

**VOICES: MCC's Literary Arts Magazine: Submission Guidelines for Art, Performance, & Literature**

All Submissions Must Be Accompanied by a **Complete** Submission Form (art & performance) or emailed including all submission information (literature)  
Submission deadline is Dec. 5, 2024, 3 P.M.

**SECURELY ATTACH** the **PINK** copy of this form to **each art and/or performance** entry you submit; Give the **WHITE** copy to the person taking your submission; Keep the **YELLOW** copy for your records

<b>Art* Submissions: A144</b> Photography, Painting, Drawing, Ceramics, Sculpture, Jewelry, Digital Media, Mixed Media, Video	<b>Performance Submissions: B258A</b> Music, Spoken Word, Short Film, Video	<b>Literature Submissions: via e-mail (voices@mchenry.edu)</b> <b>INCLUDE ALL SUBMISSION INFORMATION IN BODY OF EMAIL</b> Fiction, Creative Non-Fiction, Drama, Poetry
<ul style="list-style-type: none"> <li>▪ Work can be dropped off in person to <b>A144</b> (Attention: <i>Voices</i>)</li> <li>▪ All digital artwork must be submitted in digital TIFF format at 300 dpi or higher, <b>please see export and upload instructions</b></li> <li>▪ Multimedia or digital animations can be sent as a QuickTime file</li> <li>▪ Up to three pieces of artwork (across categories) per person will be considered</li> <li>▪ Dimensions of physical artwork must be included</li> </ul>	<ul style="list-style-type: none"> <li>▪ Performance recordings must be submitted via Dropbox or a link can be emailed to <b>plush@mchenry.edu</b> (Attention: <i>VOICES</i>)</li> <li>▪ Up to two songs per person or group will be considered</li> <li>▪ Up to two spoken word pieces per person or group will be considered: 10 minute maximum per spoken word piece submitted</li> <li>▪ Up to two short films per person or group will be considered: 30 minutes maximum per film submitted</li> <li>▪ Films and spoken word recordings must be ready for publication (i.e. edited and submitted including credits)</li> </ul>	<ul style="list-style-type: none"> <li>▪ Work must be submitted via e-mail to <a href="mailto:voices@mchenry.edu">voices@mchenry.edu</a>, and all author information listed below must be included in the body of the email message (separate form is <b>not</b> necessary)</li> <li>▪ Manuscripts must be submitted as <b>.doc</b>, <b>.docx</b>, or <b>.rtf</b> attachments</li> <li>▪ Up to three poems per person will be considered: No word limit for poetry</li> <li>▪ Up to two stories (fiction and creative non-fiction) per person will be considered: 3,000 words maximum per piece submitted</li> <li>▪ Up to two plays (stage and screen) per person will be considered: 15 page maximum per piece submitted</li> <li>▪ All prose manuscripts must be double-spaced</li> <li>▪ All manuscripts should be ready for publication (i.e. proofread and edited)</li> </ul>

**Please print clearly**

Category of Entry (check applicable box)     **Art**     **Music**     **Short Film**     **Spoken Word**

Name (first and last)			
E-mail address ( <b>print clearly</b> )			
Street address (including city and zip code)			
Telephone number (with area code)			
Dimensions (applicable to physical art submissions)	(H)	x (W)	x (D)
Medium (physical art) or Genre (performance & literature [poetry, fiction, creative non-fiction, drama])			
Title of work submitted			
Instructor (name and department)			

I hereby authorize McHenry County College and *VOICES* literary arts magazine to publish the above referenced work in the 2025 issue.

Student Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**The deadline for all VOICES 2025 submissions is December 5th, 2024, 3 P.M.**

Each Art and Performance entry **must** include a complete submission form or it will not be considered for publication  
Literature entries must be submitted through e-mail (voices@mchenry.edu)—e-mail submissions will be automatically authorized for publication into the 2025 issue. All submission information can be found at <https://www.mchenry.edu/voices/>—Direct questions to voices@mchenry.edu or 815.455.8552

**Entries failing to meet the guidelines will not be considered for publication**

\* All **art** submissions will be entered for a chance to receive the **Dan Risch Memorial Scholarship for Visual Arts**. The winners of this scholarship will be awarded \$250 to be used for art and school supplies during the Spring 2025 semester.