



CONTRACT TRAINING TAILORED TO YOUR BUSINESS

**Empower your team, empower your business.
Invest in growth through training and development.**

We work with you to design training programs that fit your specific business needs. Everything from core skills such as basic math and reading to communication and strategic planning. Choose our tailored training solutions to enhance your company's skills, from safety to leadership. We offer flexible on-site, virtual, or center-based programs, supported by our expert network to foster your team's growth and unlock your full potential.



For more information contact the Talent Impact Center
(815) 455-8593 or talentimpact@mchenry.edu

McHenry County College Catalyst Campus
222 East Church St. Woodstock, IL 60098

www.mchenry.edu/talentimpact



CUSTOMIZED TRAINING

Together we can create training that meets your organization's specific goals, within your budget.

// TECHNOLOGY

- Microsoft Office Suite Customized Features
- Adobe Acrobat
- Office 365
- QuickBooks
- Social Media
- Canva

// LEADERSHIP/TALENT MANAGEMENT

- Leadership for Future Leaders
- Leadership for New Leaders
- Supervisory Leadership
- Advanced Leadership
- Coaching and Performance Management
- Change Management
- Conflict Management
- Workforce Development
- Setting and Achieving Goals
- Team Building
- Fostering Innovation
- Sales Management
- PMP Certification Prep

// ESSENTIAL SKILLS

- Accounting Basics for the Non Accountant
- Business Writing
- Communication Skills
- Customer Service
- Diversity Equity and Inclusion
- Email Etiquette
- Emotional Intelligence
- Ethics
- Listening
- Meeting Facilitation
- Negotiations
- Presentation Skills
- Professionalism
- Project Management
- Time Management

// HEALTH & SAFETY

- First aid, CPR, AED, Blood-borne Pathogens
- Reasonable Suspicion
- Workplace Wellness
- OSHA Compliance
 - 10 & 30 hour General Industry and Construction
 - Accident Reporting
 - Back Safety
 - Confined Spaces
 - Defensive Driving
 - Electrical/Arc Flash
 - Extreme Weather
 - Fire Extinguisher
 - Hazard Communication
 - Machine Guarding
 - Snow Plow Safety
- Flagger Certification

// RISK PREVENTION

- Ethics 4 Everyone
- Recognizing Harassment in the Workplace for Staff
- Managing Harassment in the Workplace
- Sexual Harassment Prevention

// MANUFACTURING/WORKPLACE PRODUCTION SKILLS

- Blueprint Reading
- CNC Basic Operations
- Forklift Train the Trainer and Operator
- Electrical, PLC
- Forklift
- Geometric Dimensioning and Tolerance (GD&T)
- Industrial Math
- Internal Auditing & Lead Auditor
- ISO—Aerospace, Automotive, Environmental & Medical Devices

- ISO 9001:2015 Standard
- Lean/Six Sigma
- Maintenance Tech
- Statistical Process Control (SPC)
- Quality System Documentation
- Welding

// OCCUPATIONAL LANGUAGE

- Command Spanish
- Cultural Awareness
- Manufacturing English
- Spanish Interpretation
- Workplace Spanish

// WORKFORCE ASSESSMENTS

- Communication Style
- DiSC
- Myers Briggs

// CONSULTING AND FACILITATION SERVICES

- Goal Setting
- Group Brainstorming—Solutions/Strategies
- Human Resources Services
- Leadership, Staff Development, Coaching
- Lunch and Learn Sessions
- Meeting Facilitation
- Problem Solving
- Process Improvements
- Team Building
- Senior Management Strategic Planning

Schedule a meeting today.

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