

FOIA REQUEST SUMMARY - APRIL 2024

DATE	REQUESTOR	NATURE OF REQUEST	DATE RESPONSE COMPLETED
4/03/2024	Cal Skinner	Under the FOIA I request documents concerning the most recent increase in tuition. Thanks for fulfilling my request.	4/02/2024
4/30/2024	Sheri Reid	<p>Please confirm receipt of this request. The attached documents are past reports from your agency, and can be used as references for this request.</p> <p>SmartProcure is submitting a commercial FOIA request to the McHenry County College for general purchasing records from 1/30/2024 to the current request date of 4/29/2024. Request details are as follows:</p> <ul style="list-style-type: none"> • Our request is limited to readily available, fully electronic documents. <ul style="list-style-type: none"> o For the purpose of this request, “fully electronic” refers to dynamic PDF, Excel (csv., xlsx.), TXT or RTF files containing active text. o Files containing active text should allow the user to use their mouse/trackpad to highlight, select, copy and paste the text from the file. • Responsive reports include those containing the following details per purchase: <ul style="list-style-type: none"> o 1 Unique Identifier (i.e. PO #, Invoice #, Check #, Encumbrance #, etc.) o Purchase Date o Line item details o Line item quantity o Line item price o Vendor ID number, name, address, contact person and their email address <p>The unique upload link below has been added as a security measure for current and future requests. Please feel free to upload responsive documents here, or attach them to your response email:</p> <div style="background-color: black; width: 100%; height: 20px; margin-bottom: 10px;"></div> <p>For any questions or concerns, please feel free to contact me via email or at the phone number in my signature below.</p>	5/06/2024