,021,273	\$139,359,317	\$128,375,136	-7.9%
<b>Expense</b>					
Salaries		\$34,736,201	\$35,516,463	\$38,337,442	7.9%
Employee Benefits		\$12,640,042	\$36,959,178	\$37,389,772	1.2%
Contractual Services		\$6,198,742	\$7,328,360	\$7,089,899	-3.3%
Supplies		\$6,265,971	\$5,899,471	\$5,648,930	-4.2%
Travel		\$574,512	\$735,969	\$688,035	-6.5%
Fixed Charges		\$675,936	\$2,459,477	\$2,403,032	-2.3%
Utilities		\$1,185,484	\$1,190,363	\$1,507,863	26.7%
Capital Outlay		\$7,604,731	\$59,732,861	\$53,746,360	-10.0%
Other		\$8,819,964	\$7,774,584	\$8,663,818	11.4%
Sum of all Expense		\$78,701,582	\$157,596,725	\$155,475,151	-1.3%
<b>Contingency</b>					
Contingency		\$0	\$91,955	\$100,000	8.7%
Sum of all Contingency		\$0	\$91,955	\$100,000	8.7%
<b>Net Transfer</b>					
Interfund Transfer Out		\$6,728,137	\$11,059,267	\$1,566,569	-85.8%
Interfund Transfer In		\$6,728,137	\$11,059,267	\$1,566,569	-85.8%
Sum of all Net Transfers		\$0	\$0	\$0	N/A
Surplus/(Deficit)		\$5,319,690	(\$18,329,363)	(\$27,200,015)	48.4%
<b>Estimated Ending Fund Balance</b>		\$131,332,505	\$107,683,451	\$96,240,889	-10.6%

**Grand Total All Funds Combined**

\$5,319,690

(\$18,329,363)

(\$27,200,015)

48.4%

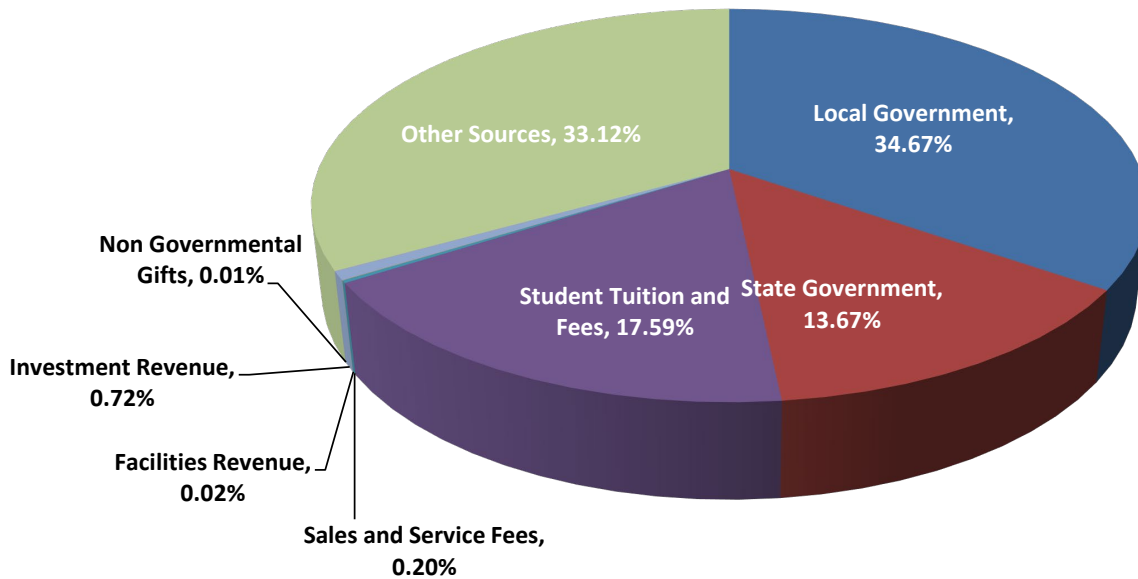
FISCAL YEAR 2026  
OPERATING FUNDS

## FY26 Operating Funds (01 and 02) Summary By Object

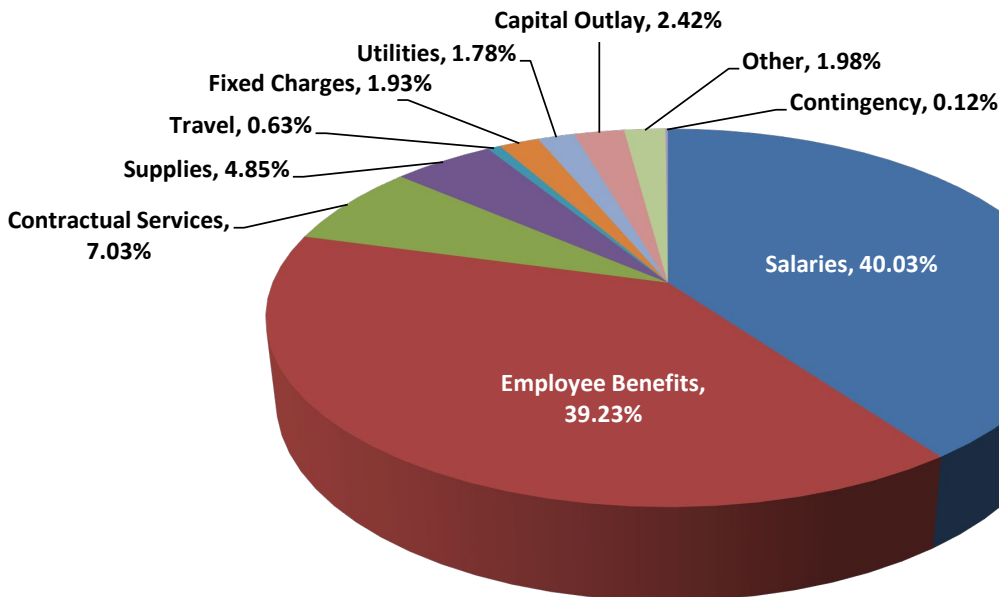
<i>Object Group</i>	YTD Thru: 5/31/2025	<i>FY25 YTD</i>	<i>FY25 Budget</i>	<i>%YTD</i>	<i>FY26 Budget</i>	<i>Change</i>
<b>Beginning Fund Balance</b>		\$28,357,985	\$28,357,985		\$29,740,053	
<b>Revenue</b>						
Local Government		\$26,383,671	\$28,685,710	92.0%	\$29,983,512	\$1,297,802
State Government		\$13,474,693	\$14,738,960	91.4%	\$11,821,704	(\$2,917,256)
Federal Government		\$2,224	\$0	#Div/0!		
Student Tuition and Fees		\$15,013,052	\$14,850,663	101.1%	\$15,210,004	\$359,341
Sales and Service Fees		\$253,267	\$193,500	130.9%	\$176,000	(\$17,500)
Facilities Revenue		\$18,366	\$18,966	96.8%	\$18,966	\$0
Investment Revenue		\$1,054,321	\$455,235	231.6%	\$625,824	\$170,589
Non Governmental Gifts		\$435,128	\$11,000	3955.7%	\$11,000	\$0
Other Sources		\$6,116,202	\$28,678,822	21.3%	\$28,645,822	(\$33,000)
Sum of all Revenue		\$62,750,923	\$87,632,856	71.6%	\$86,492,832	(\$1,140,024)
<b>Expense</b>						
Salaries		\$30,920,647	\$31,413,785	98.4%	\$33,878,967	\$2,465,182
Employee Benefits		\$11,309,427	\$32,696,832	34.6%	\$33,206,431	\$509,599
Contractual Services		\$4,746,352	\$5,392,055	88.0%	\$5,952,681	\$560,626
Supplies		\$3,310,639	\$3,655,186	90.6%	\$4,107,367	\$452,181
Travel		\$433,031	\$511,036	84.7%	\$530,510	\$19,474
Fixed Charges		\$1,300,333	\$1,699,017	76.5%	\$1,632,586	(\$66,431)
Utilities		\$1,183,058	\$1,189,280	99.5%	\$1,502,780	\$313,500
Capital Outlay		\$583,282	\$1,903,605	30.6%	\$2,048,935	\$145,330
Other		\$936,038	\$969,900	96.5%	\$1,678,000	\$708,100
Sum of all Expense		\$54,722,806	\$79,430,696	68.9%	\$84,538,257	\$5,107,561
<b>Contingency</b>						
Contingency		\$0	\$91,955	0.0%	\$100,000	\$8,045
Sum of all Contingency		\$0	\$91,955	0.0%	\$100,000	\$8,045
<b>Net Transfer</b>						
Interfund Transfer Out		\$6,728,137	\$11,059,267	60.8%	\$1,566,569	(\$9,492,698)
Sum of all Net Transfers		\$6,728,137	\$11,059,267	60.8%	\$1,566,569	(\$9,492,698)
Surplus/(Deficit)		\$1,299,981	(\$2,949,062)		\$288,006	
<b>Estimated Ending Fund Balance</b>		\$29,657,966	\$25,408,923		\$30,028,059	
33% of Total Fund Expenses		\$18,240,753	\$26,476,634		\$28,179,137	
<b>Total of Op Funds (01 &amp; 02)</b>		\$1,299,981	(\$2,949,062)		\$288,006	

## Combined Budget For Operating Funds Education Fund 01 and Operations Maintenance Fund 02

**FY26 Budgeted Operating Revenue By Source**  
(Includes SURS on Behalf)



**FY26 Budgeted Operating Expenditure By Group**  
(Includes SURS on Behalf)



FUND BALANCE  
TENTATIVE RESERVE RATIO



# Board Policy 2.1.5.1

## Operating Fund Balance

### Reserve Requirement Calculation (b.)

FY26		OPERATING EXPENSE BUDGETED		
Tentative Budget		Fund 01	Fund 02	Combined
FY26 Total Operating Funds Expenditures		79,227,565	6,977,261	86,204,826
Less: Budgeted SURS Pass-Thru				
01-8060-501016-5299900-50		(22,500,000)	-	(22,500,000)
Less: Contingency		(100,000)	-	(100,000)
Less: Net Transfers		(1,566,569)	-	(1,566,569)
Net Annual Operating Funds Expenditures		55,060,996	6,977,261	62,038,257
<hr/>				
4 Months Minimum Reserve	33.33%	18,353,665	2,325,754	20,679,419
<hr/>				
8 Months Maximum Reserve	66.67%	36,707,331	4,651,507	41,358,838
<hr/>				
Calculated Tentative Budget Reserve		BUDGETED ENDING FUND BALANCE		
Method 1: Contingency is not utilized		Fund 01	Fund 02	Combined
FY26 Budgeted Ending Balance		23,697,764	6,042,289	29,740,053
Adjustments				
Add: Contingency (assumed not used)		100,000	-	100,000
Ending Budgeted Fund Balance Reserve		23,797,764	6,042,289	29,840,053
Number Of Months In Reserve				5.77
4 Month Over/(Under) Ending Balance Minimum				9,160,634
8 Month Over/(Under) Ending Balance Maximum				(11,518,785)
<hr/>				
Method 2: Contingency fully utilized				
FY26 Budgeted Ending Balance		23,697,764	6,042,289	29,740,053
Adjustments				
Add: Contingency (assumed used)		-	-	-
FY26 Budgeted Ending Balance		23,697,764	6,042,289	29,740,053
Number Of Months In Reserve				5.74
4 Month Over/(Under) Ending Balance Minimum				9,060,634
8 Month Over/(Under) Ending Balance Maximum				(11,618,785)

*Budget is in compliance with Board Policy 2.1.5.1. b). under either method displayed.*

*A second calculation of compliance from the CAFR at year end will be used to determine actual compliance per Board Policy 2.1.5.1. a).*

Operating Cash Ratio (method 1)	48.10%
Operating Cash Ratio (method 2)	47.94%

FISCAL YEAR 2026  
BUDGETS BY FUND

## FY26 Budget Summary By Fund & Object Group

<i>Fund Code &amp; Name</i>	YTD Thru: 5/31/2025	<i>FY25 YTD</i>	<i>FY25 Budget</i>	<i>FY26 Budget</i>	<i>Change</i>
<b>01 Education</b>					
<b>Beginning Fund Balance</b>		\$22,118,820	\$22,118,820	<b>\$23,697,764</b>	7.1%
Local Governmental Sources		\$24,021,356	\$26,037,762	<b>\$27,226,028</b>	4.6%
State Governmental Sources		\$12,228,857	\$13,379,866	<b>\$10,641,374</b>	-20.5%
Federal Governmental Sources		\$2,224	\$0		
Student Tuition & Fees		\$13,220,589	\$13,120,057	<b>\$13,431,481</b>	2.4%
Sales & Service Fees		\$253,267	\$193,500	<b>\$176,000</b>	-9.0%
Facilities Revenue		\$18,366	\$18,966	<b>\$18,966</b>	0.0%
Investment Revenue		\$709,820	\$363,399	<b>\$408,956</b>	12.5%
Nongovernmental Gifts		\$435,128	\$11,000	<b>\$11,000</b>	0.0%
Other Revenue		\$6,115,759	\$28,642,822	<b>\$28,629,822</b>	0.0%
<b>Total Education Fund Revenue</b>		<b>\$57,005,366</b>	<b>\$81,767,372</b>	<b>\$80,543,627</b>	-1.5%
Salaries		\$30,171,300	\$30,757,480	<b>\$32,958,329</b>	7.2%
Employee Benefits		\$11,123,635	\$32,499,747	<b>\$32,952,758</b>	1.4%
Contractual Services		\$2,536,544	\$3,298,435	<b>\$3,713,681</b>	12.6%
Supplies		\$2,668,644	\$3,016,636	<b>\$3,465,417</b>	14.9%
Travel		\$414,589	\$485,736	<b>\$504,510</b>	3.9%
Fixed Charges		\$1,245,973	\$1,647,017	<b>\$1,576,586</b>	-4.3%
Utilities		\$195,452	\$231,780	<b>\$227,780</b>	-1.7%
Capital Outlay		\$388,627	\$461,605	<b>\$483,935</b>	4.8%
Other		\$936,038	\$969,900	<b>\$1,678,000</b>	73.0%
<b>Total Education Fund Expense</b>		<b>\$49,680,802</b>	<b>\$73,368,336</b>	<b>\$77,560,996</b>	5.7%
Contingency		\$0	\$91,955	<b>\$100,000</b>	8.7%
<b>Total Education Fund Contingency</b>		<b>\$0</b>	<b>\$91,955</b>	<b>\$100,000</b>	8.7%
				<b>\$0</b>	N/A
Interfund Transfer Out		\$6,728,137	\$11,059,267	<b>\$1,566,569</b>	-85.8%
<b>Total Education Fund Transfers</b>		<b>\$6,728,137</b>	<b>\$11,059,267</b>	<b>\$1,566,569</b>	-85.8%
Education Surplus/(Deficit)		\$596,427	(\$2,752,186)	<b>\$1,316,062</b>	-147.8%
<b>Estimated Ending Fund Balance</b>		<b>\$22,715,247</b>	<b>\$19,366,634</b>	<b>\$25,013,826</b>	29.2%
33% of Total Education Fund Expenses		\$16,560,267	\$24,456,112	<b>\$25,853,665</b>	5.7%

## ***FY26 Budget Summary By Fund & Object Group***

<i><b>Fund Code &amp; Name</b></i>	YTD Thru: 5/31/2025	<i><b>FY25 YTD</b></i>	<i><b>FY25 Budget</b></i>	<i><b>FY26 Budget</b></i>	<i><b>Change</b></i>
<b>02 Operations and Maintenance</b>					
<b>Beginning Fund Balance</b>		\$6,239,165	\$6,239,165	<b>\$6,042,289</b>	-3.2%
Local Governmental Sources		\$2,362,315	\$2,647,948	<b>\$2,757,484</b>	4.1%
State Governmental Sources		\$1,245,836	\$1,359,094	<b>\$1,180,330</b>	-13.2%
Student Tuition & Fees		\$1,792,463	\$1,730,606	<b>\$1,778,523</b>	2.8%
Investment Revenue		\$344,501	\$91,836	<b>\$216,868</b>	136.1%
Other Revenue		\$443	\$36,000	<b>\$16,000</b>	-55.6%
<b>Total Operations and Maintenance Fund Revenue</b>		<b>\$5,745,558</b>	<b>\$5,865,484</b>	<b>\$5,949,205</b>	1.4%
Salaries		\$749,346	\$656,305	<b>\$920,638</b>	40.3%
Employee Benefits		\$185,792	\$197,085	<b>\$253,673</b>	28.7%
Contractual Services		\$2,209,807	\$2,093,620	<b>\$2,239,000</b>	6.9%
Supplies		\$641,995	\$638,550	<b>\$641,950</b>	0.5%
Travel		\$18,442	\$25,300	<b>\$26,000</b>	2.8%
Fixed Charges		\$54,360	\$52,000	<b>\$56,000</b>	7.7%
Utilities		\$987,606	\$957,500	<b>\$1,275,000</b>	33.2%
Capital Outlay		\$194,655	\$1,442,000	<b>\$1,565,000</b>	8.5%
<b>Total Operations and Maintenance Fund Expense</b>		<b>\$5,042,004</b>	<b>\$6,062,360</b>	<b>\$6,977,261</b>	15.1%
				<b>\$0</b>	N/A
<b>Total Operations and Maintenance Fund Transfers</b>				<b>\$0</b>	N/A
Operations and Maintenance Surplus/(Deficit)		\$703,554	(\$196,876)	<b>(\$1,028,056)</b>	422.2%
<b>Estimated Ending Fund Balance</b>		<b>\$6,942,719</b>	<b>\$6,042,289</b>	<b>\$5,014,233</b>	-17.0%
33% of Total Operations and Maintenance Fund Expenses		\$1,680,668	\$2,020,787	<b>\$2,325,754</b>	15.1%

## FY26 Budget Summary By Fund & Object Group

<i>Fund Code &amp; Name</i>	YTD Thru: 5/31/2025	<i>FY25 YTD</i>	<i>FY25 Budget</i>	<i>FY26 Budget</i>	<i>Change</i>
<b>03 Operations and Maintenance Restricted</b>					
<b>Beginning Fund Balance</b>		\$26,981,615	\$26,981,615	<b>\$22,072,559</b>	-18.2%
State Governmental Sources		\$0	\$23,954,726	<b>\$21,459,820</b>	-10.4%
Student Tuition & Fees		\$79,674	\$79,132	<b>\$81,323</b>	2.8%
Investment Revenue		\$398,983	\$176,496	<b>\$444,930</b>	152.1%
Nongovernmental Gifts		\$0	\$5,600,000	<b>\$0</b>	N/A
Other Revenue		\$1,788,992	\$2,241,619	<b>\$2,241,619</b>	0.0%
<b>Total Operations and Maintenance Restricted Fund Revenue</b>		<b>\$2,267,649</b>	<b>\$32,051,973</b>	<b>\$24,227,692</b>	-24.4%
Contractual Services		\$31,959	\$150,000	<b>\$150,485</b>	0.3%
Supplies		\$1,003,164	\$0	<b>\$0</b>	N/A
Fixed Charges		\$10,144	\$0	<b>\$0</b>	N/A
Capital Outlay		\$10,121,017	\$56,319,141	<b>\$50,838,004</b>	-9.7%
<b>Total Operations and Maintenance Restricted Fund Expense</b>		<b>\$11,166,284</b>	<b>\$56,469,141</b>	<b>\$50,988,489</b>	-9.7%
				<b>\$0</b>	N/A
Interfund Transfer In		\$5,998,137	\$10,329,267	<b>\$500,000</b>	-95.2%
<b>Total Operations and Maintenance Restricted Fund Transfers</b>		<b>(\$5,998,137)</b>	<b>(\$10,329,267)</b>	<b>(\$500,000)</b>	-95.2%
Operations and Maintenance Restricted Surplus/(Deficit)		(\$2,900,499)	(\$14,087,901)	<b>(\$26,260,797)</b>	86.4%
<b>Estimated Ending Fund Balance</b>		<b>\$24,081,117</b>	<b>\$12,893,714</b>	<b>(\$4,188,238)</b>	-132.5%

## ***FY26 Budget Summary By Fund & Object Group***

<i><b>Fund Code &amp; Name</b></i>	YTD Thru: 5/31/2025	<i><b>FY25 YTD</b></i>	<i><b>FY25 Budget</b></i>	<i><b>FY26 Budget</b></i>	<i><b>Change</b></i>
<b>04 Bond and Interest</b>					
<b>Beginning Fund Balance</b>		\$533,585	\$533,585	<b>\$647,546</b>	21.4%
Student Tuition & Fees		\$743,638	\$738,561	<b>\$759,011</b>	2.8%
<b>Total Bond and Interest Fund Revenue</b>		<b>\$743,638</b>	<b>\$738,561</b>	<b>\$759,011</b>	2.8%
Fixed Charges		\$624,600	\$624,600	<b>\$624,600</b>	0.0%
<b>Total Bond and Interest Fund Expense</b>		<b>\$624,600</b>	<b>\$624,600</b>	<b>\$624,600</b>	0.0%
Bond and Interest Surplus/(Deficit)		\$119,038	\$113,961	<b>\$134,411</b>	17.9%
<b>Estimated Ending Fund Balance</b>		<b>\$652,623</b>	<b>\$647,546</b>	<b>\$781,957</b>	20.8%

## FY26 Budget Summary By Fund & Object Group

<i>Fund Code &amp; Name</i>	YTD Thru: 5/31/2025	<i>FY25 YTD</i>	<i>FY25 Budget</i>	<i>FY26 Budget</i>	<i>Change</i>
<b>05      Auxiliary</b>					
<b>Beginning Fund Balance</b>		\$316,304	\$316,304	<b>\$360,981</b>	14.1%
Student Tuition & Fees		\$913,550	\$863,255	<b>\$886,326</b>	2.7%
Sales & Service Fees		\$3,529,074	\$3,133,960	<b>\$3,289,113</b>	5.0%
Facilities Revenue		\$750	\$25,000	<b>\$25,500</b>	2.0%
Other Revenue		\$0	\$9,500	<b>\$9,500</b>	0.0%
<b>Total Auxiliary Fund Revenue</b>		<b>\$4,443,373</b>	<b>\$4,031,715</b>	<b>\$4,210,439</b>	4.4%
Salaries		\$2,256,504	\$2,281,784	<b>\$2,702,568</b>	18.4%
Employee Benefits		\$283,266	\$285,494	<b>\$390,045</b>	36.6%
Contractual Services		\$747,800	\$518,990	<b>\$558,800</b>	7.7%
Supplies		\$1,462,639	\$1,491,300	<b>\$1,481,700</b>	-0.6%
Travel		\$79,313	\$110,450	<b>\$113,075</b>	2.4%
Fixed Charges		\$12,734	\$18,000	<b>\$16,200</b>	-10.0%
Utilities		\$2,426	\$0	<b>\$4,000</b>	#Div/0!
Other		\$1,254	\$11,020	<b>\$10,620</b>	-3.6%
<b>Total Auxiliary Fund Expense</b>		<b>\$4,845,936</b>	<b>\$4,717,038</b>	<b>\$5,277,008</b>	11.9%
				<b>\$0</b>	N/A
Interfund Transfer In		\$730,000	\$730,000	<b>\$1,066,569</b>	46.1%
<b>Total Auxiliary Fund Transfers</b>		<b>(\$730,000)</b>	<b>(\$730,000)</b>	<b>(\$1,066,569)</b>	46.1%
Auxiliary Surplus/(Deficit)		\$327,437	\$44,677	<b>\$0</b>	N/A
<b>Estimated Ending Fund Balance</b>		<b>\$643,741</b>	<b>\$360,981</b>	<b>\$360,981</b>	0.0%

## FY26 Budget Summary By Fund & Object Group

<i>Fund Code &amp; Name</i>	YTD Thru: 5/31/2025	<i>FY25 YTD</i>	<i>FY25 Budget</i>	<i>FY26 Budget</i>	<i>Change</i>
<b>06      Restricted Purposes</b>					
<b>Beginning Fund Balance</b>		(\$26,833)	(\$26,833)	(\$26,833)	0.0%
Local Governmental Sources		\$5,516	\$0		
State Governmental Sources		\$3,221,092	\$2,555,951	\$1,553,508	-39.2%
Federal Governmental Sources		\$8,848,487	\$8,175,051	\$8,196,696	0.3%
Nongovernmental Gifts		\$492,518	\$513,882	\$459,209	-10.6%
Other Revenue		\$0	\$1,304,428	\$0	N/A
<b>Total Restricted Purposes Fund Revenue</b>		<b>\$12,567,613</b>	<b>\$12,549,311</b>	<b>\$10,209,413</b>	<b>-18.6%</b>
Salaries		\$1,559,050	\$1,820,894	\$1,755,907	-3.6%
Employee Benefits		\$307,196	\$375,523	\$176,558	-53.0%
Contractual Services		\$603,231	\$1,180,565	\$336,933	-71.5%
Supplies		\$489,529	\$752,985	\$59,863	-92.0%
Travel		\$62,168	\$114,483	\$44,450	-61.2%
Fixed Charges		\$57,600	\$0		
Utilities		\$0	\$1,083	\$1,083	0.0%
Capital Outlay		\$799,095	\$1,510,115	\$859,421	-43.1%
Other		\$7,702,717	\$6,793,664	\$6,975,198	2.7%
<b>Total Restricted Purposes Fund Expense</b>		<b>\$11,580,586</b>	<b>\$12,549,311</b>	<b>\$10,209,413</b>	<b>-18.6%</b>
				\$0	N/A
<b>Total Restricted Purposes Fund Transfers</b>				<b>\$0</b>	<b>N/A</b>
Restricted Purposes Surplus/(Deficit)		\$987,027	\$0	\$0	N/A
<b>Estimated Ending Fund Balance</b>		<b>\$960,194</b>	<b>(\$26,833)</b>	<b>(\$26,833)</b>	<b>0.0%</b>



## ***FY26 Budget Summary By Fund & Object Group***

<i><b>Fund Code &amp; Name</b></i>	YTD Thru: 5/31/2025	<i><b>FY25 YTD</b></i>	<i><b>FY25 Budget</b></i>	<i><b>FY26 Budget</b></i>	<i><b>Change</b></i>
<b>07      Working Cash</b>					
<b>Beginning Fund Balance</b>		\$1,955,562	\$1,955,562	<b>\$2,185,465</b>	11.8%
Investment Revenue		\$194,022	\$51,638	<b>\$121,953</b>	136.2%
<b>Total Working Cash Fund Revenue</b>		<b>\$194,022</b>	<b>\$51,638</b>	<b>\$121,953</b>	136.2%
				<b>\$0</b>	N/A
Interfund Transfer Out		\$0	\$0	<b>\$0</b>	N/A
<b>Total Working Cash Fund Transfers</b>		<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	N/A
Working Cash Surplus/(Deficit)		\$194,022	\$51,638	<b>\$121,953</b>	136.2%
<b>Estimated Ending Fund Balance</b>		<b>\$2,149,584</b>	<b>\$2,007,200</b>	<b>\$2,307,418</b>	15.0%

## ***FY26 Budget Summary By Fund & Object Group***

<i><b>Fund Code &amp; Name</b></i>	YTD Thru: 5/31/2025	<i><b>FY25 YTD</b></i>	<i><b>FY25 Budget</b></i>	<i><b>FY26 Budget</b></i>	<i><b>Change</b></i>
<b>08      General Fixed Asset</b>					
<b>Beginning Fund Balance</b>		\$98,795,671	\$98,795,671	<b>\$100,460,015</b>	1.7%
Capital Outlay		(\$3,898,663)	\$0	<b>\$0</b>	N/A
<b>Total General Fixed Asset Fund Expense</b>		(\$3,898,663)	\$0	<b>\$0</b>	N/A
				<b>\$0</b>	N/A
<b>Total General Fixed Asset Fund Transfers</b>				<b>\$0</b>	N/A
General Fixed Asset Surplus/(Deficit)		\$3,898,663	\$0	<b>\$0</b>	N/A
<b>Estimated Ending Fund Balance</b>		\$102,694,334	\$98,795,671	<b>\$100,460,015</b>	1.7%

## ***FY26 Budget Summary By Fund & Object Group***

<i><b>Fund Code &amp; Name</b></i>	YTD Thru: 5/31/2025	<i><b>FY25 YTD</b></i>	<i><b>FY25 Budget</b></i>	<i><b>FY26 Budget</b></i>	<i><b>Change</b></i>
<b>09      General Long-Term Debt</b>					
<b>Beginning Fund Balance</b>		(\$12,404,869)	(\$12,404,869)	(\$12,000,000)	-3.3%
Fixed Charges		(\$1,444,356)	\$0	\$0	N/A
Total General Long-Term Debt Fund Expense		(\$1,444,356)	\$0	\$0	N/A
				\$0	N/A
Total General Long-Term Debt Fund Transfers				\$0	N/A
General Long-Term Debt Surplus/(Deficit)		\$1,444,356	\$0	\$0	N/A
<b>Estimated Ending Fund Balance</b>		(\$10,960,513)	(\$12,404,869)	(\$12,000,000)	-3.3%

## FY26 Budget Summary By Fund & Object Group

<i>Fund Code &amp; Name</i>	YTD Thru: 5/31/2025	<i>FY25 YTD</i>	<i>FY25 Budget</i>	<i>FY26 Budget</i>	<i>Change</i>
<b>10 Trust &amp; Agency</b>					
<b>Beginning Fund Balance</b>		\$434,047	\$434,047	<b>\$434,047</b>	0.0%
Nongovernmental Gifts		\$116,245	\$0	<b>\$0</b>	N/A
Other Revenue		\$74,146	\$0	<b>\$0</b>	N/A
<b>Total Trust &amp; Agency Fund Revenue</b>		<b>\$190,391</b>	<b>\$0</b>	<b>\$0</b>	N/A
<b>Other</b>		<b>\$179,955</b>	<b>\$0</b>	<b>\$0</b>	N/A
<b>Total Trust &amp; Agency Fund Expense</b>		<b>\$179,955</b>	<b>\$0</b>	<b>\$0</b>	N/A
				<b>\$0</b>	N/A
<b>Total Trust &amp; Agency Fund Transfers</b>				<b>\$0</b>	N/A
<b>Trust &amp; Agency Surplus/(Deficit)</b>		<b>\$10,436</b>	<b>\$0</b>	<b>\$0</b>	N/A
<b>Estimated Ending Fund Balance</b>		<b>\$444,483</b>	<b>\$434,047</b>	<b>\$434,047</b>	0.0%

## ***FY26 Budget Summary By Fund & Object Group***

<i><b>Fund Code &amp; Name</b></i>	YTD Thru: 5/31/2025	<i><b>FY25 YTD</b></i>	<i><b>FY25 Budget</b></i>	<i><b>FY26 Budget</b></i>	<i><b>Change</b></i>
<b>11      Audit</b>					
<b>Beginning Fund Balance</b>		\$34,170	\$34,170	<b>\$37,420</b>	9.5%
Local Governmental Sources		\$74,756	\$90,000	<b>\$95,000</b>	5.6%
<b>Total Audit Fund Revenue</b>		<b>\$74,756</b>	<b>\$90,000</b>	<b>\$95,000</b>	5.6%
Contractual Services		\$69,400	\$86,750	<b>\$91,000</b>	4.9%
<b>Total Audit Fund Expense</b>		<b>\$69,400</b>	<b>\$86,750</b>	<b>\$91,000</b>	4.9%
Audit Surplus/(Deficit)		\$5,356	\$3,250	<b>\$4,000</b>	23.1%
<b>Estimated Ending Fund Balance</b>		<b>\$39,526</b>	<b>\$37,420</b>	<b>\$41,420</b>	10.7%

## ***FY26 Budget Summary By Fund & Object Group***

<i><b>Fund Code &amp; Name</b></i>	YTD Thru: 5/31/2025	<i><b>FY25 YTD</b></i>	<i><b>FY25 Budget</b></i>	<i><b>FY26 Budget</b></i>	<i><b>Change</b></i>
<b>12 Liability, Protection &amp; Settlement</b>					
<b>Beginning Fund Balance</b>		\$635,329	\$635,329	<b>\$629,401</b>	-0.9%
Local Governmental Sources		\$650,884	\$702,444	<b>\$734,648</b>	4.6%
Investment Revenue		\$138,023	\$10,819	<b>\$24,148</b>	123.2%
<b>Total Liability, Protection &amp; Settlement Fund Revenue</b>		<b>\$788,908</b>	<b>\$713,263</b>	<b>\$758,796</b>	6.4%
Employee Benefits		\$740,154	\$601,331	<b>\$616,740</b>	2.6%
Fixed Charges		\$114,881	\$117,860	<b>\$129,646</b>	10.0%
<b>Total Liability, Protection &amp; Settlement Fund Expense</b>		<b>\$855,034</b>	<b>\$719,191</b>	<b>\$746,386</b>	3.8%
				<b>\$0</b>	N/A
<b>Total Liability, Protection &amp; Settlement Fund Transfers</b>				<b>\$0</b>	N/A
Liability, Protection & Settlement Surplus/(Deficit)		(\$66,127)	(\$5,928)	<b>\$12,410</b>	-309.3%
<b>Estimated Ending Fund Balance</b>		<b>\$569,202</b>	<b>\$629,401</b>	<b>\$641,811</b>	2.0%

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## ***FY26 Budget Summary By Fund & Object Group***

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<i><b>Fund Code &amp; Name</b></i>	YTD Thru: 5/31/2025	<i><b>FY25 YTD</b></i>	<i><b>FY25 Budget</b></i>	<i><b>FY26 Budget</b></i>	<i><b>Change</b></i>
<b>13 Building Bond Proceeds</b>					
<b>Beginning Fund Balance</b>		\$0	\$0	\$0	N/A
Total Building Bond Proceeds Fund Transfers				\$0	N/A
Building Bond Proceeds Surplus/(Deficit)				\$0	N/A
<b>Estimated Ending Fund Balance</b>					

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## ***FY26 Budget Summary By Fund & Object Group***

<i><b>Fund Code &amp; Name</b></i>		YTD Thru: 5/31/2025	<i><b>FY25 YTD</b></i>	<i><b>FY25 Budget</b></i>	<i><b>FY26 Budget</b></i>	<i><b>Change</b></i>
14	Public Building Commission Rental					
	Beginning Fund Balance		\$0	\$0		
					\$0	N/A
	Total Public Building Commission Rental Fund Transfers				\$0	N/A
	Public Building Commission Rental Surplus/(Deficit)				\$0	N/A
	Estimated Ending Fund Balance					



## ***FY26 Budget Summary By Fund & Object Group***

<i><b>Fund Code &amp; Name</b></i>		YTD Thru: 5/31/2025	<i><b>FY25 YTD</b></i>	<i><b>FY25 Budget</b></i>	<i><b>FY26 Budget</b></i>	<i><b>Change</b></i>
<b>15</b>	<b>Public Building Commission Operation &amp; Maintenance</b>					
	<b>Beginning Fund Balance</b>		\$0	\$0	\$0	N/A
	<b>Total Public Building Commission Operation &amp; Maintenance Fund Transfers</b>				\$0	N/A
	<b>Public Building Commission Operation &amp; Maintenance Surplus</b>				\$0	N/A
	<b>Estimated Ending Fund Balance</b>					

## ***FY26 Budget Summary By Fund & Object Group***

<i><b>Fund Code &amp; Name</b></i>	YTD Thru: 5/31/2025	<i><b>FY25 YTD</b></i>	<i><b>FY25 Budget</b></i>	<i><b>FY26 Budget</b></i>	<i><b>Change</b></i>
<b>17 OPEB Liability</b>					
<b>Beginning Fund Balance</b>		(\$19,599,752)	(\$19,599,752)	(\$21,099,750)	7.7%
Other Revenue		\$0	\$1,500,000	\$1,500,000	0.0%
<b>Total OPEB Liability Fund Revenue</b>		\$0	\$1,500,000	\$1,500,000	0.0%
Employee Benefits		\$0	\$2,999,998	\$2,999,998	0.0%
<b>Total OPEB Liability Fund Expense</b>		\$0	\$2,999,998	\$2,999,998	0.0%
OPEB Liability Surplus/(Deficit)		\$0	(\$1,499,998)	(\$1,499,998)	0.0%
<b>Estimated Ending Fund Balance</b>		(\$19,599,752)	(\$21,099,750)	(\$22,599,748)	7.1%

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## ***FY26 Budget Summary By Fund & Object Group***

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<i><b>Fund Code &amp; Name</b></i>	YTD Thru: 5/31/2025	<i><b>FY25 YTD</b></i>	<i><b>FY25 Budget</b></i>	<i><b>FY26 Budget</b></i>	<i><b>Change</b></i>
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***Grand Total All Funds Combined***

\$5,319,690
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(\$18,329,363)
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(\$27,200,015)
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48.4%
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FISCAL YEAR 2026  
TENTATIVE BUDGET  
ILLINOIS COMMUNITY COLLEGE BOARD  
ICCB FORMAT

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# McHenry County College

## Community College District No. 528

### Budget Calendar

### Fiscal Year Ending June 30, 2026

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#### January 2025

06-Jan-25	Budget worksheets are prepared and distributed to budget officers.
06-Jan-25	President's Cabinet establish planning parameters and assumptions regarding revenue projections, new programs, enrollment, capital requests.
20-Jan-25	Budget managers confer with their Cabinet members regarding budget parameters and assumptions and prepare their budgets for submission.
29-Jan-25	Extended PC members to hold budget discussion on formation of campus budget.

#### February 2025

24-Feb-25	PC to review initial oversight of budget for compliance with stated missions and to discuss personnel and strategic initiatives
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#### March 2025

24-Mar-25	Cabinet members review and revise budget officers requests. Requests are updated through the budget database. All budget worksheets submitted to the CFO for compilation.
31-Mar-25	CFO to produce preliminary budget reports for the Cabinet members for review and adjustment as may be needed.

#### May 2025

05-May-25	Cabinet members review modified initial budgets based previous review and adjust budget requests as necessary. Based on acceptance of changes/adjustments a draft version of the FY 2024 Tentative Budget will be created.
05-May-25	Presidents Cabinet initial review of the preliminary budget. Adjustments to the requests or parameters are made as needed.
12-May-25	Campus Community involvement in new budget construction.
13-May-25	Optional: Presentation of Tentative Budget to the Board's Finance & Audit Committee.
14-May-25	Campus Community involvement in new budget construction.

#### June 2025

06-Jun-25	Optional: Budget workshop for overview and discussion if requested by Finance and Audit Committee.
17-Jun-25	Optional: Tentative budget presentation for COTW Meeting if needed.
17-Jun-25	Optional: Budget review in Finance & Audit Committee if prior to Committee of the Whole Meeting.
26-Jun-25	Board approval of Tentative Budget and Public notice of hearing on Budget to be issued. Tentative Budget made available for public inspection. Legal notice of public inspection to be published in local newspaper per statute(Exact Dates TBD).

#### July 2025

01-Jul-25	Tentative Budget goes into effect until Final Budget is adopted.
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#### September 2025

01-Sep-25	Cabinet members incorporate any adjustments if needed into the Tentative Budget based upon modifications to revenue assumptions and changes in areas of expenditures.
25-Sep-25	Final Budget finalized and signed after adoption by the Board of Trustees.
25-Sep-25	Board review of Fund Balance Policy and comparison to new budget.
25-Sep-25	Public Hearing @ 6:00pm for Final Budget. After the Public Hearing the Board is expected to adopt the Final Budget resolution.

## SUMMARY OF FISCAL YEAR 2026 BUDGET BY FUND

	Beginning Balance	Budgeted Revenues	Budgeted Expenditures	Budgeted Transfers from (to) Other Funds	Budgeted Ending Balance
<b>General</b>					
Education Fund	23,697,764	80,543,627	77,660,996	-1,566,569	25,013,826
Operations and Maintenance Fund	6,042,289	5,949,205	6,977,261	0	5,014,233

### Special Revenue

Restricted Purposes Fund	-26,833	10,209,413	10,209,413	0	-26,833
Audit Fund Fund	37,420	95,000	91,000	0	41,420
Liability, Protection, and Settlement Fund	629,829	758,796	746,386	0	642,239
Building Bond Proceeds Fund	0	0	0	0	0

### Debt Service

Bond and Interest Fund	647,546	759,011	624,600	0	781,957
Public Building Commission Fund	0	0	0	0	0

### Capital Projects

Operations and Maintenance (Restricted) Fund	22,072,559	24,227,692	50,988,489	500,000	-4,188,238
Public Building Commission Operation & Maintenance Fund	0	0	0	0	0

### Proprietary Fund

Auxiliary Fund	360,981	4,210,439	5,277,008	1,066,569	360,981
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### General

OPEB Liability Fund	-21,099,750	1,500,000	2,999,998	0	-22,599,748
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The Official Budget which is accurately summarized in this document was approved by the Board of Trustees on \_\_\_\_\_ Date

**ATTEST:** \_\_\_\_\_  
Secretary, Board of Trustees

## SUMMARY OF FISCAL YEAR 2026 ESTIMATED REVENUES

	Education Fund	Operations and Maintenance Fund	Public Building Commission Operation & Maintenance Fund	Total Operating Funds
<b>OPERATING REVENUES BY SOURCE</b>				
Local Government				
Local Taxes	26,738,120	2,464,740	0	29,202,860
Payment in Lieu of Taxes	487,908	292,744	0	780,652
<b>Total Local Government</b>	<b>27,226,028</b>	<b>2,757,484</b>		<b>29,983,512</b>
State Government				
Base Operating Grants	4,184,804	1,180,330	0	5,365,134
ICCB Equalization Grant	6,024,240	0	0	6,024,240
State Grants	82,330	0	0	82,330
Illinois State Board of Education	350,000	0	0	350,000
<b>Total State Government</b>	<b>10,641,374</b>	<b>1,180,330</b>		<b>11,821,704</b>
Federal Government				
Dept. Of Education - Other Sources	0	0	0	
<b>Total Federal Government</b>				
Student Tuition and Fees				
Resident	10,341,624	1,741,229	0	12,082,853
Out-of-District	160,924	31,328	0	192,252
Out-of-State	22,006	4,958	0	26,964
International	14,849	1,008	0	15,857
Student Fees	2,096,028	0	0	2,096,028
Other Student Tuition and Fees	796,050	0	0	796,050
<b>Total Student Tuition and Fees</b>	<b>13,431,481</b>	<b>1,778,523</b>		<b>15,210,004</b>
Sales and Service Fees				
Public Service/Community Education/Customized Traini	176,000	0	0	176,000
Other Sales and Service	0	0	0	0
<b>Total Sales and Service Fees</b>	<b>176,000</b>			<b>176,000</b>
Facilities Revenue				
Facility/Misc Rentals	18,966	0	0	18,966
<b>Total Facilities Revenue</b>	<b>18,966</b>			<b>18,966</b>
Investment Revenue				
Investment Revenue	408,956	216,868	0	625,824
<b>Total Investment Revenue</b>	<b>408,956</b>	<b>216,868</b>		<b>625,824</b>
Non Governmental Gifts				
Non Governmental Gifts	11,000	0	0	11,000
<b>Total Non Governmental Gifts</b>	<b>11,000</b>			<b>11,000</b>
Other Sources				
Other Revenues	28,629,822	16,000	0	28,645,822
<b>Total Other Sources</b>	<b>28,629,822</b>	<b>16,000</b>		<b>28,645,822</b>

## SUMMARY OF FISCAL YEAR 2026 OPERATING BUDGETED EXPENDITURES

	Education Fund	Operations and Maintenance Fund	Public Building Commission Operation Maintenance Fund	Total Operating Funds	%
<b><u>BY PROGRAM</u></b>					
Instruction	21,882,586	0	0	21,882,586	25.38
Academic Support	3,946,946	0	0	3,946,946	4.58
Student Services	5,405,421	0	0	5,405,421	6.27
Public Service/Continuing Education	1,221,615	0	0	1,221,615	1.42
Operation & Maintenance of Plant	0	6,977,261	0	6,977,261	8.09
Institutional Support	46,645,997	0	0	46,645,997	54.11
Scholarships, Student Grants & Waivers	125,000	0	0	125,000	0.15
<b>Total 2026 Budgeted Expenditures</b>	<b>79,227,565</b>	<b>6,977,261</b>	<b>0</b>	<b>86,204,826</b>	<b>100.00</b>
Less Nonoperating Items*					
Tuition Chargeback	0	0	0	0	0.00
Instructional Service Contracts	101,000	0	0	101,000	0.12
<b>Adjusted Expenditures</b>	<b>79,126,565</b>	<b>6,977,261</b>	<b>0</b>	<b>86,103,826</b>	<b>99.88</b>

\*Interdistrict activity that does not generate related local district credit hours are subtracted to allow for statewide comparisons.

### **BY OBJECT**

Salaries	32,958,329	920,638	0	33,878,967	39.30
Employee Benefits	32,952,758	253,673	0	33,206,431	38.52
Contractual Services	3,713,681	2,239,000	0	5,952,681	6.91
Supplies	3,465,417	641,950	0	4,107,367	4.76
Travel	504,510	26,000	0	530,510	0.62
Fixed Charges	1,576,586	56,000	0	1,632,586	1.89
Utilities	227,780	1,275,000	0	1,502,780	1.74
Capital Outlay	483,935	1,565,000	0	2,048,935	2.38
Other	1,678,000	0	0	1,678,000	1.95
Contingency	100,000	0	0	100,000	0.12
Interfund Transfer Out	1,566,569	0	0	1,566,569	1.82



<b>Total 2026 Budgeted Expenditures</b>	79,227,565	6,977,261	0	86,204,826	100.00
Less Nonoperating Items*					
Tuition Chargeback	0	0	0	0	0.00
Instructional Service Contracts	101,000	0	0	101,000	0.12
<b>Adjusted Expenditures</b>	79,126,565	6,977,261	0	86,103,826	99.88

\*Interdistrict activity that does not generate related local district credit hours are subtracted to allow for statewide comparisons.

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**FISCAL YEAR 2026 BUDGETED EXPENDITURES**

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<b>Education</b>	<b>Appropriations</b>	<b>Totals</b>
<b>Instruction</b>		
Salaries	17,790,144	
Employee Benefits	2,449,587	
Contractual Services	424,160	
General Materials and Supplies	990,527	
Travel and Conference/Meeting Expense	106,818	
Fixed Charges	17,350	
Utilities	0	
Capital Outlay	85,000	
Other	19,000	
Provision for Contingency	0	
		21,882,586
<b>Academic Support</b>		
Salaries	2,673,106	
Employee Benefits	401,690	
Contractual Services	207,500	
General Materials and Supplies	408,479	
Travel and Conference/Meeting Expense	97,171	
Fixed Charges	0	
Utilities	0	
Capital Outlay	100,000	
Other	59,000	
Provision for Contingency	0	
		3,946,946
<b>Student Services</b>		
Salaries	4,015,134	
Employee Benefits	845,982	
Contractual Services	322,510	
General Materials and Supplies	152,759	
Travel and Conference/Meeting Expense	68,536	
Fixed Charges	0	
Utilities	0	
Capital Outlay	0	
Other	500	
Provision for Contingency	0	
		5,405,421

**Public Service/Continuing Education**

Salaries	898,266	
Employee Benefits	214,803	
Contractual Services	55,810	
General Materials and Supplies	38,286	
Travel and Conference/Meeting Expense	8,450	
Fixed Charges	0	
Utilities	0	
Capital Outlay	6,000	
Other	0	
Provision for Contingency	0	
		1,221,615

**Institutional Support**

Salaries	7,581,679	
Employee Benefits	29,040,696	
Contractual Services	2,703,701	
General Materials and Supplies	1,875,366	
Travel and Conference/Meeting Expense	223,535	
Fixed Charges	1,559,236	
Utilities	227,780	
Capital Outlay	292,935	
Other	1,474,500	
Provision for Contingency	100,000	
		45,079,428

**Scholarships, Student Grants & Waivers**

Salaries	0	
Employee Benefits	0	
Contractual Services	0	
General Materials and Supplies	0	
Travel and Conference/Meeting Expense	0	
Fixed Charges	0	
Utilities	0	
Capital Outlay	0	
Other	125,000	
Provision for Contingency	0	
		125,000

**Interfund Transfers Out**

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1,566,569

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**Total Education Fund Expenditures**

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79,227,565

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**FISCAL YEAR 2026 BUDGETED EXPENDITURES**

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<b>Operations and Maintenance</b>	<b>Appropriations</b>	<b>Totals</b>
<hr/>		
<b>Operation &amp; Maintenance of Plant</b>		
Salaries	920,638	
Employee Benefits	253,673	
Contractual Services	2,239,000	
General Materials and Supplies	641,950	
Travel and Conference/Meeting Expense	26,000	
Fixed Charges	56,000	
Utilities	1,275,000	
Capital Outlay	1,565,000	
Other	0	
Provision for Contingency	0	
	<hr/>	6,977,261
<b>Interfund Transfers Out</b>		0
		<hr/>
<b>Total Operations and Maintenance Fund Expenditures</b>		6,977,261
		<hr/>
<b>Total Operating Fund Expenditures</b>		84,638,257
		<hr/> <hr/>

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**FISCAL YEAR 2026 BUDGETED REVENUES**

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<b>Operations and Maintenance Restricted</b>	<b>Revenues</b>	<b>Totals</b>
<b>State Government</b>		
Other State Sources	21,459,820	21,459,820
<b>Student Tuition and Fees</b>		
Student Fees	81,323	81,323
<b>Investment Revenue</b>		
Investment Revenue	444,930	444,930
<b>Other Sources</b>		
Other Revenues	2,241,619	2,241,619
<b>Interfund Transfers</b>		
Transfers In	500,000	500,000
		<hr/>
<b>Total Operations and Maintenance Restricted Revenues</b>		24,727,692
		<hr/> <hr/>

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**FISCAL YEAR 2026 BUDGETED EXPENDITURES**

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<b>Auxiliary Services</b>		
Salaries	0	
Employee Benefits	0	
Contractual Services	0	
General Materials and Supplies	0	
Travel and Conference/Meeting Expense	0	
Fixed Charges	0	
Utilities	0	
Capital Outlay	0	
Other	0	
Provision for Contingency	0	
		<hr/>
		0
<b>Institutional Support</b>		
Salaries	0	
Employee Benefits	0	
Contractual Services	150,485	
General Materials and Supplies	0	
Travel and Conference/Meeting Expense	0	
Fixed Charges	0	
Utilities	0	
Capital Outlay	50,838,004	
Other	0	
Provision for Contingency	0	
		<hr/>
		50,988,489

<b>Interfund Transfers Out</b>	0
<b>Total Operations and Maintenance Restricted Expenditures</b>	50,988,489

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**FISCAL YEAR 2026 BUDGETED REVENUES**

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Bond and Interest	Revenues	Totals
<b>Student Tuition and Fees</b>		
Student Fees	759,011	759,011
<b>Total Bond and Interest Revenues</b>		759,011

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**FISCAL YEAR 2026 BUDGETED EXPENDITURES**

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<b>Institutional Support</b>		
Salaries	0	
Employee Benefits	0	
Contractual Services	0	
General Materials and Supplies	0	
Travel and Conference/Meeting Expense	0	
Fixed Charges	624,600	
Utilities	0	
Capital Outlay	0	
Other	0	
Provision for Contingency	0	
		624,600
<b>Interfund Transfers Out</b>		0
<b>Total Bond and Interest Expenditures</b>		624,600

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**FISCAL YEAR 2026 BUDGETED REVENUES**

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<b>Auxiliary</b>	<b>Revenues</b>	<b>Totals</b>
<b>Student Tuition and Fees</b>		
Resident	838,384	838,384
Out-of-District	15,072	15,072
Out-of-State	2,385	2,385
International	485	485
Application Fees	30,000	30,000
<b>Sales and Service Fees</b>		
Food/Cafeteria	652,000	652,000
Bookstore	855,290	855,290
Public Service/Community Education/Custom	1,326,823	1,326,823
Other Sales and Service	455,000	455,000
<b>Facilities Revenue</b>		
Facility/Misc Rentals	25,500	25,500
<b>Other Sources</b>		
Other Revenues	9,500	9,500
<b>Transfers</b>		
Transfers In	1,066,569	1,066,569
<b>Total Auxiliary Revenues</b>		5,277,008

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**FISCAL YEAR 2026 BUDGETED EXPENDITURES**

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<b>Student Services</b>		
Salaries	0	
Employee Benefits	0	
Contractual Services	1,000	
General Materials and Supplies	400	
Travel and Conference/Meeting Expense	0	
Fixed Charges	0	
Utilities	0	
Capital Outlay	0	
Other	0	
Provision for Contingency	0	
		1,400



**Public Service/Continuing Education**

Salaries	410,657	
Employee Benefits	75,607	
Contractual Services	79,500	
General Materials and Supplies	101,250	
Travel and Conference/Meeting Expense	5,125	
Fixed Charges	2,200	
Utilities	0	
Capital Outlay	0	
Other	10,000	
Provision for Contingency	0	
		684,339

**Auxiliary Services**

Salaries	2,291,911	
Employee Benefits	314,438	
Contractual Services	478,300	
General Materials and Supplies	1,380,050	
Travel and Conference/Meeting Expense	107,950	
Fixed Charges	14,000	
Utilities	4,000	
Capital Outlay	0	
Other	620	
Provision for Contingency	0	
		4,591,269

**Interfund Transfers Out**

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0

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**Total Auxiliary Expenditures**

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5,277,008

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**FISCAL YEAR 2026 BUDGETED REVENUES**

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Restricted Purposes	Revenues	Totals
<b>State Government</b>		
State Grants	19,000	19,000
Special Initiatives Grant	133,172	133,172
Adult Education - State Basic Grant	292,830	292,830
Adult Education - Performance Grants	142,493	142,493
Other State Grant	96,833	96,833
Other State Sources	869,180	869,180
<b>Federal Government</b>		
Dept. Of Education - Direct Grants	7,899,196	7,899,196
Dept. Of Education - Other Sources	297,500	297,500
<b>Non Governmental Gifts</b>		
Non Governmental Gifts	459,209	459,209
		<hr/>
<b>Total Restricted Purposes Revenues</b>		10,209,413
		<hr/> <hr/>

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**FISCAL YEAR 2026 BUDGETED EXPENDITURES**

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<b>Other</b>		
Salaries	0	
Employee Benefits	0	
Contractual Services	0	
General Materials and Supplies	0	
Travel and Conference/Meeting Expense	0	
Fixed Charges	0	
Utilities	0	
Capital Outlay	0	
Other	0	
Provision for Contingency	0	
		<hr/>
		0

**Instruction**

Salaries	912,299	
Employee Benefits	36,277	
Contractual Services	0	
General Materials and Supplies	25,046	
Travel and Conference/Meeting Expense	2,100	
Fixed Charges	0	
Utilities	0	
Capital Outlay	859,421	
Other	16,300	
Provision for Contingency	0	
		1,851,443

**Academic Support**

Salaries	205,243	
Employee Benefits	66,500	
Contractual Services	133,172	
General Materials and Supplies	0	
Travel and Conference/Meeting Expense	3,500	
Fixed Charges	0	
Utilities	0	
Capital Outlay	0	
Other	1,500	
Provision for Contingency	0	
		409,915

**Student Services**

Salaries	420,786	
Employee Benefits	73,750	
Contractual Services	5,800	
General Materials and Supplies	6,844	
Travel and Conference/Meeting Expense	34,523	
Fixed Charges	0	
Utilities	1,083	
Capital Outlay	0	
Other	6,353,998	
Provision for Contingency	0	
		6,896,784

**Public Service/Continuing Education**

Salaries	113,969	
Employee Benefits	31	
Contractual Services	197,961	
General Materials and Supplies	3,973	
Travel and Conference/Meeting Expense	4,327	
Fixed Charges	0	
Utilities	0	
Capital Outlay	0	
Other	3,400	
Provision for Contingency	0	
		323,661

**Operation & Maintenance of Plant**

Salaries	0	
Employee Benefits	0	
Contractual Services	0	
General Materials and Supplies	24,000	
Travel and Conference/Meeting Expense	0	
Fixed Charges	0	
Utilities	0	
Capital Outlay	0	
Other	0	
Provision for Contingency	0	
		24,000

**Scholarships, Student Grants & Waivers**

Salaries	103,610	
Employee Benefits	0	
Contractual Services	0	
General Materials and Supplies	0	
Travel and Conference/Meeting Expense	0	
Fixed Charges	0	
Utilities	0	
Capital Outlay	0	
Other	600,000	
Provision for Contingency	0	
		703,610

**Interfund Transfers Out**

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0

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**Total Restricted Purposes Expenditures**

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10,209,413

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**FISCAL YEAR 2026 BUDGETED REVENUES**

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<b>Working Cash</b>	<b>Revenues</b>	<b>Totals</b>
<b>Investment Revenue</b>		
Investment Revenue	121,953	121,953
	<hr/>	<hr/>
<b>Total Working Cash Revenues</b>		121,953
		<hr/> <hr/>

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**FISCAL YEAR 2026 BUDGETED EXPENDITURES**

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<b>Revenue</b>		
Salaries	0	
Employee Benefits	0	
Contractual Services	0	
General Materials and Supplies	0	
Travel and Conference/Meeting Expense	0	
Fixed Charges	0	
Utilities	0	
Capital Outlay	0	
Other	0	
Provision for Contingency	0	
	<hr/>	0
<b>Interfund Transfers Out</b>		0
		<hr/>
<b>Total Working Cash Expenditures</b>		0
		<hr/> <hr/>

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**FISCAL YEAR 2026 BUDGETED REVENUES**

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<b>Audit</b>	<b>Revenues</b>	<b>Totals</b>
<b>Local Government</b>		
Local Taxes	95,000	95,000
	<hr/>	<hr/>
<b>Total Audit Revenues</b>		95,000
		<hr/> <hr/>

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**FISCAL YEAR 2026 BUDGETED EXPENDITURES**

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<b>Institutional Support</b>		
Salaries	0	
Employee Benefits	0	
Contractual Services	91,000	
General Materials and Supplies	0	
Travel and Conference/Meeting Expense	0	
Fixed Charges	0	
Utilities	0	
Capital Outlay	0	
Other	0	
Provision for Contingency	0	
	<hr/>	91,000
<b>Interfund Transfers Out</b>		0
		<hr/>
<b>Total Audit Expenditures</b>		91,000
		<hr/> <hr/>

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**FISCAL YEAR 2026 BUDGETED REVENUES**

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<b>Liability, Protection &amp; Settlement</b>	<b>Revenues</b>	<b>Totals</b>
<b>Local Government</b>		
Local Taxes	734,648	734,648
<b>Investment Revenue</b>		
Investment Revenue	24,148	24,148
<b>Total Liability, Protection &amp; Settlement Revenues</b>		758,796

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**FISCAL YEAR 2026 BUDGETED EXPENDITURES**

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<b>Institutional Support</b>		
Salaries	0	
Employee Benefits	616,740	
Contractual Services	0	
General Materials and Supplies	0	
Travel and Conference/Meeting Expense	0	
Fixed Charges	129,646	
Utilities	0	
Capital Outlay	0	
Other	0	
Provision for Contingency	0	
		746,386
<b>Interfund Transfers Out</b>		0
<b>Total Liability, Protection &amp; Settlement Expenditures</b>		746,386

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**FISCAL YEAR 2026 BUDGETED REVENUES**

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OPEB Liability	Revenues	Totals
<b>Other Sources</b>		
Other Revenues	1,500,000	1,500,000
<b>Total OPEB Liability Revenues</b>		1,500,000

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**FISCAL YEAR 2026 BUDGETED EXPENDITURES**

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**Instruction**

Salaries	0	
Employee Benefits	180,594	
Contractual Services	0	
General Materials and Supplies	0	
Travel and Conference/Meeting Expense	0	
Fixed Charges	0	
Utilities	0	
Capital Outlay	0	
Other	0	
Provision for Contingency	0	
		180,594

**Academic Support**

Salaries	0	
Employee Benefits	148,026	
Contractual Services	0	
General Materials and Supplies	0	
Travel and Conference/Meeting Expense	0	
Fixed Charges	0	
Utilities	0	
Capital Outlay	0	
Other	0	
Provision for Contingency	0	
		148,026

**Student Services**

Salaries	0
Employee Benefits	631,346
Contractual Services	0
General Materials and Supplies	0
Travel and Conference/Meeting Expense	0
Fixed Charges	0
Utilities	0
Capital Outlay	0
Other	0
Provision for Contingency	0



		631,346
<b>Public Service/Continuing Education</b>		
Salaries	0	
Employee Benefits	1,552,722	
Contractual Services	0	
General Materials and Supplies	0	
Travel and Conference/Meeting Expense	0	
Fixed Charges	0	
Utilities	0	
Capital Outlay	0	
Other	0	
Provision for Contingency	0	
		1,552,722
<b>Auxiliary Services</b>		
Salaries	0	
Employee Benefits	60,340	
Contractual Services	0	
General Materials and Supplies	0	
Travel and Conference/Meeting Expense	0	
Fixed Charges	0	
Utilities	0	
Capital Outlay	0	
Other	0	
Provision for Contingency	0	
		60,340
<b>Operation &amp; Maintenance of Plant</b>		
Salaries	0	
Employee Benefits	121,068	
Contractual Services	0	
General Materials and Supplies	0	
Travel and Conference/Meeting Expense	0	
Fixed Charges	0	
Utilities	0	
Capital Outlay	0	
Other	0	
Provision for Contingency	0	
		121,068

**Institutional Support**

Salaries	0	
Employee Benefits	7,284	
Contractual Services	0	
General Materials and Supplies	0	
Travel and Conference/Meeting Expense	0	
Fixed Charges	0	
Utilities	0	
Capital Outlay	0	
Other	0	
Provision for Contingency	0	
		7,284

**Scholarships, Student Grants & Waivers**

Salaries	0	
Employee Benefits	298,618	
Contractual Services	0	
General Materials and Supplies	0	
Travel and Conference/Meeting Expense	0	
Fixed Charges	0	
Utilities	0	
Capital Outlay	0	
Other	0	
Provision for Contingency	0	
		298,618

**Interfund Transfers Out**

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0

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**Total OPEB Liability Expenditures**

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2,999,998

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# McHenry County College

## Proposed Capital Outlay Expenditures

### Fiscal Year 2026

#### Instruction

01-1010-101068-580600000	Equipment	5,000	5,000
01-1020-102016-580600000	Equipment	25,000	25,000
01-1030-102030-580600000	Anticipated need to non-capital tools and equipment	5,000	5,000
01-1030-102036-580600000	Anticipated need to non-capital tools and equipment	5,000	5,000
01-1030-102040-580600000	Anticipated need to non-capital tools and equipment	7,500	7,500
01-1030-102050-580600000	Anticipated need to non-capital tools and equipment	7,500	7,500
01-1030-102055-580600000	Anticipated need to non-capital tools and equipment	5,000	5,000
01-1040-103070-580600000	Added program	10,000	10,000
01-1040-103080-580600000	Added program	10,000	10,000
01-1040-103090-580600000	New Program 1/2 Year(Begins 2026)	5,000	5,000
TOTAL INSTRUCTION CAPITAL OUTLAY			85,000

#### Academic Support

01-2080-201010-580600000	Academic Program Equipment	100,000	100,000
TOTAL ACADEMIC SUPPORT CAPITAL OUTLAY			100,000

#### Public Service/Continuing Education

01-4010-401034-580600000	same	6,000	6,000
TOTAL PUBLIC SERVICE/CONTINUING EDUCATION CAPITAL OUTLAY			6,000

**Institutional Support**

01-8020-501010-580600005	Equipment	1,000	
			1,000
01-8060-501016-580900060	PBF for other expense or cuts	25,000	
01-8060-501016-580500000	PBF for other expense or cuts	25,000	
			50,000
01-8030-501032-580500000	Equipment	1,500	
			1,500
01-8080-504010-580500000	PC Initiative: Switch replacement	50,000	
01-8080-504010-580500000	PC Initiative: Camera/door access replacement for Campus Safety (5yr lease \$634,675)	126,935	
01-8080-504010-580500000	Equipment	7,500	
			184,435
01-8080-504020-580500000	Equipment/Software	56,000	
			56,000
TOTAL INSTITUTIONAL SUPPORT CAPITAL OUTLAY			292,935
<b>TOTAL EDUCATION FUND CAPITAL OUTLAY</b>			<b>483,935</b>

## Operation & Maintenance of Plant

02-7090-505050-580200000	PC Initiative: ADA Walkways for Athletic Fields @ \$100,000	100,000	
			100,000
02-7010-505015-580700000	Need lifts, Cart	25,000	
			25,000
02-7030-505035-580700000	Robotic Mower	25,000	
			25,000
02-7090-505050-580200000	PC Initiative: Softball Pressbox-Storage-Concessions Bldg	100,000	
02-7090-505050-580200000		50,000	
02-7090-505050-580900007	For Baseball Storage Project	20,000	
02-7090-505050-580900060	Upgrade 2 Boilers and 1 Waterheater in A building to high efficiency @ \$250,000 Campus renovations/furniture needs @ \$236,000 Locker Room Lights to LED \$50,000 Ceiling Tiles Replacment @ \$50,000 Student Services condensor replacment @ \$80,000 Cataylst Campus RTU replacement 2 @ \$17,000 each Art Hall VCT removal & polish concrete @ \$40,000 Concrete Repair (lifting) to sidewalks @ \$50,000 Additional Office Furniture, hall furniture @ \$110,000	900,000	
02-7090-505050-580900060	PC Initiative: Route 14 New Monument Sign	150,000	
02-7090-505050-580700000		195,000	
			1,415,000
TOTAL OPERATION & MAINTENANCE OF PLANT CAPITAL OUTLAY			1,565,000
<b>TOTAL OPERATIONS AND MAINTENANCE FUND CAPITAL OUTLAY</b>			<b>1,565,000</b>

## Institutional Support

03-8020-501030-580900000	PROJECT 9: Library Renovation Phase I @ \$4,487,000 PROJECT 10: Fire Tower (building) @ \$1,300,000 PROJECT 11: Backfill Renovations D & E @ \$1,604,190 PROJECT 12: Community Engagement Space @ \$7,148,182 PROJECT 13: New Program Renovations/Equipment @ \$1,61	17,900,031	
03-8020-501030-580100000	FY2025 2nd Payment for UC building payable in June '24 due 7/1/2024 @ \$300k FY2026 3rd Payment for UC building payable in June '25 due 7/1/2025 @ \$300k FY2027 4th Payment for UC building payable in June '26 due 7/1/2026 @ \$500k	500,000	
03-8020-501030-580900007	Misc A/E fees and other expenses related to projects 9 thru 14	526,253	
		18,926,284	
03-8020-501049-580500000	TBD - GASB entries year end check with Paula on entry amts??	1,241,619	
		1,241,619	
03-8020-501054-580500000	TBD - GASB entries year end check with Paula on entry amts??	1,000,000	
		1,000,000	
03-8060-501060-580300000	CATII Building cost	29,670,101	
		29,670,101	
TOTAL INSTITUTIONAL SUPPORT CAPITAL OUTLAY			50,838,004
TOTAL OPERATIONS AND MAINTENANCE RESTRICTED FUND CAPITAL OUTLAY			50,838,004

Instruction

06-1030-904197-580600000      Grant funded program equipment and projects      859,421

859,421

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TOTAL INSTRUCTION CAPITAL OUTLAY

859,421

**TOTAL RESTRICTED PURPOSES FUND CAPITAL OUTLAY**

859,421

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Fiscal Year 2027  
Resource Allocation Management Program (RAMP)

Information

These Resource Allocation Management Program (RAMP) submissions are the official requests of the College for state funding for specific capital improvement projects. It is a requirement of the Illinois Board of Higher Education through the Illinois Community College Board to assist the State in resource allocation and budget planning.

The attached RAMP documents are the updated submissions for FY 2027. These projects were initially approved at the June 2022 Board meeting and have been adjusted for inflation. This year the Board is approving the FY 2027 RAMP submission as it is one year in advance for the State budgeting and approval.

The three projects to be included in this year's RAMP document and prioritized are:

- 1) Multi-Purpose Center Addition (\$18,510,741)
- 2) First Responder Training Center (\$13,118,495)
- 3) Library/Student Success Center Renovation (\$11,354,890)

The combined FY 2027 cost, with the escalation factor applied for all three projects in this submission is estimated at \$42,984,126. The College is requesting that the State appropriate 75% estimated at \$32,238,094 with local funds supporting the remaining 25% estimated at \$10,746,032.

Recommendation

It is recommended that the Board of Trustees approves the FY 2027 Resource Allocation Management Program (RAMP) projects submissions, which include the Multi-Purpose Center Addition, First Responder Training Center, and Library/Student Success Center Renovation, to the Illinois Community College Board as presented for a total cost of \$42,984,126 with a required local match of \$10,746,032.



Clinton E. Gabbard  
President

## **Project 1 - Multi-Purpose Addition**

### **Project Scope**

In order to address the lack of large meeting space on campus to support events such as career fairs, college fairs, and industry-related events, as well as to create space to support the health and wellness of the college community and the community-at-large, a new addition and a series of renovations to the existing facilities will need to be implemented. The general scope of work will include the following:

#### Proposed New Multi-Purpose Addition (approx. 24,600 SF)

1. Large Multi-Purpose Room
2. Pre-Function Space
3. Storage Space
4. Elevated Walking Track
5. Office Space
6. Concessions Space

#### Renovations (approx. 9,950 SF)

1. Upgrade existing home team locker rooms / training room, improve handicap accessibility, replace existing MEP infrastructure, and replace deteriorated lockers and finishes.
2. Create space for visiting team locker rooms that does not currently exist.
3. Relocate the existing Fitness Center from the second floor down to the first floor, adjacent to the locker rooms, in order to improve accessibility for the community. This move is also required to free up space to accommodate the growth of the Library / Teaching & Learning Center on the 2nd Floor.

The addition and renovation work is proposed to be developed at the southwest corner of the existing campus, adjacent to the existing Gymnasium and Conference Center. A new, more inviting entry for the community-at-large will be created at this public entrance to the College which is highly visible from US Highway 14. Due to the proximity of the proposed addition to the existing parking on campus, the existing parking lot will be slightly re-configured to accommodate the new construction and to provide a drop-off / pick-up area lane for vehicles. There is currently adequate, under-utilized parking on the south side of the campus, and therefore, no additional parking will be required.

In keeping with the College's commitment to sustainability, the new facility will also incorporate “green” design strategies consistent with LEED certification requirements.

The estimated cost breakdown for the project is as follows:

	SF	Price	Total
<u>New Construction Work</u>			
24,600 SF at \$365.94 Per SF	24,600.00	\$ 365.94	\$ 9,002,084
<u>Sitework</u>			\$ 173,568
<u>Renovation Work</u>			
9,950 SF at \$343.38 Per SF	9,950.00	\$ 343.38	\$ 3,416,678
<u>Subtotal</u>			<u>\$ 12,592,330</u>
General Conditions / OH&P @ 15%		15.00%	\$ 1,888,849
Contingency @ 10%		10.00%	\$ 1,448,118
Construction Administration Fee @ 3%		3.00%	\$ 477,879
A/E Fees & Reimbursables			\$ 1,640,718
Furnishings and Equipment			\$ 462,847
TOTAL ESTIMATED PROJECT COST			<u>\$ 18,510,741</u>

## **Project Justification**

### **Multi-Purpose Center**

An expansion of Building-A to house a new Multi-Purpose Center is needed to accommodate and expand existing programs for athletics and to be able to develop new ones or make available the space used by the community and internal users that compete with athletic use of the same facility. The current space serves not only internal campus needs but the residents of the larger McHenry County area. This causes disruptions and scheduling conflicts for athletics for the use of the same space for competition and practice sessions forcing athletics to seek other venues.

Therefore, in order to address the lack of a large open meeting space on campus to support events such as career fairs, college fairs, and industry-related events, as well as to create space to support the health and wellness of the college community and the community-at-large, a new addition and a series of renovations to the existing facilities will need to be implemented. The general scope of work will include the following:

### Proposed New Addition (approx. 24,600 SF)

A new open space is needed that will allow for large events that cannot be hosted in existing spaces and that will not compete with athletics. This new addition will be adjacent to the existing multi-purpose room and will extend into the B parking lot area.

#### Renovations (approx. 9,950 SF)

Additionally, renovations to the existing spaces surrounding the multi-purpose center are needed to improve the space to accommodate athletic and fitness center needs.

- Upgrade existing home team locker rooms and training room, improve handicap accessibility, replace existing MEP infrastructure, replace deteriorated lockers and finishes
- Create space for visiting team locker rooms and officials that do not currently exist.
- Relocate the existing Fitness Center from the Second Floor down to the First Floor, adjacent to the Locker Rooms, in order to improve accessibility for the community.
- This move is also required to free up space to accommodate the growth of the Library / Teaching & Learning Center on the 2nd Floor.

These above renovations are necessary in order to improve outdated and inadequate facilities. A new, more inviting entry for the community-at-large will be created at this public entrance to the College which is highly visible from US Highway 14. Due to the proximity of the proposed addition to the existing parking on campus, the existing parking lot will need to be slightly reconfigured to accommodate the new construction and to provide a drop-off / pick-up area lane for vehicles.

The total estimated new facility project cost, in keeping with the College's commitment to sustainability, will also incorporate “green” design strategies consistent with LEED certification requirements.

District 528 / McHenry  
County College

**1.District/College**

**2.District #**

5 Digit Code (e.g., 50101) (District number + 01)

**3.ICCB Project # Identifier**

District #, type (NC, R, SP, U, SI or DF), Fiscal Year - District Ranking # (e.g., 500-01NC2021-1)

{NC=New Construction, R=Remodel, SP=Site Purchase, U=Utilities, SI=Site Improvement, DF=Deferred Maintenance}

**4. Type of Space**

(A) Instructional, study, office and student areas; (B) Support areas/parking lots/ garages; (C) Assembly; (D) Physical Education/Recreation; (E) Special Use

528-01

528-01NC2023-1

New Construction

**5.Project Title**

**6.District Project Rank #**

**7.Estimated Local Funds (25% minimum)**

**8.Estimated State Funds**

**9.Estimated Total Funds**

**10.Bldgs, Additions, and/or Structures**

**11.Land**

**12.Equipment**

**13.Utilities**

**14.Remodeling & Rehabilitation**

**15.Site Improvements**

**16.Planning**

**17.Other**

Multi-Purpose Addition

1 of 3

\$	4,627,685
\$	13,883,056
\$	18,510,741
\$	9,002,084
\$	-
\$	462,847
\$	-
\$	3,416,678
\$	173,568
\$	2,118,597
\$	3,336,967

**PROJECT SCOPE**

**18.Please refer to Section 1501.603 h) of ICCB Administrative Rules to complete this section. Remember to highlight any Missing Core Campus Components, Program Considerations and Structural Considerations to receive the highest point total.**

<https://ilga.gov/commission/jcar/admincode/023/023015010F06030R.html>

See Word Document

**Project Justification**

**19.Please refer to Section 1501.603 h) of ICCB Administrative Rules to complete this section. Remember to highlight any Missing Core Campus Components, Program Considerations and Structural Considerations to receive the highest point total.**

<https://ilga.gov/commission/jcar/admincode/023/023015010F06030R.html>

See Word Document

**Additional Documentation Required to qualify for funding.**

- For new Construction please see requirements referenced in Administrative Rules section 1501.603 b)
- For Remodel and Rehab please see requirements referenced in Administrative Rules section 1501.603 c)
- For Secondary Site Purchase please see requirements referenced in Administrative Rules section 1501.603 d)

**20.Do project criteria meet Section 1501.603 a) ICCB Administrative Rules?**

Yes

**21.Does this project have the approval of your local governing board?**

Yes

**22.Date of Board Approval**

**23.Comments about this completed application form.**

**24.District Contact Name**

Robert Tenuta

**25.Contact Email**

[btenua@mchenry.edu](mailto:btenua@mchenry.edu)

**26.Contact Phone Number**

815-455-8585

**27.By checking the box, I certify to the best of my knowledge and belief that this submission is true, complete, and accurate.**

X

**28.Submission date of this survey**

## **Project 2 – First Responder Training Center**

### **Project Scope**

The proposed new First Responder Training Center at McHenry County College will consist of the construction of new structures as well as sitework to support the needs of the Fire Science, EMT, and Criminal Justice programs on campus. The proposed new complex will be located at the southeast portion of the existing campus on property that was recently acquired by the College and will include the following:

#### **Proposed New Multi-Purpose / Garage Space (approx. 22,000 SF)**

- 100' x 220' Precast Concrete Structure, Two-Story Volume to Accommodate Various Emergency Situations / Scenarios, with Overhead Doors to Accommodate Emergency Vehicles

#### **Proposed New Classroom / Office Space (approx. 4,500 SF)**

- Two (2) Classrooms @ 900 SF each, Office Suite for Faculty and Staff, Student Collaboration Space, and Toilet Rooms

#### **Proposed New Burn Tower**

- Pre-Manufactured Burn Tower, Multiple Levels, Multiple Configurations, with Mock Town

#### **Proposed Sitework**

- Access Drive / Parking for Approximately 40 Vehicles
- Emergency Vehicle Operations Course (EVOC) Pad (150' 450')
- Maneuvering Space Around Burn Tower

In order to accommodate the space needs associated with this project the existing soccer field at the southeast corner of the campus will require relocation south of the existing baseball field. Due to the amount of impervious area being provided, a significant amount of stormwater management work will also be required.

In keeping with the College's commitment to sustainability, the new facility will also incorporate “green” design strategies consistent with LEED certification requirements.

**The estimated cost breakdown for the project is as follows:**

	SF	Price	Total
<u>New Construction Work</u>			
26,500 SF at \$234.15 Per SF	26,500.00	\$ 234.15	\$ 6,205,042
<u>Sitework</u>			
Sitework		\$	650,879
Utilities		\$	253,119
Access Drive		\$	115,712
EVOC Pad		\$	412,223
Space Around Tower		\$	267,583
Storm water mgmt		\$	115,712
Landscaping		\$	144,640
<u>Renovation Work</u>			
4,500 SF at \$231.42 Per SF	4,500.00	\$ 231.42	\$ 1,041,406
<u>Subtotal</u>			<u>\$ 9,206,315</u>
General Conditions / OH&P @ 15%	15.00%	\$	1,380,947
Contingency @ 10%	10.00%	\$	1,058,726
Construction Administration Fee @ 3%	3.00%	\$	349,380
A/E Fees & Reimbursables		\$	978,487
Furnishings and Equipment		\$	144,640
TOTAL ESTIMATED PROJECT COST		<u>\$</u>	<u>13,118,495</u>

### **Project Justification**

A First Responder Training Center at McHenry County College is needed to accommodate and expand existing programs and to be able to develop new ones that will serve the residents of the larger McHenry County area needs. Current space restrictions limit the ability and type of training current programs can offer, in particular Fire Science and Criminal Justice.

The College is also exploring a training center for police academy training. Current academy training is limited with no coverage in the northeast portion of Illinois. The lack of academy training options has caused delays in training new officers until spots are available. Additionally, there is support from the surrounding municipal and county law enforcement agencies for the College to develop a training academy and to be able to host a training center that can be utilized by law enforcement agencies to meet the demand for continuing training of officers.

The College is looking to expand courses currently offered and to partner with North East Multi-Regional Training (NEMRT) and Illinois Law Enforcement Training and Standards Board) as

well as other agencies that will improve the content and quality of program offerings. The expanded programs will include offering state certified criminal justice courses to current police officers and first responders, offering advanced professional development courses to law enforcement officers and to develop either a part-time or full-time police training academy.

The First Responder Training Center will include a Proposed New Multi-Purpose/Garage Space (approx. 22,000 SF). This new space will allow for flexible inside training for both individuals and vehicles. Currently, the College lacks space to instruct users on vehicles that include ambulances, fire engines, police cruisers, and other emergency vehicles.

The First Responder Training Center will also include a Proposed New Classroom/Office Space (approx. 4,500 SF). Currently, the College lacks adequate space for all its current training needs, especially in the Fire Sciences, which at times is forced to use common hallways and stairways for training. These new classrooms in conjunction with the open multi-purpose space will provide dedicated classrooms for all first responder training.

The First Responder Training Center will include a new Proposed New Burn Tower. Currently, the existing burn tower is beyond its service life and is in need of a full restoration. A full restoration is not a cost-effective solution as the burn tower is limited in its capabilities. The current burn tower is not able to provide the full suite of fire science training and is not modular, so expansion is not feasible. The new burn tower will be multiple levels with different configuration options and have the ability to expand as may be needed for future training. Additionally, a mock town for training will be installed for first responder training.

The First Responder Training Center will include proposed site work that will consist of the construction of new structures as well as site work to support the needs of the Fire Science, EMT (Emergency Medical Technician), and Criminal Justice programs on campus. The proposed new complex is currently being planned to be located at the southeast portion of the existing campus on property that was recently acquired by the College and will include the following:

Access Drive/Parking for Approximately 40 Vehicles to handle the students that will utilize the new center. An Emergency Vehicle Operations Course (EVOC) Pad (150' 450') that will be used for first responder training of vehicle for outside needs as well as maneuvering space around the new burn tower,

In order to accommodate the space needs associated with this project the existing soccer field at the southeast corner of the campus will require relocation south of the existing baseball field (if determined to be final location of center). An alternate site would be on the northeast portion of the campus. Due to the amount of impervious area being provided, a significant amount of storm water management work will also be required regardless of final location.

In keeping with the College's commitment to sustainability, the new facility will also incorporate “green” design strategies consistent with LEED certification requirements.



Project 2 - Application  
First Responder Training Center

**1.District/College**

District 528 / McHenry  
County College

**2.District #**

528-01

5 Digit Code (e.g., 50101) (District number + 01)

**3.ICCB Project # Identifier**

528-01NC2023-2

District #, type (NC, R, SP, U, SI or DF), Fiscal Year - District Ranking # (e.g., 500-01NC2021-1)

{NC=New Construction, R=Remodel, SP=Site Purchase, U=Utilities, SI=Site Improvement, DF=Deferred Maintenance}

**4. Type of Space**

New Construction

(A) Instructional, study, office and student areas; (B) Support areas/parking lots/ garages; (C) Assembly; (D)

Physical Education/Recreation; (E) Special Use

**5.Project Title**

First Responder Training  
Center

**6.District Project Rank #**

2 of 3

**7.Estimated Local Funds (25% minimum)**

\$ 3,279,623.86

**8.Estimated State Funds**

\$ 9,838,871.59

**9.Estimated Total Funds**

\$ 13,118,495.45

**10.Bldgs, Additions, and/or Structures**

\$ 6,205,041.98

**11.Land**

\$ -

**12.Equipment**

\$ 144,639.67

**13.Utilities**

\$ 253,119.43

**14.Remodeling & Rehabilitation**

\$ 1,041,405.65

**15.Site Improvements**

\$ 1,706,748.14

**16.Planning**

\$ 1,327,867.05

**17.Other**

\$ 2,439,673.53

**PROJECT SCOPE**

**18.Please refer to Section 1501.603 h) of ICCB Administrative Rules to complete this section. Remember to highlight any Missing Core Campus Components, Program Considerations and Structural Considerations to receive the highest point total.**

See Word Document

<https://ilga.gov/commission/jcar/admincode/023/023015010F06030R.html>

**Project Justification**

**19.Please refer to Section 1501.603 h) of ICCB Administrative Rules to complete this section. Remember to highlight any Missing Core Campus Components, Program Considerations and Structural Considerations to receive the highest point total.**

See Word Document

<https://ilga.gov/commission/jcar/admincode/023/023015010F06030R.html>

**Additional Documentation Required to qualify for funding.**

- For new Construction please see requirements referenced in Administrative Rules section 1501.603 b)

- For Remodel and Rehab please see requirements referenced in Administrative Rules section 1501.603 c)

- For Secondary Site Purchase please see requirements referenced in Administrative Rules section 1501.603 d)

**20.Do project criteria meet Section 1501.603 a) ICCB Administrative Rules?**

Yes

**21.Does this project have the approval of your local governing board?**

Yes

**22.Date of Board Approval**

**23.Comments about this completed application form.**

**24.District Contact Name**

Robert Tenuta

**25.Contact Email**

[btenua@mchenry.edu](mailto:btenua@mchenry.edu)

**26.Contact Phone Number**

815-455-8585

**27.By checking the box, I certify to the best of my knowledge and belief that this submission is true, complete, and accurate.**

X

**28.Submission date of this survey**

### **Project 3 – Library / Student Success Center Renovations**

#### **Project Scope**

As one of the major hubs on campus that supports student engagement and overall student success as well as a tremendous resource that serves the community-at-large, the existing Library at McHenry County College is in need of significant renovations, re-organization, and upgrades. Once completed, the new Library / Student Success Center will accommodate the following spaces / functions:

#### **Library**

- Circulation / Reference Desk and Staff Offices
- Technical Processing
- General Collection Stacks
- Reference Collection
- Group Study / One-Button Studio Spaces
- Collaborative Seating Space
- Quiet Study Space
- Open Computing Space
- Information Literacy Computer Lab
- Coffee Bar / Cafe

#### **Student Success Center**

- Open Tutoring Space for One-on-One / Small Groups
- Open Computing Stations for Tutoring
- Individual Group Study / Small Group Tutoring Rooms

#### **On-Line Learning Center**

- Open Collaborative Resource Area for On-Line / Hybrid Students
- Small Computer Lab for On-Line / Hybrid Training
- Staff Work Space

#### **Teaching and Learning Center (TLC)**

- Open Collaborative Space for Faculty / Staff Training
- TLC Staff Offices
- Conference / Seminar Space

As part of the proposed renovation work, the existing MEP infrastructure that serves the existing spaces will be completely upgraded, and the technology that serves the spaces will be replaced in order to accommodate the significant amount of technology and audio-visual equipment that will

be incorporated within the area of renovation. Additionally, a new code-required automatic fire door assembly will be added within the Library space to meet current code requirements.

In keeping with the College's commitment to sustainability, the new facility will also incorporate “green” design strategies consistent with LEED certification requirements.

The estimated cost breakdown for the project is as follows:

### **Project Justification**

As one of the major hubs on campus that supports student engagement and overall student success as well as a tremendous resource that serves the community-at-large, the existing Library at McHenry County College is in need of significant renovations, re-organization, and upgrades to reflect the changing nature of information literacy and student engagement.

The Library concept in higher education has changes and the dated, physical space itself is in need of renovations and upgrades. The project scope includes the reconfiguration of the floorplan to reflect the interactive functions required of a modern Library. Specifically, the renovation will affect the Circulation and Reference Desk, reduction of General Collection Stacks, Open Computing Space, Reference Collection, and Information Literacy Computer Lab. Additionally, the renovation and installation of the following areas are necessary:

- Group Study/One-Button Studio Spaces
- Variety of learning style pods (quiet space, interactive, technology-assisted)
- Staff Offices
- Technical Processing
- Collaborative Seating Space
- Quiet Study Space
- Coffee Bar/Café if space allows.

The Student Success Center is currently housed within the existing Library and will require renovations that will include the following:

- Open Tutoring Space for One-on-One/Small Groups
- Open Computing Stations for Tutoring
- Individual Group Study/Small Group Tutoring Rooms

The renovation will also include adding a new On-Line Learning Center that will provide for the following:

- Open Collaborative Resource Area for On-Line/Hybrid Students
- Small Computer Lab for On-Line/Hybrid Training
- Supplemental technology and software for students to prepare high-quality academic projects
- Staff Work Space

The renovation will also include adding a new Teaching and Learning Center (TLC) within the LRC that will provide for the following:

- Open Collaborative Space for Faculty/Staff Training
- TLC Staff Offices
- Conference/Seminar Space

As part of the proposed renovation work, the existing Mechanical Electrical and Plumbing (MEP) infrastructure that serves the existing spaces will need to be completely upgraded. The technology that serves the spaces will be also be replaced in order to accommodate the significant amount of technology and audio-visual equipment that will be incorporated within the area of renovation. Additionally, a new code-required automatic fire door assembly will be added within the Library space to meet current code requirements.

In keeping with the College's commitment to sustainability, the new facility will also incorporate “green” design strategies consistent with LEED certification requirements.

The estimated cost breakdown for the project is as follows:

	SF	Price	Total
<u>New Construction Work</u>			
No New Construction Costs	-	#DIV/0!	\$ -
<u>Sitework</u>			\$ -
<u>Renovation Work</u>			
28,750 SF at \$253.12 Per SF	28,750.00	\$ 253.12	\$ 7,277,184
<u>Subtotal</u>			<u>\$ 7,277,184</u>
General Conditions / OH&P @ 15%		15.00%	\$ 1,091,578
Contingency @ 10%		10.00%	\$ 836,876
Construction Administration Fee @ 3%		3.00%	\$ 276,169
A/E Fees & Reimbursables			\$ 896,766
Furnishings and Equipment			\$ 976,318
TOTAL ESTIMATED PROJECT COST			<u>\$ 11,354,890</u>

Project 3 - Application  
Library Renovation

District 528 / McHenry  
County College

**1.District/College**

**2.District #**

5 Digit Code (e.g., 50101) (District number + 01)

**3.ICCB Project # Identifier**

District #, type (NC, R, SP, U, SI or DF), Fiscal Year - District Ranking # (e.g., 500-01NC2021-1)

{NC=New Construction, R=Remodel, SP=Site Purchase, U=Utilities, SI=Site Improvement, DF=Deferred Maintenance}

**4. Type of Space**

(A) Instructional, study, office and student areas; (B) Support areas/parking lots/ garages; (C) Assembly; (D) Physical Education/Recreation; (E) Special Use

528-01

528-01NC2023-3

Remodel

**5.Project Title**

**6.District Project Rank #**

**7.Estimated Local Funds (25% minimum)**

**8.Estimated State Funds**

**9.Estimated Total Funds**

**10.Bldgs, Additions, and/or Structures**

**11.Land**

**12.Equipment**

**13.Utilities**

**14.Remodeling & Rehabilitation**

**15.Site Improvements**

**16.Planning**

**17.Other**

Library/Student Success  
Center Renovations

3 of 3

\$ 2,838,722.52

\$ 8,516,167.56

\$ 11,354,890.09

\$ -

\$ -

\$ 976,317.79

\$ -

\$ 7,277,183.56

\$ -

\$ 1,172,935.09

\$ 1,928,453.64

**PROJECT SCOPE**

**18.Please refer to Section 1501.603 h) of ICCB Administrative Rules to complete this section. Remember to highlight any Missing Core Campus Components, Program Considerations and Structural Considerations to receive the highest point total.**

<https://ilga.gov/commission/jcar/admincode/023/023015010F06030R.html>

See Word Document

**Project Justification**

**19.Please refer to Section 1501.603 h) of ICCB Administrative Rules to complete this section. Remember to highlight any Missing Core Campus Components, Program Considerations and Structural Considerations to receive the highest point total.**

<https://ilga.gov/commission/jcar/admincode/023/023015010F06030R.html>

See Word Document

**Additional Documentation Required to qualify for funding.**

- For new Construction please see requirements referenced in Administrative Rules section 1501.603 b)
- For Remodel and Rehab please see requirements referenced in Administrative Rules section 1501.603 c)
- For Secondary Site Purchase please see requirements referenced in Administrative Rules section 1501.603 d)

**20.Do project criteria meet Section 1501.603 a) ICCB Administrative Rules?**

Yes

**21.Does this project have the approval of your local governing board?**

Yes

**22.Date of Board Approval**

**23.Comments about this completed application form.**

**24.District Contact Name**

Robert Tenuta

**25.Contact Email**

[btenua@mchenry.edu](mailto:btenua@mchenry.edu)

**26.Contact Phone Number**

815-455-8585

**27.By checking the box, I certify to the best of my knowledge and belief that this submission is true, complete, and accurate.**

X

**28.Submission date of this survey**

Library	Sq. ft.	\$ Per Sq. ft.	Budget
	-	\$ -	\$ -
	28,750.00	\$ 253.12	\$ 7,277,184
			\$ 7,277,184

[illegible]

	106.96%	\$ 7,277,184
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General Conditions	7,277,183.56	15.00%	\$	1,091,578
Contingency	8,368,761.09	10.00%	\$	836,876
CDB Admin Fee	9,205,637.20	3.00%	\$	276,169
A/E Fee	<b>9,481,806.32</b>	<b>9.46%</b>	<b>\$</b>	<b>896,766</b>
		<b>106.96%</b>	<b>\$</b>	<b>3,101,389</b>

FFE	106.96%	\$ 976,318
	106.96%	\$ 11,354,890

Local Match	25.00%	\$	2,838,723
State Match	75.00%	\$	8,516,168

Escalation Factor	Collar County	Collar	102.28%
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100%	\$ 11,102,204	102.28%
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<b>Budget Detail</b>		
BLDGS, ADDITIONS, AND/OR STRUCTURES:	\$	-
LAND:	\$	-
EQUIPMENT:	\$	976,318
UTILITIES:	\$	-
REMODELING & REHABILITATION:	\$	7,277,184
SITE IMPROVEMENTS:	\$	-
PLANNING:	\$	1,172,935
Other:	\$	1,928,454
<b>TOTAL Funds Requested</b>	<b>\$</b>	<b>11,354,890</b>

Compensation Adjustment for Contingent Employees  
for Academic Year 2025-2026

Information

Contingent employees at McHenry County College include:

- Athletic coaches
- Part-time, non-unit teaching faculty and trainers
- Test facilitators
- Tutors
- Part-time, non-unit teaching Emergency Medical Service Trainers
- Part-time, non-unit teaching Paramedics

It is recommended that employees currently holding these positions receive a 3% increase to the base salary cell on the applicable salary matrix or their hourly rate, effective with the next Academic Year 2025-2026.

Recommendation

It is recommended that the Board of Trustees approves a 3% increase as detailed above for the next Academic Year 2025-2026.



Clinton E. Gabbard  
President



Administrative Compensation Adjustment for FY 2026

Information

It is recommended that a flat percentage increase be applied for FY 2026, specifically:

- Administrators hired before April 1, 2025 and holding the positions listed on Board Report #25-45 Administrative Appointments for FY 2026 are considered “eligible administrators”
- All eligible administrators will receive a 3% increase effective July 1, 2025
- Eligible administrators who have been on a performance improvement plan or who have been on discipline during FY 2025 will not be eligible for a compensation increase
- If the increase moves an eligible administrator over the top of his/her range, the overage becomes paid as a non-SURS eligible bonus throughout the year

Recommendation

It is recommended that the Board of Trustees approves a 3% compensation adjustment for eligible administrators for FY 2026.



Clinton E. Gabbard  
President

Request to Approve Bid for  
MCC Engagement Hall ConstructionInformation

As the College continues with campus improvements, an Engagement Hall is being proposed to address the needed new/expanded program and activity space, as well as repair several necessary deferred maintenance issues related to excessive age, wear, and safety. Since infrastructure renovations for this project would be invasive, college administration recommends incorporating these deferred maintenance repairs into a cohesive project that also solves many campus issues with programming and event space for both students and employees. This approach allows the College to use funds efficiently, while also maximizing resources.

The proposed Engagement Hall was discussed with the Board of Trustees on multiple instances as the scope of the project developed. The College hired Demonica Kemper Architects, HR Green, and Pepper Construction to develop the drawings, perform civil engineering work, and to cost out the project, respectively. The College went out to bid with results arriving on June 5, 2025. With Pepper Construction acting as the Construction Manager At-Risk, the bids were opened for 16 different bid packages. For all sub-contracting work, the lowest base bids received are as follows:

#	<u>Bid</u>	<u>Lowest Base Bid</u>	<u>Vendor</u>
1	Demolition	\$ 107,200.00	Alpine Demolition
2	Excavation and Site Utilities	\$ 953,000.00	Doetsch Contractors
3	Landscaping and Irrigation	\$ 137,300.00	Breezy Hill Landscaping
4	Concrete	\$ 418,000.00	Pullara Builders
5	Masonry	\$ 110,000.00	Rasco Masonry
6	Steel	\$ 363,240.00	Garbe Iron Works
7	General Carpentry	\$ 1,895,450.00	Hargrave Builders
8	Roofing and ACM	\$ 510,000.00	L Marshall Roofing
9	Storefronts and Glazing	\$ 533,000.00	3F Corp
10	Ceilings	\$ 107,750.00	Integrated Specialty Contractors
11	Flooring	\$ 119,414.00	Ready Tile Flooring
12	Paint	\$ 35,600.00	Pepper Construction
13	Fire Protection	\$ 80,692.00	Automatic Fire Systems
14	Plumbing	\$ 94,898.00	DeFranco Plumbing
15	HVAC	\$ 418,800.00	Amber Mech
16	Electrical and Low Voltage	\$ 1,110,000.00	Carey Electric
		<u>\$ 6,994,344.00</u>	

The estimated total cost for constructing the Engagement Hall is approximately \$9,305,295.00 net of contingency and allowances and includes all the soft costs and reimbursable costs associated with architect fees, construction management, civil engineering, and testing.

The funding strategy includes the current amount set aside in Fund 03 of \$2,959,947.66, the second scheduled transfer for FY 2025 of \$4,331,130.00 from Fund 01 (Education Fund) into Fund 03 (Operations and Maintenance – Restricted Fund), plus a philanthropic guarantee of at least \$2,000,000.00 toward the project.

This project was presented in full to the Board of Trustees at the Committee of the Whole meeting on Tuesday, June 17, 2025, to gain acceptance and support for the proposed Engagement Hall. The cost for the MCC Engagement Hall project, which includes site renovations, will be paid from the Operations and Maintenance Restricted Fund 03 account once all transfers are made.

#### Recommendation

It is recommended that the Board of Trustees approves the construction of the MCC Engagement Hall with an estimated cost of \$9,305,295.00, which includes the services of Demonica Kemper Architects of Chicago, IL as the architect of record, Pepper Construction of Barrington, IL as Construction Manager At-Risk, and HR Green of McHenry, IL as civil engineer.

A handwritten signature in black ink, appearing to read 'C. Gabbard', is positioned above the printed name.

Clinton E. Gabbard  
President

Request to Purchase  
Engagement Hall TRANE Roof Top Units and Controls

Information

The College remains committed to improving its Crystal Lake main campus, which also includes addressing deferred maintenance projects. While exploring storm sewer issues, concrete issues, and storefront replacements that flank the South and East corridors linking Buildings B and C, an additional opportunity arose to address many campuswide issues. An Engagement Hall could be built over the North patio area and attach to the connecting link, since this area was already targeted for future infrastructure repairs.

When examining every possible method of limiting the cost, the ability to purchase HVAC and controls through OMNIA Partners was considered. This allows the College to directly purchase the necessary equipment without including it in the Engagement Hall budget. By purchasing the equipment directly, additional markups on the equipment would be avoided, as we would only have to include the installation in the Engagement Hall bid itself.

The equipment to be purchased includes:

- Two (2) 3-25 Ton PKGD Precedent Unitary Rooftop Units (RTU-1, 2)
- TRANE building automation system (BAS) controls

TRANE equipment is preferred due to the compatibility of the existing BAS system, controls, and RTUs.

*This purchase is exempt from bidding under (30 ILCS 525/2) (from Ch. 85, par. 1602) (a-5)...or with a consortium of governmental entities of one or more other states, except as otherwise provided in this Act. Subject to provisions of the joint purchasing solicitation, the appropriate chief procurement officer may designate the resulting contract as available to governmental units in Illinois.*

This project will be budgeted in Operations and Maintenance Fund 02.

Recommendation

It is recommended that the Board of Trustees allows the College to purchase TRANE roof top HVAC units and controls from OMNIA Partners of Franklin, TN for \$277,404.00.



Clinton E. Gabbard  
President

Second Authorization of FY 2025 Non-Mandatory  
Transfers of FundsInformation

On March 26, 2025, the Board of Trustees approved a transfer of \$6,728,137.00. This transfer was only a portion of the full FY 2025 transfer budget of \$11,059,267.00. The amount held back from the full FY 2025 budget transfer included a proposed addition for an Engagement Hall of \$4,331,130.00 in Fund 03, but this project has yet to receive approval, so this amount was held back until further information was obtained. This approval is now being sought after, presenting the feasibility, designs, costs, and funding strategy associated with the proposed Engagement Hall.

For this transfer, the College is requesting the following amounts:

<u>Transfer Out</u>	<u>Transfer In</u>	<u>Amount</u>
Education Fund (01)	Operations & Maintenance Restricted Fund (03)	\$ 4,331,130.00
	Total of Transfers	\$ 4,331,130.00

Recommendation

It is recommended that the Board of Trustees approves the second non-mandatory transfer of funds of \$4,331,130.00 for FY 2025 for the MCC Engagement Hall project.



Clinton E. Gabbard  
President

## New Employees

Information

The following list identifies new employees or those who have transferred to another position at McHenry County College.

Classification	Start Date	Employee Name	Primary Position	Position Status
ADJ	06/02/2025	Elizabeth Arbir	Instructor of PDV 110	R
ADJ	06/02/2025	Curtis Menke	Instructor of PDV 110	R
ADJ	06/12/2025	Naina Richards	Instructor of MCC 101	A
ADJ	06/12/2025	Kyle Lieberman	Instructor, Math, Science, and Health Services	R
STA	6/15/2025	Julie Sherwood	Coordinator of Curriculum, Articulation, and Transfer	RC
CON	06/16/2025	Sean Cavanaugh	Embedded Math Tutor	R
CON	06/16/2025	Christine Connell	Tutor – Academic Support Center	R
CON	06/16/2025	Daniel Krulak	Tutor – Academic Support Center	R
CON	06/16/2025	Seamus Daly	Tutor – Academic Support Center	R
FAC	07/01/2025	Trent Brass	Instructor, Respiratory Care – Program Chair	N
FAC	07/01/2025	Adriana Salazar	Instructor, Radiologic Technology – Clinical Education	N

Position Status Key: R=Replacement; N=New; RC=Retitled/Reclassified; T=Transfer to New Position; A=Additional Position; S=Seasonal

## Employee Resignations and Retirement Notifications

Information

The following list identifies employees who have served their last day of employment, have retired, or resigned from their position at McHenry County College.

<b>Classification</b>	<b>End Date</b>	<b>Employee Name</b>	<b>Primary Position</b>
STA	05/29/2025	Ava Moderhack	Dual Credit Advisor and Outreach Specialist
STA	06/23/2025	Karen Taboada-Buur	Coordinator of Student Diversity & Inclusion
ADM	07/25/2025	Ryan Klos	Executive Director of Marketing and Creative Services

The following list identifies employees who have submitted their intent to retire from their position at McHenry County College.

<b>Classification</b>	<b>Retirement Date</b>	<b>Employee Name</b>	<b>Primary Position</b>

***Through June 16, 2025***

## Friends of MCC Foundation Update

### **Fall 2025 Scholarship Update**

All independent reviews of Fall 2025 scholarship applications have been completed, and initial awarding of scholarships is in process. Notification of scholarship awards will be sent to students by mid-July. The Foundation expects continued growth of both scholarship dollars awarded and students impacted.

### **Fall 2025 University Center at MCC Scholarships**

The Foundation opened its first-ever University Center scholarship application cycle on May 7. The deadline was extended to June 16 to allow for more applicants, and application reviews have started. Over 100 scholarship applications were submitted. The Foundation expects to notify scholarship recipients by mid-July for the Friends of MCC Foundation University Center Scholarship, the AAUW of Crystal Lake Betty Schmidt Scholarship, and the Ervin J. LeCoque University Center Scholarship.

### **New Scholarship and Program and Funding**

**The Tom and Stephanie Paulsen Endowment Fund** was established in May to provide program funding to support MCC's Centers of Innovation, MCC Mini-Grants, and Liberal Arts programming. Tom and Stephanie Paulsen are long-time supporters of MCC, and Tom previously served as a director on the Friends of MCC Foundation Board.

**The Patricia Breeding Black Memorial Scholarship** was established in May. This scholarship will support a returning student that is over 30. This is a \$500 annual scholarship established by Patricia's friends, Virginia and Dennis Brightwell. Patricia was a local artist known for her dragons and Talislanta game drawings. The scholarship will also be funded through sales of her art. Virginia Brightwell is an MCC Alumna and scholarship donor.

### **McHenry County College FY 2026 Mini-Grants**

Over \$19,000 in mini-grant funding was provided by the Friends of MCC Foundation to support six mini-grant requests from Kids and College, Adult Education, Occupational Therapy, Tutoring and Academic Support, and Career Pathways. The MCC Grants Department oversees and administers the mini-grant program with the funding provided through the Foundation's Technology Endowment, Faculty Enrichment Endowment, and College Programs Fund. A second round of mini-grant applications will be accepted in Fall 2025 for the remainder of FY 2026.

### **IME Becas Grant**

The Consulate of Mexico in Chicago awarded the Foundation a \$7,000 grant for IME Becas (Scholarships). As part of the grant, the Foundation agrees to match the award for a total scholarship fund of \$14,000. 14 scholarships in the amount of \$1,000 will be awarded to MCC students of Mexican descent. The funds can be used towards tuition, books, and fees. This is the sixth consecutive year the Foundation has received this grant, and the impact of this grant for MCC students has been tremendous.

### **Education to Empowerment Update**

The E2E Summer Scholarship event will be held on Thursday, July 31 at the Courthouse Square (upper-level event space) in Woodstock. On May 13, the Foundation team had the honor of notifying ten students of their selection as an E2E scholarship recipient for the coming academic year. These ten new



E2E scholarship recipients for Fall 2025 will be announced at this event, which will welcome over 100 E2E members, sponsors, and past E2E scholarship recipients to celebrate these students. With these new scholarships, Education to Empowerment has now awarded \$820,000 to 87 students since 2012.

### **Friends of MCC Foundation Board**

The Friends of MCC Foundation Board welcomed Elvira Guerrero as a new director at its June 11, 2025 Board meeting. Elvira Guerrero is a Vice President and Trust Officer at Home State Bank. She also serves as the administrator of the Cowlin Foundation. Ms. Guerrero attended McHenry County College and completed the Cannon Trust School at the Cannon Financial Institute. Ms. Guerrero is a lifelong resident of Marengo.



At its June 12 meeting, the Foundation also recognized and thanked Alexa Malouf, Ann Schirk, and Dr. Corey Tafoya for their six years of outstanding service to the Foundation Board. Alexa served on the E2E Advisory Committee and Finance Committee, Ann served on the Board Development and Scholarship Committees and also served as the Foundation's Secretary, and Corey served as the Chair of the Golf Committee for the past five years. They all were instrumental in the record growth of the Foundation's assets and earnings over their years of service. After six years (two terms), the Foundation's bylaws require Foundation directors to leave the Board for one year. All three directors intend to remain actively involved with the Foundation.



*Pictured above from left to right: Alexa Malouf, Dr. Corey Tafoya, and Ann Schirk*

The Foundation Board elected a new slate of officers at its June meeting: Steve Rankins—President; John Schuette—Vice President; Rich Payson—Treasurer; and Mary Catherine Schultz—Secretary.

### **Friends of MCC Foundation Golf Invitational**

The 38<sup>th</sup> Annual Friends of MCC Foundation Golf Invitational was held on Monday, June 9 at Bull Valley Golf Club. Thanks to the generosity and incredible spirit of 122 golfers, 28 sponsors, and dedicated volunteers, we are thrilled to share that we surpassed our fundraising goal, raising a record \$120,000. All proceeds support the Foundation and student success. The winning foursome from Demonica Kemper Architects finished at 9 under par and was awarded the Associated Electrical Contractor's Champion's Trophy at the reception.



*Golfers pictured above from left to right: Pam Cumpata, Sandra Pierce, Heather Schweitzer, and Jennifer Wagner.*

This year the invitational included a Beat the Pro hole that raised money for MCC student organizations. All participants were given a commemorative MCC ball marker that was designed and produced by an MCC student in the Foglia Center for Advanced Technology and Innovation. Through golfer donations, the Foundation was able to raise \$1,000 to support student organizations and clubs.

The Presenting Sponsor of the event was the Foglia Family Foundation. Also supporting the event were the following organizations: 365 Equipment and Supply, Pepper Construction, Old National Bank, and Robbins Schwartz as Reception Sponsors; Demonica Kemper Architects as Breakfast Sponsor; AptarGroup and Scot Forge as Player Gift Sponsors; Associated Electrical Contractors, LLC as Champions Sponsor; Coilcraft, Crystal Lake Community Bank & Trust, HRGreen, Home State Bank, the LeCoque

Family Foundation, Miller Verchota, Inc., and Old Second National Bank as Tournament Sponsors; TC Industries as Cart Sponsor; Snap-on and The Harvard State Bank as Beverage Cart Sponsors; American Community Bank & Trust, AptarGroup Charitable Foundation, Eccezion, Lo Destro Construction Company, Sikich, and Weiler Engineering as Hole Sponsors; Harvard Ford as Hole-in-One Sponsor; 20/10 Engineering Group and Mercyhealth as Driving Range Sponsors; 20/10 Engineering Group as Putting Green Sponsor; Stryker as Golf Invitational Sponsor; and Sponsored Foursomes by Alliance Contractors, Chicago Title, Coilcraft, Demonica Kemper Architects, Express Employment Professionals, LRS, Mike Klingenberg, Pam Cumpata, Prairie Community Bank, Sikich, TC Industries, and William Blair & Company. Many other individuals and local organizations donated auction items, food, or beverages.

### **Save the Date – MCC Community Block Party**

The third annual MCC Community Block Party will take place on Sunday, July 27 on MCC's campus in Parking Lot E (near Liebman Science Center and Foglia CATI). This community event will showcase MCC alumni and raise awareness and funds for the Friends of MCC Foundation. The event will include live music, food trucks, family activities, and many other surprises. The event will also recognize the donation of a Ford truck to the MCC Automotive program. This donation from Ford was facilitated by Buss Ford in McHenry.

Event highlights include:

- Music lineup of local bands: The Double Standard, HILLBILLY ROCKSTARZ, and Mock Star
- Farmstand hosted by the Center for Agrarian Learning (CAL) at MCC
- Kids and College station with fun and educational activities for kids of all ages
- MCC Alumni station to learn how to stay connected with MCC
- MCC department and program highlights
- Food trucks: Del Toro Street Taco, Midwest Smoke BBQ, Tievoli Pizza, Kona Ice, and Julie Ann's Frozen Custard
- Cold beverages, including options from local breweries

A special thank you to Comcast, Regal Rexnord, Foglia Family Foundation, and Snap-on for their sponsorships. Visit [www.mchenry.edu/blockparty](http://www.mchenry.edu/blockparty). If you are interested in sponsoring or helping with this event, please contact Sarah Meyer at [smeyer143@mchenry.edu](mailto:smeyer143@mchenry.edu) or (815) 479-7803.

This report highlights recent MCC Grants Office activity, including grant awards or denials, submitted applications pending a decision from the funder, and planned future submissions.

**GRANTS AWARDED**

Funding Source	Brief Description	Amount Funded	Project Director
U.S. Department of Education - Title III and Title V Eligibility Waiver	Eligibility for Title III/V is required for certain grant applications through the Department of Education, including Title V Developing Hispanic-Serving Institutions. Because MCC is not automatically eligible to apply for Title V based on our percentage of Pell recipients, a waiver application is necessary.	N/A	N/A – this waiver grants MCC the right to submit an application to the Title V Developing Hispanic-Serving Institutions program
Mexican Consulate of Chicago – IME Becas	This program provides matching funds for scholarships awarded by the Friends of MCC Foundation to students of Mexican origin. Scholarships will be based on financial need, with preference given to students who are previous Adult Education or Upward Bound participants.	\$7,000	Brian DiBona, Executive Director, Friends of MCC Foundation

**PENDING APPLICATIONS**

Funding Source	Brief Description	Amount Requested	Status	Expected Notification
Arts Midwest The Big Read	The Big Read provides matching funds to bring the community together around the shared activity of reading and discussing the same book. MCC's application focuses on the book <i>Bite by Bite: Nourishments and Jamborees</i> by Aimee Nezhukumatathil and includes activities about the interrelatedness of food and culture.	\$14,450	Pending	June
Illinois Small Business Development Center	This grant provides operating support for the Illinois Small Business Development Center. The ISBDC offers no-cost counseling and noncredit courses to help small business owners in McHenry County succeed.	\$80,000	Pending	June
ICCB Perkins/Career and Technical Education	The Perkins Career and Technical Education Improvement Act improves the academic performance of CTE students by funding	\$306,678	Pending	July

<b>Funding Source</b>	<b>Brief Description</b>	<b>Amount Requested</b>	<b>Status</b>	<b>Expected Notification</b>
Postsecondary Grant	program development, tutoring, training equipment, and supplies.			
ICCB Pipeline for the Advancement of the Healthcare Pathway (PATH)	This project is designed to support and expand healthcare training opportunities by helping marginalized individuals enroll in and successfully complete training, while also addressing the shortage of healthcare workers caused by the COVID-19 pandemic.	\$389,082	Pending	July
U.S. Department of Education Student Support Services	The Student Support Services program provides academic and other support to help increase the number of low-income college students, first-generation college students, and college students with disabilities who successfully complete a postsecondary program of study.	\$273,000 per year for five years	Pending	July
Adult Volunteer Literacy	The Adult Volunteer Literacy program provides high-quality literacy services to students throughout the county. Trained volunteer tutors assist students with English, reading, or math skills, positively impacting their quality of life and ability to find gainful employment.	\$82,478	Pending	July
ICCB Adult Education and Family Literacy (AEFLA)	This grant provides operational support for MCC's Adult Education program, including classes in Adult Basic Education, Adult Secondary Education, High School Equivalency, and English as a Second Language classes.	\$608,770	Pending	July
ICCB Integrated English Literacy and Civics Education (IELCE)	This grant provides operational support for contextualized English language courses leading to citizenship and is designed to support successful entry into the United States workforce.	\$50,941	Pending	July
Illinois Green Economy Network (IGEN) – supplemental funding	MCC applied for reimbursement for the cost of purchasing Camfil air filters to improve energy efficiency and air quality across campus.	\$6,828	Pending	July
Motorola Solutions Foundation	MCC applied for a fifth year of funding to provide scholarships for marginalized students in MCC's Criminal Justice, Fire Science, and Emergency Medical Services programs.	\$40,000	Pending	August

<b>Funding Source</b>	<b>Brief Description</b>	<b>Amount Requested</b>	<b>Status</b>	<b>Expected Notification</b>
IRS Volunteer Income Tax Assistance (VITA) Program	The VITA grant provides funding to run a clinic to prepare tax returns for low-income or limited English proficient county residents, ensuring county taxpayers receive the refunds to which they are entitled.	\$50,231	Pending	October
Congressionally Directed Spending – Senator Durbin	MCC applied for funding for a new Fire Tower training facility on campus, expanding future opportunities for students and serving as the first piece in a planned First Responder Training Center for local agencies.	\$1,500,000	Pending	November

**APPLICATIONS IN DEVELOPMENT**

<b>Funding Source</b>	<b>Brief Description</b>	<b>Estimated Request</b>	<b>Status</b>	<b>Application Due Date</b>
U.S. Department of Education – Title V	MCC is applying to the Developing Hispanic-Serving Institutions grant to receive assistance to expand the College's capacity to serve disadvantaged students, specifically Latine and low-income.	\$3,000,000 over five years	In development	July 3, 2025
IBHE Illinois Cooperative Work Study Program	The Illinois Cooperative Work Study program helps underwrite the cost of wages for students completing internships. Funding allows a broad range of employers to participate, providing students with the opportunity for career-based work experience.	\$50,000	Planned	July 25, 2025
Gerry and Bill Cowlin Foundation	The Friends of MCC Foundation is seeking continued support from the Cowlin Foundation.	\$15,000	In development	August 29, 2025

**APPLICATIONS NOT FUNDED**

<b>Funding Source</b>	<b>Brief Description</b>	<b>Amount Requested</b>	<b>Follow-up</b>
Illinois DCEO – Illinois Digital Equity Capacity Grant	MCC requested funding to expand the laptop lending program, ensuring that all students have access to the technology necessary to succeed in higher education. In addition, MCC requested support for software and curriculum development to help Adult	\$370,876 over three years	The state of Illinois was notified by the U.S. Department of Commerce that funding for this program

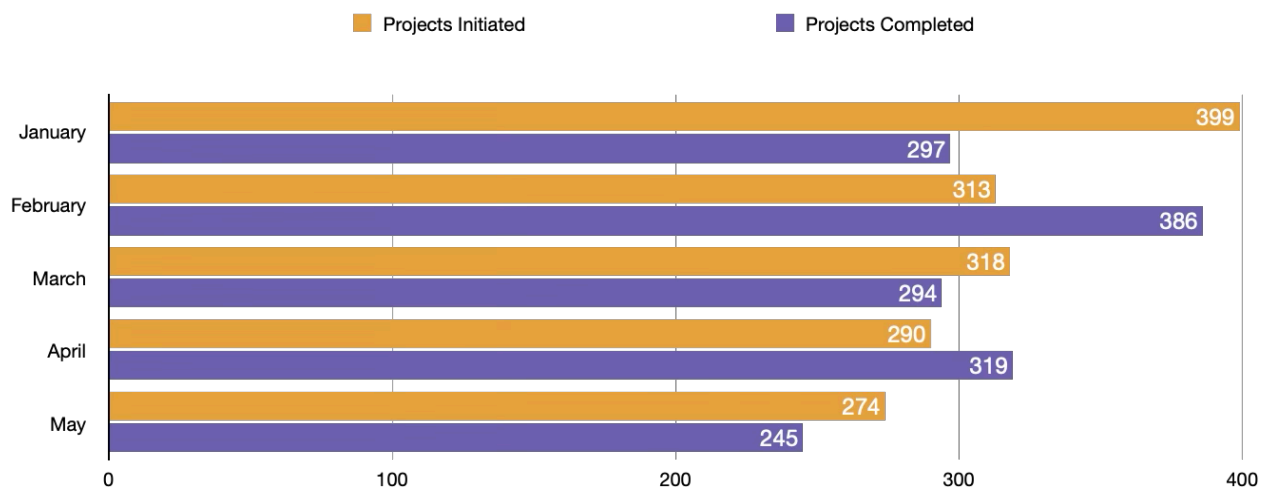
Funding Source	Brief Description	Amount Requested	Follow-up
	Education students develop strong digital literacy skills.		has been terminated. Officially, MCC's grant was neither denied nor awarded. No funds are expected at this point.

## Office of Marketing and Public Relations Update

Information

The goal of MCC's Office of Marketing and Public Relations (OMPR) is to grow MCC's student enrollment, strengthen MCC's identity in the community, and share MCC's stories. Services that OMPR provides to the College:

- Brand development
- Copywriting and editing
- Event marketing and support
- Graphic Design
- Illustration
- Information campaigns
- Interactive content
- Photography
- Video production and motion graphics
- Publicity
- Script development
- Social media
- Web design and programming

**Marketing Project Statistics****Current High-level College Marketing Initiatives:**

- Fall 2025 registration communications
- Creative and launch of new 2025 tagline and supporting promotional campaign
- University Center at MCC promotional efforts for Fall 2025
- New Health Professions program materials development – Radiologic Technician, Respiratory Therapy, and Sonography
- Foglia Center for Advanced Technology and Innovation (CATI) recruitment efforts and support; virtual tour efforts
- Make It in Illinois/Manufacturing Matters State Grant promotional efforts
- Wayfinding and map updates across campus
- Foundation efforts and promotion: Education to Empowerment and Community Block Party

- MCC website refresh project – coming early Fall 2025

**Monthly Releases and Features\***

The following releases and feature stories were submitted to local and regional media outlets from May 27 —June 12, 2025.

- New Ervin J. LeCoque Scholarship Covers Full Tuition for MCC Graduates Pursuing Bachelor's Degrees Locally
- McHenry County College Names Spring 2025 Recipient of Joseph A. Blanco Award
- McHenry County College to Host Auditions for Fall Production of Arsenic and Old Lace

*\*Note: The above list does not include all interviews/stories initiated by the press, or sponsored content stories. Press clippings about McHenry County College can be found at the following link:*

[www.mchenry.edu/press](http://www.mchenry.edu/press).



## Sustainability Center Update

### **Current Initiatives and Community Connections**

The McHenry County Transportation Committee Public Transportation Advisory Committee (PTAC) met on May 1, 2025 at the MCDOT offices in Woodstock. Committee members were briefed on RTA, PACE, and Metra ridership information. A discussion was held concerning MCRide Fare Cards, structure, and MCRide Connect eligibility. MCRide Connect is a new rideshare subsidy program for disabled and seniors. The proposal was to open it to WIC clients as well.

The MCC Environmental Action Club for students held its final field trip of the semester: “Resale Therapy” in early May. Students and their club advisor visited five thrift shops in McHenry, including the Pink Door where the staff kindly showed the students how they process donations.

MCC Sustainability Center Manager, Kim Hankins, was invited to participate in a panel discussion at Small Waters Education 2025 Annual Gathering on May 4 in Harvard, IL. Dr Hankins joined others from Hackmatack National Wildlife Refuge, Land Conservancy of McHenry County, and area social justice advocates to discuss current issues and ways to strengthen our local community and make it more resilient. Dr. Hankins shared some of the initiatives supporting MCC students.

The Sustainability Center partnered with MCC Staff Council to provide low-waste options and compost collection for the staff picnic in May.

At the invitation of County Board member Carolyn Campbell, Dr. Hankins participated in the Metropolitan Mayors Caucus Environment Committee meeting on May 20, 2025. The topic was Repair Cafés. Following several presentations from Chicago Metro Repair Cafe organizers, Dr. Hankins provided an overview of MCC’s recent Repair Fair (similar concept of a Repair Café).

On May 15, 2025, Dr. Hankins participated in the IGEN Net Zero Collaborative webinar focused on the upcoming IGEN grant funding opportunity. Following presentations by IGEN and SEDAC, fourteen IGEN lead member colleges participated in the webinar sharing tips and ideas.

### **By the Numbers – ReUse It Corner**

The ReUse It Corner repurposed approximately \$1,194.98 worth of gently used office and school supplies in May 2025. Fifty-six visitors found uses for over 609 items during that month.

### **Save the Date – 2025 Green Living Expo**

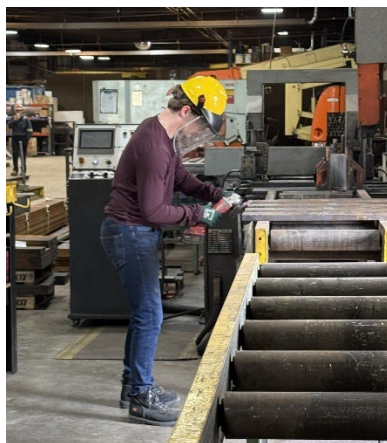
Registration is now open for the 2025 Green Living Expo on November 1, 2025. Sustainability Center staff are coordinating with other MCC offices and departments, as well as researching new and innovative businesses and organizations with a strong commitment to sustainability. Interested vendors and exhibitors should visit [www.mchenry.edu.greenexpo](http://www.mchenry.edu.greenexpo) for more information and to register for this one-of-a-kind event.

### Workforce Development Update

Summer has arrived! This month's Workforce Development Update provides an overview of the many career exploration activities underway for area high school youth as they begin their summer break.

#### Summer High School Internships – Manufacturing

Since 2019, the Manufacturing Pathways Consortium (MPC) has focused on expanding the manufacturing workforce pipeline. Membership in the consortium currently consists of 106 manufacturing companies, 15 educational institutions, and 44 community partner organizations. MCC is proud to serve as the consortium's convener with several staff members helping to support the effort. One of the important talent development initiatives that MPC undertakes is the Summer High School Internship Program. On June 2, the 4th annual program welcomed 15 host employers and 80 student interns. Students ages 16-18 work up to 29 hours a week and earn \$16 per hour. Grant funds from the Illinois Community College Board's (ICCB) Taking Back the Trades grant provide a 50% wage reimbursement to employers. Through the program, students experience firsthand the career opportunities that await in manufacturing. Based on the experience of the first three program years, students may go on to enroll in manufacturing classes at MCC, apply for the MCC apprenticeship program, or pursue full-time or part-time work with local manufacturers after the internship program wraps up in early-August. To date, the MPC has documented 28 permanent hires that have been attributed to participation in the high school internship program.



#### Summer High School Internships – Construction Management

Based on the success of the MPC Internship program, the MCC Construction Management Advisory Committee partnered with Workforce Development to launch a summer high school internship program in 2024. The program continued this year with five student interns working with four host companies. The student interns work up to 29 hours per week and earn \$16 per hour as they explore the various career opportunities that await in the construction management field. The participating employers are eligible for a 50% reimbursement of intern wages through financial support from the (ICCB) Taking Back the Trades grant.

### **Camp Exploration Camps**

Student demand for both the manufacturing and construction management internship programs significantly exceeded the number of internship positions available so the ICCB Taking Back the Trades grant was also used to provide funding for a selection of four-day Career Exploration Camps through a partnership with our Kids and College program. Students were able to select from Manufacturing, Welding, Small Engines, and Construction Management with 70 students participating. During the camps, which were held on June 9-12, students engaged in career exploration activities, learned about career opportunities from local employers, completed technical and employability skills training, participated in industry tours, and visited MCC to learn about academic programs.

Each student earned an industry recognized credential by completing a 10-hr OSHA certification in either General Industry or Construction, and a participation stipend.

Technical skills included blueprint reading, precision measurement, and project management. Students gained employability skills in professionalism, communication, and career development. Welding participants had hands-on experience with stick welding while

Small Engines campers were able to disassemble and reassemble small engines – with the challenge that they needed to start again after reassembly.



Local employers took an active role in the camps and were excited to welcome the students to their manufacturing plants or active job sites with a total of 20 companies participating in the camps. Each student had the opportunity to experience between three and seven work-site tours where they learned first-hand about the career journeys of the professionals they were meeting and gained an understanding of the career potential available right here in McHenry County.

### **Summer EKG Technician Program for High School Students**

With support from the ICCB Pipeline for the Advancement of the Healthcare Workforce (PATH) grant, the Career Spark Center has been able to provide the EKG Technician training program for high school students on-site at Huntley High School and Crystal Lake Central High School. This effort has been highly successful but reaches only students from these two districts. This summer, the Career Spark Center is expanding the reach by using funding from the ICCB Taking Back the Trades grant to offer 24 high school students from across the county the opportunity to complete the EKG Technician training at MCC's main campus. Start dates for the two 12-member cohorts were June 3 and June 11.

